

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 3, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Ann Johns, Staff Liaison
Charlotte LeClercq, Asst. Deputy State's Attorney Office
Tommy Meeks, Alternative Programs Community Liaison
Chris Petrus, IT Department

Absent:

Jaime Salgado

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – July 6, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Approve Boiler Replacements Using CIP PSST 2023 Funds
- F. Resolution to Approve Domestic Hot Water Source Replacements Using CIP PSST 2023 Funds
- G. Resolution Establishing the County Holiday Schedule For 2024
- H. Future Agenda Items
- I. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Valerie Hanserd yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Michael Thompson yes.

Approval of Minutes – July 6, 2023

Chairperson McDonald called for a motion to approve the July 6, 2023 minutes.

Motion: Committee members. Second: Committee members.
Chairperson McDonald called for any comments, corrections or discussion.
Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution to Approve Boiler Replacements Using CIP PSST 2023 Funds

Chairperson McDonald reported the Resolution to Approve Boiler Replacements Using CIP PSST 2023 Funds was not ready for committee discussion and vote.

Resolution to Approve Domestic Hot Water Source Replacements Using CIP PSST 2023 Funds

Chairperson McDonald reported the Resolution to Approve Domestic Hot Water Source Replacements Using CIP PSST 2023 Funds was not ready for committee discussion and vote.

Resolution Establishing the County Holiday Schedule For 2024

Chairperson McDonald called for a motion to approve the Resolution Establishing the County Holiday Schedule For 2024.

Motion: Chairperson McDonald. Second: Mr. Thompson.

- Discussion followed on ensuring Juneteenth was included in the schedule.

Motion passed by unanimous voice vote.

Future Agenda Items

None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant