

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 16, 2023
5:30 PM

Present:

Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Absent:

Keith McDonald, **Chairperson**
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Debbie Crozier, Director, Human Resources
Marlana Dokken, Director, Chairman's Office of
Criminal Justice Initiatives
Chris Dornbush, Director of Development Services
Tom Lawson, Chief Deputy Circuit Clerk
Charlotte LeClercq Hoss, Asst. Deputy State's Attorney Office
Jennifer Muraski, Coroner
Matt Lane, Coroner
Joe Clinton, Arthur J. Gallagher
Melinda Macias, Purchasing Specialist
Chris Petrus, IT Department
John Sweeney, County Board Member

Guest – Public Speaker

John K. Guth, Executive Director, Ken-Rock Community Center

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – None
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Donation of Property Located at the Southeast Corner Intersection of Chestnut Street and South Church Street in the City of Rockford for Right-of-Way Purposes to the City of Rockford, IL
- F. Ordinance Adopting a Remote Work Policy
- G. Resolution Awarding Off-Site Scanning Services for Document Imaging Using CIP Funds

- H. Resolution Awarding Fuji Persona CS Compact C-Arm Machine for Coroner's Office
- I. Resolution for Approval for Stop-Loss Insurance
- J. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage
- K. Violent Crime Reduction in Illinois Communities - Sole Source Discussion
- L. Future Agenda Items
- M. Adjournment

Vice Chairperson Hanserd called the meeting to order at 5:30 PM.

Roll Call

Vice Chairperson Valerie Hanserd yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes.

Approval of Minutes – None

Public Comment

Vice Chairperson Hanserd read the Public Comment Section of the Agenda.

John K. Guth, Executive Director, Ken-Rock Community Center spoke to the committee regarding recommended changes to the Raffle Ordinance.

Resolution Authorizing the Donation of Property Located at the Southeast Corner Intersection of Chestnut Street and South Church Street in the City of Rockford for Right-of-Way Purposes to the City of Rockford, IL

Motion: Vice Chairperson Hanserd. Second: Motion was seconded.

Vice Chairperson Hanserd called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance Adopting a Remote Work Policy

Motion: Mr. Arena. Second: Mr. Hoffman.

Vice Chairperson Hanserd called for any discussion on the Ordinance.

- Discussion followed.

Motion: Mr. Arena made a motion to amend the Ordinance to Paragraph b to read:

(b) GUIDELINES FOR DETERMINATION: The County encourages Elected Officials and requires Department Heads engage in these steps before approving remote work arrangements:

Second: Motion was seconded.

Motion to amend the Ordinance passed by unanimous voice vote.

- Discussion followed.

Motion: Vice Chairperson Hanserd made the motion to accept the adoption of the amended Ordinance.

Second: Mr. Arena.

Amended Motion passed by unanimous voice vote.

Resolution Awarding Off-Site Scanning Services for Document Imaging Using CIP Funds

Motion: Vice Chairperson Hanserd. Second: Mr. Salgado.

Vice Chairperson Hanserd called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Fuji Persona CS Compact C-Arm Machine for Coroner's Office

Motion: Vice Chairperson Hanserd. Second: Mr. Arena.

Vice Chairperson Hanserd called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution for Approval for Stop-Loss Insurance

Motion: Vice Chairperson Hanserd. Second: Mr. Butitta.

Vice Chairperson Hanserd called for any discussion on the Resolution.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage

Motion: Vice Chairperson Hanserd. Second: Mr. Arena.

Vice Chairperson Hanserd called for any discussion on the Resolution.

Motion passed by unanimous voice vote.

Violent Crime Reduction in Illinois Communities - Sole Source Discussion

The Operations committee members discussed renewing the grant for the Navigator program as a sole source. The consensus of the Operations committee members is to move forward with renewing the grant.

Future Agenda Items

- Review Raffle Ordinance Policy

Motion to Adjourn

Vice Chairperson Hanserd called for a motion to adjourn the meeting.

Motion: Mr. Butitta. Second: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant