

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman
Members: Paul Arena, John Butitta,
Valerie Hanserd, Joe Hoffman,
Jaime Salgado, Michael Thompson

DATE: THURSDAY, OCTOBER 5, 2023

TIME: 5:30 PM

LOCATION: **ROOM 303**
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – August 17 and August 31, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Approve Boiler Replacements for JDC Using CIP PSST 2023 Funds
Total Cost: \$88,900
- F. Resolution Awarding Cooling Tower Replacement for Juvenile Justice Center Using CIP 2021 Funds
Total Cost: \$267,140
- G. Resolution Awarding Snow Plowing Services
- H. Future Agenda Items
- I. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**

County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, August 17, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Joseph Chiarelli, County Board Chairman
Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Shawn Franks, Director, Facilities
Dr. Sandra Martell, Public Health Administrator, WCHD
Chris Petrus, IT Department
Melinda Macias, Purchasing Specialist
Tami Goral, Fiscal Director, Winnebago County Sheriff's Office
Deanna Severson, Purchasing Specialist
Jean Crosby, County Board Member
Chris Scrol, County Board Member
Jim Webster, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – July 20, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discuss Elevator Modernization for Courthouse and Old Courthouse using CIP 2023 PSST Funds
- F. Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds
- G. An Ordinance to Amend 2018 CO 092 [Section 50-15 of The Winnebago County Code] to Reduce the Coverage of the Prohibition of the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method
- H. Future Agenda Items
- I. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

Approval of Minutes – July 20, 2023

Chairperson McDonald called for a motion to approve the July 20, 2023 minutes.

Motion: Mr. Thompson. Second: Ms. Hanserd.

Chairperson McDonald called for any comments, corrections or discussion.

Motion passed by unanimous voice vote.

Public Comment

Mr. Patrick Thompson advised three members of the public were in attendance to speak about Item G. on the agenda, Tom Hilbert, Region Engineer for Eastern Region Waste Connections, Steve Fenn, WSP representing Acme Group and Steve Swenson, NIRPC.

Chairperson McDonald omitted reading the Public Comment Section of the agenda at this time and moved Item G. as the next agenda item.

An Ordinance to Amend 2018 CO 092 [Section 50-15 of The Winnebago County Code] to Reduce the Coverage of the Prohibition of the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method

Motion: Chairperson McDonald. Second: Mr. Thompson.

Ms. Vaughn gave background information on the Ordinance and presented the Draft Ordinance for committee members review. Ms. Vaughn clarified that the change in question is to the fourth Whereas clause, an added footnote at the end of **WHEREAS, due to the historic operations on the Acme Solvents Site**, the only change from the draft attached to the agenda.

Michael Mostow, Quarles & Brady LLP, General Counsel for the Acme RDRA Group asked to speak to the issue of the Whereas Clause and expressed Acme Group's concern in naming Acme as the sole source for the ordinance and the need for the ordinance. There are other potential sources that include the Winnebago County Landfill that may have contaminated the groundwater and this was the reason for the ordinance.

Chairperson McDonald asked for background on the Acme Group of Companies for the benefit of committee members. Background details and history were provided to the committee.

Mr. Hilbert, Region Engineer for Waste Connections, gave background history on the ordinance and stated Winnebago Landfill's position is to reference the Acme Solvents Group in the ordinance.

Mr. Swenson, representing the members of NIRPC gave background information on the Gun Club's property purchase and County Zoning approval for the well and septic. The Gun Club was notified in 2022 that Acme wanted to amend the groundwater ordinance. Through Acme, the County had put a deed restriction/ordinance on the property that prohibited the Gun Club from adding a well. Mr. Swenson shared his reasons for why he believed the ordinance amendment did not go forward at the time.

- Discussion followed.

Motion: Mr. Arena made a motion to replace the version of the Ordinance distributed in the Operations packet with the amended version of the Ordinance distributed at the Operations meeting.

Second: Mr. Butitta

Chairperson McDonald called for any discussion on replacing the Ordinance with the Amended Ordinance.

The motion passed by unanimous voice vote.

Chairperson McDonald called for any other discussion on the Amended Ordinance.

- Discussion followed.

Chairperson McDonald called for any other questions or discussion.

The motion passed by unanimous voice vote.

Discuss Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds

The Elevator Modernization for Courthouse and Old Courthouse was presented for discussion only for the committee to provide direction as to the next steps. This is a 2023 CIP project utilizing Public Safety Sales Tax funds budgeted in the CIP for the rehab of five elevators. Bids were submitted on the project.

- Discussion followed.

The consensus of the committee is for the item Discuss Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds to be added to the August 31, 2023 as an Action Item.

Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds

Motion: Chairperson McDonald. Second: Mr. Salgado.

The Resolution is a CIP 2021 project for the replacement of the Juvenile Detention Center parking lot.

- Discussion followed.

Motion: Motion made by Mr. Arena to layover the Resolution to the next Operations meeting.

Second: Ms. Hanserd

- Discussion followed.

Motion to layover the Resolution passed by unanimous voice vote.

Future Agenda Items

- Animal Services Asphalt Surfaces
- Family Court PSB Proposals

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

Winnebago County Board
Special Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Thursday, August 31, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Others Present:

Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Deanna Severson, Purchasing Specialist
Shawn Franks, Director, Facilities
Ross Chapman, Finance Department
Jean Crosby, County Board Member
Chris Dornbush, Director of Development Services
Angie Goral, County Board Member
Theresa Grennan, Treasurer's Office
Carlos Molina, Highway Department
John Sweeney, County Board Member
Chris Petrus, IT Department

Absent:

Michael Thompson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – August 3, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Elevator Modernization for Courthouse and Old Courthouse using CIP 2023 PSST Funds
Cost: \$1,392,000
- F. Resolution Establishing the Date, Time and Location of Each Meeting of the Winnebago County Board
- G. Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds
Cost: \$86,800
- H. Resolution Awarding Energy Wheels Replacement with ARP Funds
Cost: \$172,876
- I. Resolution Awarding Multi-Year Agreement for Permitting and Code Enforcement Software to Brightly Software, Inc. Using CIP 2024 Funds
Cost: \$60,811.02 (Implementation) Plus Annual Maintenance of \$34,337.82

- J. Ordinance Amending Section 2-49 (Duties of The County Board Chairman) of The Winnebago County Code of Ordinances
- K. Discuss Public Safety Building – Family Court Center – ARP Phase 2 Project
- L. Future Agenda Items
- M. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes.

Approval of Minutes – August 3, 2023

Chairperson McDonald called for a motion to approve the August 3, 2023 minutes.

Motion: Ms. Hanserd. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Awarding Elevator Modernization for Courthouse and Old Courthouse Using CIP 2023 PSST Funds

Cost: \$1,392,000

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion on the resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Establishing the Date, Time and Location of Each Meeting of the Winnebago County Board

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion on the meeting agenda.

Motion passed by unanimous voice vote.

Resolution Awarding JDC Parking Lot Replacement Using CIP 2021 Funds

Cost: \$86,800

Motion: Chairperson McDonald. Second: Ms. Hanserd.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Energy Wheels Replacement with ARP Funds

Cost: \$172,876

Motion: Chairperson McDonald. Second: Mr. Hoffman.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Multi-Year Agreement for Permitting and Code Enforcement Software to Brightly Software, Inc. Using CIP 2024 Funds

Cost: \$60,811.02 (Implementation) Plus Annual Maintenance of \$34,337.82

Motion: Chairperson McDonald. Second: Mr. Salgado.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance Amending Section 2-49 (Duties of The County Board Chairman) of The Winnebago County Code of Ordinances

Motion: Chairperson McDonald. Second: Mr. Arena.

- Discussion followed.

Motion passed by unanimous voice vote.

Discuss Public Safety Building – Family Court Center – ARP Phase 2 Project

Discussion took place on the Family Court Center as part of the ARP Phase 2 Project.

Future Agenda Items

None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Facilities Department
Committee Name: Operations and Administrative Committee
Committee Date: October 5, 2023
Board Date: October 12, 2023
Resolution Title: Resolution to Approve Boiler Replacements for JDC Using CIP PSST 2023 Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$200,000
If not, originally budgeted, explain the funding source?	
If ARPA or CIP funded, original Board approved amount?	\$200,000
Over or Under approved amount? UNDER	By: \$111,100
Reason for ARPA or CIP increase? N/A	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 82200-46430-C2320 Descriptor: CIP PSST 2023-Machinery And Equipment	
Budget Impact? \$ 88,900	

Background Information: The boilers being replaced at the Juvenile Detention Center are original to the 1991 building, making them each 30+ years old. High efficiency condensing boilers have a life expectancy of 15-20 years. The two boilers have far exceeded their expected life, which has cost County Facilities numerous hours in servicing and repairs. JDC is a 24/7 facility and cannot be without heat. The current model is no longer supported by the manufacturer, which makes finding parts extremely difficult and often comes with lengthy lead times. Additionally, these boilers only meet 1980's energy efficiency standards.

An independent assessment was performed by Rockford Steam Boiler Works, Inc. on 9/15/23, see Resolution Exhibit B. The assessment revealed leaking units and plugged heat exchanger on both units. A plugged heat exchanger can cause the boiler to stop providing hot water.

Bid #23B-2297 Boiler Replacements was distributed to 54 potential bidders and local suppliers (including Local 23 Plumbers and Pipefitters, Project First Rate and Northern IL Buildings Contractors), publicly advertised in RRStar, and advertised on the County website. The Mandatory Pre-Bid Meeting and Site Visit was attended by twelve (12) persons, representing eight (8) HVAC vendors, resulting in two (2) formal Bids (see Resolution Exhibit A). The lowest bidder for this project is LM Sheet Metal and Services, Inc.

Recommended By: Shawn Franks, Facilities Director

Follow-Up Steps: Purchasing Department will prepare and submit a Purchase Order to LM Sheet Metal and Services, Inc.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE BOILER REPLACEMENTS FOR JDC USING CIP PSST 2023 FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, Juvenile Detention Center is in need of replacing two (2) end of life boilers; and,

WHEREAS, the County went out for Bid #23B-2296 Boiler Replacements; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab (see Resolution Exhibit A) and an independent assessment (see Resolution Exhibit B) for the aforementioned purchase and recommends awarding to:

LM SHEET METAL & SERVICE, INC.
6727 ELM AVENUE
LOVES PARK, ILLINOIS 61111

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a Purchase Order, on behalf of the County of Winnebago, to LM Sheet Metal & Service, Inc., 6727 Elm Avenue, Loves Park, Illinois 61111

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, Facilities Director, Director of Court Services, Juvenile Detention Center Administrator, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

BID TAB JUVENILE DETENTION CENTER BOILER REPLACEMENTS - 23B-2296 BID OPENING JULY 21, 2023 - 3:00 P.M.		
VENDOR NAME	LM SHEET METAL	MILLER ENGINEERING COMPANY
TOTAL FOR TWO (2) BOILERS	\$88,900	\$200,964
DAYS TO COMPLETE	1-2 WEEKS	10 DAYS
TWO BOILERS: BRAND OFFERED	LOCHINVAR	AERCO
OPTIONAL ADDITIONAL BID: REPLACE CIRULATING PUMPS #1 & #2	\$29,410	\$31,856
DAYS TO COMPLETE	1-2 WEEKS	4 DAYS
OPTIONAL ADDITIONAL BID: REPLACE CIRULATING PUMPS #1 & #2 BRAND OFFERED	TACO	B & G
WARRANTY INFO	10 YR HEAT EXCHANGE WARRANTY 1 YR PARTS AND LABOR	1 YR PARTS AND LABOR

ESTABLISHED 1880

Rockford Steam Boiler Works, Inc.

Plibrico Refractories * Retubing * Certified Welding * National Board Stamp Holders
 13552 Metric Dr. * P.O. Box 302 * Roscoe, Illinois 61073
 Phone (815) 963-0522 or (815) 389-1512
 Fax: (815) 389-1509

Report

Attention	: Shawn Franks	From	: Dan Tormey
Company	: Winnebago County	Company	: Rockford Steam Boiler Works
Tel.	:	Tel.	: (815)963-0522
E-Mail	: sfranks@fm.wincoil.gov	Fax	: (815)389-1509
Job	: Boiler Assessment	E-Mail	: dan@rockfordsteamboiler.com
		Date	: 09/15/2023

We are pleased to offer the following quotation for your consideration:

On September 15th, 2023, our technician, Jeff Gray, performed an assessment of two boilers at the Winnebago Juvenile Detention Facility. Below is a summary of his findings and recommendations.

Hot Water Boiler #1:

This boiler shows signs of leaking from the heat exchanger. Additionally, the heat exchanger is plugged on the fire side. Recommend replacement ASAP.

Hot Water Boiler #2:

This boiler shows signs of leaking from the heat exchanger. Additionally, the heat exchanger is plugged on the fire side. Recommend replacement ASAP.

We appreciate the opportunity to work with you.

If you have any questions, please contact our office, and we would be happy to help.

Dan Tormey



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Facilities Department
Committee Name: Operations and Administrative Committee
Committee Date: October 5, 2023
Board Date: October 12, 2023
Resolution Title: Resolution Awarding Cooling Tower Replacement for Juvenile Justice Center Using CIP 2021 Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$110,000
If not, originally budgeted, explain the funding source?	
If ARPA or CIP funded, original Board approved amount? \$110,000	
Over or Under approved amount? OVER By: \$157,140	
Reason for ARPA or CIP increase? Unknown substantial roof damage and additional work	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 82200-46430-C2115 Descriptor: CIP-Machinery and Equipment	
Budget Impact? \$ 267,140	

Background Information: An HVAC cooling tower is used to dispose of unwanted heat from a chiller. Liquid-cooled chillers are normally more energy efficient than air-cooled chillers. Resolution Exhibit A shows the condition of the current Cooling Tower at the Juvenile Justice Center, including evidence of the condition of the roof. Originally estimated at \$110,000, Facilities Department was unaware of the substantial repairs needed to the interior roof deck. Additionally, Facilities requested the relocation of the spray pump from the rooftop to the maintenance room to extend the life of the pump, make winterization easier, and minimize safety risks to the maintenance staff by reducing the need to climb onto the roof.

Purchasing Department sent and Invitation for Bid to 40 recipients, representing 36 HVAC Contractors, and to Project First Rate and Local 23 Plumbers and Pipefitters, as well as, published in the newspaper and the County Website. Three (3) vendors attended the Mandatory Pre-Bid Meeting. Two (2) vendors submitted a Bid, with the lowest Bid presented by Ceroni Piping Company at \$267,140 (see Resolution Exhibit B).

Recommended By: Shawn Franks, Facilities Director

Follow-Up Steps: The Purchasing Department will issue a County Purchase Order to Ceroni Piping Company, in the amount of \$267,140.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

**RESOLUTION AWARDING COOLING TOWER REPLACEMENT FOR
JUVENILE JUSTICE CENTER USING CIP 2021 FUNDS**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, it is time to replace the Cooling Tower at the Winnebago County Juvenile Justice Center; and,

WHEREAS, the Purchasing Department received Bids from local HVAC contractors, the lowest Bid received at \$267,140, from Ceroni Piping Company; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab (see Resolution Exhibit A) and recommends awarding this purchase to:

**CERONI PIPING COMPANY
7770 CERONI ROAD
CHERRY VALLEY, ILLINOIS 61016**

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Purchasing Department is authorized to issue a Purchase Order, on behalf of the County of Winnebago, to Ceroni Piping Company, 7770 Ceroni Road, Cherry Valley, Illinois 61016.

BE IT FURTHER RESOLVED, this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Purchasing Department, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



BID TAB**23B-2289 COOLING TOWER REPLACEMENT FOR JUVENILE JUSTICE CENTER****BID OPENING SEPTEMBER 13, 2023 - 3:00 P.M.**

BID TAB		
VENDOR NAME	CERONI PIPING	MILLER ENGINEERING COMPANY
TOTAL FOR PROJECT	\$267,140	\$306,322
LEAD TIME FOR PARTS/MATERIALS	18 WEEKS	18-22 WEEKS
NUMBER OF DAYS TO COMPLETE WORK	30 DAYS	21 DAYS
BRAND OFFERING & MODEL #	BALTIMORE AIR COIL COMPANY	BALTIMORE AIRCOIL MODEL #VF-1-048-41NHX

Winnebago County Purchasing Department
404 Elm St, Rm 202, Rockford, IL 61101 | www.wincoil.gov
Phone: (815) 319- 4380 | Email: purchasing@purchasing.wincoil.gov



Resolution Executive Summary

Prepared By: Purchasing Department
Committee: Operations and Administrative Committee
Committee Date: October 5, 2023
Board Meeting Date: October 12, 2023
Resolution Title: Resolution Awarding Snow Plowing Services

Was item budgeted? Yes	Appropriation Amount: N/A
If not, explain funding source:	
ORG/OBJ/Project Code: Each department use their own funds	Descriptor:

Background Information: In 2018, the County issued Invitation for Bid #18P-2154 Snow Plowing Services for a multi-year services contract which allowed for an initial one (1) year contract, with the possibility of four (4) one (1) year renewal periods. There was a total of three bids received with LCU Properties being the lowest responsive and responsible bidder overall.

With the contract set to expire, the County again went out for Bid #23B-2306 Snow Plowing Services, in August of this year. There was a total of four bid submissions received on September 22, with two of the submissions being non-responsive. The lowest responsive and responsible bidder was Snow Systems Nationwide, see Resolution Exhibit A- Bid Tab.

Recommendation: It is recommended by Shawn Franks, Director of Facilities, that the County awards Bid #23B-2306 Snow Plowing Services to Snow Systems Nationwide for a two-year contract with three one-year renewal options.

Follow-Up: The Facilities Department will work with the successful vendor on the annual service.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING SNOW PLOWING SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, all County of Winnebago departments need snow plowing services; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned project and recommends awarding the contract as follows:

SNOW SYSTEMS NATIONWIDE
13301 WILMOT ROAD
BRISTOL, WISCONSIN 53142

(See Bid Tab, Resolution Exhibit A)

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Facilities is authorized to award a two (2) year contract, with three (3) one (1) year optional renewal periods, on behalf of the County of Winnebago, with SNOW SYSTEMS NATIONWIDE, 13301 WILMOT ROAD, BRISTOL, WISCONSIN 53142.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Facilities, Purchasing Department, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

BID TAB
SNOW PLOWING SERVICES – 23B-2306
BID OPENING 9/22/23- 11:00 A.M.

VENDORS	BOREAS MIDWEST, LLC.	SNOW SYSTEMS NATIONWIDE	LCU PROPERTIES, INC.	DGO PREMIUM SERVICE CO.
WINNEBAGO COUNTY JUSTICE CENTER	\$242	\$100	Non- Responsive Late bid	Non-Responsive Late bid
A1. SALLY PORT				
A2. DOCK	\$286	\$100		
A3. PARKING LOTS	\$882	\$340		
A4. SIDEWALKS, FRONT ENTRANCES & BOND-OUT	\$672	\$728		
B. WINNEBAGO COUNTY JUVENILE JUSTICE CENTER	\$352	\$480		
C. COUNTY HEALTH DEPARTMENT 401 DIVISION STREET	\$308	\$500		
D. WCHD – 555 COURT	\$330	\$580		
E. CARRIE LYNN CENTER	\$225	\$200		
F. HAWK’S NEST PARKING LOT	\$154	\$500		

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VENDORS	BOREAS MIDWEST, LLC.	SNOW SYSTEMS NATIONWIDE	LCU PROPERTIES, INC.	DGO PREMIUM SERVICE CO.
SNOW HAULING PRICES				
LIST TYPE OF EQUIPMENT AND CAPACITY	Case 621 Case 270 10 year dump 5 year dump 3 year dump Semi dump	Pick up truck Skid Steer/.5 yard bucket Box plow Wheel Loader/3.5 yard bucket	Non-Responsive Late bid	Non-Responsive Late bid
LIST EQUIPMENT HOURLY RATE	\$185 \$155 \$84 \$70 \$60 \$90	\$75 \$65 \$35 \$165		
LABOR HOURLY RATE	\$68 \$68 \$68 \$60 \$52 \$70	\$60 \$60 Any \$60		