

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Jean Crosby, Joe Hoffman, Keith McDonald, Jaime Salgado, John F. Sweeney, Michael Thompson

DATE: THURSDAY, FEBRUARY 15, 2024
TIME: IMMEDIATELY FOLLOWING THE OPERATIONS AND ADMINISTRATIVE COMMITTEE MEETING AT 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of January 18, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Treasurer’s Investment Report
- F. Ordinance for a Budget Amendment ARP Revenue Replacement
- G. Closed Session to Discuss Pending Litigation
- H. Resolution Authorizing Settlement of a Claim against the County of Winnebago entitled Tyler Rowan versus Winnebago County
- I. Resolution Authorizing Settlement of a Claim against the County of Winnebago entitled Kim Richards versus Winnebago County
- J. Other Matters
- K. Adjournment

Winnebago County Board
Finance Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 18, 2024

Immediately following the Operations & Administrative Committee Meeting

Present:

John Butitta, **Chairperson**
Jaime Salgado, **Vice Chairperson**
Jean Crosby
Joe Hoffman
Keith McDonald
John F. Sweeney
Michael Thompson

Others Present:

Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Marlana Dokken, Director, Chairman's Office of Criminal Justice Initiatives
Hope Edwards, Director, Purchasing
Chris Dornbush, Director of Development Services
Jennifer Muraski, Coroner
Matt Lane, Coroner's Office
Ciceli McLin, Coroner's Office

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of December 7, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Coroner's Community Care Project Presentation-Coroner Jennifer Muraski
- F. FY23 Annual Financial Report-Draft
- G. Resolution Authorizing Execution of the Charter Communications Cable Television Franchise Agreement Amendment
- H. Ordinance to Abate the 2012C State Income Tax Alternate Bond Property Tax Levy for the year 2023 Payable 2024
- I. Ordinance to Abate the 2016E Public Safety Sales Tax Alternative Bond Property Tax Levy for the Year 2023 Payable 2024
- J. Ordinance to Abate the 2017C Tort Property Tax and Quarter Cent Sales Tax Alternative Bond Property Tax Levy for the Year 2023 Payable 2024
- K. Ordinance to Abate the tax hereto levied for the year 2023 payable 2024 to pay the principal of and interest on Taxable General Obligation Bonds (Alternative Revenue Source) Series 2018 of Winnebago County, Illinois
- L. Ordinance to Abate the 2020A Alternative Revenue Bond Property Tax Levy for the Year 2023 Payable 2024

- M. Ordinance to Abate the 2020B Alternative Revenue Bond Property Tax Levy for the Year 2023 Payable 2024
- N. Ordinance to Abate the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021A Bond Property Tax Levy for the Year 2023 Payable 2024
- O. Ordinance to Abate the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021B Bond Property Tax Levy for the Year 2023 Payable 2024
- P. Ordinance to Abate the General Obligation Alternate Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2022 Bonds Property Tax Levy for the Year 2023 Payable 2024
- Q. Ordinance to Abate Special Tax Roll for 2023 Levy Year for Properties within the Special Service Area for the I-39/Baxter Road County Water District Project
- R. Other Matters
- S. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 6:40 PM.

Roll Call

Chairperson Butitta yes, Ms. Crosby yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Mr. Thompson yes.

Approval of December 7, 2023 Minutes

Chairperson Butitta called for a motion to approve the December 7, 2023 Minutes.

Motion: Chairman Butitta. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Coroner's Community Care Project Presentation-Coroner Jennifer Muraski

Ms. Muraski gave a presentation on the Coroner's Community Care Project. Mr. Lane and Ms. McLin reviewed handouts provided to committee members and gave statistics and highlights of the program. Ms. Muraski shared the work Ms. McLin has accomplished in the short time she has been in the position.

- Discussion followed.

FY23 Annual Financial Report-Draft

Mr. Schultz reviewed the 2023 Annual Financial Report with committee members.

- Discussion followed.

Resolution Authorizing Execution of the Charter Communications Cable Television Franchise Agreement Amendment

Motion: Chairperson Butitta. Second: Mr. Thompson.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance to Abate the 2012C State Income Tax Alternate Bond Property Tax Levy for the year 2023 Payable 2024

Ordinance to Abate the 2016E Public Safety Sales Tax Alternative Bond Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate the 2017C Tort Property Tax and Quarter Cent Sales Tax Alternative Bond Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate the tax hereto levied for the year 2023 payable 2024 to pay the principal of and interest on Taxable General Obligation Bonds (Alternative Revenue Source) Series 2018 of Winnebago County, Illinois

Ordinance to Abate the 2020A Alternative Revenue Bond Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate the 2020B Alternative Revenue Bond Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021A Bond Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021B Bond Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate the General Obligation Alternate Refunding Bonds (Public Safety Sales Tax Alternate Revenue Source), Series 2022 Bonds Property Tax Levy for the Year 2023 Payable 2024

Ordinance to Abate Special Tax Roll for 2023 Levy Year for Properties within the Special Service Area for the I-39/Baxter Road County Water District Project

Chairperson Butitta called for a motion to approve Ordinance Items H. through Q.

Motion: Chairperson Butitta. Second: Mr. Thompson.

Chairperson Butitta called for any comments or discussion.

Motion passed by unanimous voice vote.

Other Matters

None reported.

Adjournment

Chairperson Butitta called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant

TREASURER'S INVESTMENT REPORT



Ordinance Executive Summary

Prepared By: Steve Schultz
Committee: Finance Committee
Committee Date: February 15, 2024
Ordinance Title: Ordinance for a Budget Amendment ARP Revenue Replacement
Board Meeting Date: March 14, 2024

Budget Information:

Was item budgeted? No	Appropriation Amount: \$0
If not, explain funding source:	
ORG/OBJ/Project Code: 13500 (Miscellaneous County) and 61300 (ARP)	
FY2024 Budget Impact: \$0	

Background Information: The U.S. Treasury allowed recipients of American Rescue Plan Funds (ARP) to use up to \$10 million of their award for revenue replacement purposes. The County has \$8.46 million of undesignated revenue replacement funds. This amendment will transfer those funds to the General Fund. Also, interest earned from the ARP funds does not need to be reported to the Treasury and will be transferred to CIP for future capital needs.

Recommendation: Finance Department recommends approval

Contract/Agreement: Not applicable

Legal Review: Not applicable

Follow-Up: Not applicable

2024 Fiscal Year

Sponsored by:
John Butitta, Finance Committee Chairman

Finance: February 15, 2024
Lay Over: February 22, 2024
Final Vote: March 14, 2024

2024 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2024 and recommends its adoption.

Ordinance for a Budget Amendment ARP Revenue Replacement

WHEREAS, the U.S. Treasury allowed American Rescue Plan (ARP) fund recipients use of up to \$10 million of the award for revenue replacement and the County wishes to transfer the remaining portion of their unused amount to the General Fund. The Treasury also does not require recipients to report interest earned on those funds. The County desires to transfer earned interest from the ARP fund to the Capital Improvement Fund for future needs; and

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2024 at its September 28, 2023 meeting; and

WHEREAS, 55 ILCS 5/6-1003 (2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55 ILCS 5/6-1003 (2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#24-003 ARP Revenue Replacement**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2024
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		2/15/2024			AMENDMENT NO: 2024-003			
DEPARTMENT:		American Rescue Plan Funds			SUBMITTED BY: Steve Schultz			
FUND#:		0001 General Fund 0313 American Rescue Plan 0743 Capital Improvement			13500 Miscellaneous County 61300 American Rescue Plan DEPT. BUDGET NO. 82200 Capital Improvement			
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
61300	49110	RP098	Transfer to Other Funds	\$0	\$0	\$0	\$7,912,831	\$7,912,831
61300	49110	RP099	Transfer to Other Funds	\$0	\$0	\$0	\$549,649	\$549,649
61300	49110		Transfer to Other Funds	\$0	\$0	\$0	\$2,004,534	\$2,004,534
13500	49110		Transfer to Other Funds	\$3,918,300	\$0	\$3,918,300	\$8,462,480	\$12,380,780
Revenue								
13500	39110		Transfer from Other Funds	(\$1,164,200)	\$0	(\$1,164,200)	(8,462,480)	(\$9,626,680)
82200	39110		Transfer from Other Funds	(\$7,324,700)	\$0	(\$7,324,700)	(2,004,534)	(\$9,329,234)
82200	39110		Transfer from Other Funds	(\$7,324,700)	\$0	(\$9,329,234)	(8,462,480)	(\$17,791,714)
TOTAL ADJUSTMENT:							(\$0)	
Reason budget amendment is required:								
The U.S. Treasury allowed recipients of American Rescue Plan Funds (ARP) to use up to \$10 million of their award for revenue replacement purposes. The County has \$8.46 million of undesignated revenue replacement funds. This amendment will transfer those funds to the General Fund. Also, interest earned from the ARP funds does not need to be reported to the Treasury and will be transferred to CIP for future capital needs.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2024 budget: \$0								
Revenue Source: N/A								

**CLOSED SESSION TO
DISCUSS PENDING
LITIGATION**



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: February 15, 2024

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Tyler Rowan versus Winnebago County

Board Meeting Date: N/A

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$13,800.27
If not, explain funding source:	Budget Impact: \$13,800.27
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Tyler Rowan in the amount of \$13,800.27.

Recommendation: The Finance Committee, chaired by John Buttita, to approve this settlement.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2024 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
TYLER ROWAN VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by Tyler Rowan for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$13,800.27 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Tyler Rowan versus County of Winnebago for injuries allegedly sustained by Tyler Rowan while in the employment of the Sheriff's department by payment of the amount of \$13,800.27 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Tyler Rowan in the amount of \$13,800.27 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO

JAIME SALGADO

JEAN CROSBY

JEAN CROSBY

MICHAEL THOMPSON

MICHAEL THOMPSON

JOHN F. SWEENEY

JOHN F. SWEENEY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: February 15, 2024

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled Kim Richards versus Winnebago County

Board Meeting Date: N/A

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$12,078.00
If not, explain funding source:	Budget Impact: \$12,078.00
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for Kim Richards in the amount of \$12,078.00.

Recommendation: The Finance Committee, chaired by John Buttita, to approve this settlement.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2024 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
KIM RICHARDS VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by Kim Richards for injuries allegedly sustained while in the employment of the County Clerk's Office, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$12,078.00 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled Kim Richards versus County of Winnebago for injuries allegedly sustained by Kim Richards while in the employment of the County Clerk's Office department by payment of the amount of \$12,078.00 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for Kim Richards in the amount of \$12,078.00 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO

JAIME SALGADO

JEAN CROSBY

JEAN CROSBY

MICHAEL THOMPSON

MICHAEL THOMPSON

JOHN F. SWEENEY

JOHN F. SWEENEY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS