

**Winnebago County Board
River Bluff Board of Directors Meeting**
River Bluff Nursing Home
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, October 17, 2023
3:00 PM

Present:

Jim Knutson, **Chairperson**
Frank Perrecone, **Vice Chairperson**
Trent Brass
John Butitta
Teresa Gobeli
Bernice Marinelli
Bob Nieman

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Debbie Crozier, Human Resources
Danielle Grindle, Communications Director
Laura Schaffer, Administrator, River Bluff Nursing Home
Mary Ann Wigton, Office Manager, River Bluff Nursing Home
Thim Harris, Admission Specialist, River Bluff Nursing Home

Absent:

Jay Ferraro

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of September 19, 2023 Minutes
- D. Public Comment– This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. Updated Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Call to Order

Chairperson Knutson called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

Roll Call

Chairperson Jim Knutson yes, Frank Perrecone yes, Trent Brass yes, Bernice Marinelli yes, Teresa Gobeli yes, Bob Nieman yes, John Butitta yes.

Approval of September 19, 2023 Minutes

Motion: Atty. Perrecone. Second Mr. Brass.

Chairperson Knutson called for any discussion, corrections or additions.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Knutson omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

1. Census

Current census is 145 with 10 admissions within the last month.

2. HMO Status

The status is pending for the Blue Cross and Humana contracts and the Business office continues to inquire about the status of both applications with no response. An application was submitted to United Healthcare last week. Aetna's interest application will be submitted next week. The Business office is continuing work on outstanding debt collection.

- Discussion followed.

3. Staffing

Nursing wage increases went into effect October 1, 2023. Three RN's have been hired. The focus is on filling the vacant RN positions. Seven CNA's have been hired within the last month. Administration is working with Human Resources to schedule a Job Fair in November with management participating to conduct interviews for open positions. A new Admission contract was implemented as well as new rates that went into effect October 1, 2023. Additional information was shared regarding other improvements and upcoming programs and events.

- Discussion followed. Management will look into the current Call System agreement and discuss upgrades.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)

- Updated Financial Statements (see attachment)

Mr. Schultz directed the Board to the Summary Page and discussed the financials through August 2023. Plans are to hire a temporary staff accountant. The board reviewed the Capital Projects.

- Discussion followed.

Other Matters

- River Bluff Board Appointment – Tim Delany's name was read at the September 28, 2023 County Board meeting and the vote for his appointment will be placed on the October 26, 2023 County Board Agenda.
- Zoom Remote Meetings to be considered for January-March meetings in 2024. A quorum is needed onsite when holding the Zoom meetings.
- Patients admitted to River Bluff Nursing Home with Medicare Advantage Plans. Possible leniency in private pay billed amounts for those denied Medicare Advantage coverage after admittance.
- Creation of a 501c3 Foundation for donations to River Bluff Nursing Home.

Adjournment

Chairperson Knutson called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant