

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Jean Crosby, Joe Hoffman, Keith McDonald, Jaime Salgado, John F. Sweeney, Michael Thompson

DATE: THURSDAY, APRIL 18, 2024
TIME: IMMEDIATELY FOLLOWING THE OPERATIONS AND ADMINISTRATIVE COMMITTEE MEETING AT 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 21, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name.
- E. Baker Tilly Audit Presentation for the Fiscal Year Ended September 30, 2023
- F. Resolution Authorizing Wage Increases for Non-Bargaining Unit Employees of the County of Winnebago, Illinois
- G. Closed Session to Discuss Closed Session Minutes and Pending Litigation
- H. Approval of Minutes of Closed Session Meetings
- I. Resolution Authorizing Settlement of Pending Litigation (Mohammed Farooqui v. Susan Goral, et al.)
- J. Resolution Authorizing Settlement of Pending Litigation (Bettye Jackson, et al. v. Sheriff of Winnebago County, Illinois et al.)
- K. Other Matters
- L. Adjournment

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 21, 2024

Immediately following the Operations & Administrative Committee Meeting

Present:

John Butitta, **Chairperson**
Jaime Salgado, **Vice Chairperson**
Joe Hoffman
Keith McDonald
John F. Sweeney
Michael Thompson

Others Present:

Joseph Chiarelli, County Board Chairman
Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Chris Dornbush, COO/Director of Development Services
Karen Elyea, Sr. Executive Assistant, County Board Admin.
Paul Arena, County Board Member
John Giliberti, SAO
Angie Goral, County Board Member
Carol Hartline, Attorney, Williams McCarthy
Greg Gates, Executive Director, Lee Ogle Transportation System
Steve Davis, Director of Operations, Lee Ogle Transportation System

Absent:

Jean Crosby

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 7, 2024 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Rural Transit Ordinance Discussion
- F. Resolution Adopting Fiscal Year 2025 Budget Policy
- G. Resolution Setting the Salaries and Other Benefits of the County Auditor, County Coroner, and County Board Chairman
- H. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures
- I. Closed Session to Discuss Pending Litigation
- J. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Kai McCoy versus Winnebago County
- K. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled William James versus Winnebago County
- L. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Eric Beitel versus Winnebago County
- M. Other Matters

N. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 6: 05 PM.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Mr. Thompson yes.

Approval of March 7, 2024 Minutes

Chairperson Butitta called for a motion to approve the March 7, 2024 Minutes.

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Rural Transit Ordinance Discussion

Chairperson Butitta introduced Greg Gates, Executive Director, Lee Ogle Transportation System. Mr. Gates introduced Steve Davis, Director of Operations for Lee Ogle Transportation System. Mr. Gates gave a presentation on the county public transportation system serving Lee and Ogle Counties. Mr. Gates called for questions from the Finance Committee regarding the start-up transit program in rural Winnebago County and surrounding areas.

- Discussion followed.

Chairman Chiarelli thanked Mr. Gates and Mr. Davis. Chairman Chiarelli thanked Angie Goral for drawing the County's attention to the need of providing transportation to rural areas, Karen Elyea was thanked for acting as the point of contact and the Finance committee was thanked for their consideration. Chairman Chiarelli noted the National Association of Counties and Regional Councils sees the need for rural transportation as one of the highest priorities and stated Winnebago County is one of five counties in Illinois without rural transit. The IDOT and the Federal Government are trying to fill this gap in every county throughout the United States.

Resolution Adopting Fiscal Year 2025 Budget Policy

Motion: Chairperson Butitta. Second: Mr. Thompson.

Mr. Schultz shared the Fiscal Year 2025 Budget Policy.

Motion passed by unanimous voice vote.

Mr. Schultz was asked to provide a list of CIP 2024 project expenses.

Resolution Setting the Salaries and Other Benefits of the County Auditor, County Coroner, and County Board Chairman

Motion: Chairperson Butitta. Second: Mr. Salgado.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures

Motion: Chairperson Butitta. Second: Mr. Salgado.

Mr. Schultz reviewed the Ordinance with Finance committee members.

- Discussion followed.

Motion passed by unanimous voice vote.

Closed Session to Discuss Pending Litigation

Chairperson Butitta called for a motion to enter Closed Session.

Motion: Mr. Sweeney. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Mr. Thompson yes.

Chairperson Butitta – No action was taken in Closed Session.

Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Kai McCoy versus Winnebago County

Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled William James versus Winnebago County

Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Eric Beitel versus Winnebago County

Motion: Chairperson Butitta made a motion to approve the three Resolutions authorizing Settlement of Claims Against the County of Winnebago. Second: Mr. Sweeney.

Motion passed by unanimous voice vote.

Other Matters

- Tort Fund Update

Adjournment

Chairperson Butitta called for a motion to adjourn.

Motion: Mr. Sweeney. Second: Mr. Thompson.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

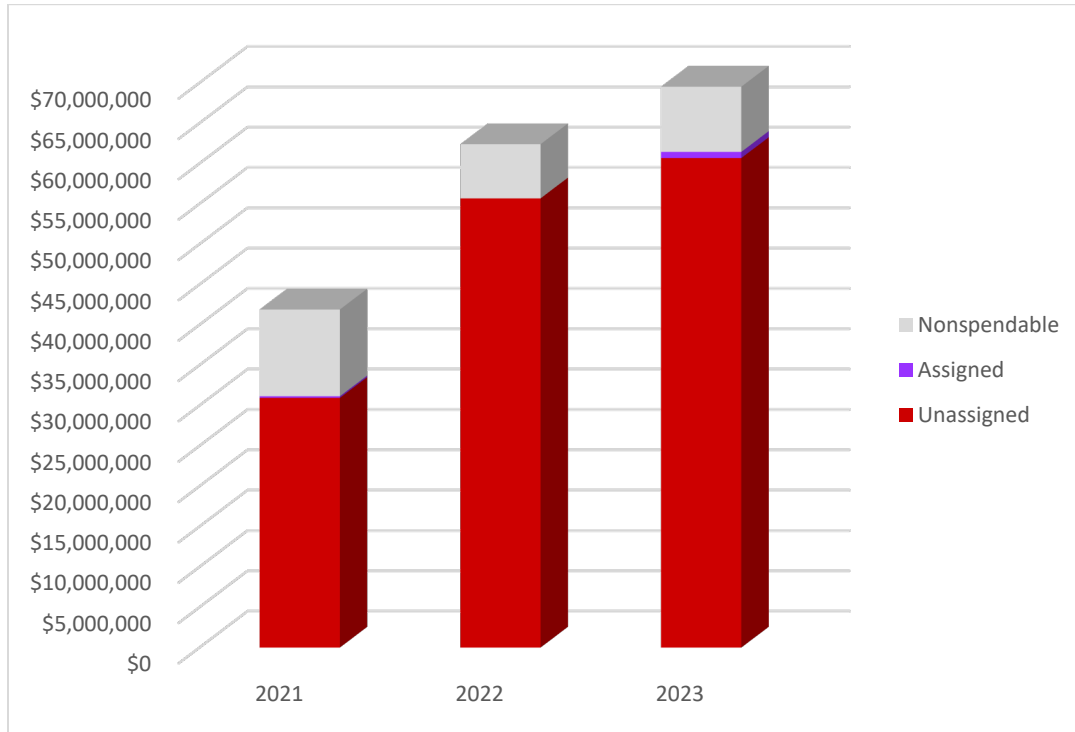
Nancy Bleile
Administrative Assistant

Financial Results – General Fund (ACFR pages 52-53)

	<u>Actual</u>	<u>Final Amended Budget</u>	<u>Variance</u>
Revenues and other financing sources	\$ 78,711,805	\$ 69,888,819	\$ 8,822,986
Expenditures and other financing uses	<u>(71,579,407)</u>	<u>(76,738,096)</u>	<u>5,158,689</u>
Net change in fund balance	7,132,398	<u>\$ (6,849,277)</u>	<u>\$ 13,981,675</u>
Fund balance – beginning of year	<u>62,390,513</u>		
Fund balance – end of year	<u>\$ 69,522,911</u>		

Financial Results

General Fund Balance History (ACFR page 3)



	2021	2022	2023
Fund Balance Components			
Unassigned	\$ 30,944,895	\$ 55,677,359	\$ 60,675,753
Assigned	200,000	-	763,000
Nonspendable	<u>10,753,313</u>	<u>6,713,154</u>	<u>8,084,158</u>
Total	<u>\$ 41,898,208</u>	<u>\$ 62,390,513</u>	<u>\$ 69,522,911</u>

MINIMUM FUND BALANCE POLICY

The county has also adopted a minimum fund balance policy that requires the county to maintain unassigned fund balance in the general fund and the public safety sales tax fund to fund operations for a period of at least three months (25% of expenditures). These funds are to be maintained for cash flow and working capital purposes. The minimum fund balance is calculated as follows:

		General Fund	Public Safety Sales Tax Fund
2023 Expenditures		\$ 59,918,329	\$ 27,904,897
Minimum	25%	<u>14,979,582</u>	<u>6,976,224</u>
Actual		<u>60,675,753</u>	<u>21,758,733</u>
Surplus		<u>\$ 45,696,171</u>	<u>\$ 14,782,509</u>

Financial Results

Financial Results – Other Governmental Funds (ACFR page 5 and 78)

	Public Safety Sales Tax Fund	Illinois Municipal Retirement Fund	Tort Liability	Mental Health Tax Fund	American Rescue Plan	Nonmajor Governmental Funds
Revenues	\$ 41,880,778	\$ 6,314,604	\$ 3,339,462	\$ 19,668,030	\$ 6,148,959	\$ 68,055,974
Expenditures	(27,904,897)	(2,288,262)	(3,743,622)	(11,801,751)	(6,148,959)	(70,777,684)
Other financing sources (uses)	<u>(11,773,034)</u>	<u>(2,065,286)</u>	<u>3,027,500</u>	-	-	<u>11,854,868</u>
Net change in fund balances	2,202,847	1,961,056	2,623,340	7,866,279	-	9,133,158
Fund balance – beginning of year	<u>19,555,886</u>	<u>4,782,697</u>	<u>(1,873,035)</u>	<u>28,620,126</u>	-	<u>61,046,694</u>
Fund balance – end of year	<u>\$ 21,758,733</u>	<u>\$ 6,743,753</u>	<u>\$ 750,305</u>	<u>\$ 36,486,405</u>	<u>\$ -</u>	<u>\$ 70,179,852</u>

Nonmajor Funds

Special revenue funds	\$ 51,677,793
Debt service funds	5,644,618
Capital projects	<u>12,857,441</u>
Total	<u>\$ 70,179,852</u>

Financial Results

Financial Results – Proprietary funds (ACFR page 8)

	River Bluff Nursing Home Fund	555 North Court Street Fund	Internal Services Funds
Revenues	\$ 13,152,870	\$ 335,050	\$ 19,425,032
Expenditures	(19,305,007)	(536,575)	(19,741,480)
Nonoperating revenues (expenses)	1,877,483	42,305	254,980
Income (loss) before transfers	(4,274,654)	(159,220)	(61,468)
Transfers in	1,337,000	(1,395,473)	-
Net increase (decrease) in net position	(2,937,654)	(1,554,693)	(61,468)
Net position (deficit) – beginning of year	<u>(672,932)</u>	<u>4,030,125</u>	<u>6,926,187</u>
Net position (deficit) – end of year	<u>\$ (3,610,586)</u>	<u>\$ 2,475,432</u>	<u>\$ 6,864,719</u>

Financial Results

Legal Debt Margin (ACRF page 224)

Pursuant to Illinois Statutes, the total indebtedness of the county for general purposes may not exceed 5.75% of the value of the taxable property located therein for state purposes.

Equalized Value		\$	4,876,031,918
Debt Margin Percentage			5.75%
Legal Debt Limit			280,371,835
Outstanding General Obligation Debt	\$	77,620,000	
Less amount excluded from long-term debt		(72,320,000)	
Total Amount of Debt Applicable to Debt Margin			5,300,000
Legal Debt Margin		\$	275,071,835
Percentage of Debt Capacity Used			1.89%
Prior Year			2.73%

Debt Service Compared to Governmental Expenditures

<u>Governmental Funds</u>			
Principal		\$	14,734,585
Interest			3,780,247
Debt service expenditures			18,514,832
Total governmental expenditures	\$	182,583,504	
Less: Capitalized outlay expenditures		(9,783,250)	
Non-capital governmental expenditures			172,800,254
Percentage of debt service compared to non-capital governmental expenditures			11%
Prior Year			10%



Resolution Executive Summary

Prepared By: Steve Schultz
Committee: Finance Committee
Committee Date: April 18, 2024
Resolution Title: Resolution Authorizing Wage Increases for Non-Bargaining Unit Employees of The County of Winnebago, Illinois
County Code: Not Applicable
Board Meeting Date: April 25, 2024

Budget Information:

Was item budgeted? Yes	Appropriation Amount:
If not, explain funding source: N/A	
ORG/OBJ/Project Code:	Budget Impact: Within budgeted amount

Background Information: The Administration for the County of Winnebago, Illinois (County), has determined that wage increases for County non-bargaining unit employees is appropriate. It is recommended that the Finance Committee and County Board accept and approve the across the board increases for non-bargaining unit employees of the County of Winnebago, Illinois equal to the annual increase in CPI-U for the year ending May 2024 not to exceed 3.5% effective on January 1, 2025.

Recommendation: Staff concurs.

Contract/Agreement: N/A

Legal Review: Yes.

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR _____

SUBMITTED BY: FINANCE COMMITTEE

**RESOLUTION AUTHORIZING WAGE INCREASES FOR NON-BARGAINING UNIT
EMPLOYEES OF THE COUNTY OF WINNEBAGO, ILLINOIS**

WHEREAS, the Administration for the County of Winnebago, Illinois (County), has determined that wage increases for County non-bargaining unit employees is appropriate; and

WHEREAS, the Finance Committee of the County Board of Winnebago County, Illinois recommends the full County Board accept and approve across the board wage increases for County non-bargaining unit employees equal to the annual increase in CPI-U for the year ending May 2024 not to exceed 3.5% effective on January 1, 2025; and

WHEREAS, the Finance Committee and County Board values providing consistent wage increases for represented and non-represented employees.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois does hereby approve the across the board increases for non-bargaining unit employees of the County of Winnebago, Illinois equal to the annual increase in CPI-U for the year ending May 2024 not to exceed 3.5% effective on January 1, 2025.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Finance Department and Director of Human Resources.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**Closed Session to
Discuss Closed Session
Minutes & Pending Litigation**

**Approval of Minutes
of Closed Session
Meetings**



Resolution Executive Summary

Prepared By: Lafakeria S. Vaughn
Committee: Finance Committee
Committee Date: April 18, 2024
Resolution Title: Resolution Authorizing Settlement of Pending Litigation (Mohammed Farooqui v. Susan Goral, et al.)
County Code: Not Applicable
Board Meeting Date: N/A

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$25,000
If not, explain funding source: N/A	
ORG/OBJ/Project Code:	Budget Impact: Within budgeted amount

Background Information: Settlement of claims by the Petitioner against the Winnebago County Treasurer, as Trustee of the Indemnity Fund Established by Section 21-295 of the Illinois Property Tax Code.

Recommendation: Staff concurs

Contract/Agreement: N/A

Legal Review: Legal review conducted by the State's Attorney's Office

Follow-Up: N/A

**RESOLUTION
OF THE
FINANCE COMMITTEE
OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR _____

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JOHN BUTITTA

**RESOLUTION AUTHORIZING SETTLEMENT OF PENDING LITIGATION
(Mohammed Farooqui v. Susan Goral, et al.)**

WHEREAS, *Mohammed Farooqui v. Susan Goral*, not individually but as Winnebago County Treasurer, Trustee of the Indemnity Fund, is a pending civil action against Winnebago County Treasurer, filed in the Seventeenth Judicial Circuit, Winnebago County, Illinois, as case number 2017-TX-76; and

WHEREAS, the Plaintiff therein have agreed to settle all claims he has against the County of Winnebago's Indemnity Fund, for the sum of Twenty-Five Thousand Dollars (\$25,000.00); and

WHEREAS, the Finance Committee, after having reviewed the facts and circumstances of the aforementioned case and after having conferred with the Winnebago County State's Attorney, through his assistant, has determined it is in the best interests of the citizens of Winnebago County to settle this case on the terms set forth above; and

WHEREAS, the County Administrator also after having reviewed the facts and circumstances of the aforementioned case and after having conferred with the Winnebago County State's Attorney, through his assistant, has determined it is in the best interests of the citizens of Winnebago County to settle this case on the terms set forth above.

NOW, THEREFORE BE IT RESOLVED, by the Finance Committee of the County Board of the County of Winnebago, Illinois that the Winnebago County State's Attorney is hereby authorized to settle the aforementioned lawsuit by paying the Plaintiff therein the sum of Twenty-Five Thousand Dollars (\$25,000.00).

BE IT FURTHER RESOLVED, that the Winnebago County Treasurer, Winnebago County Clerk, and Winnebago County Finance Department are authorized and directed to prepare and deliver to the Winnebago County State's Attorney one or more County Warrants totaling Twenty-Five Thousand Dollars (\$25,000.00); payable as directed by the State's Attorney.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the Finance Committee of the County
Board of the County of Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

Prepared By: Lafakeria S. Vaughn
Committee: Finance Committee
Committee Date: April 18, 2024
Resolution Title: Resolution Authorizing Settlement of Pending Litigation (Bettye Jackson, et al. v. Sheriff of Winnebago County, Illinois et al.)
County Code: Not Applicable
Board Meeting Date: April 25, 2024

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$950,000
If not, explain funding source: N/A	
ORG/OBJ/Project Code:	Budget Impact: Within budgeted amount

Background Information: Settlement of claims by the Plaintiff against the remaining defendant in this case, a Winnebago County Correctional Officer.

Recommendation: Staff concurs

Contract/Agreement: N/A

Legal Review: Legal review conducted by the State's Attorney's Office

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CR _____

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JOHN BUTITTA

**RESOLUTION AUTHORIZING SETTLEMENT OF PENDING LITIGATION
(Bettye Jackson, et al. v. Sheriff of Winnebago County, Illinois et al.)**

WHEREAS, *Bettye Jackson, as Independent Administrator of the Estate of Eugene Washington v. Sheriff of Winnebago County, Illinois et al.*, is a pending civil action against the County Sheriff and Corrections Defendants, filed in the United States District Court for the Northern District of Illinois, as case number 3:20-cv-50414; and

WHEREAS, the Plaintiff therein has agreed to settle all claims she has against the Corrections Defendant, for the sum of Nine Hundred Fifty Thousand Dollars (\$950,000.00); and

WHEREAS, the Finance Committee, after having reviewed the facts and circumstances of the aforementioned case and after having conferred with the Winnebago County State's Attorney, through his special assistant state's attorney, has determined it is in the best interests of the citizens of Winnebago County to settle this case on the terms set forth above.

NOW, THEREFORE BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the Winnebago County State's Attorney is hereby authorized to settle the aforementioned lawsuit by paying the Plaintiff therein the sum of Nine Hundred Fifty Thousand Dollars (\$950,000.00).

BE IT FURTHER RESOLVED, that the Winnebago County Treasurer, Winnebago County Clerk, and Winnebago County Finance Department are authorized and directed to prepare and deliver to the Winnebago County State's Attorney one or more County Warrants totaling Nine Hundred Fifty Thousand Dollars (\$950,000.00); payable as directed by the State's Attorney.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2024.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS