

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 4, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
David Rickert, Chief Financial Officer
Ann Johns, Purchasing Director, Staff Liaison
Lafakeria Vaughn, State's Attorney's Office
Shawn Franks, Facilities
Angie Goral, County Board Member
Debbie Jarvis, Adult Probation
Charlotte LeClercq, Asst. Deputy State's Attorney Office
Chief Judge Lowry, 17th Judicial Circuit Court
Todd Marshall, Health Department
Dr. Sandra Martell, Public Health Administrator
Julie McCray-Grotto, Juvenile Detention
Carlos Molina, Highway Department
Chris Petrus, IT Department
Chris Scrol, County Board Member
Deanna Severson, Purchasing
John Sweeney, County Board Member
Dave Tassoni, County Board Member
Jim Webster, County Board Member

Absent:

Joe Hoffman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 6, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds
- F. Resolution to Approve Fire Panel Upgrades Using CIP PSST 2023 Funds

- G. An Ordinance Rescinding “Ordinance 2018 CO 092”and Permit the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method
- H. Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall
- I. Resolution to Provide Winnebago County Administration Building Security/Threat Assessment
- J. Discussion Regarding Long Term Planning and Capital Needs at the Juvenile Detention Center
- K. Future Agenda Items
- L. Adjournment

Chairperson McDonald called the meeting to order at 5:31 PM.

Roll Call

Chairperson Keith McDonald yes, John Butitta yes, Paul Arena yes, Jaime Salgado yes, Valerie Hanserd yes, Michael Thompson yes.

Approval of April 6, 2023 Minutes

Motion: Chairperson McDonald made a motion to approve the April 6, 2023 minutes.

Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution is for the purchase of a tractor/mower for River Bluff Nursing Home.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution to Approve Fire Panel Upgrades Using CIP PSST 2023 Funds

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolutions authorizes entering into a contract to provide upgrades to the fire alarm panels in the Adult Probation building and County Courthouse.

- Discussion followed.

Motion passed by unanimous voice vote.

An Ordinance Rescinding “Ordinance 2018 CO 092”and Permit the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method

Motion: Chairperson McDonald. Second: Mr. Thompson.

- Discussion followed.

Chairperson McDonald made the motion to table the Ordinance until the next Operations Committee meeting.

Second: Ms. Hanserd.

Motion to table the Ordinance passed by unanimous voice vote.

Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution is for the authorization of the HVAC replacement at Veterans Memorial Hall.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution to Provide Winnebago County Administration Building Security/Threat Assessment

Motion: Chairperson McDonald. Second: Mr. Butitta.

The Resolution is to provide a security/threat assessment for the Winnebago County Administration building.

- Discussion followed.

Motion passed by unanimous voice vote.

Discussion Regarding Long Term Planning and Capital Needs at the Juvenile Detention Center

Ms. Jarvis distributed a handout to committee members and gave some background details about the Juvenile Detention Center. Ms. Jarvis discussed the list of priorities identified in the handout for the capital infrastructure needs at the Juvenile Detention Center.

- Discussion followed.

Future Agenda Items

Health Department MOU.

Motion to Adjourn.

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant