

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Nursing Home
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, July 18, 2023
3:00 PM

Present:

Jim Knutson, **Chairperson**
Frank Perrecone, **Vice Chairperson**
Jay Ferraro
Teresa Gobeli
Bernice Marinelli

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Deb Crozier, Human Resources
Laura Doise, Marketing, River Bluff Nursing Home
Danielle Grindle, Communications Director
Charlotte LeClercq, Asst. Deputy State's Attorney Office
Paul Michalsen, Interim Director
Laura Schaffer, Asst. Administrator, River Bluff Nursing Home
Lafakeria Vaughn, State's Attorney's Office
Mary Ann Wigton, Office Manager, River Bluff Nursing Home
Thim Harris, Admission Specialist, River Bluff Nursing Home
Dan, Nursing, River Bluff Nursing Home
Shelly, Nursing, River Bluff Nursing Home

Absent:

Trent Brass
John Butitta
Bob Nieman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of June 20, 2023 Minutes
- D. Public Comment– This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Closed Session to Discuss Personnel and Pending Litigation
- F. States Attorney Office – Brief History of Litigation involving River Bluff
- G. River Bluff Health and Rehabilitation Marketing Strategies Presentation – Danielle Grindle, Winnebago County Communications Director
- H. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. May 2023 Financials (see attachment)
 2. HMO Status
 3. 2023 – 2024 Budget (see attachment)
- I. Policy for Professional Liability Insurance for River Bluff Nursing Home
- J. Discussion Item – By-Laws
- K. Establish Time, Date and Location of Next Meeting
- L. Other Matters

M. Adjournment

Call to Order

Chairperson Knutson called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

Roll Call

Chairperson Jim Knutson yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Vice Chairperson Frank Perrecone yes.

Approval of June 20, 2023 Minutes

Motion and Second were made by River Bluff Board Members to approve the June 20, 2023 minutes.

Chairperson Knutson called for any discussion, corrections or changes.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Knutson omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Closed Session to Discuss Personnel and Pending Litigation

Motion made by River Bluff Board to enter Closed Session. Second: Mr. Ferraro.

Motion passed by unanimous voice vote.

The Board reconvened in Open Session.

Chairperson Knutson reported - No action was taken in closed session.

River Bluff Health and Rehabilitation Marketing Strategies Presentation – Danielle Grindle, Winnebago County Communications Director

Ms. Grindle, Winnebago County Communications Director distributed a handout to Board members of the Marketing Strategies presentation. Ms. Grindle gave an overview of current Marketing and Communication strategies, opportunities for improvement and reviewed the Marketing Plan.

- Discussion followed.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)

1. May 2023 Financials (see attachment)

The Financial Report through May 2023 was reviewed with Board members.

2. HMO Status – No Report.

3. 2023 - 2024 Budget (see attachment).

The 2023 – 2024 Budget was reviewed with Board members. Mr. Schultz thanked Ms. Terrinoni, Winnebago County Finance Director and Ms. Wigton, River Bluff Office Manager, for their work on the 2023 – 2024 Budget.

Chairperson Knutson called for a motion to approve the Year-to-Date 2023 Budget and 2024 Operating Budget and Capital Plan.

Motion: Mr. Ferraro. Second: Ms. Gobeli.

- Discussion followed.

- Going forward a one-page summary of Budget updates will be provided to Board Members.
- A Staffing Analysis on staff utilization will be provided to Board Members.

Motion passed by unanimous voice vote.

Policy for Professional Liability Insurance for River Bluff Nursing Home

Chairperson Knutson called for a motion to table the Policy for Professional Liability Insurance for River Bluff Nursing Home.

Motion: Mr. Perrecone. Second: Ms. Gobeli.

Motion passed by unanimous voice vote.

Discussion Item – By-Laws

Discussion took place on the By-Laws concerning the continuance of the General Fund Levy.

Establish Time, Date and Location of Next Meeting

The next meeting of the River Bluff Board of Directors is scheduled Tuesday, August 15, 2023, 3:00 pm in the Finch Room at River Bluff Nursing Home.

Other Matters – None reported.

Adjournment

Chairperson Knutson called for a motion to adjourn the meeting.

Motion and Second: River Bluff Board.

Motion passed with unanimous voice vote at 4:29 pm.

Respectfully submitted,

Nancy Bleile
Administrative Assistant