

SPECIAL OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman
Members: Paul Arena, John Butitta,
Valerie Hanserd, Joe Hoffman,
Jaime Salgado, Michael Thompson

DATE: THURSDAY, NOVEMBER 9, 2023

TIME: 5:30 PM

LOCATION: CONFERENCE ROOM 815
BEHIND COUNTY BOARD ROOM
COUNTY COURTHOUSE
400 WEST STATE STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 19, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with AMWINS Group Benefits for the Administration of a Retiree Medical and RX Plan
- F. Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Funded PPO and POS Insurance Plan
- G. Future Agenda Items
- H. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, October 19, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Shawn Franks, Director, Facilities
Rick Ciganek, Sheriff's Office
Chris Dornbush, Director of Development Services
John Giliberti, State's Attorney
Deanna Severson, Purchasing Specialist
Chris Petrus, IT Department
John Sweeney, County Board Member
Mike Huffman, Huffman Keel Partners, Inc.
William Ingalls, Channel 13 News Reporter

Absent:

Michael Thompson

Present via Zoom:

Dan Magers, Chief Information Officer

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 5, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Review/Approve RFP for Countywide Security Cameras and Integrator System – ARP Phase 3
- F. Resolution Awarding Winnebago County Design Proposal for Family Courts Center
- G. Resolution Awarding Winnebago County Design Proposal for Public Safety Building Infrastructure
- H. An Ordinance Amending Chapter 2, Article VI, Division 3 of the Winnebago County Code of Ordinances (Purchasing Ordinance)
- I. Discuss Chief Operating Officer Position
- J. Future Agenda Items

K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Jaime Salgado yes, Joe Hoffman yes.

Approval of Minutes – October 5, 2023

Motion: Mr. Salgado. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Review/Approve RFP for Countywide Security Cameras and Integrator System – ARP Phase 3

Chairperson McDonald called for discussion on the RFP.

- Discussion followed.

Chairperson McDonald called for verbal approval by the committee for an RFP to be generated for the Security Cameras and Integrator System.

The Operations and Administrative committee members gave full verbal approval.

Resolution Awarding Winnebago County Design Proposal for Family Courts Center

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion: Chairperson McDonald made the motion to lay over the Resolution.

Second: Mr. Arena.

Motion passed by unanimous voice vote.

Resolution Awarding Winnebago County Design Proposal for Public Safety Building Infrastructure

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion: Chairperson McDonald made the motion to lay over the Resolution.

Second: Mr. Arena.

Motion passed by unanimous voice vote.

An Ordinance Amending Chapter 2, Article VI, Division 3 of the Winnebago County Code of Ordinances (Purchasing Ordinance)

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion: Mr. Arena made a motion to amend the Ordinance's Sponsor list to include Angela Fellars, Valerie Hanserd, Christopher Scrol, Tim Nabors, Angie Goral, Jaime Salgado and Joe Hoffman.

Second: Mr. Butitta.

Amended Motion passed by unanimous voice vote.

Chairperson McDonald called for a motion to approve the Ordinance with the Amended Motion.

Seconded: Mr. Butitta.

Chairperson McDonald called for any discussion on the Ordinance.

Motion passed by unanimous voice vote.

Discuss Chief Operating Officer Position

The Chief Operating Officer position was approved with the 2024 Budget. It is an Administrator's appointment. Chris Dornbush, Director of Community Development, Planning and Zoning will become the Chief Operating Officer with the County working in County Administration on a wide range of projects, effective October 23, 2023. Mr. Dornbush was congratulated on his appointment.

Future Agenda Items

- Review job description of the Director of Community Development, Planning and Zoning before beginning the recruitment process.
- River Bluff Nursing Home Call System Upgrades.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Hoffman. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant



Resolution Executive Summary

Prepared By: Debbie Crozier/Human Resources

Committee: Operations and Administrative Committee

Committee Date: November 9, 2023

Resolution Title: Resolution Authorizing the Execution of a Renewal Agreement with AMWINS Group Benefits for the Administration of a Retiree Medical and RX Plan

Board Meeting Date: November 9, 2023

Budget Information:

Was item budgeted? N/A	Appropriation Amount: N/A
If not, explain funding source:	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: Winnebago County offers the retirees age 65 and over the option of electing a Medicare supplement and RX plan. The retiree pays 100% of the cost of this plan, we currently have 22 over age 65 retirees covered under this plan. The plan with Amwins has been in effect since January 1, 2013.

Recommendation: Patrick Thompson and Human Resources have reviewed the resolution presented to the Board and recommend its approval.

Contract/Agreement: January 1, 2024 – December 31, 2024

Legal Review: Reviewed with the States Attorney's Office.

Follow-Up: N/A

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

**RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL AGREEMENT WITH AMWINS
GROUP BENEFITS FOR THE ADMINISTRATION OF A RETIREE MEDICAL AND RX PLAN**

WHEREAS, the County of Winnebago in 2023 offers a fully-insured Medicare supplement and RX plan to the retirees through Amwins; the County's Benefit Consultant recommends continuation of the Medicare Supplement and RX plan through Amwins; and,

WHEREAS, the County's Benefit Consultant recommends the continuation of the administrative services by Amwins; and,

WHEREAS, Amwins Group Benefits has proposed the following rates to Winnebago County for the Medicare Supplement Plan and RX plan in 2024; see Exhibit A; and,

Medicare Supplement Plan and Part D Drug Plan: \$543.39 per retiree per month

This is a 5.39% increase from 2023 rates.

Retirees that elect this plan pay the full cost.

(We have 2 retirees in Florida that have a different rate with a 0% rate increase for 2024.)

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the renewal and recommends that the County Board authorize execution of an agreement with Amwins Group Benefits for the Medicare supplement and RX plan for retirees for the year January 1, 2024 through December 31, 2024.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Board Chairman is hereby authorized to execute an agreement attached hereto as Resolution Exhibit A with AMWINS GROUP BENEFITS, 10 LASALLE STREET, SUITE 3200, CHICAGO, IL 60603 for the Medicare Supplement and RX plan for Winnebago County retirees.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Director of Human Resources, County Auditor and the County Board Office.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

VALERIE HANSERD, VICE CHAIRPERSON

VALERIE HANSERD, VICE CHAIRPERSON

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Bring on the Future

2024 Renewal Summary:
Winnebago County

PRESENTED BY:

Justin Goodwin
Amwins Group Benefits, LLC
Senior Vice President
T 301.601.9396
M 630.669.5500
justin.goodwin@Amwins.com

Winnebago County 2024 Retiree Medical & Rx Plan Renewal

Renewal Summary

We are pleased to provide the 2024 Group Retiree Medical and Prescription Drug Program Renewal for Winnebago County. Other than the annual Medicare deductible and co-insurance adjustments for Parts A, B, and D, the plan designs will remain unchanged for 2024. Please review the program details enclosed in this summary.

As always, Amwins Group Benefits will continue to provide our extensive administrative services including:

Eligibility Management	Program Administration
Annual and Monthly Enrollments	Billing and Collection of Premiums
Retiree Communications	Retiree Specialty Contact Center
Customer Service	Ongoing Retiree Advocacy and Support

Retiree Medical Plan:

Underwritten by: Transamerica Life Insurance Company

Effective January 1, 2024 – December 31, 2024

	2023	2024	% Increase	# of Lives
CW Medical Plan	\$304.23	\$324.00	6.50%	19
FL Medical Plan¹	\$238.98	\$238.98	0.00%	1
FL Medical Plan²	\$190.32	\$190.32	0.00%	1

Amwins Group Benefits is a third-party administrator for Transamerica Life Insurance Company. Amwins and Transamerica are not affiliated. Members of FL are subject to state-mandated benefits and rates. Rates are based on zip and issue age. Transamerica filed a 3% renewal increase effective 1/1/2023. These rates are still in effect but are subject to change at any point throughout the year.

¹Issue age 79 Region 1

²Issue age 67 Region 1

Prescription Drug Plan:

Underwritten by: Express Scripts Medicare

Effective January 1, 2024 – December 31, 2026

	2023	2024	% Increase	2025 Renewal	2026 Renewal	# of Lives
Rx Plan	\$211.36	\$219.39	3.80%	0%	0%	21

Amwins has negotiated a favorable long term renewal strategy for your prescription drug program with ESI. Using our large retiree insurance block as the foundation, we have reached an agreement with ESI to provide a 3-year renewal term, which includes a trend increase of 3.8% (shown) for 2024 then a second- and third-year renewal at \$0 increase

Winnebago County 2024 Retiree Medical & Rx Plan Renewal

Overall Combined Program:

	2023	2024	% Increase	# of Lives
CW Medical & Rx Plan	\$515.59	\$543.39	5.39%	19
FL Medical & Rx Plan*	\$450.34	\$450.34	0%	1
FL Medical & Rx Plan**	\$401.68	\$401.68	0%	1

Amounts are inclusive of all services performed by Amwins Group Benefits, insurance premiums and non-insurance costs. Administration services are provided by Amwins Group Benefits, LLC, a division of Amwins Group, Inc. Manage my Health is not included in the rates above.

¹Issue age 79 Region 1

²Issue age 67 Region 1

Retiree Program Plan Designs

Retiree Medical Plan:

Underwritten by: Transamerica Life Insurance Company

Effective January 1, 2024 – December 31, 2024

2024	Medical Plan
Deductible *	\$0
Coinsurance	0%
Total OOP Max **	\$0
Lifetime Benefit Max	Unlimited

* Part B Deductible (2023: \$226)

** Includes Calendar Year Deductible

Prescription Drug Plan:

Underwritten by: Express Scripts Medicare

Effective January 1, 2024 – December 31, 2024

2024	(30 Day Retail)**
Calendar Year Deductible:	\$0
Tier 1: Preferred Generic	\$5
Tier 2: Non-Preferred Generic	\$10
Tier 3: Preferred Brand	\$25
Tier 4: Non-Preferred Brand	\$60
Tier 5: Specialty	33%
Coverage in the Gap*	Same copay schedule as above
Catastrophic Coverage:	\$0 Copays
Out-of-Pocket Maximum: \$8,000	

*After your total yearly drug costs reach \$5,030 you will pay the same co-payment schedule as noted above. The co-payments shown already include the manufacturer discounts on brand name drugs provided by the Medicare Coverage Gap Discount Program.



Winnebago County 2024 Retiree Medical & Rx Plan Renewal

Group Retiree Program Renewal Acceptance 2024

Please review and confirm the 2024 subsidy and billing summary. Please return the signed electronic copy to kimberly.pagliuca@amwins.com

Subsidy Summary:

	2023 Subsidy	2024 Subsidy (please provide if changing)
All Members	Not Available	Not Available

Billing Modes:

	2023 Billing Modes	2024 Billing Modes
All Members	List Bill	List Bill

Please be advised, we have reviewed the proposed plans, rates, subsidy levels, and billing modes and communications. We authorize Amwins to mail these renewal communications to our retirees, advising them of the 2024 changes.

Print Name

Print Title

Signature

Date



Resolution Executive Summary

Prepared By: Debbie Crozier/Human Resources

Committee: Operations and Administrative Committee

Committee Date: November 9, 2023

Resolution Title: Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Funded PPO and POS Insurance Plan

Board Meeting Date: November 9, 2023

Budget Information:

Was item budgeted? Yes	Appropriation Amount:
If not, explain funding source:	
ORG/OBJ/Project Code: 48500 43150/43170	Budget Impact:

Background Information: Winnebago County contracts with BCBS for administration of two self-insured insurance plans (a high deductible PPO plan and a Co-Pay/POS plan). BCBS provides employees with quality nationwide provider coverage and service.

Recommendation: County Administrator, Patrick Thompson and Human Resources Director, Debbie Crozier, have reviewed the resolution presented to the Board and recommend approval.

Contract/Agreement: January 1, 2024 – December 31, 2024

Legal Review: Previously reviewed with the States Attorney's Office.

Follow-Up: N/A

County Board: November 9, 2023

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AUTHORIZING THE EXECUTION OF A RENEWAL AGREEMENT WITH BLUE CROSS BLUE SHIELD FOR THE ADMINISTRATION OF A SELF-INSURED PPO AND POS INSURANCE PLAN

WHEREAS, the County of Winnebago in 2023 offers employees the option of participating in a self-funded Preferred Provider Organization plan (PPO) or a Point Of Service plan (POS); the County's Benefit Consultant recommends continuation of the PPO and POS plans with Blue Cross Blue Shield; and,

WHEREAS, the County's Benefit Consultant recommends the continuation of the administrative services by Blue Cross Blue Shield; and,

WHEREAS, Blue Cross Blue Shield has proposed the following rates to Winnebago County for the administration of the PPO and POS plans in 2024; see Resolution Exhibit A; and,

\$48.65 per employee per month

This is a 4.6% increase from 2023 rates.

The access fee is decreasing from 1.49% to .72%.

BCBS is also offering a one-time \$50,000 credit to offset the increase in the administration fee.

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the renewal and recommends that the County Board authorize execution of an agreement with Blue Cross Blue Shield for the administration of the POS/PPO plans for the year January 1, 2024 through December 31, 2024.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County Board Chairman is hereby authorized to execute an agreement attached hereto as Resolution Exhibit A with BLUE CROSS BLUE SHIELD OF ILLINOIS, 2787 MCFARLAND ROAD, ROCKFORD, IL 61107 for administration of the POS/PPO plans.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Director of Human Resources, County Auditor and the County Board Office.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

VALERIE HANSERD, VICE CHAIRPERSON

VALERIE HANSERD, VICE CHAIRPERSON

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Winnebago County

ASO Projection
for the period
January 1, 2024 - December 31, 2024

2024 ASO Renewal

Presented by:

Jacob Hoffman

Blue Cross and Blue Shield of IL, a Division of Health Care Service Corporation, a Mutual
Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

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**BlueCross BlueShield
of Illinois**

Winnebago County

ASO Projection
for the period
January 1, 2024 - December 31, 2024
2024 ASO Renewal

FEE COMPARISON (BY OPPORTUNITY)

Mature	Indemnity		Change
	Current	Renewal	
Projected Enrollment	985	1,013	2.8%
Single		496	
Family		517	
Illinois Access Fee	1.49%	0.72%	-51.7%
Administration Fee*	\$46.53	\$48.65	4.6%
Prescription Drug Rebate Credit	(\$107.29)	(\$134.67)	25.5%
Medical Rebate Credit	(\$2.50)	(\$2.50)	0.0%
Third-Party Stop Loss Carrier Fee	\$0.50	\$1.00	100.0%
Net Administration Fee PCPM	(\$62.76)	(\$87.52)	39.5%
Total Fixed Costs PCPM	(\$62.76)	(\$87.52)	39.5%
Projected Average Claim Value PCPM	\$1,336.40	\$1,545.73	15.7%
Total Projected Costs PCPM	\$1,273.64	\$1,458.21	14.5%

**Administration Fee does not include Advanced Payment Review (APR) services charged at 25% of claims savings.*

Blue Cross and Blue Shield of IL, a Division of Health Care Service Corporation, a Mutual
Legal Reserve Company, an Independent Licensee of the Blue Cross and Blue Shield Association

Proprietary and Confidential Information of BCBSIL

Not for use or disclosure outside BCBSIL, Employer, their respective affiliated
companies and third-party representatives, except with written permission of BCBSIL.

DA Division of Health Care Service Corporation, a Mutual Legal Reserve Company,
an Independent Licensee of the Blue Cross and Blue Shield Association