



WINNEBAGO COUNTY

— ILLINOIS —

REVISED

AGENDA

Veterans Memorial Hall and Museum
211 North Main Street
Rockford, IL 61101

Thursday, December 8, 2022
6:00 p.m.

1. Call to Order Chairman Joseph Chiarelli
2. Invocation and Pledge of Allegiance Board Member Angela Fellars
3. Agenda Announcements Chairman Joseph Chiarelli
4. Roll Call Clerk Lori Gummow
5. Awards, Presentations, Public Hearings and Public Participation
 - A. Awards – None
 - B. Presentations – None
 - C. Public Hearings – None
 - D. Public Participation – Rev. Earl Dotson, Sr., Ministers for Manufacturing’s recent trip to Springfield to meet with Legislators, Pro
6. Approval of Minutes Chairman Joseph Chiarelli
 - A. Approval of November 10, 2022 minutes
 - B. Layover of November 22, 2022 minutes
7. Consent Agenda.....Chairman Joseph Chiarelli
 - A. Raffle Report
 - B. Auditor’s Report
8. Appointments (Per County Board rules, Board Chairman appointments require a 30-day layover unless there is a suspension of the rule).
 - A. Zoning Board of Appeals, Annual Compensation: None
 1. Ernie Fuhr (New Appointment), Rockford, Illinois, to fulfill the remainder of Ed Conklin’s term expiring May 2024
9. Reports of Standing Committees.....Chairman Joseph Chiarelli

- A. Finance Committee **Jaime Salgado, Committee Chairman**
 - 1. Committee Report
- B. Zoning Committee **Jim Webster, Committee Chairman**
 - Planning and/or Zoning Requests:
 - 1. Committee Report
- C. Economic Development Committee **John Sweeney, Committee Chairman**
 - 1. Committee Report
 - 2. Resolution Approving the American Rescue Plan (ARP) Funds for Economic Impact Program for the Chairman's Initiative Group Five (5) Projects
- D. Operations and Administrative Committee **Keith McDonald, Committee Chairman**
 - 1. Committee Report
- E. Public Works Committee **Dave Tassoni, Committee Chairman**
 - 1. Committee Report
- F. Public Safety and Judiciary Committee **Committee Chairman**
 - 1. Committee Report

10. Unfinished BusinessChairman Joseph Chiarelli

Appointments Read in October 27, 2022

- A. Rockford Hebrew Cemetery Association, Annual Compensation: None
 - 1. Theodore Liebovich (Reappointment), Rockford, Illinois, October 2022 to October 2028
 - 2. Jay Kamin (Reappointment), Rockford, Illinois, October 2022 to October 2028

**11. New Business.....Chairman Joseph Chiarelli
(Per County Board rules, passage will require a suspension of Board rules).**

- A. Resolution Adopting the Organizational Structure of the County Board of the County of Winnebago, Illinois
- B. Ordinance Amending Chapter 2, Article II, Division 3 and 4 of the Winnebago County Code Relating to the Rules of Order and Procedure of the County Board of the County of Winnebago, Illinois

12. Announcements & Communications Clerk Lori Gummow

- A. Correspondence (see packet)

13. AdjournmentChairman Joseph Chiarelli

Next Meeting: Thursday, December 22, 2022

**Awards,
Presentations,
Public Hearings
and Public Participation**

Approval of Minutes

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
NOVEMBER 10, 2022**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, November 10, 2022 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the disaster and emergency in Winnebago County regarding the fire that occurred in the Courthouse.

2. Board Member Butitta gave the invocation and led the Pledge of Allegiance.

3. Agenda Announcements:

County Administrator Thompson reminded the Board that because the Board Meeting is virtual all votes will be taken as a roll call and thanked the I.T. department for making the provisions for a Zoom meeting.

4. Roll Call: 13 Present. 7 Absent. (Board Members Arena, Booker, Butitta, Fellars, Gerl, Goral, Hoffman, McCarthy, McDonald, Salgado, Schultz, Sweeney, and Tassoni, were present. (Board Members Crosby, Kelley, Lindmark, Nabors, Redd, Webster and Wescott were absent.)

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Awards - None

 Presentations - None

 Public Hearings - None

 Public Participation- None

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Salgado made a motion to approve County Board Minutes of October 13, 2022 and layover County Board Minutes of October 27, 2022, seconded by Board Member Goral. Motion was approved by a roll call vote of 13 yes votes. (Board Members Crosby, Kelley, Lindmark, Nabors, Redd, Webster, and Wescott were absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for November 10, 2022. Board Member Fellars made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Booker. Motion was approved by a roll call vote of 13 yes votes. (Board Members Crosby, Kelley, Lindmark, Nabors, Redd, Webster, and Wescott were absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**
- A. North Park Fire Protection District, Annual Compensation: Not to exceed \$1,500 per year
1. R. Brent Meade (Reappointment), Machesney Park, Illinois, November 2022 to November 2025
- B. Rockford Area Venue Events, Annual Compensation: None
1. Geno Iafrate (New Appointment), Rockford, Illinois, July 2022 to July 2027
 2. Kevin McCarthy (New Appointment), Cherry Valley, Illinois, County Liaison – No Term
- C. Emergency Telephone System Board, Annual Compensation: None
1. Shawn Connors (New Appointment), Rockton, Illinois, April 2022 to April 2025
- Board Member Arena asked to place Appointments on the next Board Meeting under "Old Business."

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

Board Member Nabors arrived at 6:12 p.m.

9. Board Member Salgado read in a Resolution Approving Sidewalk Patching for Courthouse and Public Safety Building. Board Member Arena made motion to send the Resolution back to Committee, seconded by Board Member Fellars. Discussion by Board Member Arena. Motion to send back to Committee was approved by a roll call vote of 14 yes votes. (Board Members Crosby, Kelley, Lindmark, Redd, Webster, and Wescott were absent.)

Board Member Redd arrived at 6:14 p.m.

10. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of Pending Litigation (Rosemary Hunter v. Officer Maureen Ashby et al.), seconded by Board

Member Fellars. Motion was approved by a roll call vote of 15 yes votes. (Board Members Crosby, Kelley, Lindmark, Webster, and Wescott were absent.)

ZONING COMMITTEE

11. See Unfinished Business

Board Member Webster arrived at 6:20 p.m.

ECONOMIC DEVELOPMENT

12. No Report.

OPERATIONS & ADMINISTRATIVE COMMITTEE

13. Board Member McDonald made a motion to approve a Resolution Authorizing a Project Management Services Agreement with Region 1 Planning Council to Provide a Connection Feasibility Study for the East Riverside Multi-Use Path, seconded by Board Member Butitta. Discussion by Board Member Butitta. Motion was approved by a roll call vote of 16 yes votes. (Board Members Crosby, Kelley, Lindmark, and Wescott were absent.)
14. Board member McDonald made a motion to approve a Resolution Adopting the Regional Solid Waste Management Plan: A Plan for Boone and Winnebago Counties 2022-2042, seconded by Board Member Salgado. Motion was approved by a roll call vote of 16 yes votes. (Board Members Crosby, Kelley, Lindmark, and Wescott were absent.)
15. Board Member McDonald made a motion to approve a Resolution Authorizing the Chairman of the County Board to Execute an Amended Delinquent Tax Sale Trustee Agency Intergovernmental Agreement Between the County of Winnebago, Illinois and Region 1 Planning Council, seconded by Board Member Arena. Discussion by Chief of the Civil Bureau Vaughn and Board Members Goral and Arena. Motion was approve by a roll call vote of 16 yes votes. (Board Members Crosby, Kelley, Lindmark, and Wescott were absent.)

PUBLIC WORKS

16. No .Report.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

17. Board Member Gerl announced a meeting for next Wednesday.

UNFINISHED BUSINESS

18. A. **Zoning Committee**

1. Board Member Goral made a motion to approve Z-04-22 A map amendment to rezone 5.46 +-acres from the AG, Agricultural Priority District to the RA, Rural Agricultural Residential District (a sub-district of the RA District) for a portion of the property that is commonly known as 11834 Winslow Road, Durand, IL 61024 in Harrison Township, District 2, Laid Over form 10/27/22, seconded by Board Member Sweeney. Motion was approved by a roll call vote of 14 yes vote and 2 no votes. (Board Members Nabors and Schultz voted no.) (Board Members Crosby, Kelley, Lindmark, and Wescott were absent.)

B. Appointments

Board Member Gerl made a motion to approve to approve appointments 1. and 2. (as listed below.), seconded by Board Member McCarthy. Motion was approved by roll call vote of 16 yes votes. (Board Members Crosby, Kelley, Lindmark, and Wescott were absent.)

1. Winnebago County Board of Health, Compensation: None
 - a. Derrick Kunz (New Appointment), Rockford, Illinois, October 2022 to October 2025
2. Seward Sanitary District, Compensation: None
 - a. Kelsey Heslop (New Appointment), Pecatonica, Illinois, May 2021 to May 2024
 - b. Dennis Hille (Reappointment), Seward, Illinois, May 2022 to May 2025

Board Member Nabors spoke of reappointments for the Mental Health Board.

NEW BUSINESS

19. **(Per County Board rules, passage will require a suspension of Board rules).**

ANNOUNCEMENTS & COMMUNICATION

20. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:

A. No Correspondence

County Clerk Gummow thanked her staff, election judges, and voters who participated in Tuesday's election. Official results to the election will be posted to the Winnebago County Clerk's website on November 22nd. Discussion by Board Members Goral and Tassoni.

Board Member Sweeney suggested the Winnebago County Clerk's office should handle the Elections County wide due to confusion.

Board Member Arena spoke of a Resolution regarding a referendum asking if there should be one Election Authority.

Board Member Webster spoke of the Election Lottery. Discussion by County Clerk Gummow and Board Member Arena.

County Administrator Thompson announced the next Board Meeting will be Tuesday, November 22, 2022. Elected Officials will be sworn in on December 1, 2022 with the Chief Judge. County Board members will be sworn in on December 5, 2022.

Chairman Chiarelli gave an update on the Courthouse and thanked all Veterans for their service.

ADJOURNMENT

21. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member Nabors. Motion was approved by a voice vote. (Board Members Crosby, Kelley, Lindmark, and Wescott were absent.) The meeting was adjourned at 6:46 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
NOVEMBER 22, 2022**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Tuesday, November 22, 2022 at 6:00 p.m.
2. Board Member Crosby gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements:
4. Roll Call: 18 Present. 2 Absent. (Board Members Arena, Booker, Butitta, Crosby, Fellars, Gerl, Goral, Hoffman, Lindmark, McCarthy, McDonald, Redd, Salgado, Schultz, Sweeney, Tassoni, Webster and Wescott were present.) (Board Members Kelley and Nabors were absent.)

AWARDS, PRESENTATIONS, PUBLIC HEARINGS, PUBLIC PARTICIPATION, and PROCLAMATIONS

5. Public Participation- Chief Jerry Caskey, American Rescue Plan Funds, Pro

Awards - Recognition of Outgoing Board Members

Presentations - None

Public Hearings - None

Board Member Nabors arrived at 6:10 p.m.

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Hoffman made a motion to approve County Board Minutes of October 27, 2022 and layover County Board Minutes of November 10, 2022, seconded by Board Member Nabors. Motion was a unanimous vote of all members present. (Board Member Kelley was absent.)

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for November 22, 2022. Board Member McCarthy made a motion to approve the Consent Agenda which includes the Raffle Report and Auditor's Report, seconded by Board Member Crosby. Motion was a unanimous vote of all members present. (Board Member Kelley was absent.)

APPOINTMENTS

8. **Appointments (Per County Board rules, Board Chairman Appointments require a 30 day layover unless there is a suspension of the rule).**

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Salgado made a motion to approve a Resolution Accepting Grant Agreement Between River Bluff Nursing Home and Illinois Department of Healthcare and Family Services, seconded by Board Member Hoffman. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
10. Board Member Salgado read in for the first reading of an Ordinance to Amend Budget for HFS Grant Award Received by River Bluff to be Laid Over. Board Member Salgado made a motion to suspend the rules, seconded by Board Member Goral. Motion to suspend was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Salgado made a motion to approve the Ordinance, seconded by Board Member Nabors. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
11. Board Member Salgado made a motion to approve a Resolution Approving Nurse Call System Lights for River Bluff Nursing Home, seconded by Board Member Goral. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
12. Board Member Salgado read in a Resolution Approving Sidewalk Patching for Courthouse and Public Safety Building. Board Member Arena made a motion to table the Resolution, seconded by Board Member McDonald. Discussion by Board Member Arena. Motion was approved by a voice vote. (Board Member Crosby voted no.) (Board Member Kelley was absent.)
13. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of a Claim against the County of Winnebago Entitled Timothy Coomer versus Winnebago County, seconded by Board Member Nabors. Discussion by Board Member Salgado. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Salgado stated he was in discussions with the Fire Chiefs regarding ARP Funds.

ZONING COMMITTEE

14. No Report.

ECONOMIC DEVELOPMENT

15. Board Member Sweeney announced there will be an Economic Development Committee meeting Monday at 5:30 pm.

OPERATIONS & ADMINISTRATIVE COMMITTEE

16. Board Member McDonald made a motion to approve a Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage, seconded by Board Member Fellars. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
17. Board Member McDonald made a motion to approve a Resolution Authorizing the Execution of a Renewal Agreement with Voya Financial for Stop Loss Specific Coverage on the Self-insured Co-Pay/POS and High Deductible Medical Plans, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
18. Board Member McDonald read in for the first reading of an Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court to be Laid Over. Board Member McDonald made a motion to suspend the rules, seconded by Board Member Arena. Motion to suspend was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member McDonald made a motion to approve the Ordinance, seconded by Board Member Arena. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
19. Board Member McDonald made a motion to approve a Resolution Approving Emergency Agreement with First Onsite, seconded by Board Member Lindmark. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

PUBLIC WORKS

20. No Report.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

21. Board Member Gerl made a motion to approve a Resolution Renewing the Annual Maintenance Agreement for X-Ray Scanners, seconded by Board Member McCarthy. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
22. Board Member Gerl made a motion to approve a Resolution Approving a First Amendment to Masters Services and Purchasing Agreement with AXON Enterprise, Inc., for Body Worn Cameras, In-Car Video and Interview Rooms Systems, Tasers, Related Hardware, Software and Storage, seconded by Board Member Goral. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)
23. Board Member Gerl made a motion to approve a Resolution Accepting Award and Authorizing Agreements between the County of Winnebago, Illinois, the U.S. Department of Justice, and Project Safe Neighborhoods (PSN) Partners, seconded by Board Member Goral. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

24. Board Member Gerl made a motion to approve a Resolution Awarding Service Agreement Using Public Safety Sales Tax Alternative Funding to Tommy Meeks, Rosecrance and Remedies, seconded by Board Member Hoffman. Motion was approved by a unanimous vote of all members present. (Board Member Kelley was absent.)

UNFINISHED BUSINESS

25. **Appointments Read in November 11, 2022**

Board Member Arena moved to suspend the rules on the Appointments (as listed below), seconded by Board Member Booker. Motion to suspend the rules was approved by a unanimous vote of all members present. (Board Member Kelley was absent.) Board Member Arena made a motion to approve the Appointments, seconded by Board Member Webster. Board Member McDonald abstained from the North Park vote and Board Member McCarthy abstained from the Rockford Area Venue and Entertainment Authority Board. Motion was approved by a voice vote. (Board Member Kelley was absent.)

A. North Park Fire Protection District, Annual Compensation: Not to exceed \$1,500 per year

1. R. Brent Meade (Reappointment), Machesney Park, Illinois, November 2022 to November 2025

B. Rockford Area Venue Events, Annual Compensation: None

1. Geno Iafrate (New Appointment), Rockford, Illinois, July 2022 to July 2027
2. Kevin McCarthy (New Appointment), Cherry Valley, Illinois, County Liaison – No Term

C. Emergency Telephone System Board, Annual Compensation: None

1. Shawn Connors (New Appointment), Rockton, Illinois, April 2022 to April 2025

NEW BUSINESS

26. **(Per County Board rules, passage will require a suspension of Board rules).**

Board Member Webster spoke of the Carpenter's Place collection. The collection box will be on the 5th floor in the Administration Building.

ANNOUNCEMENTS & COMMUNICATION

27. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:

- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:

- a. Byron Station – Integrated Inspection Report 05000454/2022003 and 05000455/2022003
 - b. Federal Register/Vol. 87, No. 215/Tuesday, November 8, 2022/Notices
- B. County Clerk Gummow submitted from Charter Communications Quarterly Franchise Fee Payment for the following:
- a. Harlem Township
 - b. Town of Rockton
 - c. Town of Roscoe

Board Member Tassoni spoke of volunteer fire districts in our County. Discussion by Board Member Goral and Redd.

ADJOURNMENT

28. Chairman Chiarelli entertained a motion to adjourn. County Board Member Webster moved to adjourn the meeting, seconded by Board Member McCarthy. Motion was approved by a voice vote. (Board Member Kelley was absent.) The meeting was adjourned at 6:33 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
5 different organizations for 39 Raffles.

All applying organizations have complied with the requirements of the Winnebago
County Raffle Ordinance. All fees have been collected, bonds received and all
individuals involved with the raffles have received the necessary Sheriff's
Department clearance.

The Following Have Requested A Class A, General License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30790	1	HOLY FAMILY WOMEN'S GROUP	01/09/2023-01/26/2023	\$500.00
30791	1	STATELINE YOUTH FOR CHRIST	12/09/2022-12/31/2022	\$1,500.00
30792	1	ST. MARY ORATORY	12/18/2022-01/29/2023	\$4,500.00

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class C, One Time Emergency License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class D, E, & F Limited Annual License				
LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30793	1	GAR GYMNASTICS BOOSTER CLUB	01/01/2023-12/31/2023	\$1,400.00
30794	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (SUN)	01/01/2023-12/31/2023	\$100.00
30795	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (MON)	01/01/2023-12/31/2023	\$100.00
30796	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (TUE)	01/01/2023-12/31/2023	\$100.00
30797	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (WED)	01/01/2023-12/31/2023	\$100.00
30798	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (THUR)	01/01/2023-12/31/2023	\$100.00
30799	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (FRI)	01/01/2023-12/31/2023	\$100.00
30800	1	NORTHERN ILLINOIS BPA FOUNDATION CHERRY BOWL (SAT)	01/01/2023-12/31/2023	\$100.00

30801	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (SUN)	01/01/2023-12/31/2023	\$100.00
30802	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (MON)	01/01/2023-12/31/2023	\$100.00
30803	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (TUE)	01/01/2023-12/31/2023	\$100.00
30804	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (WED)	01/01/2023-12/31/2023	\$100.00
30805	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (THUR)	01/01/2023-12/31/2023	\$100.00
30806	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (FRI)	01/01/2023-12/31/2023	\$100.00
30807	1	NORTHERN ILLINOIS BPA FOUNDATION DON CARTER (SAT)	01/01/2023-12/31/2023	\$100.00
30808	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (SUN)	01/01/2023-12/31/2023	\$100.00
30809	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (MON)	01/01/2023-12/31/2023	\$100.00
30810	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (TUE)	01/01/2023-12/31/2023	\$100.00
30811	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (WED)	01/01/2023-12/31/2023	\$100.00
30812	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (THUR)	01/01/2023-12/31/2023	\$100.00
30813	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (FRI)	01/01/2023-12/31/2023	\$100.00
30814	1	NORTHERN ILLINOIS BPA FOUNDATION FOREST HILLS (SAT)	01/01/2023-12/31/2023	\$100.00
30815	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (SUN)	01/01/2023-12/31/2023	\$100.00
30816	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (MON)	01/01/2023-12/31/2023	\$100.00
30817	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (TUE)	01/01/2023-12/31/2023	\$100.00
30818	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (WED)	01/01/2023-12/31/2023	\$100.00
30819	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (THUR)	01/01/2023-12/31/2023	\$100.00
30820	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (FRI)	01/01/2023-12/31/2023	\$100.00
30821	1	NORTHERN ILLINOIS BPA FOUNDATION PARK LANES (SAT)	01/01/2023-12/31/2023	\$100.00

30822	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (SUN)	01/01/2023-12/31/2023	\$100.00
30823	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (MON)	01/01/2023-12/31/2023	\$100.00
30824	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (TUE)	01/01/2023-12/31/2023	\$100.00
30825	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (WED)	01/01/2023-12/31/2023	\$100.00
30826	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (THUR)	01/01/2023-12/31/2023	\$100.00
30827	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (FRI)	01/01/2023-12/31/2023	\$100.00
30828	1	NORTHERN ILLINOIS BPA FOUNDATION VIKING LANES (SAT)	01/01/2023-12/31/2023	\$100.00

This concludes my report,

Deputy Clerk

Kathleen M. Clausen

LORI GUMMOW
Winnebago County Clerk

Date 8-Dec-22

County Board Meeting: 12/8/22

RESOLUTION

TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

	<u>FUND NAME</u>		<u>RECOMMENDED FOR PAYMENT</u>
001	GENERAL FUND	\$	769,111
101	PUBLIC SAFETY TAX	\$	317,559
103	DOCUMENT STORAGE FUND	\$	8,767
105	VITAL RECORDS FEE FUND	\$	1,310
106	RECORDERS DOCUMENT FEE FUND	\$	10,145
114	911 OPERATIONS FUND	\$	142,679
115	PROBATION SERVICE FUND	\$	5,317
116	HOST FEE FUND	\$	247,008
120	DEFERRED PROSECUTION PROGRAM	\$	5,672
126	LAW LIBRARY	\$	1,466
129	COUNTY AUTOMATION FUND	\$	6,838
131	DETENTION HOME	\$	55,361
155	MEMORIAL HALL	\$	1,699
161	COUNTY HIGHWAY	\$	39,926
162	COUNTY BRIDGE FUND	\$	23,727
164	MOTOR FUEL TAX FUND	\$	176,846
165	TOWNSHIP HIGHWAY FUND	\$	72,582
169	HIGHWAY REBUILD IL GRANT	\$	774,621
181	VETERANS ASSISTANCE FUND	\$	6,032
185	HEALTH INSURANCE	\$	234,988
194	TORT JUDGMENT & LIABILITY	\$	2,329
196	MENTAL HEALTH TAX FUND	\$	95,543
301	HEALTH GRANTS	\$	330,975
309	CIRCUIT COURT GRANT FUND	\$	225,223
313	AMERICA RESCUE PLAN	\$	209,684
314	CJCC GRANTS FUND	\$	25,268
401	RIVER BLUFF NURSING HOME	\$	354,845
410	ANIMAL SERVICES	\$	21,817
420	555 N COURT OPERATIONS FUND	\$	5,279
430	WATER FUND	\$	6,595
501	INTERNAL SERVICES	\$	12,853
	TOTAL THIS REPORT	\$	<u>4,192,065</u>

The adoption of this report is hereby recommended:


William Crowley, County Auditor

ADOPTED: This 8th day of December 2022 at the City of Rockford, Winnebago County, Illinois.

Joseph Chiarelli, Chairman of the
Winnebago County Board of
Rockford, Illinois

ATTEST:

Lori Gummow, Clerk of the Winnebago
County Board of Rockford, Illinois

Appointments



Executive Summary

Date: December 8, 2022

From: County Board Chairman Joseph V. Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law."

Recommendation: County Board Chairman Joseph V. Chiarelli recommends the following person to serve as County appointee.

Ernie Fuhr of Rockford, Illinois, new appointment on the Zoning Board of Appeals to fulfill the remainder of Ed Conklin's term which expires May 2024

Zoning Board of Appeals	
<i>Location:</i>	404 Elm St., Rockford, IL 61101
<i>Service Description:</i>	Hears public testimony on zoning petitions filed by petitioners and makes recommendations to the County Board on the petitions
<i>Board Composition:</i>	Seven (7) members from different townships appointed by the Winnebago County Board Chairman with the advice and consent of the County Board: <div><div>Burritt Township Cherry Valley Township-Tilly Durand Township-Walsh Harlem Township-Verstraete Harrison Township-Wilke Laona Township Owen Township</div><div>Pecatonica Township Rockford Township Rockton Township Roscoe Township-Erickson Seward Township-Klinger Shirland Township Winnebago Township-Fuhr</div></div>
<i>Compensation:</i>	\$100 per meeting
<i>Bond:</i>	None
<i>Attorney:</i>	State's Attorney's Office
<i>Meetings:</i>	2 nd Wednesday of the month
<i>Origin of Entity:</i>	Article 2, Section 2.3 of the Winnebago County Codes
<i>Property Tax/Funding:</i>	Funded from County's General Fund
<i>Consolidation/Plans:</i>	<i>If applicable</i>

**Ernie Fuhr
7831 Highlands Dr.
Rockford, IL 61102
efuhr@comcast.net
(815) 871-0003**

November 9, 2022

Mr. Chairman,

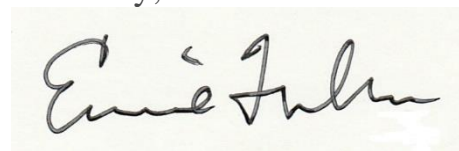
I wish to apply for the current opening on the Winnebago County Zoning Board of Appeals. I have an interest in the future of our community and one part of that is the the wise of land in the county.

I am a resident of Winnebago Township, and I live in an unincorporated area. I try to be involved in civic affairs and stay informed as much as possible. I have been active in the civic group "*Next Rockford*" and I have lived in the community for over 30 years.

I would be very fair-minded, and judicious in my decision making. Our primary concern is the interest of the public when determining zoning requests, whether it be the applicant's views or that of the objectors. It is important to be fair and conscientious of cultural conditions in the communities.

I am attaching my professional resume, and I will also furnish some references very soon. If you would like to contact me, it is best to call or text me on my cell phone at (815) 871-0003 or email me at work at ernief@fieldfastener.com.

Sincerely,

A handwritten signature in black ink on a light-colored background. The signature is cursive and reads "Ernie Fuhr".

Ernie Fuhr

To: Karen Elyea

Winnebago County Board Office

11/17/2022,

Sub: Letter of Reference for Winnebago County Zoning Board of Appeals

Respected Board Office,

I am writing this letter to recommend Mr. Ernie Fuhr for the Winnebago County Zoning Board of Appeals. He is one of the most hardworking and reliable people I have seen in regard to serving his community with integrity, and unbiased civic engagement.

He has a very strong mentality and concrete, powerful decision-making skills. He is fair, punctual, and cooperative in his everyday work and has a strong sense of morality – This comes from his years of service as a teacher and educator within RPS 205 winning staff of the year in 2016.

As one of his most recent colleagues working within the Dislocated Worker Program at Rock valley College, I have seen his work and skills personally, in his ability to effectively communicate with and serve individuals who come from all socio-economic backgrounds, as well as managing high-level workforce needs and talent acquisition for primary employers in the County and region.

On this own time, he maintains engagement in community affairs, and is part of the strategy team for Next Rockford, a group that advocate for improvements in education, the business environment and urban development within and around Rockford, IL. He takes stock in his community and has a forward-thinking belief that Winnebago County has the potential to see high economic growth and sustainability. Through this belief, he volunteers his time at various government, community, and non-profit organizations. Mr. Fuhr holds the utmost of integrity in character and is highly respected in his circle of community influence. That, combined with the fact that he already possesses the type of experience that is required for a position of this nature, makes him a good fit for this Board seat. I believe that Ernie would serve Winnebago County well - sitting on the Zoning Board of Appeals. He would bring with him, enthusiasm, knowledge, professionalism, sincerity, and integrity. I can't think of anyone who would do a better job for you.

As a result of this, I can assure you of the credibility of this reference. I will highly recommend him for the Winnebago County Zoning Board of Appeals - I can assure you that his contribution will provide high-level quality of service to the community.

If you need any information regarding him, you can contact me any time at Alexkeedi24@gmail.com or 815-621-4992.

Hope you will consider this letter in your determination of Mr. Fuhr's seat,

Thank you very much for reviewing this reference,

Regards,

Alex R. Keedi
Business Development Manager, RAEDC
Rockford, IL

— **ROCKFORD AREA** —
PLUMBING, PIPEFITTING AND REFRIGERATION
LOCAL 23

Joint Apprenticeship Committee

4525 BOEING DRIVE • ROCKFORD, IL 61109 • 815/397-0342 • FAX 815/397-8912



Greetings Chairman Chiarelli

I hope this find you well. I write this letter in support of Ernie Fuhr being appointed to the Winnebago County Zoning Board of Appeals. As Apprenticeship Training Director of Plumbers and Pipefitters Local 23 and Workforce Connection board member I have had the privilege to work with Mr. Fuhr on several capacities. Together we were able to eliminate barriers to help job seekers as well as under privileged populations have access to training along with being placed in employment.

I find that Mr. Fuhr has demonstrated exceptional abilities to navigate through policies and procedure to advance progress within our community for positive outcomes. It is our work together that has given me the perspective and opinion that Mr. Fuhr would continue to serve Winnebago County in this manner.

Please let me know if you have any questions 815-520-3397 or gharle@ualocal23.org

Sincerely

Gregory Harle

Training Director

Rockford Area Plumbing Pipefitting and Refrigeration JATC

RON CLEWER

Housing and Health Advocate

Chairman Chiarelli
Winnebago County
404 Elm Street
Rockford, IL 61101

RE: Zoning Board of Appeals Appointment

Chairman Chiarelli:

Please allow this letter to serve as support for the appointment of Mr. Ernie Fuhr to the open position on the Zoning Board of Appeals.

I've known Ernie for more than ten years, meeting him during his Rockford Public Schools tenure. Over the years since, I have seen Ernie work in various capacities across our community – from his career to his volunteer efforts.

Earnie is a very thoughtful leader, giving time and attention to advancing equitable improvements across our region. His concern lies in ensuring that the Rock River Valley continues advancing towards success in education, employment, and our physical infrastructure investments.

I am confident that he has the knowledge and fair demeanor to serve on the ZBA. Additionally, I believe that his residence in a rural area of our county will add a unique and balanced perspective to the decisions that come before the ZBA.

I believe on review of Ernie's qualifications and with an interview, you will find he is an incredible candidate and will successfully fill the role, representing the County with utmost professionalism. I am hopeful you will appoint Ernie to the ZBA opening.

Thank you,

A handwritten signature in black ink, appearing to read 'Ron Clewer', with a stylized, cursive script.

Ron Clewer
Rockford Resident

Ernest Fuhr
7831 Highlands Dr.
Rockford, IL
(815) 871-0003
efuhr@comcast.net

EDUCATION

MA, Northern Illinois University, Education Administration & Leadership, 2004
BA, Western Illinois University, History/Political Science, (IL teaching certificate) 1990
Rockridge High School, Taylor Ridge, IL 1986

COMMUNITY INVOLVEMENT

Next Rockford; Member; Facilitator 2022-
Member, Farm Bureau of Boone & Winnebago County
Member, Cathedral of St. Peter, Rockford
Volunteer, Rock River Valley Pantry
Volunteer Observer, Golden Apple of Rockford
Volunteer, Abraham Lincoln Presidential Library Oral History Program
Volunteer, Freeport Area Church Cooperative

PROFESSIONAL EXPERIENCES

Business Development, Field Fastener. Machesney Park, IL (2021 -)

Responsible for generating leads and developing new business for a 120M/yr fastener & hardware distributor. Duties include prospecting, cold calling, and developing marketing materials.

Business Services, Rock Valley College/The Workforce Connection (2018 - 2021)

I write contracts for work-based learning experiences under WIOA, the federal grant which provides funding and governance for job training at the regional level. As a liaison to the business community, I assist employers with their personnel needs; for the broader purpose of developing the local talent pool and growing the regional economy.

TEACHING CAREER (1991-2017)

Harlem High School, Machesney Park, IL: Business Department: Taught Career Development, Consumer Education, and Information Technology.

Rockford Public Schools, Rockford, IL: Adult Ed Instructor, Roosevelt Center

Taught Government, Economics, and US History in a "credit recovery model", i.e. students who failed these subjects in traditional high school. Taught GED and Advanced ESL to an adult age population. Emphasis on Writing and Civics

Workforce Development Coordinator, Roosevelt Alternative School

Provided job counseling and personal assistance to teenagers seeking jobs in the community. Prepared and disseminated a weekly jobs list, which included the most up-to-date job opportunities. Designed Taught a 4-level elective course "Work Studies" where students received training and skills to help them to access and to keep jobs. I was a liaison with the local Workforce agency, where I kept regular office hours, helping unemployed adults write resumes and access jobs

Government Work/Social Services, Illinois Dept. of Human Services (2017-2018)

Screened applications for public assistance programs. I interviewed clients on the phone and in person to determine eligibility. I verified wage and other personal information that the client provided and ran the appropriate clearances.

AWARDS & ACHIEVEMENTS

2016 "Staff of the Year" Award. District-wide award from Rockford Public Schools in recognition for my work overseeing Capstone research projects and for making student job shadows accessible to an "at-risk" population.

PROFESSIONAL SKILLS

Technical writing & preparing reports; Problem solving, Customer Service; Research; Organizational troubleshooting; Job coaching & Application screening; Wage Verification Systems; MS Office & Google Suite; Hubspot & Salesforce CRMS

Publications

Published author of non-fiction stories, which have appeared in the following books: *Winning on the North Side: The 1929 Cubs* (SABR Press, 2015); *Secret Rockford* (Black Oak Media, 2014); *Rockford Writes* (Digital Ninjas Media, 2014); *Forest City Stories* (Digital Ninjas Media, 2017); *Spooky Rockford: Creepy Tales in the Greater Forest City Area*, 2018); Writes a column in the monthly publication "Market Street Press" (circulation 10,000)

Reports of Standing Committees

ECONOMIC DEVELOPMENT COMMITTEE



Resolution Executive Summary

Committee Date: Monday, November 28, 2022

Committee: Economic Development

Prepared By: Chris Dornbush & Jas Bilich

Document Title: Resolution Approving The American Rescue Plan (ARP) Funds For Economic Impact Program For The Chairman's Initiative Group Five (5) Projects

County Code: Resolution Establishing The American Rescue Plan (ARP) Funds For Economic Impact Program Policy (2022-CR-012)

Board Meeting Date: Thursday, December 8, 2022

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$92,525
If not, explain funding source:	
ORG - OBJ - Project Code:	Budget Impact: None - Budgeted

Background Information:

Winnebago County received in total approximately \$55 million (County Board approved Phase 1 July 22, 2022, 2021-CO-057) from the American Rescue Plan Act of 2021, of which \$1,000,000 (County Board Approved February 24, 2022, 2022-CR-012) will be used for Board Member Initiatives, as long as they are ARP compliant, reviewed by the external auditor, and approved by the County Board. These 6 listed Projects under Group Five (5) are what is to be considered by the Board, allocation amounts and Board Member participation may vary by end of Program. Program allocation use descriptions are listed with Program/Project Names.

Recommendation:

Administration supports the County Board Member initiatives requested from ARP funds to be used for economic development impacts for the community to combat the negative effects from COVID-19.

Contract/Agreement:

NA

Legal Review:

Yes

Follow-Up:

None required, but Board Members may report back upon request for project updates.

SPONSORED BY: JOHN SWEENEY

**RESOLUTION
OF
THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR _____

SUBMITTED BY: ECONOMIC DEVELOPMENT COMMITTEE

**RESOLUTION APPROVING THE AMERICAN RESCUE PLAN (ARP) FUNDS FOR
ECONOMIC IMPACT PROGRAM FOR THE CHAIRMAN'S INITIATIVE
GROUP FIVE (5) PROJECTS**

WHEREAS, in 2021 the County of Winnebago, Illinois (County) became a recipient of American Rescue Plan Act (hereinafter "ARP") funds from the federal government to assist in combating the COVID-19 pandemic; and

WHEREAS, the County has determined that a portion of the award, one million dollars (\$1,000,000) of the total funds to be received, shall be used for economic development throughout the county due to the adverse impact of COVID-19; and

WHEREAS, the Economic Development Committee and the Winnebago County Board developed and approved the "American Rescue Plan (ARP) Funds for Economic Impact Program Policy" (Program) in order to define the process for the allocation of ARP funds on February 24, 2022 (2022-CR-012); and

WHEREAS, the Program provides Winnebago County Board Members the ability to allocate funds for projects within their district or within the geographic boundaries of Winnebago County, Illinois to assist with the negative economic impacts from COVID-19; and

WHEREAS, this Resolution further substantiates the Program Projects approved by the previously established County Board ARP Policy and the External Auditor's Review of the attached (Exhibit A) Projects listed.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County Board hereby approves the Program Projects listed as "Exhibit A, Chairman's Initiative Projects for Economic Impact, Group Five (5)", as outlined and approved in the, "American Rescue Plan (ARP) Funds for Economic Impact Program Policy and further approved by the external auditor to be ARP compliant.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board of the County of Winnebago is directed to prepare and deliver certified copies of this resolution to the Winnebago County Regional Planning and Economic Development Director, the County Administrator, the Chief Financial Officer, and the County Auditor.

Respectfully Submitted,
Economic Development Committee

AGREE

DISAGREE

JOHN SWEENEY, CHAIRMAN

JOHN SWEENEY, CHAIRMAN

DOROTHY REDD, VICE CHAIRWOMAN

DOROTHY REDD, VICE CHAIRWOMAN

JEAN CROSBY

JEAN CROSBY

ANGELA FELLARS

ANGELA FELLARS

BRAD LINDMARK

BRAD LINDMARK

TIM NABORS

TIM NABORS

FRED WESCOTT

FRED WESCOTT

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2022.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

EXHIBIT A
Chairman's Initiative Projects For Economic Impact, Group Five (5)

PROJECT	BOARD MEMBER PARTICIPATION (may vary)	ANTICIPATED ALLOCATION AMOUNT (may vary)	PROPOSED USE
Community Life Center of Rockford	Dorothy Redd	\$ 19,525	Due to the catastrophic interruption of learning, recreational activities and mentorship programs caused by Covid-19, the Community Life Center of Rockford will provide innovative after school programs that is strategically designed to address the educational, recreational and social-emotional needs of our youth in, but not limited to Southwest Montague Heights quadrant of Rockford.
Northwest Neighbors	Angie Goral	\$ 20,000	Christian Community Development organizations have validated the concept that the only meaningful and lasting change begins within a person, an organization, a neighborhood, or community, and develops outward from that core of beginning work. Our organization (NCCDC) in adopting and utilizing those principles and tools has begun working with, and beside, all those persons and organizations to effect change within the neighborhoods of northwest Rockford. Communication, social interaction, neighboring, and ongoing meaningful dialogue with all the constituents of neighborhoods is vital to successful, meaningful change. We have already been successful in engaging over 150 community members in creating and validating a new vision for the Healthcare requirements of Northwest Rockford and Winnebago County, and for the beginning of a newly created economic development vision for a positive adaptive reuse of the Mercy Health campus, within the corridor of Rockton Ave. - Auburn St. to Riverside Blvd. The funds received from this ARP Grant Program will be used to provide a staff person(s) to carry out an enlarged, enhanced neighborhood community engagement process. It will provide funds to further develop and support ongoing target neighborhood communications, focused community project meetings, and enlarge the number of active participants in our neighborhood's work, visioning, and target development projects. It will assist in the cost of maintaining a permanent service location in the heart of Northwest neighborhoods. Frugally budgeted, 12 months of services can be assisted from these funds.
Rock River Valley Blood Center (RRVBC)	Kevin McCarthy, Fred Wescott, John Sweeney	\$ 10,000	Purchase of a new bloodmobile to replace the 22-year old vehicle currently in use. The RRVBC currently collects over 30,000 units of whole blood each year, which serves over 90,000 patients annually in the Northern Illinois/Southern Wisconsin region. Between 40% and 50% of this blood is collected from "off-site" blood drives, the majority of which demand the use of a mobile blood collection vehicle. The average life expectancy of a bloodmobile is 10 to 12 years. Thanks to excellent stewardship, the current RRVBC bloodmobile has nearly doubled this average. Just as importantly, the majority of NEW blood donors are recruited and identified via off-site blood drives. Without a replacement vehicle, the recruitment of new blood donors is in jeopardy.
Rockford North End	Angela Fellars	\$ 18,000	Grant funding will be used to support and promote businesses in the Rockford North End to recover from lost sales due to COVID closures. Specifically, the funds will be used to build up existing charities and retail establishments such as the Friends of the Veterans Memorial Circle (501), West Side Showroom Theater, and events such as the Hot Chocolate Crawl, Tour De North End, and other holiday events hosted by the business association.
Vietnam Veterans Honor Society	Fred Wescott	\$ 15,000	We dedicated the Memorial at Midway Village in 2005 and have since added an Agent Orange wall to the original. It was of the first in the country. We are also adding a Purple Heart Memorial on the site. WEE would use the grant money to maintain our memorial over the years and support our veterans who paid the ultimate price. WE have helped many veterans suffering from, PTSD.
Winnebago County - Housing Study	Paul Arena	\$ 10,000	To promote economic development, Winnebago County wishes to identify existing housing market conditions in order to facilitate policy development to provide a stable housing market focused on the needs of an expanding workforce. Stable housing to meet the needs of the workforce impact all areas of the area economy, including small and large businesses, the healthcare industry, workforce development sector, technology and service sectors. Further, the study would allow for rural and urban effect, uniquely possible through a county-wide lens.

UNFINISHED BUSINESS

Appointments

NEW BUSINESS

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR _____

SPONSORED BY: JOE HOFFMAN AND PAUL ARENA

**RESOLUTION ADOPTING THE ORGANIZATIONAL
STRUCTURE OF THE COUNTY BOARD OF THE
COUNTY OF WINNEBAGO, ILLINOIS**

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to make the committee structure of the County Board more workable and therefore finds it necessary to reorganize the committee structure.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the organizational structure of the County Board shall be as follows:

I. WINNEBAGO COUNTY BOARD

A. Functional Responsibilities

1. Establish policies and goals
2. Approve budget, tax levies, and expenditures
3. Approve Ordinances and Resolutions
4. Approve appointments (advice and consent)

B. Standing Committee Structure

1. Finance Committee
2. Public Safety and Judiciary Committee
3. Public Works Committee
4. Zoning Committee
5. Economic Development Committee
6. Operations and Administrative Committee
7. Legislative and Lobbying Committee

C. Committees called by the Chair

1. Liquor Commission

II. FINANCE COMMITTEE

A. Functional Responsibilities

1. Financial policies and planning
2. Establish budget and subsequent amendments
3. Review of non-budget bids and recommendations to the County Board
4. Bond issuance and financing of capital improvements
5. Risk management
6. Collective bargaining contracts
7. Settlement of litigation against the County

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

III. PUBLIC SAFETY AND JUDICIARY COMMITTEE

A. Functional Responsibilities

1. Sheriff's Department and emergency services
2. County Jail
3. Courts and Probation
4. Alternative to Incarceration Programs
5. Coroner's Office
6. Animal Services

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

IV. PUBLIC WORKS COMMITTEE

A. Functional Responsibilities

1. 5-Year County Road Improvement Program including funding options
2. New construction of County roads
3. Maintenance of existing County roads
4. Intergovernmental cooperation with the other governmental units including financial participation
5. Cooperation with developers including financial participation and highway Equipment
6. Bikeway/pedestrian systems
7. Review of bids and recommendations to County Board
8. I-39/Baxter Road
9. Expansion of Water System

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

V. ZONING COMMITTEE

A. Functional Responsibilities

1. Zoning petitions
2. Unified Development Ordinance
3. Building code changes
4. Subdivision codes
5. Plats
6. Coordination of zoning, building, and subdivision requirements with other communities within the County
7. Update of Land Use Guide

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

VI. ECONOMIC DEVELOPMENT COMMITTEE

A. Functional Responsibilities

1. County and regional economic development
2. Revolving Loan Requests Review Tax abatements
3. Host fee allocation
4. Renewable energy and green initiatives
5. Workforce Development

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

VII. OPERATIONS AND ADMINISTRATIVE COMMITTEE

A. Functional Responsibilities

1. Facilities management
2. Review Ordinances, Policies, and Procedures
3. Personnel Policies including benefits, wages and compensation
4. Information Technology
5. Health Department
6. River Bluff Nursing Home
7. Review of bids and recommendations to County Board
8. Rules of Order and Procedure

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

VIII. LEGISLATIVE AND LOBBYING COMMITTEE

A. Functional Responsibilities

1. Develop and promote the County's legislative agenda in conjunction with the Winnebago County Board Chairman
2. Monitor State of Illinois bills and statutes pertaining to county government
3. Work with state legislators that represent Winnebago County to address the County's legislative priorities and needs
4. Coordinate with the National Association of Counties (NACo), Illinois Association of County Officials (IACO), Illinois State Association of Counties (ISACo) and United Counties Council of Illinois (UCCI) regarding the County's legislative agenda

B. Composition

1. Committee Chairman
2. Six (6) other Board Members (7 total)

COMMITTEES CALLED BY THE CHAIRMAN

VIII. LIQUOR COMMISSION

A. Functional Responsibilities

1. Liquor license application
2. Liquor code enforcement

B. Composition

1. County Board Chairman
2. Other Board Members (3)

BE IT FURTHER RESOLVED, that each election cycle the Board shall review the Committee Chairman and Committee Members and changes to Chairmen or Committee Members may be made by affirmative vote of a majority of the County Board at any time.

BE IT FURTHER RESOLVED, that Committee Members will serve a two (2) year term and the Committee Chairmen will serve a two (2) year term.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption and that this Resolution shall be placed on the County website.

BE IT FURTHER RESOLVED, that the Clerk of the County Board shall prepare and deliver certified copies of this Resolution to the County Board Chairman and County Administrator.

Respectfully submitted,

CAUCUS CHAIRMEN

Joe Hoffman
Democratic Caucus Chairman

Paul Arena
Republican Caucus Chairman

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2022.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

County Board Standing Committees

Finance

John Butitta – Chair
Jaime Salgado
Paul Arena
Keith McDonald
Joe Hoffman
John F. Sweeney
Michael Thompson

Public Works

Dave Tassoni – Chair
John Guevara
Kevin McCarthy
Jim Webster
John Penney
Angela Fellars
Chris Scrol

Operations and Administrative

Keith McDonald– Chair
Joe Hoffman
Paul Arena
Valerie Hanserd
Michael Thompson
John Butitta
Jaime Salgado

Public Safety and Judiciary

Brad Lindmark- Chair
Aaron Booker
Kevin McCarthy
Jean Crosby
Chris Scrol
Angie Goral
Tim Nabors

Economic Development

John F. Sweeney – Chair
Angela Fellars
Brad Lindmark
John Penney
Jean Crosby
Tim Nabors
Valerie Hanserd

Legislative and Lobbying

Jaime Salgado - Chair
Paul Arena
John F. Sweeney
John Penney
Valerie Hanserd
Aaron Booker
Tim Nabors

Zoning

Jim Webster – Chair
Angie Goral
John F. Sweeney
Aaron Booker
Tim Nabors
John Guevara
Dave Tassoni

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR _____

SPONSORED BY: JOE HOFFMAN AND PAUL ARENA

**RESOLUTION ADOPTING THE ORGANIZATIONAL
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- 1. Develop and promote the County's legislative agenda in conjunction with the Winnebago County Board Chairman**
- 2. Monitor State of Illinois bills and statutes pertaining to county government**
- 3. Work with state legislators that represent Winnebago County to address the County's legislative priorities and needs**
- 4. Coordinate with the National Association of Counties (NACo), Illinois Association of County Officials (IACO), Illinois State Association of Counties (ISACo) and United Counties Council of Illinois (UCCI) regarding the County's legislative agenda**

B. Composition

- 1. Committee Chairman**
- 2. Six (6) other Board Members (7 total)**

COMMITTEES CALLED BY THE CHAIRMAN

VIII. LIQUOR COMMISSION

A. Functional Responsibilities

- 1. Liquor license application**
- 2. Liquor code enforcement**

B. Composition

- 1. County Board Chairman**
- 2. Other Board Members (3)**

BE IT FURTHER RESOLVED, that each election cycle the Board shall review the Committee Chairman and Committee Members and changes to Chairmen or Committee Members may be made by affirmative vote of a majority of the County Board at any time.

BE IT FURTHER RESOLVED, that Committee Members will serve a two (2) year term and the Committee Chairmen will serve a two (2) year term.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption and that this Resolution shall be placed on the County website.

BE IT FURTHER RESOLVED, that the Clerk of the County Board shall prepare and deliver certified copies of this Resolution to the County Board Chairman and County Administrator.

Respectfully submitted,

CAUCUS CHAIRMEN

Joe Hoffman
Democratic Caucus Chairman

Paul Arena
Republican Caucus Chairman

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2022.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

County Board Standing Committees

Finance

John Butitta – Chair
Jaime Salgado
Paul Arena
Keith McDonald
Joe Hoffman
John F. Sweeney
Michael Thompson

Public Works

Dave Tassoni – Chair
John Guevara
Kevin McCarthy
Jim Webster
John Penney
Angela Fellars
Chris Scrol

Operations and Administrative

Keith McDonald– Chair
Joe Hoffman
Paul Arena
Valerie Hanserd
Michael Thompson
John Butitta
Jaime Salgado

Public Safety and Judiciary

Brad Lindmark- Chair
Aaron Booker
Kevin McCarthy
Jean Crosby
Chris Scrol
Angie Goral
Tim Nabors

Economic Development

John F. Sweeney – Chair
Angela Fellars
Brad Lindmark
John Penney
Jean Crosby
Tim Nabors
Valerie Hanserd

Legislative and Lobbying

Jaime Salgado - Chair
Paul Arena
John F. Sweeney
John Penney
Valerie Hanserd
Aaron Booker
Tim Nabors

Zoning

Jim Webster – Chair
Angie Goral
John F. Sweeney
Aaron Booker
Tim Nabors
John Guevara
Dave Tassoni

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CO ____

SPONSORED BY: PAUL ARENA AND JOE HOFFMAN

**ORDINANCE AMENDING CHAPTER 2, ARTICLE II, DIVISION 3 AND 4
OF THE WINNEBAGO COUNTY CODE RELATING TO THE RULES OF
ORDER AND PROCEDURE OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS**

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their Rules of Order and Procedure, as currently contained in Divisions 3 and 4 of Chapter 2, Article II, of the Winnebago County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Divisions 3 and 4 of Chapter 2, Article II, of the Winnebago County Code of Ordinances are repealed in their entirety and are hereby replaced with Divisions 3 and 4 as set forth in Exhibit A, which is attached to this Ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall be in full force and effect immediately upon signing.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Board Chairman and the Chairmen of the Republican and Democratic caucuses and shall direct that the Department of Information Technology take appropriate action to revise the Code of Ordinances on the County Website so as to be consistent with the terms of this Ordinance.

Respectfully submitted,

CAUCUS CHAIRMEN

Joe Hoffman
Democratic Caucus Chairman

Paul Arena
Republican Caucus Chairman

APPROVED this _____ day of _____, 2022 by the County Board
of the County of Winnebago, Illinois.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

EXHIBIT A

DIVISION 3. - RULES OF ORDER

Sec. 2-61. - Order of agenda.

The regular order in which business shall be considered by the county board at all regularly scheduled meetings of the board is as follows:

- (1) Call to order.
- (2) Invocation and pledge of allegiance.
- (3) Agenda announcements.
- (4) Roll call.
- (5) Awards, presentations, public hearings, and public participation.
- (6) Approval of minutes.
- (7) Consent agenda. (To include raffle report, auditor's report—approval of bills, administrator report—leaves of absences, and other administrative reports).
- (8) Appointments
- (9) Reports of standing committees.
- (10) Unfinished business.
- (11) New business.
- (12) Announcements and Communications.
- (13) Adjournment—Next meeting.

Sec. 2-62. - Power of chair.

The chairman shall preserve order and decorum and shall determine all questions of order. Rulings of the chair on all matters of order and decorum shall be conclusive unless appealed to the board by one member and seconded by another member. If the ruling of the chair is appealed and seconded, the chair shall submit the ruling to a vote of the board putting the question in the affirmative. A majority vote sustains the ruling of the chair. The chairman shall have the authority to issue an amended agenda when he is contacted by a committee chairman or otherwise determines that an item on the agenda is to be laid over.

Sec. 2-63. - Recognition by chair.

Each member, prior to speaking, shall be recognized by the chair. When two or more members request recognition, the chair shall designate the member to speak first, pursuant to the following:

- (1) Upon being recognized by the chair, the member recognized shall acknowledge the recognition by the chair before beginning his or her comments.
- (2) If the member who made the motion claims the floor and has not already spoken on the question, he/she is entitled to be recognized in preference to other members.
- (3) If the member who has seconded the motion claims the floor and has not already spoken on the question, he/she shall be recognized in preference to all other members except the movant.
- (4) No one is entitled to the floor a second time in debate on the same motion on the same day if any other member who has not spoken on the motion seeks the floor.

Sec. 2-64. - Actions on resolutions and ordinances.

- (a) All resolutions and ordinances submitted by a member under new business, except actions or communications of courtesy, shall be referred without debate to the appropriate committee for consideration and recommendation. When the board is required by law or ordinance to conduct a hearing or to make specific findings of fact, the appropriate board committee shall, when permitted by law and ordered by the chairman, perform such function and thereafter promptly make a written report of its findings and recommendations to the board for its consideration and action.
- (b) All resolutions and ordinances shall be prepared on 8.5 x 11 paper.
- (c) After presentation to the board, each ordinance and grant application, except ordinances authorizing the issuance of bonds and other debt financing, shall lay over until the next regular meeting of the board for debate and action. This rule may be waived in the manner provided in Section 2-68, except for those matters which are required to be laid over pursuant to state or federal law or local ordinances.
- (d) Prior to presentation of the annual budget to the Board for layover, the draft budget shall be made available to the public on the County website and in the County Clerk's Office and a public hearing shall be held at a Committee of the Whole meeting to allow for comments by the public regarding the budget. Comments may be submitted in writing prior to the hearing or orally at the hearing, subject to the limitations set forth in Section 2-85(e), except that the number of speakers will not be limited. The annual county budget shall lay over after the first reading for at least 15 days.
- (e) Any item to be voted on shall be sponsored by the county board chairman or a sitting county board member.

Sec. 2-65. - Limitation of debate.

- (a) No member shall speak a total of more than twice on the same question, unless permitted to do so by the chair.
- (b) No member shall speak longer than three minutes upon recognition, unless permitted to do so by the chair. Any member called to order shall immediately cease speaking.
- (c) Non-members may address the board if written request is submitted to the county board office by 5:00 p.m. on the Tuesday prior to the upcoming county board meeting for which recognition is sought. The written request must identify the name of the speaker, specify the subject matter the speaker will address, and indicate the speaker's interest in the subject. This information shall be included on the county board agenda. Comments shall be limited to three minutes. Speakers may not address zoning matters which are pending before the ZBA, zoning committee or the county board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. Personal attacks or inappropriate language of any sort will not be tolerated.
- (d) A maximum of 21 minutes shall be allowed for non-members to speak at each meeting. If a particular item is deemed by the chair to be controversial, the chair shall strive to allow all sides an equal amount of time within which to speak at each meeting, subject to the 21 minute time limit. The chair shall determine the sequential order in which non-members will be allowed to address the board.

Sec. 2-66. - Motions.

- (a) No motion shall be debated or voted upon unless it shall have been previously seconded. When seconded and prior to debate, the motion shall be clearly stated by the chair and shall be reduced to writing if requested by the chair or a board member.
- (b) After a motion has been stated by the chair, it shall be deemed to be in possession by the board.
- (c) A motion to "reconsider" a question may be made only at the meeting at which the vote was taken by a member who voted on the prevailing side. Reconsideration requires an affirmative vote of a majority of the members present, regardless of the vote necessary to adopt the question reconsidered. If adopted, reconsideration places the original question before the board in the exact position it occupied before being voted upon. No question may be twice reconsidered.
- (d) A motion to recess or adjourn is not debatable and requires the approval of a majority of the members present for adoption.

Sec. 2-67. - Roll call votes.

- (a) All votes shall be recorded. This rule may not be suspended. A roll call vote of the members shall be taken on all proposed ordinances and the appropriation or allocation

of funds, whether by ordinance or resolution. However, the chairman may inquire whether any member opposes the question. If no more than two members indicate their opposition, the chairman may order the clerk to note for the record the names of the members in opposition and to enter the approval of all the other board members present on the record.

- (b) Any member on any question may call for a roll call vote.
- (c) Roll call votes shall be called in progressive alphabetical order. Each roll call vote shall commence with the second name called on the previous roll call vote.

Sec. 2-68. - Suspension of rules of order or procedure.

- (a) Any rule of order or procedure, unless otherwise specified by the rules or required by statute, may be temporarily suspended at any meeting of the board by an affirmative vote of three-fifths of the members present.
- (b) Zoning matters coming before the board from the zoning committee for vote must lay over to the next board meeting after they are introduced before being voted on, and this rule may not be suspended to provide for a vote of the board at the same meeting in which the zoning matter is introduced by the zoning committee unless by unanimous vote of all board members present to so suspend this rule.

Sec. 2-69. - Quorum; majority vote.

A majority of the members shall constitute a quorum for the transaction of business; and all questions which shall arise at a meeting shall be determined by the votes of the majority of the members present and voting, except as otherwise provided by law or ordinance.

Sec. 2-70. - Abstention.

- (a) Each member present shall vote on each question put to a vote, unless excused from such vote as provided herein.
- (b) The chairman shall not vote except to break a tie.
- (c) Members shall be excused from a vote due to a conflict of interest as defined in [50](#) ILCS 105/3 et seq. A conflict of interest to require abstention must involve a direct personal or financial interest in the issue being voted upon. A member shall state their desire to abstain prior to the final vote being taken.
- (d) The chairman, after consultation with the board's legal counsel, shall have the power to excuse a member from voting for a conflict of interest even though not prohibited by [50](#) ILCS 105/3 et seq.

Sec. 2-71. - Robert's Rules of Order to govern.

Parliamentary rules contained in the current edition of "Robert's Rules of Order," newly revised, shall govern the county board and its committees in all cases applicable, except

where such rules are inconsistent with these rules of order or procedure, Illinois law, or other specific county ordinance.

Sec. 2-72. – Awards, Proclamations and Presentations.

(a) Awards or Proclamations. All proclamations or awards shall be presented by the chairman, or his or her designee. At the chairman's discretion, the presentation shall take place at the county board office or at the recipient's location. The presentation will be documented and recorded by the County's Communication Director, the chairman's assistant, or designee. This subsection shall not apply to proclamations or awards that are related to first responders, military and law enforcement, for actions, services, or in memorialization of individuals, or certain events, or for recognition of county youth or school groups for scholastic and/or sports related outstanding achievements.

(b) Presentations. All presentations to County Board members during a county board meeting shall be permitted at the discretion of the chairman and be limited to units of government, which includes all county departments and limited to one presentation at each meeting. All other presentations shall be permitted at the discretion of the party caucus chairs at a time and place determined by the party caucus chairs.

Secs. 2-73—2-80. - Reserved.

DIVISION 4. - RULES OF PROCEDURE

Sec. 2-81. - Presiding officer.

The county board chairman shall act as the presiding officer at county board meetings. If the chairman is unable to attend a regular or special meeting of the county board, the majority caucus leader shall act as the presiding officer in his or her absence. If the majority caucus leader is unable to attend the meeting, the minority caucus leader shall act as the presiding officer. If both caucus leaders are unable to attend the meeting, the county clerk shall convene the meeting, and the county board shall choose a member by majority vote to preside as chairman pro tem.

Sec. 2-82. - Amendment of rules of order and procedure.

At the first meeting of the board held in the month of December in the even-numbered years, the board may adopt, amend, or rescind the rules of order and procedure or the organizational structure of the county board. The rules of order and rules of procedure or the organizational structure of the county board may be amended at any regular meeting of the county board by the affirmative vote of three-fifths of the members present.

Sec. 2-83. - Selection of committee chairmen and members.

- (a) The following shall be the standing committees of the county board:
 - 1. Finance Committee
 - 2. Public Safety and Judiciary Committee
 - 3. Public Works Committee
 - 4. Zoning Committee
 - 5. Economic Development Committee
 - 6. Operations and Administrative Committee
 - 7. Legislative and Lobbying Committee
- (b) The caucus chairmen of the majority and minority parties of the newly elected county board shall recommend to the county board for its advice and consent, the appointment of the chairman, and members of all standing committees at the first meeting of the board held in the month of December, of each even numbered year.
- (c) Where possible, each committee shall reflect a cross section of the board.
- (d) Vice-chairmen of all standing committees shall be established by the committee chairman. Each vice-chairman shall represent an alternative party to the committee chairman.

Sec. 2-84. - Committees called by the chair.

- (a) The chairman of the county board shall appoint such committees called by the chair as may be necessary.
- (b) Committees called by the chair shall report to the county board as necessary.

Sec. 2-85. - Responsibilities of committee chairmen and vice-chairmen.

- (a) The committee chairman shall submit an agenda at the time of public notice; items on the agenda may be acted upon at the discretion of the committee. The agenda for Legislative and Lobbying Committee shall be established by the committee chairman and the County Board Chairman.
- (b) Meetings shall be called by the chairman and shall be scheduled during non-county board meeting weeks, except for the Zoning Committee and if a meeting is required to address an emergency. The county board office shall, by no later than 9:00 a.m. on the Friday preceding a committee meeting, submit items for the committee agenda. The committee chairman shall amend the proposed agenda as necessary and return a final approved version to the county board office by no later than noon of that day.
- (c) The text of any resolution, ordinance or budget amendment, along with a redlined copy of any changes to existing legislation, agreements or documents, if applicable, along with a summary explaining the purpose for the resolution or ordinance, must be posted on the county website and distributed to the members of the committee by 5:00 p.m. on the Friday of the week prior to the committee meeting.

- (d) The chairman may, on his own motion, lay over any matter before the committee to the next meeting of the committee.
- (e) Members of the public who wish to address a committee shall sign up on a sheet provided at the committee meeting. The speaker shall provide his or her name and the subject to be discussed before the committee. A maximum of five speakers shall be permitted to address the committee on a first come basis. Comments shall be limited to three minutes. Speakers may not address zoning matters which are pending before the ZBA, zoning committee or the county board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. Personal attacks or inappropriate language of any sort will not be tolerated.
- (f) Matters before a committee shall be presented by the sponsoring board member. The sponsoring board member or committee chairman may request input from non-board members in response to questions posed on the proposed matter by board members. Board members who are not committee members may be permitted to ask questions regarding a matter before the committee after all committee members have had an opportunity to speak and with the consent of the committee members.
- (g) Each committee shall make a report to the county board of any matters voted on by the committee. The committee report shall be presented to the county board by the chairman or vice-chairman of the committee, or by any other member of the committee designated by the chairman. If a committee report recommends that the county board adopt or pass an ordinance, resolution or other matter, that ordinance, resolution or other matter may be taken up and acted upon after its presentation, subject to deferral by appropriate action. All zoning petitions from the Zoning Committee shall be taken up and acted upon, even if the Committee did not recommend adoption or approval. For all other matters, if a committee report recommends that the county board not adopt or pass an ordinance, resolution or other matter, then at the time such report is presented, or at the next meeting if the county board has deferred action on such report, such ordinance, resolution or other matter shall be automatically tabled and may not be further considered, unless a member of the county board moves to disapprove the committee report and such motion is adopted by the affirmative vote of a majority of the county board members present. If the motion to disapprove receives a majority vote, the ordinance, resolution or other matter shall be before the county board.
- (h) The committee chairman shall appoint such sub-committees and sub-committee chairman as may be necessary to carry out the work assigned to or undertaken by the committee.
- (i) The committee vice-chairman shall assume all responsibilities of the committee chairman in the event of the absence or inability to act of the committee chairman.

Sec. 2-86. - Record keeping and communications.

- (a) Ordinances and resolutions adopted by the county board shall be numbered consecutively by the clerk of the board in the order of their passage. Each document

number shall be made up of a prefix containing the last two digits of the year of its adoption (e.g., 12 to represent 2012) followed by a two-letter code designating the type of action (e.g. CR to represent County Resolution, and CO to represent County Ordinance) followed by the consecutive numbers assigned by the clerk (e.g., 01, 02, 03, etc.).

- (b) The clerk of the board shall deliver to the county auditor, county clerk, county treasurer, and county board chairman's office certified copies of all documents adopted by the board which affect the appropriation, levy, or expenditure of any county funds. When directed by the county board or its chairman, the clerk of the board shall also distribute to the designated persons or entities certified copies of any other document reflecting actions of the board.
- (c) All letters, petitions, and correspondence addressed or directed to the county board or its chairman or which relate to the business of the county board received by the county clerk as clerk of the board, shall be immediately delivered by said clerk to the office of the chairman. The chairman at the next regular board meeting shall report the receipt of such materials to members under "announcements and communications" and may read such material to the board. Correspondence should be available in the county board office for at least 30 days. Urgent matters shall be delivered by the chairman forth-with to the appropriate committee, and the chairman shall advise the board members of such referral at the next regular board meeting.
- (d) The chairman of the board shall prepare and mail to the members and principal members of the news media, an agenda for each county board meeting. The agenda shall be placed in the mail by 3:00 p.m. the Friday prior to the next board meeting. The chairman prior to the call of the roll shall announce all changes in the agenda.

Sec. 2-87. - Appointments to fill vacancies of elected positions.

In case of death, resignation, or legal inability to hold elective office, the county board chairman, with advice and consent of the county board, shall select a person qualified under state statute to serve as the interim as provided by law.

Sec. 2-88. - Appointments to commissions, boards, authorities, or special districts.

- (a) The board chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.
- (b) The board chairman shall submit to the members a listing of the recommended appointees on the agenda of a regular board meeting for the advice and consent of the board. All appointments shall be laid over for a period of not less than 30 days.
- (c) The chairman shall present a list of all county board appointees serving on commissions, boards, authorities, or special districts to board members within 30 days after the beginning of each board term. This list shall indicate the month and year of appointment, term of office, and compensation.

- (d) Appointments to fill vacancies on commissions, boards, authorities, or special districts shall be filled in the same manner as provided above and shall be for the balance of the unexpired term.

Sec. 2-89. - Appointment of department heads.

Appointments or re-appointments of department heads shall be made according to the County Code of Ordinances or as required by state statute. Any position not specifically mentioned in the County Code of Ordinances or in state statute shall be appointed or re-appointed upon recommendation of the county administrator with the advice and consent of the county board.

Sec. 2-90. - Closed sessions.

Closed sessions may be held in accordance with "The Open Meetings Act," 5 ILCS 120/1 et seq.

Secs. 2-91—2-110. - Reserved.

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CO ____

SPONSORED BY: PAUL ARENA AND JOE HOFFMAN

**ORDINANCE AMENDING CHAPTER 2, ARTICLE II, DIVISION 3 AND 4
OF THE WINNEBAGO COUNTY CODE RELATING TO THE RULES OF
ORDER AND PROCEDURE OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS**

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their Rules of Order and Procedure, as currently contained in Divisions 3 and 4 of Chapter 2, Article II, of the Winnebago County Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Divisions 3 and 4 of Chapter 2, Article II, of the Winnebago County Code of Ordinances are repealed in their entirety and are hereby replaced with Divisions 3 and 4 as set forth in Exhibit A, which is attached to this Ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall be in full force and effect immediately upon signing.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Board Chairman and the Chairmen of the Republican and Democratic caucuses and shall direct that the Department of Information Technology take appropriate action to revise the Code of Ordinances on the County Website so as to be consistent with the terms of this Ordinance.

Respectfully submitted,

CAUCUS CHAIRMEN

Joe Hoffman
Democratic Caucus Chairman

Paul Arena
Republican Caucus Chairman

APPROVED this _____ day of _____, 2022 by the County Board
of the County of Winnebago, Illinois.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

EXHIBIT A

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- (8) Appointments
- (9) Reports of standing committees.
- (10) Unfinished business.
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Sec. 2-67. - Roll call votes.

- (a) All votes shall be recorded. This rule may not be suspended. A roll call vote of the members shall be taken on all proposed ordinances and the appropriation or allocation

of funds, whether by ordinance or resolution. ~~This rule may not be suspended.~~
~~However, t~~The chairman may inquire whether any member opposes the question. If no more than two members indicate their opposition, the chairman may order the clerk to note for the record the names of the members in opposition and to enter the approval of all the other board members present on the record.

- (b) Any member on any question may call for a roll call vote.
- (c) Roll call votes shall be called in progressive alphabetical order. Each roll call vote shall commence with the second name called on the previous roll call vote.

Sec. 2-68. - Suspension of rules of order or procedure.

- (a) Any rule of order or procedure, unless otherwise specified by the rules or required by statute, may be temporarily suspended at any meeting of the board by an affirmative vote of three-fifths of the members present.
- (b) Zoning matters coming before the board from the zoning committee for vote must lay over to the next board meeting after they are introduced before being voted on, and this rule may not be suspended to provide for a vote of the board at the same meeting in which the zoning matter is introduced by the zoning committee unless by unanimous vote of all board members present to so suspend this rule.

Sec. 2-69. - Quorum; majority vote.

A majority of the members shall constitute a quorum for the transaction of business; and all questions which shall arise at a meeting shall be determined by the votes of the majority of the members present and voting, except as otherwise provided by law or ordinance.

Sec. 2-70. - Abstention.

- (a) Each member present shall vote on each question put to a vote, unless excused from such vote as provided herein.
- (b) The chairman shall not vote except to break a tie.
- (c) Members shall be excused from a vote due to a conflict of interest as defined in 50 ILCS 105/3 et seq. A conflict of interest to require abstention must involve a direct personal or financial interest in the issue being voted upon. A member shall state their desire to abstain prior to the final vote being taken.
- (d) The chairman, after consultation with the board's legal counsel, shall have the power to excuse a member from voting for a conflict of interest even though not prohibited by 50 ILCS 105/3 et seq.

Sec. 2-71. - Robert's Rules of Order to govern.

Parliamentary rules contained in the current edition of "Robert's Rules of Order," newly revised, shall govern the county board and its committees in all cases applicable, except

where such rules are inconsistent with these rules of order or procedure, Illinois law, or other specific county ordinance.

Sec. 2-72. – Awards, Proclamations and Presentations.

(a) Awards or Proclamations. All proclamations or awards shall be presented by the chairman, or his or her designee. At the chairman's discretion, the presentation shall take place at the county board office or at the recipient's location. The presentation will be documented and recorded by the County's Communication Director, the chairman's assistant, or designee. This subsection shall not apply to proclamations or awards that are related to first responders, military and law enforcement, for actions, services, or in memorialization of individuals, or certain events, or for recognition of county youth or school groups for scholastic and/or sports related outstanding achievements.

(b) Presentations. All presentations to County Board members during a county board meeting shall be permitted at the discretion of the chairman and be limited to units of government, which includes all county departments and limited to one presentation at each meeting. All other presentations shall be permitted at the discretion of the party caucus chairs at a time and place determined by the party caucus chairs.

Secs. 2-73—2-80. - Reserved.

DIVISION 4. - RULES OF PROCEDURE

Sec. 2-81. - Presiding officer.

The county board chairman shall act as the presiding officer at county board meetings. If the chairman is unable to attend a regular or special meeting of the county board, the majority caucus leader shall act as the presiding officer in his or her absence. If the majority caucus leader is unable to attend the meeting, the minority caucus leader shall act as the presiding officer. If both caucus leaders are unable to attend the meeting, the county clerk shall convene the meeting, and the county board shall choose a member by majority vote to preside as chairman pro tem.

Sec. 2-82. - Amendment of rules of order and procedure.

At the first meeting of the board held in the month of December in the even-numbered years, the board may adopt, amend, or rescind the rules of order and procedure or the organizational structure of the county board. The rules of order and rules of procedure or the organizational structure of the county board may be amended at any regular meeting of the county board by the affirmative vote of three-fifths of the members present.

Sec. 2-83. - Selection of committee chairmen and members.

(a) The following shall be the standing committees of the county board:

1. Finance Committee
2. Public Safety and Judiciary Committee
3. Public Works Committee
4. Zoning Committee
5. Economic Development Committee
6. Operations and Administrative Committee
7. Legislative and Lobbying Committee

(b) The caucus chairmen of the majority and minority parties of the newly elected county board shall recommend to the county board for its advice and consent, the appointment of the chairman, ~~vice chairman~~, and members of all standing committees at the first meeting of the board held in the month of December, of each even numbered year.

(c) Where possible, each committee shall reflect a cross section of the board.

(d) Vice-chairmen of all standing committees shall be established by the committee chairman. Each vice-chairman shall represent an alternative party to the committee chairman.

Sec. 2-84. - Committees called by the chair.

(a) The chairman of the county board shall appoint such committees called by the chair as may be necessary.

(b) Committees called by the chair shall report to the county board as necessary.

Sec. 2-85. - Responsibilities of committee chairmen and vice-chairmen.

(a) The committee chairman shall submit an agenda at the time of public notice; items on the agenda may be acted upon at the discretion of the committee. The agenda for Legislative and Lobbying Committee shall be established by the committee chairman and the County Board Chairman.

(b) Meetings shall be called by the chairman and shall be scheduled during non-county board meeting weeks, except for the Zoning Committee and if a meeting is required to address an emergency. The county board office shall, by no later than 9:00 a.m. on the Friday preceding a committee meeting, submit items for the committee agenda. The committee chairman shall amend the proposed agenda as necessary and return a final approved version to the county board office by no later than noon of that day.

(c) The text of any resolution, ordinance or budget amendment, along with a redlined copy of any changes to existing legislation, agreements or documents, if applicable, along with a summary explaining the purpose for the resolution or ordinance, must be posted on the county website and distributed to the members of the committee by 5:00 p.m. on the Friday of the week prior to the committee meeting.

- (d) The chairman may, on his own motion, lay over any matter before the committee to the next meeting of the committee.
- (e) Members of the public who wish to address a committee shall sign up on a sheet provided at the committee meeting. The speaker shall provide his or her name and the subject to be discussed before the committee. A maximum of five speakers shall be permitted to address the committee on a first come basis. Comments shall be limited to three minutes. Speakers may not address zoning matters which are pending before the ZBA, zoning committee or the county board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. Personal attacks or inappropriate language of any sort will not be tolerated.
- (f) Matters before a committee shall be presented by the sponsoring board member. The sponsoring board member or committee chairman may request input from non-board members in response to questions posed on the proposed matter by board members. Board members who are not committee members may be permitted to ask questions regarding a matter before the committee after all committee members have had an opportunity to speak and with the consent of the committee members.
- (g) Each committee shall make a report to the county board of any matters voted on by the committee. The committee report shall be presented to the county board by the chairman or vice-chairman of the committee, or by any other member of the committee designated by the chairman. If a committee report recommends that the county board adopt or pass an ordinance, resolution or other matter, that ordinance, resolution or other matter may be taken up and acted upon after its presentation, subject to deferral by appropriate action. All zoning petitions from the Zoning Committee shall be taken up and acted upon, even if the Committee did not recommend adoption or approval. For all other matters, if a committee report recommends that the county board not adopt or pass an ordinance, resolution or other matter, then at the time such report is presented, or at the next meeting if the county board has deferred action on such report, such ordinance, resolution or other matter shall be automatically tabled and may not be further considered, unless a member of the county board moves to disapprove the committee report and such motion is adopted by the affirmative vote of a majority of the county board members present. If the motion to disapprove receives a majority vote, the ordinance, resolution or other matter shall be before the county board.
- (h) The committee chairman shall appoint such sub-committees and sub-committee chairman as may be necessary to carry out the work assigned to or undertaken by the committee.
- (i) The committee vice-chairman shall assume all responsibilities of the committee chairman in the event of the absence or inability to act of the committee chairman.

Sec. 2-86. - Record keeping and communications.

- (a) Ordinances and resolutions adopted by the county board shall be numbered consecutively by the clerk of the board in the order of their passage. Each document

number shall be made up of a prefix containing the last two digits of the year of its adoption (e.g., 12 to represent 2012) followed by a two-letter code designating the type of action (e.g. CR to represent County Resolution, and CO to represent County Ordinance) followed by the consecutive numbers assigned by the clerk (e.g., 01, 02, 03, etc.).

- (b) The clerk of the board shall deliver to the county auditor, county clerk, county treasurer, and county board chairman's office certified copies of all documents adopted by the board which affect the appropriation, levy, or expenditure of any county funds. When directed by the county board or its chairman, the clerk of the board shall also distribute to the designated persons or entities certified copies of any other document reflecting actions of the board.
- (c) All letters, petitions, and correspondence addressed or directed to the county board or its chairman or which relate to the business of the county board received by the county clerk as clerk of the board, shall be immediately delivered by said clerk to the office of the chairman. The chairman at the next regular board meeting shall report the receipt of such materials to members under "announcements and communications" and may read such material to the board. Correspondence should be available in the county board office for at least 30 days. Urgent matters shall be delivered by the chairman forth-with to the appropriate committee, and the chairman shall advise the board members of such referral at the next regular board meeting.
- (d) The chairman of the board shall prepare and mail to the members and principal members of the news media, an agenda for each county board meeting. The agenda shall be placed in the mail by 3:00 p.m. the Friday prior to the next board meeting. The chairman prior to the call of the roll shall announce all changes in the agenda.

Sec. 2-87. - Appointments to fill vacancies of elected positions.

In case of death, resignation, or legal inability to hold elective office, the county board chairman, with advice and consent of the county board, shall select a person qualified under state statute to serve as the interim as provided by law.

Sec. 2-88. - Appointments to commissions, boards, authorities, or special districts.

- (a) The board chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.
- (b) The board chairman shall submit to the members a listing of the recommended appointees on the agenda of a regular board meeting for the advice and consent of the board. All appointments shall be laid over for a period of not less than 30 days.
- (c) The chairman shall present a list of all county board appointees serving on commissions, boards, authorities, or special districts to board members within 30 days after the beginning of each board term. This list shall indicate the month and year of appointment, term of office, and compensation.

- (d) Appointments to fill vacancies on commissions, boards, authorities, or special districts shall be filled in the same manner as provided above and shall be for the balance of the unexpired term.

Sec. 2-89. - Appointment of department heads.

Appointments or re-appointments of department heads shall be made according to the County Code of Ordinances or as required by state statute. Any position not specifically mentioned in the County Code of Ordinances or in state statute shall be appointed or re-appointed upon recommendation of the county administrator with the advice and consent of the county board.

Sec. 2-90. - Closed sessions.

Closed sessions may be held in accordance with "The Open Meetings Act," 5 ILCS 120/1 et seq.

Secs. 2-91—2-110. - Reserved.

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: December 8, 2022

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - a. Braidwood Station, Units 1 and 2 and Byron Station, Unit Nos. 1 and 2 – Proposed Alternative to the Requirements of the American Society of Mechanical Engineers Boiler & Pressure Vessel Code (EPIDS L-2021-LLR-0035 and L-2021-LLR-0036)
 - b. Summary of October 6, 2022, Closed Presubmittal Meeting between the U.S. Nuclear Regulatory Commission and Constellation Energy Generation, LLC, Regarding Transition to Framatome Fuel (EPID L-2022-LRM-0071)
 - c. Summary of August 22, 2022, Meeting between the U.S. Nuclear Regulatory Commission and Constellation Energy Generation, LLC. Regarding Performance Monitoring of Steam Generator Welds (EPIDS L-2021-LLR-0074, 0076, 0079, 0091, 0092, 0093 and 0094)
 - d. Byron Station, Unit No. 2 – Audit Plan in Support of Review of License Amendment Request Regarding Reinsertion of a High Burnup Accident Tolerant Fuel Lead Test Assembly (EPID L-2022-LLA-0131)
 - e. Federal Register / Vol. 87, No. 228 /Tuesday, November 29, 2022 / Notices



WINNEBAGO COUNTY

— ILLINOIS —

2. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the following:
 - a. Winnebago County Treasurer Bank Balances – October, 2022
 - b. Collateralization Report – as of October 31, 2022
 - c. Investment Report - as of November 1, 2022

Adjournment