



WINNEBAGO COUNTY

— ILLINOIS —

County Administration Building
404 Elm Street
Rockford, Illinois 61101

Purchasing Department
Phone: 815-319-4380
Fax: 815-319-4381

ADDENDUM TWO

FLOORING REPLACEMENT FOR THE STATES ATTORNEY OFFICE INVITATION FOR BID #24B-2366

1. Do you have specific bid form you want filled out and submitted? **All bid requirements and information have can be found at www.wincoil.gov/purchasing**
Please note new pricing module for each floor. Please use form in Addendum One when totaling cost for each floor individually.
2. What are the time frames when work needs to be completed? **Work must be completed outside of the 8 AM to 5 PM frame time. So, after 5 PM. Times will be set once awarded and a member of the States Attorney Office will be on site during installation times.**
3. Will vendors have work access on the weekends? **Yes**
4. Will vendors need keys and access cards? **Yes. Keys will be distributed by the facilities department and must be turned in at the end of each day and cannot leave the premises. Swipe access cards will also be issued as well.**
5. What will need to be done with the bathroom transition strip? **If the current one can remain that is fine, if not we please provide a price on new metal transition strips.**
6. How shall we proceed with the transition areas from carpet to LVT? **Please provide ADA compliant transitional thresholds.**
7. What is done in the file system room? **If the file units are not attached to the wall, the contractor will need to move them. If the file units are attached to the wall, then you may carpet up to the unit. Depending on the confidentiality and file location staff will also support moving files.**
8. Will existing hard surfaces be removed? **All ceramic tiling will be removed and disposed. Other laminated flooring will be floored over to not disturb existing surfaces.**
9. Where will the temporary office furniture holding areas be when carpeting? **Contractors must move furniture that is not affixed to conference rooms and waiting areas while flooring is laid. Then move the furniture back. All personal items/décor/computers/books and paperwork will be moved by staff.**
10. Do you have scaled building plans for the area? **No, we do not have scale plans. You may come and measure. Please set up time and dates prior to bid opening with Ted Seele at 815-319-4685.**
11. **Please acknowledge Addendum One and Two in the BID proposal.**

END OF ADDENDUM TWIO