OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman **Members:** Paul Arena, John Butitta, Valerie Hanserd, Joe Hoffman, Jaime Salgado, Michael Thompson **DATE:** THURSDAY, AUGUST 17, 2023 **TIME:** 5:30 PM

LOCATION: ROOM 303 COUNTY ADMINISTRATION BLDG 404 ELM STREET ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes July 20, 2023
- D. Public Comment This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discuss Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds
- F. Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds
- G. An Ordinance to Amend 2018 CO 092 [Section 50-15 of The Winnebago County Code] to Reduce the Coverage of the Prohibition of the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method
- H. Future Agenda Items
- I. Adjournment

Winnebago County Board Operations and Administrative Committee Meeting County Administration Building

404 Elm Street, Room 303 Rockford, IL 61101

> Thursday, July 20, 2023 5:30 PM

Present:

Others Present:

Keith McDonald, Chairperson Paul Arena John Butitta Joe Hoffman Jaime Salgado Michael Thompson Patrick Thompson, County Administrator Steve Schultz, Chief Financial Officer Lafakeria Vaughn, State's Attorney's Office Melinda Macias, Purchasing Specialist Chris Petrus, IT Department Jean Crosby, County Board Member John Sweeney, County Board Member Carol Hartline, Attorney, Williams McCarthy LLP

Absent:

Valerie Hanserd, Vice Chairperson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes Special Meeting June 29, 2023
- D. Public Comment This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Administrative Services
- F. Future Agenda Items
- G. Adjournment

Chairperson McDonald called the meeting to order at 5:37 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

Approval of Minutes – Special Meeting June 29, 2023

Motion: Mr. Arena. Second: Mr. Thompson.

Chairperson McDonald called for any comments, corrections or discussion. Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Administrative Services

Motion: Chairperson McDonald. Second: Mr. Salgado.

The Resolution is an Intergovernmental Agreement between the Forest Preserves of Winnebago County and the County of Winnebago for administrative services effective October 1, 2023 for a one-year agreement.

• Discussion followed.

Motion passed by unanimous voice vote.

Future Agenda Items

- River Bluff Nursing Home Change in Leadership. An Interim Administrator is in place for 30 days. The recruitment process is underway. A closed session to discuss in more detail was added to the Finance Committee meeting, June 20, 2023.
- Update on the Animal Services Administrator Recruitment process. A search is underway for a new Administrator through the end of July 2023. The Director is acting as the Interim Administrator.
- Resolution for RMTD Winnebago County Rural Transit Service

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting. Motion: Mr. Thompson. Second: Mr. Salgado. Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile Administrative Assistant Discuss Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds



Resolution Executive Summary For ARPA or CIP Projects

Prepared By:	Purchasing Department for Facilities Department
Committee Name:	Operations and Administrative Committee
Committee Date:	August 17, 2023
Board Date:	August 24, 2023
Resolution Title:	Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds

Budget Information					
Budgeted? YES Amount Budgeted? \$2	200,000				
If not, originally budgeted, explain the funding source? N/A					
If ARPA or CIP funded, original Board approved amount? \$200,000					
Over or Under approved amount? UNDER By: \$113,200					
Reason for ARPA or CIP increase? N/A					
If ARPA funded, was it approved by Baker Tilly? N/A					
ORG/OBJ/Project Codes: 82200-46310-C2113	Descriptor: CIP 2021 – Land Improvements				
Budget Impact? \$ 86,800					

Background Information: The parking lot at the Winnebago County Juvenile Detention Center is in need of a complete replacement. The Purchasing Department went out for Bid for full depth asphalt removal and replacement, striping, concrete removal, concrete curb, gutter, and sidewalk installation. The project also includes replacing the service drive used for deliveries of food and other necessary supplies. Handicap stalls will be adjusted and striped to meet current ADA Standards. This project will also address the northeast corner of the parking lot that is sinking, leaving a manhole exposed and above the parking lot grade, presenting a hazard to vehicles and people.

The Purchasing Department sent the Invitation for Bid to 16 people, representing 16 companies, including Project FirstRate, posted the IFB in the Rockford Register Star and on the County website. The invitation resulted in five (5) companies represented at the Mandatory Pre-Bid Meeting and a total of three (3) Bids with the lowest Bid presented at \$86,800 by Norwest Construction, Inc., see Resolution Exhibit A.

Recommended By: Shawn Franks, Director of Facilities

Follow-Up Steps: The Purchasing Department will issue a County Purchase order to Norwest Construction, Inc.

R E S O L U T I O N of the COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING JDC PARKING LOT REPLACEMENT USING CIP 2021 FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), <u>Conditions for use.</u> All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, Winnebago County Juvenile Detention Center needs to replace the facilities parking lot, sidewalk and service drive; and,

WHEREAS, the Purchasing Department received Bids from local vendors; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab for the aforementioned project and recommends awarding this project to:

NORWEST CONSTRUCTION, INC. 82 PRAIRIE HILL ROAD SOUTH BELOIT, ILLINOIS 61080

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a Purchase Order, on behalf of the County of Winnebago, to Norwest Construction, Inc., 82 Prairie Hill Road, South Beloit, Illinois 61080.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, Director of Facilities, County Board Office and County Auditor.

Respectfully Submitted, OPERATIONS AND ADMINISTRATIVE COMMITTEE

Agree	DISAGREE
Keith McDonald, Chair	Keith McDonald, Chair
Valerie Hanserd, Vice Chair	Valerie Hanserd, Vice Chair
Paul Arena	PAUL ARENA
John Butitta	John Butitta
Joe Hoffman	JOE HOFFMAN
Jaime Salgado	JAIME SALGADO
Michael Thompson	Michael Thompson
he above and foregoing Resolution was adopte	ed by the County Board of the County of
	2023.

CHAIR OF THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW CLERK OF THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

BID TAB

JUVENILE DETENTION CENTER PARKING LOT REPLACEMENT - 23B-2289

BID OPENING AUGUST 7, 2023 - 3:00 P.M.

VENDOR NAME	Rock Road Companies, Inc.	Norwest Construction, Inc.	Stenstrom	
TOTAL PRICE FOR COMPLETE PROJECT 2276 Sq. Yd. Total Includes 2036 Blacktop Sq. Yd., 50 Sq. Yd. Curb and 190 Sq. Yd. Sidewalk	\$87,451.32 - \$38.42 Sq. Yd.	\$86,800 - \$38.14 Sq. Yd.	\$89,327 - \$39.25 Sq. Yd.	
NUMBER OF DAYS TO COMPLETE WORK	10 Working Days	60 Working Days	20 Working Days	

ORDINANCE OF THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023 CO _____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

AN ORDINANCE TO AMEND 2018 CO 092 [SECTION 50-15 OF THE WINNEBAGO COUNTY CODE] TO REDUCE THE COVERAGE OF THE PROHIBITION OF THE USE OF GROUNDWATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD

WHEREAS, on October 11, 2018, the County Board of the County of Winnebago, Illinois (County) adopted Ordinance 2018 CO 092, which prohibited the use of ground water as a potable water supply by the installation or use of potable water supply wells or by any other method for certain properties located within Winnebago County, Illinois; and

WHEREAS, said ordinance was also codified, in part, as Section 50-15 of the Winnebago County Code of Ordinances; and

WHEREAS, certain property owners made a request to the County to amend the 2018 ordinance and allow specific parcels to be excluded from said ordinance; and

WHEREAS, concentrations of certain constituents in the groundwater beneath the County may exceed Class I groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and

WHEREAS, the above-described potential exceedances of Class 1 groundwater quality standards are not anticipated in the County's deeper aquifers; and

WHEREAS, Winnebago County desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are the source of said chemical constituents.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois:

Section One. Groundwater Use Restriction Area.

The use or attempted use of groundwater as a potable water supply from within the area shown on Exhibit A, attached to and made part of this ordinance, specifically

identified by PINs 16-31-400-001; 16-31-400-002; 16-31-326-004 and that certain portion of 16-31-400-003, by the installation or drilling of wells or by any other method is hereby prohibited. This prohibition expressly includes Winnebago County. The IEPA and US EPA either have in place or intend to have recorded environmental restrictive covenants for the PINs listed above.

Section Two. Submittal to IEPA and US EPA.

The County has received all desired approvals from the Illinois EPA (IEPA) and the United States Environmental Protection Agency (US EPA) for the installation or use of groundwater as a potable water supply drawn from the Ironton-Galesville aquifer or a deeper aquifer within the property currently identified by PIN 16-31-376-012. Any and all permits, plans, and detailed specifications for potable wells proposed to be installed in the areas identified on Exhibit A as PINs 16-31-376-001, 16-31-376-004, 16-31-376-005, and 16-31-400-003 and not within the Groundwater Use Restriction Area shall be submitted to IEPA and US EPA.

Section Three. Penalties.

Any person violating the provisions of this ordinance shall be subject to a fine of up to One Thousand Dollars (\$1,000.00) for each violation.

Section Four. Definitions.

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

Section Five. Repealer.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they are in conflict with this ordinance.

Section Six. Severability.

If any provision of this ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the ordinance as a whole or of any portion not adjudged invalid.

Section Seven. Effective Date.

This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Respectfully submitted,

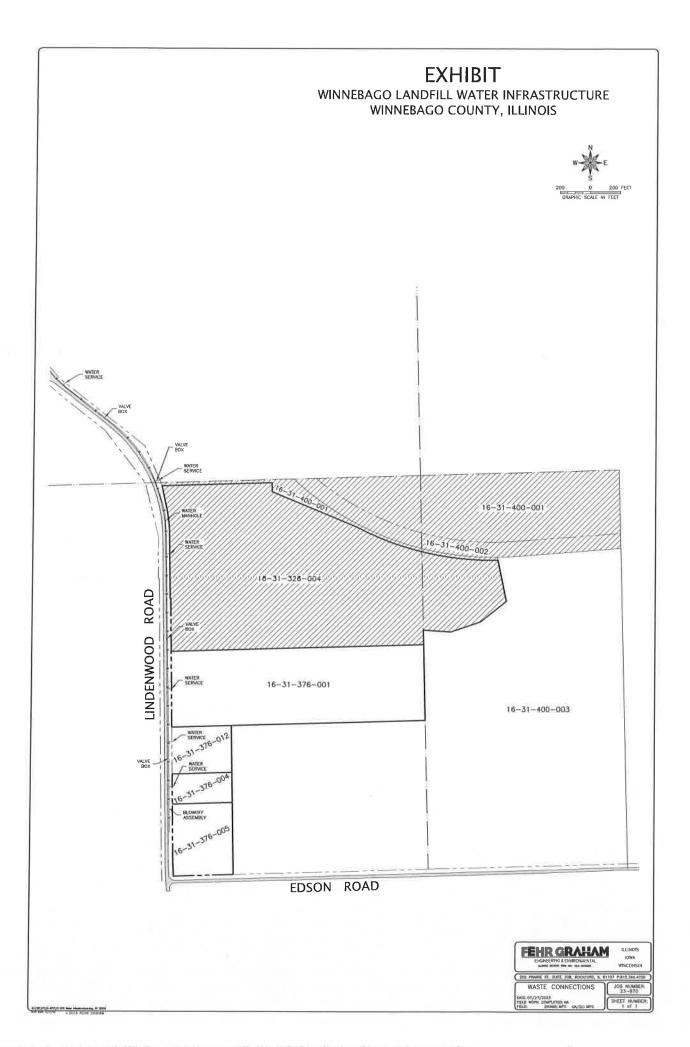
OPERATIONS AND ADMINISTRATIVE COMMITTEE

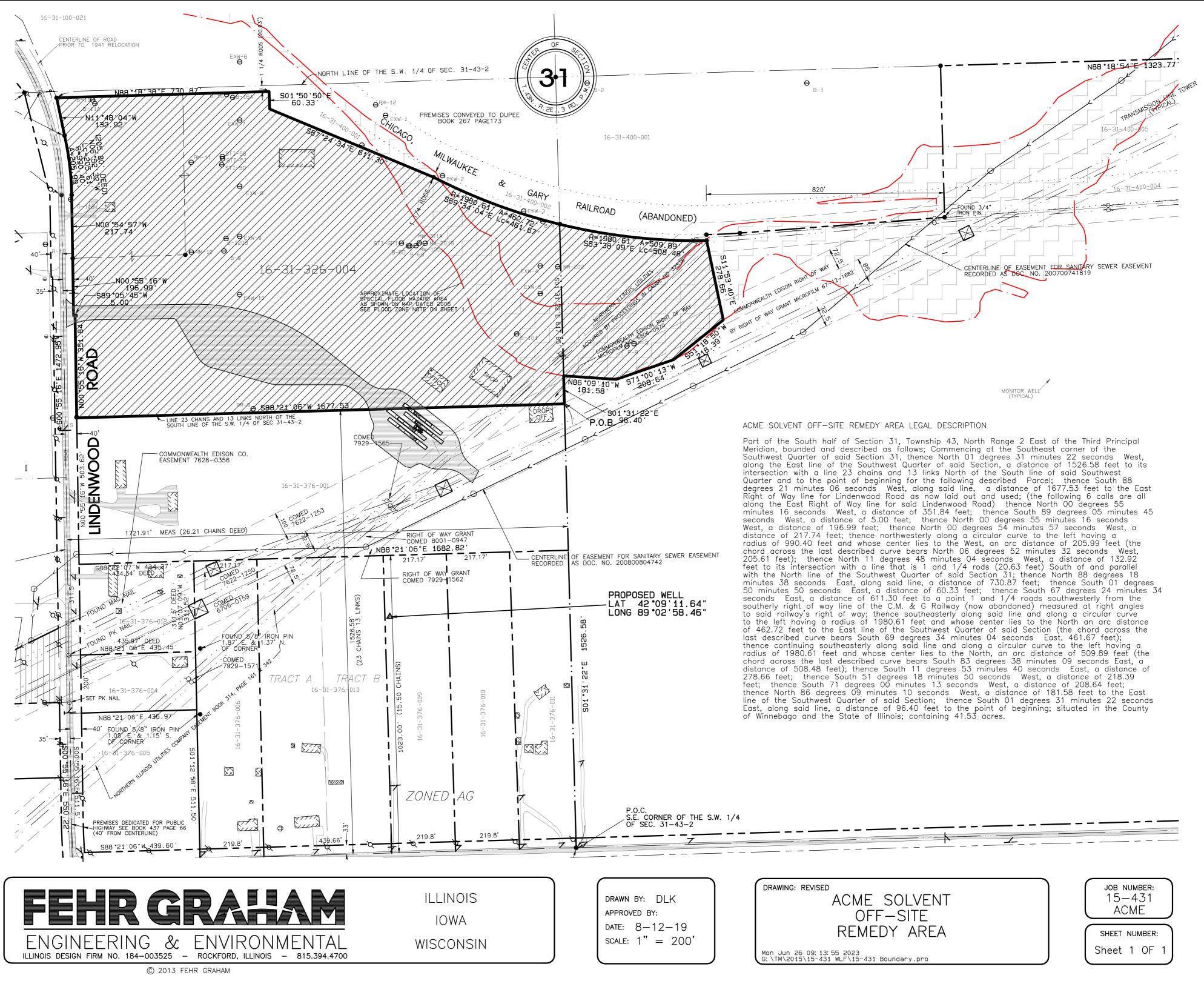
AGREE **DISAGREE** Keith McDonald, Chairman Keith McDonald, Chairman John Butitta John Butitta Michael Thompson Michael Thompson Paul Arena Paul Arena Joe Hoffman Joe Hoffman Valerie Hanserd Valerie Hanserd Jaime Salgado Jaime Salgado The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2023. Joseph V. Chiarelli

Joseph V. Chiarelli Chairman of the County Board of the County of Winnebago, Illinois

Attested by:

Lori Gummow Clerk of the County Board of the County of Winnebago, Illinois





STATE OF ILLINOIS, COUNTY OF WINNEBAGO

A TON

I, TIANA J. McCALL, County Clerk in and for said County, in the State aforesaid, do hereby certify that I have compared the foregoing attached copy of:

AN ORDINANCE PROHIBITING THE USE OF GROUND WATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD

with the original document which is on file in my office; and found it to be a true, perfect and complete copy of the original document.



IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said County, at my office in the City of Rockford, in said County,

this 27th DAY OF NOVEMBER, 2018.

<u>TIANA J. McCALL</u>, Winnebago County Clerk

BY: ang Reina _Deputy County Clerk

Sponsored by: Gary Jury, Chairman

COUNTY BOARD MEETING October 11, 2018

24

ORDINANCE

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COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Submitted by: Operations & Administrative Committee

2018 CO 092

AN ORDINANCE PROHIBITING THE USE OF GROUND WATER AS A POTABLE WATER SUPPLY BY THE INSTALLATION OR USE OF POTABLE WATER SUPPLY WELLS OR BY ANY OTHER METHOD

WHEREAS, certain properties in unincorporated Winnebago County, Illinois, have been used over a period of time for commercial/industrial purposes; and

WHEREAS, because of said use, concentrations of certain chemical constituents in the groundwater beneath the County may exceed Class I groundwater quality standards for potable resource groundwater as set forth in 35 Illinois Administrative Code 620 or Tier 1 remediation objectives as set forth in 35 Illinois Administrative Code 742; and

WHEREAS, Winnebago County desires to limit potential threats to human health from groundwater contamination while facilitating the redevelopment and productive use of properties that are the source of said chemical constituents;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF WINNEBAGO COUNTY, ILLINOIS:

Section One.

The use or attempted use of groundwater as a potable water supply from within the area shown on Exhibit A, attached to and made part of this ordinance, by the installation or drilling of wells or by any other method, is hereby prohibited. This prohibition expressly includes Winnebago County.

Section Two. Penalties .

Any person violating the provisions of this ordinance shall be subject to a fine of up to One Thousand Dollars (\$1,000.00) for each violation.

41 - 10/11/18

Section Three. Definitions

"Person" is any individual, partnership, co-partnership, firm, company, limited liability company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or their legal representatives, agents or assigns.

"Potable water" is any water used for human or domestic consumption, including, but not limited to, water used for drinking, bathing, swimming, washing dishes, or preparing foods.

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Section Four. Repealer.

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed insofar as they are in conflict with this ordinance.

Section Five. Severability.

If any provision of this ordinance or its application to any person or under any circumstances is adjudged invalid, such adjudication shall not affect the validity of the ordinance as a whole or of any portion not adjudged invalid.

Section Seven. Effective date.

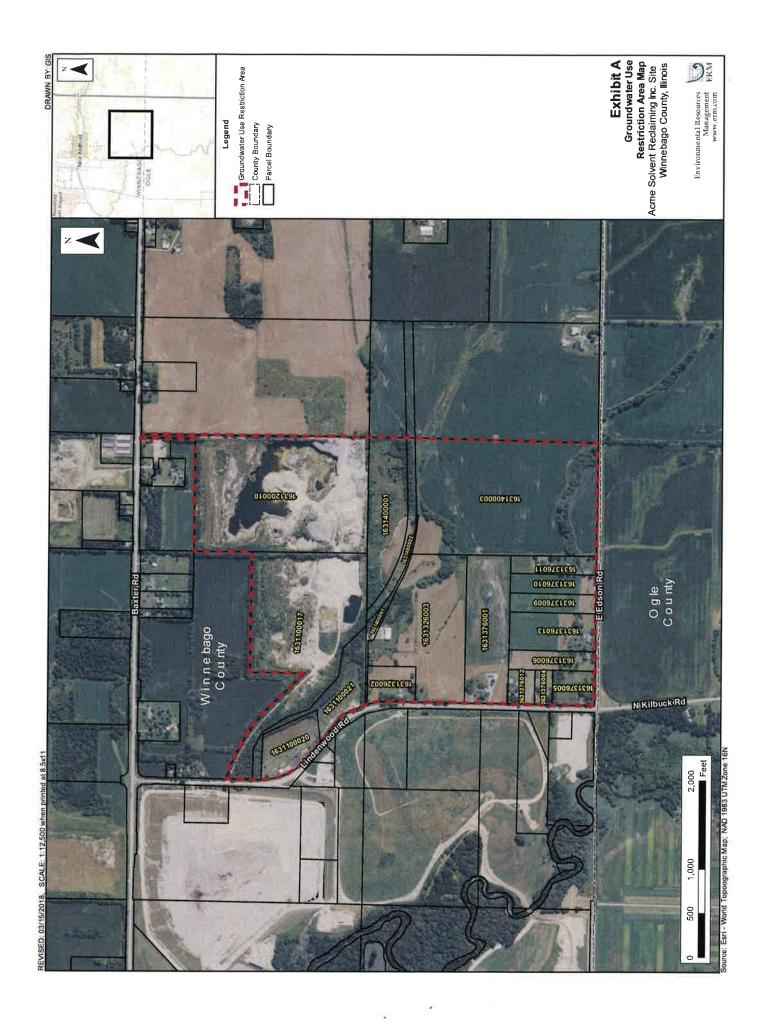
This ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

	Respectfully Submitted, OPERATIONS & ADMINISTRATIVE COMMITTEE
Agree	DISAGREE
Samy Rung	
GARY JURY, CHAIRMAN	GARY JURY, CHAIRMAN
JEAN CROSBY	JEAN CROSBY
ANGIE GOBAL	Angie Goral
Lest MED any	JOE HOFFMAN
KEITH MCDONALD	Keith McDonald
Ett-Nicolosi Dorothy Red	ELI NICOLOSI
DOROTHY REDD The above and foregoing Resolution was a	DOROTHY REDD
Winnebago, Illinois this <u>12th</u> day ofOctober	2018.
	23
ATTESTED BY:	CHAIRMAN OF THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

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mall 5 TIANA MCCALL

CLERK OF THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS



COUNTY BOARD MEETING	DATE: OCTOBER 11, 2018					
64)	COMMITTEE: Operations & Administrative					
•		SUBJECT: Ord: Prohibiting Use & Ground Writer Supply by the Instatation of Use & Portable				
	AYES	NAYES	PRESENT	ABSENT	ABSTAINED	well
1. BIONDO, TED						00000
2. BOOKER, AARON	V	£1				
3. BOOMER, DAVID	V				· ·	
4. CROSBY, JEAN	V	32]
5. FELLARS, DANIEL	V					
6. FIDUCCIA, DAVID	\checkmark					
7. GERL, BURT				\checkmark		-
8. GORAL, ANGIE	\checkmark					
9. HOFFMAN, JOE	V					
10. JURY, GARY	V	1	Ð			
11. KELLEY, DAVID	\checkmark					
12. MCDONALD, KEITH	\checkmark					
13. NICOLOSI, ELI	· /					

12. MCDONALD, KEITH	\checkmark		4		
13. NICOLOSI, ELI	· /				
14. REDD, DOROTHY	V	*1			8
15. SALGADO, JAIME	\checkmark				
16. SCHULTZ, STEVE	 ✓ 				
17. TASSONI, DAVID	V				
18. WEBSTER, ЛМ	irm				
19. WESCOTT, FRED				\checkmark	
20. WILSON, L.C.					
TOTALS Unanmais Vote	18			2	

COUNTY BOARD MEETING	EETING DATE: OCTOBER 11, 2018					
(34) Suspend	COMMITTEE. Operation & Administration					
	AYES	SUBJECT: Ordinance Prohibiting the Use of Supply by the Installation on Use of Porth Supply wells on Any Other Method				
1. BIONDO, TED	MILO		IRESERVE	ADSERT		1
2. BOOKER, AARON						-
3. BOOMER, DAVID	· · · · · · · · · · · · · · · · · · ·					-
4. CROSBY, JEAN		~	-			-
5. FELLARS, DANIEL						1
6. FIDUCCIA, DAVID				*		- -
7. GERL, BURT						
8. GORAL, ANGIE						1
9. HOFFMAN, JOE						
10. JURY, GARY						
11. KELLEY, DAVID						1
12. MCDONALD, KEITH	0					
13. NICOLOSI, ELI						
14. REDD, DOROTHY						
15. SALGADO, JAIME	¥					
16. SCHULTZ, STEVE						- 11 ⁻
17. TASSONI, DAVID						
18. WEBSTER, JIM				2		
19. WESCOTT, FRED			24	\checkmark		
20. WILSON, L.C.						
TOTALS Voice Vote	18			2		