

**- WINNEBAGO COUNTY -**

**BUILDING PERMIT APPLICATION (COMMERCIAL OR RESIDENTIAL)**

Building Department  
404 Elm Street, Room 403  
Rockford, IL 61101

[permits@rped.wincoil.gov](mailto:permits@rped.wincoil.gov)

Application #:

Check #:

Phone (815) 319-4350

FAX: (815) 319-4351

**X for Contractor Change** →

<b>PROPERTY</b>		Address	Business Name (if applicable)	
		Subdivision	Lot #	
<b>PROPERTY OWNER</b>		Name	Phone #	Fax #
		Address	City / State	Zip Code
<b>ARCHITECT / ENGINEER</b>		Name	Phone #	Fax #
		Address	City / State	Zip Code
<b>GENERAL CONTRACTOR</b>		Name/Business	Phone #	Fax #
	<input type="checkbox"/> Same as Property Owner	Address	City / State	Zip Code
<b>ELECTRICAL CONTRACTOR</b>		Name	Phone #	Fax #
		Address	City / State	Zip Code
<b>HEATING &amp; COOLING CONTRACTOR</b>		Name	Phone #	Fax #
		Address	City / State	Zip Code
<b>PLUMBING CONTRACTOR</b> Contractor License #		Name	Phone #	Fax #
	# 055 - _____	Address	City / State	Zip Code
<b>ROOFING CONTRACTOR</b> License #		Name	Phone #	Fax #
	# 104 - _____	Address	City / State	Zip Code
<b>FIREPLACE CONTRACTOR</b>		Name	Phone #	Fax #
		Address	City / State	Zip Code
<b>LOW VOLTAGE CONTRACTOR</b>		Name	Phone #	Fax #
		Address	City / State	Zip Code

Construction cost less Mechanical (M), Electrical (E), Plumbing (P): \$ \_\_\_\_\_

DESCRIPTION OF WORK: \_\_\_\_\_

REQUIRED INFORMATION MUST BE COMPLETED (REGARDLESS OF PERMIT TYPE)	
TYPE OF SEWAGE DISPOSAL	TYPE OF WATER SUPPLY
Public	Public
Private (Septic)	Private (Well)

<b>Structural (S)</b>		<b>Trade Renewal</b>	<b>(S)</b>
<b>Mechanical (M)</b>		<small>(Mark all that apply, if applicable)</small>	<b>(M)</b>
<b>Electrical (E)</b>			<b>(E)</b>
<b>Plumbing (P)</b>			<b>(P)</b>
			<b>Extra Inspection</b>
			<small>(Mark all that apply, if applicable)</small>

**\*\*\*\* CONTINUE TO BACK SIDE \*\*\*\***

<b>For E-mail &amp; Fax Applicants Only</b>	
Name on Card:	Credit Card Number:
Authorization:	Credit Card Type: <span style="float:right">Expiration Date:</span>
<b>By authorizing payment, you agree to the terms of transactions listed below</b>	

Credit Card Fees Visa / MasterCard  
\$2.00 or 3% whichever is greater American Express / Discover

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**STRUCTURAL (S) / BUILDING INFORMATION**

RESIDENTIAL (RES)	
<input type="checkbox"/> Additions / Alterations / Conversions _____ SF	
<input type="checkbox"/> House (circle one): <b>Single-Family</b> / Duplex _____ SF	
Height _____ FT _____ # Stories	
<input type="checkbox"/> # of Bedrooms _____	
<input type="checkbox"/> # of Bathrooms _____	
Full _____ Partial _____	
<input type="checkbox"/> Attached Garage _____ SF	
<input type="checkbox"/> Basement _____ SF	
<input type="checkbox"/> Egress Window (circle one): Existing New	
<input type="checkbox"/> Deck _____ SF	
<input type="checkbox"/> Porch _____ SF	
<input type="checkbox"/> Accessory (detached) Structure _____ SF	
Height _____ FT	
Circle one: <b>Garage</b> / Pole Barn / Shed	
<input type="checkbox"/> Demolition of _____	
<input type="checkbox"/> Other: _____	

COMMERCIAL (COM)	
<input type="checkbox"/> Additions / Alterations / Conversions _____ SF	
Height _____ FT _____ # Stories	
<input type="checkbox"/> Building _____ SF	
Height _____ FT _____ # Stories	
<input type="checkbox"/> Shell _____ SF	
Height _____ FT _____ # Stories	
<input type="checkbox"/> Foundation <b>ONLY</b> _____ SF	
<input type="checkbox"/> Demolition of _____	
Est. _____ SF	
<input type="checkbox"/> Other: _____	

OTHER MISC (RES / COM)	
<b>Roofing</b>	
<input type="checkbox"/> Reroof [circle applicable(s) below]	(House / Detached Garage / Commercial)
<input type="checkbox"/> Tear-Off & Reroof [circle applicable(s) below]	(House / Detached Garage / Commercial)
<b>Sign</b>	
<input type="checkbox"/> Illuminated _____ SF	
<input type="checkbox"/> NON-Illuminated _____ SF	
<b>Swimming Pool</b>	
<input type="checkbox"/> Depth _____ FT _____ INCHES	
(circle one) <b>Above Ground</b> / In-Ground	

MECHANICAL (M)	
<b>Qty</b>	<b>Item</b>
	<b>Heating</b>
	0 - 200,000 BTU
	200,001 - 500,000 BTU
	500,001 - 1,500,000 BTU
	1,500,001 - 3,000,000 BTU
	3,000,001 - 4,000,000 BTU
	4,000,001 & Greater BTU
	Radiant Heat
	<b>Air Conditioning</b> (12,000 BTU's = 1 Ton)
	0 - 36,000 BTU (Up to 3 Tons)
	36,001 - 60,000 BTU (3 - 5 Tons)
	60,001 - 240,000 BTU (5 - 20 Tons)
	240,001 - 600,000 BTU (20 - 50 Tons)
	600,001 & Greater BTU (Greater than 50 Tons)
	<b>Exhaust, Make-UP Air, &amp; Bath Fans</b>
	0 - 2,000 CFM
	2,001 - 6,000 CFM
	6,001 - 10,000 CFM
	Over 10,000 CFM # of CFM _____
	<b>Refrigeration</b>
	Class A per Unit
	Each Additional Unit
	Class B per Unit
	Each Additional Unit
	<b>General</b>
	Factory Built Fireplace (Prefab)
	Masonry Fireplace
	Gas Line(s) from Service Meter
	Gas Openings
	Duct Work
	Other: _____

ELECTRICAL (E)	
<b>Qty</b>	<b>Item</b>
	Electrical Reconnect
	<b>Services</b>
	100 AMP
	200 AMP
	201 - 300 AMP
	301 - 400 AMP
	401 - 500 AMP
	601 - 700 AMP
	701 - 800 AMP
	801 - 900 AMP
	901 - 1,000 AMP
	1,001 - 1,100 AMP
	1,101 - 1,200 AMP
	Misc. Wiring / Code Repairs (Est. _____ SF)
	Panels
	Circuits
	Transformers
	Disconnects
	Baseboard Heat
	Other: _____

PLUMBING (P)	
<b>Qty</b>	<b>Item</b>
	Water Heater
	Water Softener
	Floor Drain
	Toilet(s)
	Bathtub(s) / Shower(s)
	Sink(s)
	Dishwasher
	Laundry Sink
	Laundry Box
	Water Service
	Sewer Service
	RPZ / Backflow Preventor
	Sewage Ejector
	Spigot(s)
	Other: _____
	<b>= TOTAL # OF OPENINGS</b>

Sprinklers
Number of Heads

Suppression System
NFPA-13
NFPA-13R
NFPA-13D
Limited Area
Range Hood
None
Partial
Complete

Alarm Systems/Low Voltage
Residential
Commercial, Industrial, Other
Additional Units

**\*\*\*\* BELOW MUST BE COMPLETED \*\*\*\***

*I, the applicant, certify that information on this application is true, complete, and correct. If a permit is issued, all work done and all materials used shall be in conformance with the approved plans and specifications and in compliance with the requirements of the Winnebago County Building Code and other applicable statutes and ordinances that require building construction or use.*

Signature _____	Date _____	Phone # _____
Printed Name _____	E-mail _____	

**\*\* Qty = Quantity (#) Needed per Item within each Trade; Mechanical (M), Electrical (E), Plumbing (P) \*\***