

# FINANCE COMMITTEE

## AGENDA

**Called by:** Jaime Salgado, Chairman  
**Members:** Steve Schultz, John Butitta, Paul Arena, Joe Hoffman, Jean Crosby, Keith McDonald

**DATE:** THURSDAY, SEPTEMBER 22, 2022  
**TIME:** IMMEDIATELY FOLLOWING OPERATIONS & ADMINISTRATIVE COMMITTEE

**LOCATION:** ROOM 303  
COUNTY ADMINISTRATION BLDG  
404 ELM STREET  
ROCKFORD, IL 61101

### AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – None
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Outside Auditor Services
- F. Discussion Item Fiscal Year 2023 Budget Amendments
- G. Discussion Item ARP Phase 4
- H. Future Agenda Items
- I. Adjournment



# Resolution Executive Summary

**Prepared By:** Purchasing Department for Finance Department

**Committee:** Finance Committee

**Committee Date:** September 22, 2022

**Resolution Title:** Resolution Awarding Outside Auditor Services

**County Code:** Winnebago County Purchasing Ordinance

**Board Meeting Date:** September 29, 2022

**Budget Information:**

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b> \$170,000
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b> 18000-43110	<b>Budget Impact:</b> N/A

**Background Information:**

In 2017, the County of Winnebago sent out a Request for Proposal for Outside Auditor Services and entered into an agreement with Baker Tilly US, LLP. When the contract was up in 2022, the County sent out a new solicitation #22P-2253 for Outside Auditor Services and three proposals were received on September 7.

An evaluation committee, comprised of five members, met and reviewed all three proposals. Of the three proposals, Baker Tilly was chosen to be the company that best fit the County's auditing needs. The County has been very pleased with the work that Baker Tilly has performed in the past.

The cost breakdown for the auditing services is as follows:

**Single Audit and County Financial Audit- \$151,000**

**Circuit Clerk Audit- \$15,000**

**TIF Audit- \$4,000**

**Recommendation:** Dave Rickert, Winnebago County CFO, recommends awarding an agreement to Baker Tilly US, LLP for a term of 5 years.

**Legal Review:** Reviewed by SAO

**Follow-Up:** Purchasing Department will obtain the Chairman's signature on the Baker Tilly agreement

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Jaime Salgado, Committee Chairman

Submitted by: Finance Committee

2022 CR

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**Resolution Awarding Outside Auditor Services**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section; and

**WHEREAS**, the County of Winnebago requires Outside Auditor Services for the County Clerk's office and the Circuit Court's office; and

**WHEREAS**, in August of 2022, the Winnebago County Purchasing Department sent out a Request for Proposal and received three proposals for qualified professional organizations for the following:

**OUTSIDE AUDITOR SERVICES**

**WHEREAS**, the Finance Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposals for the aforementioned service and recommends awarding agreements as follows:

**BAKER TILLY US, LLP**  
**4807 INNOVATE LANE**  
**MADISON, WI 53718**

**See Proposals Tab (Resolution Exhibit A)**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the County Board Chairman is authorized to issue, on behalf of the County of Winnebago, an agreement with BAKER TILLY US, LLP, 4807 INNOVATE LANE, MADISON, WISCONSIN, 53718.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

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JAIME SALGADO, CHAIRMAN

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STEVE SCHULTZ, VICE CHAIRMAN

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PAUL ARENA

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PAUL ARENA

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JOHN BUTITTA

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JOHN BUTITTA

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

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KEITH McDONALD

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KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2022.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

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**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



# WINNEBAGO COUNTY

— ILLINOIS —

**REQUEST FOR PROPOSALS TAB**  
**OUTSIDE AUDITOR SERVICES**  
**RFP – 22P-2253 - SEPTEMBER 7, 2022**

VENDOR	
<b>BAKER TILLY US, LLP</b> <b>93</b>	<b>CliftonLarsonAllen LLP (CLA)</b> <b>80</b>
<b>SIKICH LLP</b> <b>74</b>	