

FINANCE COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Jean Crosby, Joe Hoffman, Keith McDonald, Jaime Salgado, John F. Sweeney, Michael Thompson

DATE: THURSDAY, MARCH 2, 2023
TIME: IMMEDIATELY FOLLOWING
OPERATIONS & ADMINISTRATIVE
COMMITTEE

LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – None
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item Update ARPA Phase 4 by Dave Rickert (attachment)
- F. Discussion Item Update CIP 2023 by Dave Rickert (attachment)
- G. Ordinance for a Budget Amendment for a FOIA/Paralegal position and a Victim Service Provider Position
- H. Ordinance for a Budget Amendment for Two Sheriff Admin Secretary Positions
- I. Ordinance for a Budget Amendment for Circuit Clerk Scanner Purchase
- J. Ordinance for a Budget Amendment for a Facilities Truck Purchase
- K. Closed Session - Review Minutes of Closed Session Meetings and Discuss Pending Litigation
- L. Approval of Minutes of Closed Session Meetings
- M. Resolution authorizing settlement of a claim against the County of Winnebago entitled James Neal versus Winnebago County
- N. Other Matters
- O. Adjournment

ARP Phase 4 Request List

Request	Submitter	Baker Tilly		Rating
		Approved	Amount	
JDC Body Scanner	Debbie Jarvis	Yes	\$ 93,500	1
Winnebago County Employee Hazard Pay	David Rickert	Yes	\$ 2,000,000	2
Economic Development AARC at Booker	Dorothy Redd	Yes	\$ 134,080	3
Tommy Meeks Juneteenth Event	Tommy Meeks	Yes	\$ 5,000	4
Youth Suicide Prevention Program	Marlana Dokken	Yes	\$ 288,000	5
Habitat for Humanity Housing Plan	Dorothy Redd	Yes	\$ 250,000	6
American Legion Post 1207	Burt Gerl	Yes	\$ 176,450	7
Northern Illinois Food Bank - Support Request	Jeannine Kanne	Yes	\$ 50,000	8
Childrens Advocacy Center	Cathy Pomahac	Yes	\$ 72,000	9
Water Resources Strategic Plan	Joe Chiarelli	Yes	\$ 212,673	10
TIF District Water Project 50% Funding	Carlos Molina	Yes	\$ 2,000,000	Medium
Rockford Area Arts Council Support Request	Mary McNamara		\$ 150,000	Medium
Anderson Japanese Gardens Parking Lot			\$ 50,000	Low
Salon Loyalty ARP Request	Dorothy Redd		\$ 170,012	Low
Rockford University Sewer Project	Jean Crosby		\$ 350,000	Low
Shopstead Storefront for the People	Glenn Greenberg	Revenue Loss	\$ 105,000	Low
Zion West After School Program	Marvin Hightower		\$ 80,000	Low
Zion West After School Program (2)	Marvin Hightower		\$ 272,934	Low
Cosmetology Beauty Institution	Tyceria Posley		\$ 500,000	Low
Times Theater Project	Vince Chiarelli		\$ 500,000	Low
RAEDC Operational Funding	Einar Forsman	Yes	\$ 50,000	Low
Ring Door Bell			\$ 100,000	low
Boys and Girls Club of Rockford	Denise Noe		\$ 150,000	Not Rated
Zion West Enterprises nfp (Zion West)	Marvin Hightower		\$ 54,530	Not Rated
Inner City Recon Group (New Carpet)	Tommy Meeks		\$ 6,220	Not Rated
WFCA-Blackhawk Fire Protection District	Jonathan Trail	Yes	\$ 790,300	Not Rated
WFCA-Cherry Valley Fire Protection District	Joe Corl	Yes	\$ 2,153,310	Not Rated
WFCA-Harlem Roscoe Fire Protection District	Don Shovelin	Yes	\$ 665,269	Not Rated
WFCA-New Milford Fire Protection District	Jonathan Trail	Yes	\$ 735,300	Not Rated
WFCA-North Park Fire Department	Joel Hallstrom	Yes	\$ 1,057,700	Not Rated
WFCA-Northwest Fire Protection District	Jerry Caskey	Yes	\$ 3,800,000	Not Rated
WFCA-Pecatonica Fire Protection District	Steve Van Vleck	Yes	\$ 2,530,000	Not Rated
WFCA-Rockton Fire Protection District	Kirk Wilson	Yes	\$ 760,000	Not Rated
WFCA-Winnebago County Fire Protection District	Kurt Ditzler	Yes	\$ 866,614	Not Rated
WFCA-West Suburban Fire Department	Lisa Ditzler	Yes	\$ 879,922	Not Rated
WFCA-Win-Bur-Sew FPD	Dave Loria	Yes	\$ 1,267,356	Not Rated
	Total Requests		\$ 23,326,170	
Budget	\$ 4,300,000	Spent:	\$ 3,281,703	
Available after spent	\$ 1,018,297	High:	\$ -	
Available after high	1,018,297	Medium:	\$ 2,150,000	
Available after Medium	(1,131,703)	Low	\$ 2,227,946	
Request List as of 2023-02-17.xlsx		Total:	\$ 7,659,649	

ARP Phase 4 Request List

Notes:

All WFCA approved by Baker Tilly

New Requests:

Zion West - Purchase of a van	\$	54,530
Boys and Girls Club of Rockford - Air Conditioning	\$	150,000

General Fund Capital Budget Request 2023					Is this request for Capital Infrastructure?	Funded with FY21 CIP	Additional Funding Requested
Fund	ORG	Item Requested	Cost	Purpose			
0001	Admin	Replace HVAC CPU's are no longer supported (Obsolete)	50,000	The CPU's are 21 years old. There are multiple in the Administration Building that need to be replaced	Yes	-	-
0001	Admin	Replace Carpet	60,000	The Administration Buildings carpet is 19 years old	Yes	-	-
0001	Admin	2 New Trucks	111,000	Replace truck	No	-	-
0001	Health Dept.	Replace HVAC CPU's are no longer supported (Obsolete)	50,000		Yes	-	-
0001	Health Dept.	Replace Fire Panel	60,000		Yes	-	-
0001	River Bluff	Replace Heating Coils	45,000		Yes	-	-
0001	River Bluff	Replace Cooling Coils	45,000		Yes	-	-
0001	River Bluff	Add HVAC Control to Air handlers	85,000		Yes	-	-
0001	River Bluff	Replace 1998 John Deere Tractor with attachments mower deck/ bucket/ hood guard/ canopy/ turf tires	52,000	Mowing and Snow Removal	No	-	-
0001	River Bluff	Replace pneumatic room thermostats with electronic	75,000		Yes	-	-
0001	River Bluff	Replace humidifiers	35,000		Yes	-	-
0001	River Bluff	Replace Sheet Pans on Air Handlers	75,000		Yes	-	-
0001	River Bluff	Repair Underground Collapsed Ducts E 1hall 402 to 407	40,000	Abate Asbestos Tile and Mastic. Cut into Floors, Replace Collapsed Duct Work	Yes	-	-
0001	River Bluff	Reroof Patio A/B gazebo	30,000		Yes	-	-
0001	Supervisor of Assessments	ADA Complaint Automatic Door Opener	3,000	Employee and Taxpayer accessibility	Yes	-	-
0001	Supervisor of Assessments	Security Badge Access employee entrance doors x 2	3,000	Improve Office security and ease of employee access	No	-	-

Total Request from General Fund \$ 819,000

Public Safety Sales Tax Capital Budget Request 2023					Is this request for Capital Infrastructure?	Rank	Funded with FY21 CIP	Additional Funding Requested
Fund	ORG	Item Requested	Cost	Purpose				
0101	Circuit Clerk	(200) Fujitsu fi-8170 Document Scanners	242,000	Circuit Clerk is looking to replace approximately 200 document scanners that were put into place FY2009.	No		No	
0101	Circuit Court	Jury box construction	40,000	Increase courtroom functionality Pretrial Fairness Act Operational Changes	Yes		No	
0101	CJC	Replace HVAC CPU's are no longer supported (Obsolete)	80,000	The CJC CPU's are the same era as the rest of the County Buildings. There are multiple located through out the CJC and the jail that need to be replaced	Yes		No	
0101	CJC	Chiller Rebuild	95,000	CJC chillers located in the power plant are 15 years old.	Yes		No	
0101	CJC	Replace Carpet and Flooring	55,000	The carpet is just worn from all the traffic	Yes		No	
0101	CJC	Obsolete Elevator Brakes	60,000	Elevator 1 will need to budget the rest one or two each year	Yes		No	
0101	Coroner	Coroner Vehicles X 3	200,000	Selling current vehicles and moving around other vehicles to add one to the fleet for deputies	No	1	No	
0101	Coroner	Office Furniture	15,000	Previous furniture was owned by former employee and taken when they left	No	3	No	
0101	Coroner	Duty/ Morgue equipment	100,000	*The items in this category have changed. After much research and discussion, fire protection gear is off the table. We are in more desperate need of stainless steel morgue tables and also the replacement of our outdated, inadequate and dangerous manual body cots. We are also in need of a body lift and rack system in the amount of 15K. Currently, there is no power body lift in our morgue. We have an archaic wooden structure with a ratcheted manual winch. Additionally, I am waiting to hear back from a grant that I applied for that would cover the Surface Pro's, but I won't hear the outcome of that until mid-January. So that funding is not guaranteed.	No	2	No	
0101	Courthouse	Replace HVAC CPU's	50,000	The CPU's are 21 years old. There are multiple located through out the Courthouse that need to be replaced	Yes		No	
0101	Courthouse	Replace Carpet	90,000	Some of the carpet in the Courthouse is 21 years old. Other carpet is just worn from all the traffic	Yes		No	
0101	Courthouse	Elevator Controllers are no longer supported (Obsolete)	850,000	All 3 Courthouse Elevator controls will need to be replaced. Parts or computer boards are no longer available. Will become a safety issue soon.	Yes		No	
0101	Courthouse	Replace Fire Panel may have to replace devices	50,000	The Courthouse Fire Panel is 20 years old. It is an addressable fire panel that is no longer supported for repairs and upgrades.	Yes			
0101	JJC	Replace HVAC CPU's are no longer supported (Obsolete)	50,000		Yes		No	
0101	JJC	Repave North Lot	150,000		Yes		No	
0101	JJC	Repave South Lot	150,000		Yes		No	
0101	JJC	Replace Roof	100,000		Yes		No	
0101	Juvenile Det.	Replace HVAC CPU's are no longer supported (Obsolete)	50,000		Yes		No	
0101	Juvenile Det.	Replace Boilers	200,000	Reached their end of life	Yes		No	
0101	Juvenile Det.	Hot Water Heater and Storage Tanks	45,000	Reached their end of life and bottoms are rotting out	Yes		No	
0101	Juvenile Det.	Showers Tile and Grout	50,000	Shower tiles are coming loose and grout is missing. Safety issue. Pieces can be used as a weapon	Yes		No	

Public Safety Sales Tax Capital Budget Request 2023					Is this request for Capital Infrastructure?	Rank	Funded with FY21 CIP	Additional Funding Requested
Fund	ORG	Item Requested	Cost	Purpose				
0101	Juvenile Det.	Painting	60,000	Paint is chipping and peeling in the gym and other areas in the facility	Yes		No	
0101	Juvenile Det.	Masonry Replacement/Demo	75,000	Exterior walls for fenced in security areas continue to deteriorate. Will continue to add to CIP in following years	Yes		No	
0101	Juvenile Det.	Parking Lot and Exterior Lights to LED	8,500	Lighting continues to fail. Converting to LED lighting will increase lighting, safety and save energy	Yes		No	
0101	Old Courthouse	Elevator Controllers are no longer supported (Obsolete)	550,000	All 3 Old Courthouse Elevator controls will need to be replaced. Parts or computer boards are no longer available. Will become a safety issue soon.	Yes		No	
0101	Old Courthouse	Replace HVAC CPU's	30,000	The CPU's are 21 years old. There are multiple located through out the Old Courthouse that need to be replaced	Yes		No	
0101	Public Defender	Interior Door in Room 244 in the Courthouse	3,000	Allow the PD's Office to Convert unused room 233 into a larger break/ lunch room and convert old break room to office space	Yes		No	
0101	Sheriff	Replace four (4) detective squad cars (unmarked)	157,680	Replace and outfit 4 Detective unmarked Vehicles.	No	2	No	
0101	Sheriff	6 New Patrol vehicles (\$60,000.00 per unit which includes equipment)	360,000	Replace 6 vehicles each year to replace aging vehicles. Instead of replacing the whole patrol fleet at one time.	No	1	No	
0101	Adult Probation	Replace HVAC CPU's are no longer supported (Obsolete)	50,000		Yes		No	
0101	Adult Probation	Replace Fire Panel will have to replace devices	95,000		Yes		No	
0101	Adult Probation	Replace RTU	100,000		Yes			
0101	Adult Probation	Replace Carpet and Flooring	45,000		Yes		No	
0101	Adult Probation	Replace Roof Add More Roof Drains	200,000		Yes		No	

Total Request from Public
Safety Sales Tax \$ 4,456,180

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New Items not reviewed by the Finance Committee

General Fund

2022 Year End Fund Balance		\$ 55,899,000	Excess Reserve	Fully Funding Capital Requests	Remaining Excess Reserve
Reserve (1)	25%	\$ 16,974,500	\$ 38,924,500	\$ 819,000	\$ 38,105,500
Reserve (1)	30%	\$ 20,369,400	\$ 35,529,600	\$ 819,000	\$ 34,710,600
Reserve (1)	35%	\$ 23,764,300	\$ 32,134,700	\$ 819,000	\$ 31,315,700
Reserve (1)	40%	\$ 27,159,200	\$ 28,739,800	\$ 819,000	\$ 27,920,800

1) \$4,222,000 debt service added to expenditures

Public Safety Sales Tax

2022 Year End Fund Balance (1)		\$ 13,380,000	Excess Reserve	Fully Funding Capital Requests (3)	Remaining Excess Reserve
Reserve (2)	25%	\$ 9,309,750	\$ 4,070,250	\$ 2,356,180	\$ 1,714,070
Reserve (2)	30%	\$ 11,171,700	\$ 2,208,300	\$ 2,356,180	\$ (147,880)
Reserve (2)	35%	\$ 13,033,650	\$ 346,350	\$ 2,356,180	\$ (2,009,830)
Reserve (2)	40%	\$ 14,895,600	\$ (1,515,600)	\$ 2,356,180	\$ (3,871,780)

Adjustments to Public Safety Sales Tax:

- 1) \$4,000,000 payment to reduce bond debt deducted to fund balance
- 2) \$5,567,000 debt service added to expenditures
- 3) \$2,100,000 is already budgeted from PSST for capital expenditures

New Requests:

States Attorney	Software	\$ 1,100,000
Public Defender	Software	\$ 500,000
River Bluff Nursing Home	Various	\$ 2,500,000
		<u>\$ 4,100,000</u>



Ordinance Executive Summary

Prepared By: J. Hanley

Committee: Finance Committee

Committee Date: March 2, 2023

Ordinance Title: Ordinance for a Budget Amendment for a FOIA/Paralegal Position and a Victim Service Provider Position

County Code: Not Applicable

Board Meeting Date: March 9, 2023

Budget Information:

Was item budgeted?	No	Appropriation Amount: \$0
If not, explain funding source: Pretrial Fairness Act Contingency Budget		
ORG/OBJ/Project Code: 40101/Various PSST Fund State's Attorney Salary & Benefits		
FY2023 Budget Impact: \$0		

Background Information: The Winnebago County State's Attorney's Office is requesting a budget amendment to receive funds from the Pretrial Fairness Act funding source. We intend on hiring a FOIA/Paralegal position in response to the increase of FOIA requests we have seen in recently, particularly for body and squad camera evidence. In addition, we have hired a victim service provider to assist with the requirements for victim contact immediately after a defendant's arrest and prior to initial appearance. Both positions are needed as a result of the SAFE-T Act/Pre-Trial Fairness Act. The Pre-Trial Fairness Act contingency budget will be used to fund these positions in the current year.

Recommendation: Staff Concurs

Contract/Agreement: Not Applicable

Legal Review: Not Applicable

Follow-Up: Not Applicable

2023 Fiscal Year

Finance: March 2, 2023

Lay Over: March 9, 2023

Sponsored by:

Final Vote: March 23, 2023

John Butitta, Finance Committee Chairman

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

Ordinance for a Budget Amendment for a FOIA/Paralegal position and a Victim Service Provider Position

WHEREAS, The State's Attorney is requesting funds to add an employee to work on responding to the increasing FOIA request coming into their office.

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2023 at its September 30, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-016 State's Attorney FOIA Employee**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 2/23/2023 AMENDMENT NO: 2023-016								
DEPARTMENT: State's Attorney SUBMITTED BY: J. Hanley								
FUND#: 0101 PSST DEPT. BUDGET NO. 40101 State's Attorney								
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
40101	41110		Regular Salaries	\$2,145,327	\$0	\$2,145,327	\$54,840	\$2,200,167
40101	41221		Life Insurance	\$1,320	\$0	\$1,320	\$40	\$1,360
40100	41211	13505	Health Insurance	\$1,205,778	\$0	\$1,205,778	\$16,000	\$1,221,778
40100	41999		PSST Fund Contingency Budget	\$2,250,000	\$0	\$2,250,000	(\$70,880)	\$2,179,120
Revenue								
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
Due to increased FOIA request activity, the State's Attorney is requesting funds to add an employee to respond to FOIA requests.								
Potential alternatives to budget amendment:								
None								
Impact to Fiscal Year 2023 budget:								
\$ 70,880								
Revenue Source:								
Pre-Trial Fairness Act contingency budget								



Ordinance Executive Summary

Prepared By: Tami Goral
Committee: Finance Committee
Committee Date: March 2, 2023
Ordinance Title: Ordinance for a Budget Amendment for Two Sheriff Admin Secretary Positions
County Code: Winnebago County Ordinance
Board Meeting Date: March 9, 2023

Budget Information:

Was item budgeted? No	Amount: \$36,392
If not, explain funding source: Pre-Trial Fairness	
ORG/OBJ/Project Code: 24000/41110 & 24000/42290 General Fund Sheriff's Dept Salaries & Supplies	
FY2023 Budget Impact: \$0	

Background Information: The Winnebago County Sheriff's Department is requesting a budget amendment for fund two (2) additional Administrative Secretary positions in our Records Division. The funds will cover their salaries, benefits and necessary equipment. The requested amount is for the remainder of FY 2023.

We have had a significant increase in requests for Body Cam and In-car Video requests. These requests are from the State's Attorney's Office and subpoenas from outside agencies. The Records Division receives over 600 requests in a typical month. In order to complete these requests, there are 19 steps that need to be followed. Also, we receive requests through FOIA that are going to be shown in court and contain information that can't be share and must be redacted. Redacting is completed by an employee watching each video in its entirety.

Additionally, we have had a significant increase in FOIA requests. FOIA requests are due five (5) days of receipt and can contain multiple records and requires hours of work hours to compile. The last five (5) years average for FOIA requests was less than 48 for a month. Last year the average request was over seventy (70) for a month.

Recommendation: Staff Concurs
Contract/Agreement: Not Applicable
Legal Review: Not Applicable
Follow-Up: Not Applicable

2023 Fiscal Year

Finance: March 2, 2023

Lay Over: March 9, 2023

Sponsored by:

Final Vote: March 23, 2023

John Butitta, Finance Committee Chairman

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

Ordinance for a Budget Amendment for Two Sheriff Admin Secretary Positions

WHEREAS, Due to increased FOIA request for Body Cam and In-Car Video footage request the Sheriff is requesting a budget amendment to fund two additional administrative secretary positions for the Sheriff's records division.

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2023 at its September 30, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-012 Sheriff Admin Secretaries**.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

JOSEPH CHIARELLI

CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED: 2/23/2023 AMENDMENT NO: 2023-12								
DEPARTMENT: Sheriff SUBMITTED BY: Gary Caruana								
FUND#: 0001 - General Fund DEPT. BUDGET NO. 24000 Sheriff								
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
24000	41110		Regular Salaries	\$12,646,498	\$80,163	\$12,726,661	\$31,360	\$12,758,021
24000	41130		Overtime	\$826,070	\$4,000	\$830,070	\$500	\$830,570
24000	41221		Life Insurance	\$3,969	\$42	\$4,011	\$32	\$4,043
24000	42290		Supplies	\$247,756	\$6,776	\$254,532	\$4,500	\$259,032
13500	41999		General Fund Contingency Budget	\$2,250,000	\$0	\$2,250,000	(\$36,392)	\$2,213,608
Revenue								
TOTAL ADJUSTMENT:							\$0	
Reason budget amendment is required:								
<p>The Sheriff's Office is requesting a budget amendment for two (2) additional Administrative Seretary positions in our Records Division. There has been a significant increase in requests for Body Cam Videos from the State's Attorney's Office and Subpoenas from outside agencies. We have been receiving over 600 requests in a typical month. Also, we are receiving more requiests fro Body Cam Videos through FOIA. These requests have to be redacted which means an employee must watch and edit each video in its entirety. Additionally, FOIA requests have increased significantly. We used ot average approximately 48 per month and last year's average was 70 per month. The above dollars are for salaries, benefits, compters, phones and desk chairs. The requested amount is for the remainder of FY2023.</p>								
Potential alternatives to budget amendment:								
None								
Impact to Fiscal Year 2023 budget:								
\$ 36,392								
Revenue Source:								
Pre-Trial Fairness Act contingency budget								



Ordinance Executive Summary

Prepared By: David J. Rickert

Committee: Finance Committee

Committee Date: March 2, 2023

Ordinance Title: Ordinance for a Budget Amendment for Circuit Clerk Scanner Purchase

County Code: Not Applicable

Board Meeting Date: March 9, 2023

Budget Information:

Was item budgeted?	No	Appropriation Amount: \$0
If not, explain funding source: PSST Fund Reserve Transfer		
ORG/OBJ/Project Code:	82200-46430 Capital Improvement Fund / Equipment	
FY2023 Budget Impact: \$216,064		

Background Information: The Circuit Clerk's office is in need of replacing their desktop scanners that were purchased in 2009. Current scanners are outdated and not working properly. Two vendors were contacted to get the best pricing with CDW-G offering the lowest price. CDW-G has a Federal contract (2018011-01) used by the County to obtain very competitive pricing. An extended 5-year service agreement warranty, in addition to the manufacturer's warranty, is included in the total price.

Recommendation: Staff Concurs

Contract/Agreement: Not Applicable

Legal Review: Not Applicable

Follow-Up: Not Applicable

2023 Fiscal Year

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Sponsored by:

Final Vote: March 23, 2023

John Butitta, Finance Committee Chairman

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

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WHEREAS, The Circuit Clerk's office is in need of replacing their desktop scanners that were purchased in 2009.

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2023 at its September 30, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-014 Circuit Clerk Scanners**.

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

JOSEPH CHIARELLI

CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2022
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		2/23/2023		AMENDMENT NO: 2023-014	
DEPARTMENT:		Circuit Clerk		SUBMITTED BY: Tom Lawson	
FUND#:		0743 Capital Improvement Fund		DEPT. BUDGET NO. 82200 Capital Projects	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
82200	46430		Machinery & Equipment	\$339,640	\$0	\$339,640	\$216,064	\$555,704
40100	49110		Transfer to Other Funds	\$5,566,749	\$0	\$5,566,749	\$216,064	\$5,782,813
Revenue								
82200	39110		Transfer from Other Funds	(\$2,100,000)	\$0	(\$2,100,000)	(\$216,064)	(\$2,316,064)
TOTAL ADJUSTMENT:							\$216,064	
Reason budget amendment is required:								
The Circuit Clerk's office is in need of replacing their desktop scanners, that were purchased in 2009. Current scanners are outdated and not working properly. Two vendors were contacted to get the best pricing with CDW-G offering the lowest price. CDW-G has a Federal contract (2018011-01) used by the County to obtain very competitive pricing. An extended 5 year service agreement warranty, in addition to the manufacturers warranty, is included in the total price. The projected estimate, for the CIP 2023 budget was \$242,000.								
Potential alternatives to budget amendment:								
None								
Impact to fiscal year 2022 budget: \$216,064								
\$ 216,064								
Revenue Source:								
PSST Fund Balance Transfer								



Ordinance Executive Summary

Prepared By: Dave Rickert

Committee: Finance Committee

Committee Date: March 2, 2023

Ordinance Title: Ordinance for a Budget Amendment for a Facilities Truck Purchase

County Code: Not Applicable

Board Meeting Date: March 9, 2023

Budget Information:

Was item budgeted?	No	Appropriation Amount: \$59,000
If not, explain funding source: General Fund Reserve Transfer		
ORG/OBJ/Project Code: 82200-46410 Capital Improvement Fund / Automobiles		
FY2023 Budget Impact: \$59,000		

Background Information: The Facilities Department has been in need of replacing one of their older plow trucks. Due to lack of inventory, government funded orders for trucks were not being filled in FY 2021 and 2022. The County now has an opportunity, to purchase a 2023 Ford F-250, before the Ford opportunity expires in the very near future. The County has a Ford Fleet number/account which is for Government sales.

Recommendation: Staff Concurs

Contract/Agreement: Not Applicable

Legal Review: Not Applicable

Follow-Up: Not Applicable

2023 Fiscal Year

Sponsored by:
John Butitta, Finance Committee Chairman

Finance: March 2, 2023
Lay Over: March 9, 2023
Final Vote: March 23, 2023

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

Ordinance for a Budget Amendment for a Facilities Truck Purchase

WHEREAS, The Facilities Department needs to replace one of their older plow trucks. Due to lack of inventory, government funded orders for trucks were not being filled in FY 2021 and FY 2022.

WHEREAS, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2023 at its September 30, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-015 Facilities Truck.**

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2022
WINNEBAGO COUNTY
FINANCE COMMITTEE
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		2/23/2023		AMENDMENT NO: 2023-015	
DEPARTMENT:		Facilities		SUBMITTED BY: Shawn Franks	
FUND#:		0743 Capital Improvement Fund		DEPT. BUDGET NO. 82200 Capital Projects	

Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
82200	46410		Automobiles	\$0	\$0	\$0	\$59,000	\$59,000
13500	49110		Transfer to Other Funds	\$5,337,000	\$0	\$5,337,000	\$59,000	\$5,396,000
Revenue								
82200	39110		Transfer from Other Funds	(\$2,316,064)	\$0	(\$2,316,064)	(\$59,000)	(\$2,375,064)
TOTAL ADJUSTMENT:							\$59,000	
Reason budget amendment is required:								
The Facilities Department has been in need of replacing one of their older plow trucks. Due to lack of inventory, government funded orders for trucks were not being filled in FY 2021 and 2022. The County now has an opportunity to purchase a 2023 Ford F-250. This opportunity offered by Ford expires in the very near future.								
Potential alternatives to budget amendment:								
None								
Impact to Fiscal Year 2023 budget:								
\$ 59,000								
Revenue Source:								
General Fund Balance Transfer								



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: March 2, 2023

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled James Neal versus Winnebago County.

Board Meeting Date: March 9, 2023

Budget Information:

Was item budgeted?	Yes	Appropriation Amount:
If not, explain funding source:		
ORG/OBJ/Project Code: 49400-43535 Tort Judgement Fund / Worker's Comp Claims		
FY2023 Budget Impact: \$0		

Background Information: Settlement for James Neal in the amount of \$47,618.25.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its February 16, 2023 meeting.

Contract/Agreement: Not Applicable

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

Follow-Up: Not Applicable

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta
Submitted by: Finance Committee

2023 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
JAMES NEAL VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by James Neal for injuries allegedly sustained while in the employment of the Facilities Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$47,618.25 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled James Neal versus County of Winnebago for injuries allegedly sustained by James Neal while in the employment of the Facilities Department by payment of the amount of \$47,618.25 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for James Neal in the amount of \$47,618.25 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS