

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman
Members: Paul Arena, John Butitta,
Valerie Hanserd, Joe Hoffman,
Jaime Salgado, Michael Thompson

DATE: THURSDAY, DECEMBER 7, 2023
TIME: 5:30 PM

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 19, November 9 and 16, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Contract for Bulk Natural Gas Supply
- F. Ordinance Amending Chapter 62, Article IX (Regular Part-Time Employees) of the Winnebago County Code of Ordinances)
- G. Resolution Authorizing the Operation of Non-Highway Vehicles on Cunningham Road (Ch 49) and Winnebago Road (Ch 16) within the Village of Winnebago
- H. Future Agenda Items
- I. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, October 19, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Shawn Franks, Director, Facilities
Rick Ciganek, Sheriff's Office
Chris Dornbush, Director of Development Services
John Giliberti, State's Attorney
Deanna Severson, Purchasing Specialist
Chris Petrus, IT Department
John Sweeney, County Board Member
Mike Huffman, Huffman Keel Partners, Inc.
William Ingalls, Channel 13 News Reporter

Absent:

Michael Thompson

Present via Zoom:

Dan Magers, Chief Information Officer

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 5, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Review/Approve RFP for Countywide Security Cameras and Integrator System – ARP Phase 3
- F. Resolution Awarding Winnebago County Design Proposal for Family Courts Center
- G. Resolution Awarding Winnebago County Design Proposal for Public Safety Building Infrastructure
- H. An Ordinance Amending Chapter 2, Article VI, Division 3 of the Winnebago County Code of Ordinances (Purchasing Ordinance)
- I. Discuss Chief Operating Officer Position
- J. Future Agenda Items

K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Jaime Salgado yes, Joe Hoffman yes.

Approval of Minutes – October 5, 2023

Motion: Mr. Salgado. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Review/Approve RFP for Countywide Security Cameras and Integrator System – ARP Phase 3

Chairperson McDonald called for discussion on the RFP.

- Discussion followed.

Chairperson McDonald called for verbal approval by the committee for an RFP to be generated for the Security Cameras and Integrator System.

The Operations and Administrative committee members gave full verbal approval.

Resolution Awarding Winnebago County Design Proposal for Family Courts Center

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion: Chairperson McDonald made the motion to lay over the Resolution.

Second: Mr. Arena.

Motion passed by unanimous voice vote.

Resolution Awarding Winnebago County Design Proposal for Public Safety Building Infrastructure

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion: Chairperson McDonald made the motion to lay over the Resolution.

Second: Mr. Arena.

Motion passed by unanimous voice vote.

An Ordinance Amending Chapter 2, Article VI, Division 3 of the Winnebago County Code of Ordinances (Purchasing Ordinance)

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion: Mr. Arena made a motion to amend the Ordinance's Sponsor list to include Angela Fellars, Valerie Hanserd, Christopher Scrol, Tim Nabors, Angie Goral, Jaime Salgado and Joe Hoffman.

Second: Mr. Butitta.

Amended Motion passed by unanimous voice vote.

Chairperson McDonald called for a motion to approve the Ordinance with the Amended Motion.

Seconded: Mr. Butitta.

Chairperson McDonald called for any discussion on the Ordinance.

Motion passed by unanimous voice vote.

Discuss Chief Operating Officer Position

The Chief Operating Officer position was approved with the 2024 Budget. It is an Administrator's appointment. Chris Dornbush, Director of Community Development, Planning and Zoning will become the Chief Operating Officer with the County working in County Administration on a wide range of projects, effective October 23, 2023. Mr. Dornbush was congratulated on his appointment.

Future Agenda Items

- Review job description of the Director of Community Development, Planning and Zoning before beginning the recruitment process.
- River Bluff Nursing Home Call System Upgrades.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Hoffman. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

Winnebago County Board
Special Operations and Administrative Committee Meeting
County Courthouse
Conference Room 815, Behind County Board Room
400 West State Street
Rockford, IL 61101

Thursday, November 9, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Debbie Crozier, Human Resources Director

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – October 19, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with AMWINS Group Benefits for the Administration of a Retiree Medical and RX Plan
- F. Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Funded PPO and POS Insurance Plan
- G. Future Agenda Items
- H. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes, Valerie Hanserd yes, (arrived at approximately 5:34 pm).

Approval of Minutes – October 19, 2023

Motion: Chairperson McDonald. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.
Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Authorizing the Execution of a Renewal Agreement with AMWINS Group Benefits for the Administration of a Retiree Medical and RX Plan

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Funded PPO and POS Insurance Plan

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Future Agenda Items

- Blight Initiative for Dumpsters.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Salgado.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 16, 2023
5:30 PM

Present:

Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Absent:

Keith McDonald, **Chairperson**
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Debbie Crozier, Director, Human Resources
Marlana Dokken, Director, Chairman's Office of
Criminal Justice Initiatives
Chris Dornbush, Director of Development Services
Tom Lawson, Chief Deputy Circuit Clerk
Charlotte LeClercq Hoss, Asst. Deputy State's Attorney Office
Jennifer Muraski, Coroner
Matt Lane, Coroner
Joe Clinton, Arthur J. Gallagher
Melinda Macias, Purchasing Specialist
Chris Petrus, IT Department
John Sweeney, County Board Member

Guest – Public Speaker

John K. Guth, Executive Director, Ken-Rock Community Center

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – None
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Donation of Property Located at the Southeast Corner Intersection of Chestnut Street and South Church Street in the City of Rockford for Right-of-Way Purposes to the City of Rockford, IL
- F. Ordinance Adopting a Remote Work Policy
- G. Resolution Awarding Off-Site Scanning Services for Document Imaging Using CIP Funds

- H. Resolution Awarding Fuji Persona CS Compact C-Arm Machine for Coroner's Office
- I. Resolution for Approval for Stop-Loss Insurance
- J. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage
- K. Violent Crime Reduction in Illinois Communities - Sole Source Discussion
- L. Future Agenda Items
- M. Adjournment

Vice Chairperson Hanserd called the meeting to order at 5:30 PM.

Roll Call

Vice Chairperson Valerie Hanserd yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes.

Approval of Minutes – None

Public Comment

Vice Chairperson Hanserd read the Public Comment Section of the Agenda.

John K. Guth, Executive Director, Ken-Rock Community Center spoke to the committee regarding recommended changes to the Raffle Ordinance.

Resolution Authorizing the Donation of Property Located at the Southeast Corner Intersection of Chestnut Street and South Church Street in the City of Rockford for Right-of-Way Purposes to the City of Rockford, IL

Motion: Vice Chairperson Hanserd. Second: Motion was seconded.

Vice Chairperson Hanserd called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Ordinance Adopting a Remote Work Policy

Motion: Mr. Arena. Second: Mr. Hoffman.

Vice Chairperson Hanserd called for any discussion on the Ordinance.

- Discussion followed.

Motion: Mr. Arena made a motion to amend the Ordinance to Paragraph b to read:

(b) GUIDELINES FOR DETERMINATION: The County encourages Elected Officials and requires Department Heads engage in these steps before approving remote work arrangements:

Second: Motion was seconded.

Motion to amend the Ordinance passed by unanimous voice vote.

- Discussion followed.

Motion: Vice Chairperson Hanserd made the motion to accept the adoption of the amended Ordinance.

Second: Mr. Arena.

Amended Motion passed by unanimous voice vote.

Resolution Awarding Off-Site Scanning Services for Document Imaging Using CIP Funds

Motion: Vice Chairperson Hanserd. Second: Mr. Salgado.

Vice Chairperson Hanserd called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Fuji Persona CS Compact C-Arm Machine for Coroner's Office

Motion: Vice Chairperson Hanserd. Second: Mr. Arena.

Vice Chairperson Hanserd called for any discussion on the Resolution.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution for Approval for Stop-Loss Insurance

Motion: Vice Chairperson Hanserd. Second: Mr. Butitta.

Vice Chairperson Hanserd called for any discussion on the Resolution.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage

Motion: Vice Chairperson Hanserd. Second: Mr. Arena.

Vice Chairperson Hanserd called for any discussion on the Resolution.

Motion passed by unanimous voice vote.

Violent Crime Reduction in Illinois Communities - Sole Source Discussion

The Operations committee members discussed renewing the grant for the Navigator program as a sole source. The consensus of the Operations committee members is to move forward with renewing the grant.

Future Agenda Items

- Review Raffle Ordinance Policy

Motion to Adjourn

Vice Chairperson Hanserd called for a motion to adjourn the meeting.

Motion: Mr. Butitta. Second: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant



Resolution Executive Summary

Prepared By: Purchasing Department
Committee Name: Operations and Administrative Committee
Committee Date: December 7, 2023
Board Date: December 14, 2023
Resolution Title: Resolution Awarding Contract for Bulk Natural Gas Supply

Budget Information

Budgeted? YES	Amount Budgeted?
If not, originally budgeted, explain the funding source?	
ORG/OBJ/Project Codes: Various County Accounts	Descriptor: Multiple-Gas & Heating
Budget Impact?	

Background Information: The current contract for Natural Gas Service from Constellation (previously known as Nicor Enerchange) is set to expire on March 31, 2024 and requires 30 days' notice of non-renewal. Current rates are being provided by Rock River Energy Services (RRES) regularly (see handout for current rates). RRES states that fixed pricing is higher than it was three (3) years ago; currently around \$0.3948 per therm, whereas our current contract, effective July 1, 2020, is at \$0.252. Steve Schultz spoke with RRES and they recommend that the County proceed with the NGI index which will fluctuate monthly but will allow the County to take advantage of the lows of the market.

Recommended By: Steve Schultz

Contract/Agreement Information: It is recommended County proceed with contract for bulk natural gas service provided at the best rate per the quote presented at the December 14, 2023 board meeting.

Follow-Up Steps: Purchasing Department will collaborate with Rock River Energy Services to assist in the facilitation of the contract/agreement between County and Natural Gas Supplier.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING CONTRACT FOR BULK NATURAL GAS SUPPLY

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, quotes were received from Rock River Energy Services Company, the County's energy broker, for all County locations for the following:

BULK NATURAL GAS SUPPLY

WHEREAS, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the quotes received for the aforementioned service and recommends awarding a contract to include all County owned buildings as follows; and,

WHEREAS, the Operations and Administrative Committee has determined that the funding for the aforementioned contract shall be as follows:

VARIOUS COUNTY ACCOUNTS

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that a contract agreement be executed with the supplier that has the lowest quoted rate for bulk natural gas.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Facilities Engineer, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Rock River Energy Services Company
2047 S. IL Route 2
Oregon, IL 61061

10/6/2023

Winnebago County
 15 accounts
 Supplier: Constellation
 Current Rate: Fixed \$.252

April 1 2024 start

Total usage: 1175977 therms

<u>Supplier</u>		<u>Fixed Price</u>	<u>Savings</u>
Direct Energy			
	12 months	\$0.4124	NGI + \$.0161
	24 months	\$0.4421	NGI + \$.0165
	36 months	\$0.4528	NGI + \$.0176
Vanguard Energy			
	12 months	\$0.4035	NGI - \$.0015
	24 months	\$0.4345	NGI + \$.0006
	36 months	\$0.4335	NGI + \$.0053
Constellation			
	12 months	\$0.42496	NGI + \$.0275
	24 months	\$0.45406	NGI + \$.02944
	36 months	\$0.46290	NGI + \$.03037
Twin Eagle			
	12 months	\$0.3948	NGI - \$.004
	24 months	\$0.4216	NGI - \$.0037
Symmetry Energy			
	12 months	\$0.44900	NGI + \$.04
	24 months	\$0.47900	
	36 months	\$0.49900	



Ordinance Executive Summary

Prepared By: Lafakeria Vaughn
Committee: Operations and Administrative Committee
Committee Date: December 7, 2023
Ordinance Title: Ordinance Amending Chapter 62, Article IX (Regular Part-Time Employees) of the Winnebago County Code Of Ordinances
County Code: Chapter 62, Article IX
Board Meeting Date: December 14, 2023

Budget Information:

Was item budgeted? N/A	Appropriation Amount: N/A
If not, explain funding source:	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: On or about March 12, 2023, Governor JB Pritzker signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 et seq.) (the “Act”). Effective January 1, 2024, the Act requires an employer to provide certain paid leave to their employees, unless the employer is subject to an existing municipal or county ordinance that requires the employer to provide any form of paid leave to their employees. The Act does not distinguish between part-time, full-time, seasonal or temporary employees so it is necessary for Winnebago County to amend one of its ordinances to include these other statuses of employment.

Recommendation: Staff concurs

Contract/Agreement: N/A

Legal Review: Legal review conducted by States Attorney’s Office

Follow-Up: N/A

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald
Submitted by: Operations and Administrative Committee

2023 CO

**ORDINANCE AMENDING CHAPTER 62, ARTICLE IX (REGULAR PART-TIME
EMPLOYEES) OF THE WINNEBAGO COUNTY CODE OF ORDINANCES**

WHEREAS, the County of Winnebago, Illinois (County) is a non-home rule Illinois county;
and

WHEREAS, on or about March 12, 2023, Governor JB Pritzker signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 et seq.) (the “Act”); and

WHEREAS, effective January 1, 2024, the Act requires an employer to provide certain paid leave to their employees, unless the employer is subject to an existing municipal or county ordinance that requires the employer to provide any form of paid leave to their employees; and

WHEREAS, the County recognizes the importance of paid leave and currently provides reasonable paid leave benefits to its employees; and

WHEREAS, the Act does not distinguish between part-time, full-time, seasonal or temporary employees so it is necessary for the County to amend one of its ordinances to include these other statuses of employment; and

WHEREAS, specifically Chapter 62, Article IX (Regular Part-Time Employees) only relates to “regular” part-time employees “whose normal work week averages or exceeds 19 hours”; and

WHEREAS, the County believes and hereby declares that it is in the best interests of the County to amend Chapter 62, Article IX of its Code of Ordinances to be applicable to all part-time employees and include a new section for seasonal/temporary employees.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. That Chapter 62, Article IX of the Winnebago County Code of Ordinances is repealed in its entirety and is hereby replaced with Chapter 62, Article IX, as set forth in Exhibit A, which is attached to this Ordinance.

Section 3. That this Ordinance shall be in full force and effect immediately upon signing.

Section 4. That the Clerk of the County Board is hereby directed to prepare and deliver a copy of this Ordinance to the County Administrator, the County Human Resources Director, and the County Board Office.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIRMAN

KEITH McDONALD, CHAIRMAN

VALERIE HANSERD, VICE CHAIRPERSON

VALERIE HANSERD, VICE CHAIRMAN

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH V. CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

CHAPTER 62

ARTICLE IX. - ~~REGULAR~~ PART-TIME EMPLOYEES & TEMPORARY/SEASONAL EMPLOYEES

Sec. 62-316. - Probation.

Part-time employees and temporary/seasonal employees shall be subject to 90 days' probation.

(Ord. No. 88-CO-34, § XVII(2), 6-23-88)

Sec. 62-317. - Compensation.

(a) ~~As for an~~ employee that works for a period less than the regularly established number of hours a day, week, or weeks a month, the amount paid may be proportionate to the amount paid to a full-time employee of the applicable grade.

(b) Part-time employees shall be ineligible for overtime payment, except as provided in the Fair Labor Standards Act.

(Ord. No. 88-CO-34, § XVII(3), 6-23-88)

Sec. 62-318. - ~~Benefits~~ for Part-Time Employees.

(a) ~~Regular~~ Part-time employees whose normal workweek averages or exceeds 19 hours shall receive one-hour of vacation time for every 40 hours worked and one-hour of sick leave allowance for every 40 hours worked. The paid leave in this section shall begin to accrue at the commencement of employment or on the effective date of the Paid Leave for All Workers Act, 820 ILCS 192/1 et seq. ("Act"), whichever is later. Part-time employees cannot begin using this paid leave until 90 days following commencement of their employment or on the effective date of the Act, whichever is later. one-half the normal full-time employee's sick leave allowance. (b) ~~Regular part-time employees who are employed on a specific part-time schedule amounting to a minimum of 50 percent of the total yearly hours and have more than six months of service shall be eligible for a vacation allowance on a prorated basis. If the employee leaves employment with the County, they shall receive monetary reimbursement for any accrued, unused vacation time, but in no event shall they receive any monetary reimbursement for any accrued, unused sick leave time.~~

(~~b~~e) Part-time employees shall not be eligible to receive holiday pay.

(~~c~~e) Part-time employees shall not be eligible for health, dental and life insurance.

(d) Part-time employees who meet the following eligibility requirements shall receive bereavement leave under the County's bereavement policy consistent with the Family Bereavement Leave Act: i) the employee has been employed for at least 12 months by the County, and ii) the employee has worked at least 1,250 hours of service with the County during the previous 12-month period.

(Ord. No. 88-CO-34, § XVII(4), 6-23-88)

Sec. 62-319. Benefits for Temporary/Seasonal Employees

(a) Temporary or Seasonal Employee means an employee of Winnebago County who directly receives compensation from Winnebago County and it does not include an employee of a temporary agency or other independent contractor.

(b) Temporary or Seasonal employees shall receive one-hour of vacation time for every 40 hours worked and one-hour of sick leave allowance for every 40 hours worked. The paid leave in this Section shall begin to accrue at the commencement of employment or on the effective date of the Paid Leave for All Workers Act, 820 ILCS 192/1 et seq. ("Act"), whichever is later. Temporary/seasonal employees cannot begin using this paid leave until 90 days following commencement of their employment or on the effective date of the Act, whichever is later. When the employee leaves employment with the County, they shall receive monetary compensation for any accrued, unused vacation hours, but in no event shall they receive any monetary compensation for any accrued, unused sick leave hours.

(c) Temporary or seasonal employees shall not be entitled to holiday pay, nor shall they be eligible for health, dental or life insurance.

(d) Temporary or seasonal employees who meet the following eligibility requirements shall receive bereavement leave under the County's bereavement policy consistent with the Family Bereavement Leave Act: i) the employee has been employed for at least 12 months by the County, and ii) the employee has worked at least 1,250 hours of service with the County during the previous 12-month period.

State Law references— Paid Leave for All Workers Act, 820 ILCS 192/1 et seq.; Family Bereavement Leave Act, 820 ILCS 154/1 et seq.

Secs. 62-320~~19~~—62-340. - Reserved.



Resolution Executive Summary

Prepared By: Lafakeria Vaughn
Committee: Operations and Administrative Committee
Committee Date: December 7, 2023
Ordinance Title: Resolution Authorizing the Operation of Non-Highway Vehicles on Cunningham Road (Ch 49) and Winnebago Road (Ch 16) within the Village of Winnebago
County Code: N/A
Board Meeting Date: December 14, 2023

Budget Information:

Was item budgeted? N/A	Appropriation Amount: N/A
If not, explain funding source:	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: The Village of Winnebago has approved an ordinance allowing the operation of utility terrain vehicles (UTV's) and other recreational off-highway vehicles (OHV's) on streets under their jurisdiction. The Village has asked Winnebago County to do the same on roads under the jurisdiction of the County within the village limits. This is allowed under the state statutes for roads with speed limits below 35 mph.

Recommendation: Approval is recommended by staff

Contract/Agreement: N/A

Legal Review: Legal review conducted by States Attorney's Office

Follow-Up: N/A

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2023 CR _____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

**RESOLUTION AUTHORIZING THE OPERATION OF NON-HIGHWAY VEHICLES
ON CUNNINGHAM ROAD (CH 49) AND WINNEBAGO ROAD (CH 16)
WITHIN THE VILLAGE OF WINNEBAGO**

WHEREAS, the Illinois Motor Vehicle Code provides that local governmental units may authorize or restrict the operation of utility terrain vehicles (“UTV’s”) and other recreational off-highway vehicles (“OHV’s”) on roadways under their jurisdiction (625 ILCS § 5/11-1426.1(d)); and

WHEREAS, the Illinois Motor Vehicle Code further requires that before the local government unit permits the operation of UTV’s and OHV’s on its roadways, it considers the impact such vehicles may have in the community and on its roads and streets and determine whether such vehicles may safely access, travel on, and use said roads and streets; and

WHEREAS, the Board of Trustees of the Village of Winnebago has determined that UTV’s and OHV’s may safely operate on the roadways subject to its jurisdiction; and

WHEREAS, Winnebago County has two County Highways within its jurisdiction, Cunningham Road (CH 49) and Winnebago Road (CH-16) which are in the village limits of the Village of Winnebago; and

WHEREAS, to allow the operation of UTV’s and OHV’s on County Highways within the Village of Winnebago the County Board of Winnebago County, Illinois needs to approve a resolution doing so; and

WHEREAS, Winnebago County has considered the volume, speed, and character of traffic on the portions of roadway that are under the County’s jurisdiction; and

WHEREAS, the County has determined that non-highway vehicles may safely travel on or cross the portion of roadway under the County’s jurisdiction; and

WHEREAS, it would be in the public interest for the County Board of Winnebago County, Illinois to allow the operation of UTV's and OHV's on County Highways within the Village of Winnebago jurisdictional limits.

NOW THEREFORE BE IT RESOLVED by the County Board of the County of Winnebago, Illinois that UTV's and OHV's may operate on County Highways 49 and 16 only within the village limits of the Village of Winnebago: and

BE IT FURTHER RESOLVED that the Resolution shall be in full force and effect immediately upon its adoption; and

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Treasurer and County Engineer.

Respectfully submitted
OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chairman

Keith McDonald, Chairman

Valerie Hanserd, Vice Chair

Valerie Hanserd, Vice Chair

Paul Arena

Paul Arena

John Butitta

John Butitta

Joe Hoffman

Joe Hoffman

Jaime Salgado

Jaime Salgado

Michael Thompson

Michael Thompson

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2023.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

ATTESTED BY:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois