

REVISED
FINANCE
COMMITTEE AGENDA

Called by: John Butitta, Chairman
Members: Jean Crosby, Joe Hoffman, Keith McDonald, Jaime Salgado, John F. Sweeney, Michael Thompson

DATE: THURSDAY, MAY 18, 2023
TIME: IMMEDIATELY FOLLOWING OPERATIONS & ADMINISTRATIVE COMMITTEE
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 20, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Discussion Item: Update on Investments (Sue Goral - Winnebago County Treasurer)
- F. Discussion Item: Property Tax Levy Analysis (Patrick Thompson - Winnebago County Administrator) (See Attachment)
- G. Resolution Authorizing Settlement of a Claim against the County of Winnebago entitled David Seitz versus Winnebago County
- H. Ordinance for a Budget Amendment to Establish Sheriff E-Citation Fund
- I. Resolution to Expedite the Payment of Claims for Winnebago County
- J. **Closed Session**
- K. Other Matters
- L. Adjournment

Winnebago County Board
Finance Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, April 20, 2023
Immediately Following Operations & Administrative Committee Meeting

Present:

Jean Crosby
Joe Hoffman
Keith McDonald
John F. Sweeney
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
David Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Molly Terrinoni, Finance Director
Ross Chapman, Finance Department
John Rader, Baker Tilly US, LLP
Rick Ciganek, Sheriff's Office
Valerie Hanserd, County Board Member

Absent:

John Butitta, Chairperson
Jaime Salgado, Vice Chairperson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 2 and 16, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Annual Consolidated Financial Report (Casandra Chase and John Rader from Baker Tilly)
- F. Discussion Item – Mid Year Financial Report (Dave Rickert)
- G. Ordinance for a Budget Amendment Contract The Summerill Group, LLC, Intergovernmental Agreement (IGA) Solutions for Federal Detainees Consultants
- H. Other Matters
- I. Adjournment

Call to Order

Mr. McDonald called the meeting to order at 6:32 PM.

Roll Call

Mr. McDonald yes, Ms. Crosby yes, Mr. Hoffman yes, Mr. Sweeney yes, Mr. Thompson yes.

Approval of March 2 and 16, 2023 Minutes

Motion: Mr. McDonald. Second: Mr. Thompson.
Motion passed by unanimous voice vote.

Public Comment

Mr. McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Annual Consolidated Financial Report (Casandra Chase and John Rader from Baker Tilly)

John Rader, Baker Tilly presented the annual Financial Report for the County issued March 27, 2023.

- Discussion followed. Baker Tilly was thanked for their work on the Financial Report and their presentation. The Financial Report will be distributed to board members.

Discussion Item – Mid Year Financial Report (Dave Rickert)

Mr. Rickert updated the committee with a mid-year financial report.

- Discussion followed.

Ordinance for a Budget Amendment Contract The Summerill Group, LLC, Intergovernmental Agreement (IGA) Solutions for Federal Detainees Consultants

Motion Mr. McDonald. Second: Mr. Thompson.

The Ordinance is a budget amendment to enter into a 3-year contract with The Summerill Group, LLC.

- Discussion followed.

Motion passed by unanimous voice vote.

Other Matters

Mr. McDonald called for any other matters to come before the committee. None reported.

Adjournment

Mr. McDonald called for a motion to adjourn.

Motion: Mr. Thompson. Second: Ms. Crosby.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

**Winnebago County
Property Tax Levies
Fiscal Year 2019 to 2023**

<u>Fund</u>	<u>Name</u>	<u>2019</u> Extension	<u>2020</u> Extension	<u>2021</u> Extension	<u>2022</u> Extension	<u>2023</u> Extension	<u>2018 to 2022</u> Percentage Change
0001	Corporate	13,300,000	13,994,000	16,003,000	16,531,422	16,733,659	126%
0193	I.M.R.F.	5,717,122	5,217,000	5,756,000	5,500,000	5,467,210	96%
0161	County Highway	2,538,000	2,541,000	2,378,000	2,378,000	2,376,780	94%
0162	Bridge Const W/County	377,000	380,000	235,000	235,000	233,360	62%
0163	Federal Aid Matching	1,780,000	1,781,000	1,780,000	1,780,000	1,776,790	100%
0301	County Health Department	2,609,878	2,613,000	2,613,000	2,613,000	2,611,120	100%
0194	Tort Judgements, Liability	4,034,000	4,037,000	3,353,000	3,353,000	3,353,000	83%
0192	Social Security	3,701,000	3,703,000	3,546,000	3,400,000	3,373,260	91%
0181	Veterans Assistance	570,000	572,000	658,000	658,000	658,620	116%
0131	Detention Home County	2,265,000	2,268,000	1,836,000	1,836,000	1,836,380	81%
0155	Historical Museum	121,986	123,000	121,000	121,000	121,300	99%
0401	Nursing Home	1,848,000	1,850,000	1,900,000	1,901,000	1,919,000	104%
0158	Children's Advocacy Center	183,972	154,000	155,000	155,000	154,600	84%
0200	Revenue Recapture Adjustment	-	-	-	169,388	182,039	-
		39,045,958	39,233,000	40,334,000	40,630,810	40,797,118	104%

**Winnebago County
Budgeted Beginning Fund Balance
Fiscal Year 2019 to 2023**

<u>Fund</u>	<u>Name</u>	<u>2019</u> Fund Balance	<u>2020</u> Fund Balance	<u>2021</u> Fund Balance	<u>2022</u> Fund Balance	<u>2023</u> Fund Balance	<u>2018 to 2022</u> Percentage Change	
0001	Corporate	14,579,000	20,110,000	54,260,000	37,570,000	57,119,000	392%	7
0193	I.M.R.F.	3,111,000	4,663,000	4,096,000	3,987,000	4,230,000	136%	3
0161	County Highway	5,241,000	4,273,000	4,280,000	4,051,000	3,933,000	75%	6
0162	Bridge Const W/County	617,000	505,000	517,000	446,000	349,000	57%	
0163	Federal Aid Matching	2,118,000	1,601,000	1,609,000	2,201,000	2,240,000	106%	5
0301	County Health Department	6,691,000	9,748,000	10,087,000	11,928,000	10,293,000	154%	4
0194	Tort Judgements, Liability	(8,500)	155,000	1,274,000	212,000	(1,944,000)	-	1
0192	Social Security	2,197,000	2,527,000	2,884,000	2,973,000	2,858,000	130%	3
0181	Veterans Assistance	161,000	134,000	128,000	141,000	107,000	66%	2
0131	Detention Home County	(65,000)	260,000	695,000	1,082,000	1,546,000	-	1
0155	Historical Museum	46,000	(25,000)	(67,000)	173,000	95,000	207%	
0401	Nursing Home	6,569,000	3,962,000	798,000	(435,000)	583,000	9%	5
0158	Children's Advocacy Center	(10,000)	(50,000)	(100,000)	(135,000)	38,000	-	1
0200	Revenue Recapture Adjustment							
		41,246,500	47,863,000	80,461,000	64,194,000	81,447,000	197%	

Levy Change Recommendations

- 1 No meaningful percentage calculation
- 2 Due to a statutory change for the Veteran's Assistance Fund, the levy will require an increase of approximately \$316,000
- 3 For Fiscal Year 2024 only the I.M.R.F. Fund and Social Security Fund levies can both be decreased by \$250,000 for a total of \$500,000
- 4 For Fiscal Year 2024 only the County Health Department Fund levy can be decreased by \$200,000.
- 5 For Fiscal Year 2024 only Tort Judgement/Liability Fund and Nursing Home Fund levies should be increased by \$1,500,000 each for a total of \$3,000,000.
- 6 For Fiscal Year 2024 only the County Highway Fund levy could be increased by \$2,384,000
- 7 For Fiscal Year 2024 only the General Fund could reduce levy by \$5,000,000 and use reserves to balance the budget.
A much better option would be to transfer General Fund reserves into the Highway Department Fund.

Winnebago County
Fund Revenue and Expenses by Fiscal Year (\$000 Omitted)
Fiscal Year 2019 to 2023

Fund	Name	2019	2020	2021	2022	2023 Budgeted
0001	Corporate					
	Revenue	50,320	54,358	70,256	81,035	66,678
	Expense	47,004	49,206	56,403	60,541	63,676
	Net Change	3,316	5,152	13,853	20,494	3,002
0193	I.M.R.F.					
	Revenue	38,554	6,896	7,393	6,812	6,662
	Expense	36,265	5,720	5,606	6,071	4,000
	Net Change	2,289	1,176	1,787	741	2,662
0161	County Highway					
	Revenue	4,181	4,156	4,422	4,552	5,566
	Expense	6,232	5,445	4,465	5,202	8,787
	Net Change	(2,051)	(1,289)	(43)	(650)	(3,221)
0162	Bridge Const W/County					
	Revenue	390	386	240	246	233
	Expense	550	412	244	245	303
	Net Change	(160)	(26)	(4)	1	(70)
0163	Federal Aid Matching					
	Revenue	1,768	1,768	1,791	1,789	1,760
	Expense	683	27	39	1,371	1,766
	Net Change	1,085	1,741	1,752	418	(6)
0301	County Health Department					
	Revenue	9,753	10,242	11,165	11,015	11,053
	Expense	9,382	9,182	11,555	10,434	11,549
	Net Change	371	1,060	(390)	581	(496)
0194	Tort Judgements, Liability					
	Revenue	4,099	4,057	3,476	3,599	3,369
	Expense	2,628	2,430	4,073	5,243	4,230
	Net Change	1,471	1,627	(597)	(1,644)	(861)
0192	Social Security					
	Revenue	4,869	4,875	4,790	4,682	4,843
	Expense	4,561	4,590	4,667	4,856	5,874
	Net Change	308	285	123	(174)	(1,031)
0181	Veterans Assistance					
	Revenue	568	568	661	662	652
	Expense	632	581	655	657	750
	Net Change	(64)	(13)	6	5	(98)
0131	Detention Home County					
	Revenue	3,209	4,001	3,733	3,632	4,019
	Expense	3,201	3,335	3,049	3,045	4,779
	Net Change	8	666	684	587	(760)
0155	Historical Museum					

Winnebago County
Fund Revenue and Expenses by Fiscal Year (\$000 Omitted)
Fiscal Year 2019 to 2023

Fund	Name	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
						Budgeted
	Revenue	165	150	384	354	148
	Expense	178	191	154	421	192
	Net Change	(13)	(41)	230	(67)	(44)
0401	Nursing Home					
	Revenue	12,230	13,499	12,028	21,191	13,875
	Expense	15,099	17,654	15,710	22,079	17,785
	Net Change	(2,869)	(4,155)	(3,682)	(888)	(3,910)
0158	Childrens Advocacy Center					
	Revenue	550	529	546	742	574
	Expense	597	560	552	517	548
	Net Change	(47)	(31)	(6)	225	26
0200	Revenue Recapture Adjustment					
	Revenue	-	-	-	169	182
	Expense	-	-	-	-	-
	Net Change	-	-	-	169	182



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: May 18, 2023

Resolution Title: Resolution authorizing settlement of a claim against the County of Winnebago entitled David Seitz versus Winnebago County

Board Meeting Date: May 25, 2023

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$35,258.76
If not, explain funding source:	Budget Impact: \$35,258.76
ORG/OBJ/Project Code: 49400-43535	Tort Judgement Fund/Worker's Comp Claims

Background Information: Settlement for David Seitz in the amount of \$35,258.76.

Recommendation: The Finance Committee, chaired by John Butitta, has reviewed the settlements presented to the Board. The Board is asked to approve this settlement in favor of the Committee's recommendations at its May 18, 2023 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

Follow-Up: N/A

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2023 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
DAVID SEITZ VERSUS WINNEBAGO COUNTY**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by David Seitz for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claims against the County of Winnebago for consideration payable in the amount of \$35,258.76 for the settlement funding for his Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claim entitled David Seitz versus County of Winnebago for injuries allegedly sustained by David Seitz while in the employment of the Sheriff's Department by payment of the amount of \$35,258.76 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution for David Seitz in the amount of \$35,258.76 shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Ordinance Executive Summary

Prepared By: Tom Lawson, Tami Goral, and Molly Terrinoni
Committee: Finance Committee
Committee Date: May 18, 2023
Ordinance Title: Ordinance for a Budget Amendment to establish Sheriff E-Citation Fund
County Code:
Board Meeting Date: May 25, 2023

Budget Information:

Was item budgeted? No	Appropriation Amount: \$4,000
If not, explain funding source: Transfer from E-Citation Fund 0156	
ORG/OBJ/Project Code: 44800 / 42117 Non-Capital Computer Equipment	
FY2023 Budget Impact: \$4,000	

Background Information: In FY2019, the Circuit Clerk established the e-citation fund to account for fees to be used by the Sheriff for restricted purposes. Recently it came to our attention that the portion of fees for the Sheriff were commingled with the fees collected for the Circuit Clerk. The Circuit Clerk's office requested a new fund be established and that the fees collected for the Sheriff since the inception of this fee be transferred to the new fund. The Sheriff Department needs new printers for the e-citation program which will be paid for from this new fund.

Recommendation: Approved by the Circuit Clerk's Office

Contract/Agreement: Not applicable

Legal Review: Not applicable

Follow-Up:

2023 Fiscal Year

Finance: May 18, 2023

Lay Over: May 25, 2023

Sponsored by:

Final Vote: June 8, 2023

John Butitta, Finance Committee Chairman

2023 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2023 and recommends its adoption.

Ordinance for a Budget Amendment to establish Sheriff E-Citation Fund

WHEREAS, The Sheriff's Office and Circuit Clerk request a Sheriff E-Citation Fund be established, and that the fees collected for the Sheriff since the inception of this fee (commingled with Circuit Clerk's fees) be transferred to the new fund. The Sheriff Department is in need of new printers for the e-citation program,

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2023 at its September 29, 2022 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore, the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#23-025 Sheriff E-Citation Fund**

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIR

JOHN BUTITTA, CHAIR

JAIME SALGADO, VICE CHAIR

JAIME SALGADO, VICE CHAIR

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Ordinance was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2023
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		5/11/2023			AMENDMENT NO: 23-025			
DEPARTMENT:		Circuit Clerk / Sheriff			SUBMITTED BY: Tom Lawson, Tami Goral, Molly Terrinoni			
FUND#:		0148 Sheriff E-Citation Fund			DEPT. BUDGET NO. 44800 Sheriff E-Citation			
Department Org Number	Object (Account) Number	Project Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
Expenditures								
44800	42117		Non-Capital Computer Equip	\$0	\$0	\$0	\$4,000	\$4,000
45600	49110		Transfer to Other Funds	\$0	\$0	\$0	\$13,466	\$13,466
Revenue								
44800	39110		Transfer from Other Funds	\$0	\$0	\$0	(\$13,466)	(\$13,466)
TOTAL ADJUSTMENT:							\$4,000	
Reason budget amendment is required:								
<p>In FY2019, the Circuit Clerk established the e-citation fund to account for fees to be used by the Sheriff for restricted purposes. Recently it came to our attention that the portion of fees for the Sheriff were commingled with the fees collected for the Circuit Clerk. The Circuit Clerk's office requested a new fund be established and that the fees collected for the Sheriff since the inception of this fee be transferred to the new fund. The Sheriff Department is in need of new printers for the e-citation program.</p>								
Potential alternatives to budget amendment:								
None								
Impact to Fiscal Year 2023 budget:								
\$4,000								
Revenue Source:								
Sheriff E-Citation Fund balance								



Resolution Executive Summary

Prepared By: David J. Rickert

Committee: Finance Committee

Committee Date: 05-18-2023

Resolution Title: Resolution to Expedite the Payment of Claims for Winnebago County

County Code: N\A

Board Meeting Date: 5-25-2023

Budget Information:

Was item budgeted?	Not Applicable	Appropriation Amount: Not Applicable
If not, explain funding source:	Not Applicable	
ORG/OBJ/Project Code:	Not Applicable	Budget Impact: Not Applicable

Background Information: The intent of this resolution is to expedite the payment of claims by Winnebago County and will enable the payment of claims when checks are prepared. Currently, accounts payable checks are held until the following County Board meeting date. This causes a delay in paying vendors by seven days. This causes customer service issues and causes additional work in reconciling accounts.

Recommendation: Administration supports this resolution

Contract/Agreement: Not Applicable

Legal Review: States Attorney’s Office did review this proposal

Follow-Up: Not Applicable

RESOLUTION
of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: John Butitta

Submitted by: Finance Committee

2023 CR

**RESOLUTION TO EXPEDITE THE PAYMENT
OF CLAIMS FOR WINNEBAGO COUNTY**

WHEREAS, it is in the best interest of Winnebago County to pay claims in an efficient and timely manner.

WHEREAS, Illinois Compiled Statute (55 ILCS 5/1-6006) stipulates that a county board can delegate authority for the payment of claims (see attached).

NOW, THEREFORE, BE IT RESOLVED, Pursuant to (55 ILCS 5/1-6006)(see attached) the county board hereby designates The County Auditor and Chief Financial Officer the authority to determine whether some or all claims against the county should be allowed or disallowed, if sufficient funds have been budgeted and are available in the appropriate county fund.

BE IT FURTHER RESOLVED, The Chief Financial Officer each month shall file a monthly report of all claims paid in the prior month to the county chairman and all other members of the county board. For each claim paid, the monthly report shall identify the creditor, the department or county official which purchased the product or service, the fund from which the payment was made, the amount of the payment and the date the check was issued.

BE IT FURTHER RESOLVED, The County Board reserves the right to revoke this privilege by resolution at a future date.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JOHN BUTITTA, CHAIRMAN

JOHN BUTITTA, CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JAIME SALGADO, VICE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH McDONALD

JOHN F. SWEENEY

JOHN F. SWEENEY

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

(55 ILCS 5/1-6006) (from Ch. 34, par. 1-6006)

Sec. 1-6006. Delegation of authority to determine claims. Under the provisions of this Section, the county board may by resolution delegate its authority to allow or disallow claims made against the county to the individuals herein named.

For the purposes of this Section, the term "county officials" is defined as members of the county board, designated elected county officers, and county officers charged with fiscal management of the county who have been duly appointed by county board resolution.

The county board may by resolution designate members of a committee of the county board, or the County Treasurer and the County Clerk, or if there is a County Auditor or duly appointed county officer responsible for the fiscal management of the county, then the County Treasurer and the County Auditor or duly appointed county officer responsible for the fiscal management of the county, to determine whether some or all claims against the county should be allowed or disallowed, if sufficient funds have been budgeted and are available in the appropriate county fund. Or in the alternative, the designated county officials shall request the county board by resolution to require the submission of a verified affidavit by claimant stating that the several items therein mentioned are just and true, and the services charged therein, or articles furnished, as the case may be, were rendered or furnished as therein charged, and that the amount claimed is due and unpaid after allowing all just credits. When the claim is disallowed, in whole or part, by the designated officials, and the nature of the claim is not such that the allowance is discretionary, such person may appeal from the decision of the authorized county officials to the circuit court of the same county, upon filing bond with the clerk of such court within 20 days after the rendition of the decision, with such security as shall be approved by such clerk in the penal sum of \$250, payable to the People of the State of Illinois, for the use of such county, conditioned that he will prosecute the appeal with effect, and pay all costs that may be assessed.

The county board may authorize the designated county officials to make cash advances to all county officials and county employees for travel and related expenses if sufficient funds have been budgeted and are available in the appropriate county fund.

If the authority to pay claims submitted against the county is delegated as provided in this Section, the County Clerk, or if there is a County Auditor or duly appointed county officer responsible for fiscal management of the county, then the County Auditor or duly appointed county officer responsible for the management of the county, shall file a monthly report of all claims paid in the prior month to the chairman and all other members of the county board. For each claim paid, the monthly report shall identify the creditor, the department or county official which purchased the product or service, the fund from which the payment was made, the amount of the payment and the date the check was issued.

In addition to any other remedies provided by law, the County Board may recover any unauthorized payment from the person receiving it and may seek the assistance of the State's Attorney in that regard.

(Source: P.A. 86-962.)