

**Winnebago County Board  
Operations and Administrative Committee Meeting**

County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, August 17, 2023  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Valerie Hanserd, **Vice Chairperson**  
Paul Arena  
John Butitta  
Joe Hoffman  
Jaime Salgado  
Michael Thompson

**Others Present:**

Joseph Chiarelli, County Board Chairman  
Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office  
Shawn Franks, Director, Facilities  
Dr. Sandra Martell, Public Health Administrator, WCHD  
Chris Petrus, IT Department  
Melinda Macias, Purchasing Specialist  
Tami Goral, Fiscal Director, Winnebago County Sheriff's Office  
Deanna Severson, Purchasing Specialist  
Jean Crosby, County Board Member  
Chris Scrol, County Board Member  
Jim Webster, County Board Member

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – July 20, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discuss Elevator Modernization for Courthouse and Old Courthouse using CIP 2023 PSST Funds
- F. Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds
- G. An Ordinance to Amend 2018 CO 092 [Section 50-15 of The Winnebago County Code] to Reduce the Coverage of the Prohibition of the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method
- H. Future Agenda Items
- I. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

## **Roll Call**

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

## **Approval of Minutes – July 20, 2023**

Chairperson McDonald called for a motion to approve the July 20, 2023 minutes.

Motion: Mr. Thompson. Second: Ms. Hanserd.

Chairperson McDonald called for any comments, corrections or discussion.

Motion passed by unanimous voice vote.

## **Public Comment**

Mr. Patrick Thompson advised three members of the public were in attendance to speak about Item G. on the agenda, Tom Hilbert, Region Engineer for Eastern Region Waste Connections, Steve Fenn, WSP representing Acme Group and Steve Swenson, NIRPC.

Chairperson McDonald omitted reading the Public Comment Section of the agenda at this time and moved Item G. as the next agenda item.

## **An Ordinance to Amend 2018 CO 092 [Section 50-15 of The Winnebago County Code] to Reduce the Coverage of the Prohibition of the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method**

Motion: Chairperson McDonald. Second: Mr. Thompson.

Ms. Vaughn gave background information on the Ordinance and presented the Draft Ordinance for committee members review. Ms. Vaughn clarified that the change in question is to the fourth Whereas clause, an added footnote at the end of **WHEREAS, due to the historic operations on the Acme Solvents Site**, the only change from the draft attached to the agenda.

Michael Mostow, Quarles & Brady LLP, General Counsel for the Acme RDRA Group asked to speak to the issue of the Whereas Clause and expressed Acme Group's concern in naming Acme as the sole source for the ordinance and the need for the ordinance. There are other potential sources that include the Winnebago County Landfill that may have contaminated the groundwater and this was the reason for the ordinance.

Chairperson McDonald asked for background on the Acme Group of Companies for the benefit of committee members. Background details and history were provided to the committee.

Mr. Hilbert, Region Engineer for Waste Connections, gave background history on the ordinance and stated Winnebago Landfill's position is to reference the Acme Solvents Group in the ordinance.

Mr. Swenson, representing the members of NIRPC gave background information on the Gun Club's property purchase and County Zoning approval for the well and septic. The Gun Club was notified in 2022 that Acme wanted to amend the groundwater ordinance. Through Acme, the County had put a deed restriction/ordinance on the property that prohibited the Gun Club from adding a well. Mr. Swenson shared his reasons for why he believed the ordinance amendment did not go forward at the time.

- Discussion followed.

Motion: Mr. Arena made a motion to replace the version of the Ordinance distributed in the Operations packet with the amended version of the Ordinance distributed at the Operations meeting.

Second: Mr. Butitta

Chairperson McDonald called for any discussion on replacing the Ordinance with the Amended Ordinance.

The motion passed by unanimous voice vote.

Chairperson McDonald called for any other discussion on the Amended Ordinance.

- Discussion followed.

Chairperson McDonald called for any other questions or discussion.

The motion passed by unanimous voice vote.

### **Discuss Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds**

The Elevator Modernization for Courthouse and Old Courthouse was presented for discussion only for the committee to provide direction as to the next steps. This is a 2023 CIP project utilizing Public Safety Sales Tax funds budgeted in the CIP for the rehab of five elevators. Bids were submitted on the project.

- Discussion followed.

The consensus of the committee is for the item Discuss Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds to be added to the August 31, 2023 as an Action Item.

### **Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds**

Motion: Chairperson McDonald. Second: Mr. Salgado.

The Resolution is a CIP 2021 project for the replacement of the Juvenile Detention Center parking lot.

- Discussion followed.

Motion: Motion made by Mr. Arena to layover the Resolution to the next Operations meeting.

Second: Ms. Hanserd

- Discussion followed.

Motion to layover the Resolution passed by unanimous voice vote.

### **Future Agenda Items**

- Animal Services Asphalt Surfaces
- Family Court PSB Proposals

### **Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant