

Winnebago County Board
Finance Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 3, 2023
Immediately Following Operations & Administrative Committee Meeting

Present:

John Butitta, Chairperson
Joe Hoffman
Keith McDonald
Michael Thompson

Absent:

Jaime Salgado, Vice Chairperson
Jean Crosby
John F. Sweeney

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Ann Johns, Purchasing Director
Paul Arena, County Board Member
Charlotte LeClercq, Asst. Deputy State's Attorney Office
Tommy Meeks, Alternative Programs Community Liaison
Chris Petrus, IT Department

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 6, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Ordinance for a Budget Amendment to Provide Funds for the Winnebago County Highway Department for the Riverside Boulevard Multi-Use Path Study – ARP Phase 4
- F. Ordinance for a Budget Amendment to Fund Boys and Girls Club Addressable Fire Alarm System – ARP Phase 4
- G. Ordinance for a Budget Amendment to Provide Funds for the Boys and Girls Club New HVAC System – ARP Phase 4
- H. Ordinance for a Budget Amendment to Fund Zion West Enterprise Van Purchase – ARP Phase 4
- I. Ordinance for a Budget Amendment to Fund Carpet Purchase for Inner City Reconstruction Group's Building – ARP Phase 4
- J. Resolution Adopting Fiscal Year 2024 Budget Policy
- K. Budget Update
- L. Closed Session to Discuss Pending Litigation
- M. Other Matters
- N. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 5:38 PM.

Roll Call

Chairperson Butitta yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Thompson yes.

Approval of July 6, 2023 Minutes

Chairperson Butitta called for a motion to approve the July 6, 2023 Minutes.

Motion: Chairman Butitta. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Ordinance for a Budget Amendment to Provide Funds for the Winnebago County Highway Department for the Riverside Boulevard Multi-Use Path Study – ARP Phase 4

Motion: Chairperson Butitta. Second: Mr. Hoffman.

The Ordinance was presented for approval. The initial feasibility study was completed and has moved to Phase 1 Engineering.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment to Fund Boys and Girls Club Addressable Fire Alarm System – ARP Phase 4

Motion: Chairperson Butitta. Second: Mr. Hoffman.

Chairperson Butitta called for questions or comments.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment to Provide Funds for the Boys and Girls Club New HVAC System – ARP Phase 4

Motion: Chairperson Butitta. Second: Mr. Thompson.

Chairperson Butitta called for questions or comments.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment to Fund Zion West Enterprise Van Purchase – ARP Phase 4

Motion: Chairperson Butitta. Second: Mr. Thompson.

Chairperson Butitta called for questions or comments.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment to Fund Carpet Purchase for Inner City Reconstruction Group's Building – ARP Phase 4

Motion: Chairperson Butitta. Second: Mr. Thompson.

Chairperson Butitta called for questions or comments.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Adopting Fiscal Year 2024 Budget Policy

Motion: Chairperson Butitta. Second: Mr. Thompson.

The Resolution was presented for approval. Chairperson Butitta and committee members reviewed changes to be made to the Fiscal Year 2024 Budget Policy. page 7, CAPITAL IMPROVEMENT PROJECTS (CIP) PLANNING AND BUDGETS, paragraph 4. The following was struck from paragraph 4: “consisting of the County Administrator, Chief Financial Officer and representatives from Finance, Purchasing, Facilities, IT and the Sheriff.” The paragraph now reads: *Approved CIP projects will be appropriated in the Capital Projects Improvement Fund. County Administrator has developed a team. This team will meet regularly to review and discuss the progress of approved projects.*

Motion: Chairperson Butitta made a motion to amend Fiscal Year 2024 Budget Policy, page 7, CAPITAL IMPROVEMENT PROJECTS (CIP) PLANNING AND BUDGETS, paragraph 4. Second: Mr. McDonald.

Chairperson Butitta called for questions or comments.

- Discussion followed.

Motion passed by unanimous voice vote.

Chairperson Butitta called for approval of the Resolution Adopting Fiscal Year 2024 Budget Policy.

Chairperson Butitta called for questions or comments on the amended Fiscal Year 2024 Budget Policy.

Motion passed by unanimous voice vote.

Budget Update

Mr. Schultz discussed Budget updates with committee members.

Chairperson Butitta called for questions or comments.

- Discussion followed.

Closed Session to Discuss Pending Litigation

Chairperson Butitta called for a motion to enter Closed Session to discuss pending litigation.

Motion: Mr. Hoffman. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Roll Call: Chairperson Butitta yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Thompson yes.

Chairperson Butitta – No action was taken in Closed Session.

Other Matters

- Utilization and documentation of funds designated for community projects.
- Written approval by State’s Attorney office requested by Mr. McDonald in making a donation to the Lindmark Foundation.

Adjournment

Chairperson Butitta called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant