

# County of Winnebago

County Administration Building  
404 Elm Street  
Rockford, Illinois 61101

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Director of Purchasing  
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January 23, 2018

## ADDENDUM ONE

### PRINTING SERVICES-FORMS BID NUMBER 18B-2124

*Bidders are required to indicate on their Bid Form 18B-2124 that they have received and acknowledged this addendum.*

Any questions should be directed to the Purchasing Department, 404 Elm Street, Room 202, Rockford, IL 61101 or by telephone 815-319-4380, or email Ann Johns at [purchasing@wincoil.us](mailto:purchasing@wincoil.us).

**We have added four additional printing requirements from the Rockford Public Library to this Bid's Specifications. Use the attached REVISED Bid Form Addendum 1 for your pricing format.**

The Bid opening date has been revised from January 26 to now **January 31, 2018, 11:30 A.M.**

#### ADDITIONAL SPECIFICATIONS

Each Bidder will provide pricing according to the Bid Form. Pricing must be all inclusive. Any additional charges, including any changes in typesetting, must be spelled out and submitted with this Bid. Quantity would be ordered at once and then additional quantities may be ordered over time as needed. The Rockford Public Library will purchase and pay for only those quantities actually required during the contract period. The Library makes no guarantee whatsoever as to quantities it will purchase.

- #1) **Letterhead-8.5 x 11**  
3 color imprint, one sided  
Quantity: 1000
- #2) **Notecard envelopes-5-3/4" x 4-3/8"**  
3 color imprint, side one  
Black only on second side  
Quantity: 1,500
- #3) **Envelopes-#10**  
3 color imprint-side one  
Black only on second side  
Quantity: 1,000
- #4) **Envelopes-with Window #9**  
1 color black imprint, one sided  
Quantity: 7,500

END OF ADDENDUM ONE