

# WINNEBAGO COUNTY DIVERSITY COUNCIL AGENDA

**Called by:** Chairperson,  
Tim Nabors

**Members:** Jaime Salgado,  
L.C. Wilson, Michele Caldwell,  
Tommy Meeks, Maria Fernandez,  
Dorothy Redd, Valerie Hanserd

**DATE:** WEDNESDAY, JUNE 28, 2023

**TIME:** 4:30 PM

**LOCATION:** ROOM 510  
COUNTY ADMINISTRATION BLDG  
404 ELM STREET  
ROCKFORD, IL 61101

## **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – March 29, 2023
- D. Public Comment – This is the time we invite the public to address the Winnebago County Diversity Council with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Presentation by Thomas Herron – Veterans Assistance
- F. Treasurer Report
- G. Discussion Items
- H. Other Items
- I. Adjournment

**Winnebago County Board  
Diversity Council Meeting**  
County Administration Building  
404 Elm Street, Room 509  
Rockford, IL 61101

Wednesday, March 29, 2023  
4:30 PM

**Present:**

Tim Nabors, **Chairperson**  
Maria Fernandez, **Vice Chairperson**  
Valerie Hanserd  
Tommy Meeks  
L.C. Wilson

**Others Present:**

Dave Rickert, Chief Financial Officer  
Debbie Crozier, HR Director  
Melinda Macias, Purchasing Dept.

**Absent:**

Michele Caldwell  
Dorothy Redd  
Jaime Salgado

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Minutes – April 21 and November 30, 2022
- D. Public Comment
- E. Treasurer Report
- F. Other Items
- G. Adjournment

**Call to Order**

Chairperson Nabors called the meeting to order at 4:33 PM.

**Roll Call**

Chairperson Nabors yes, Maria Fernandez yes, Valerie Hanserd yes, Tommy Meeks yes, L.C. Wilson yes.

**Minutes – April 21 and November 30, 2022**

Motion: L.C. Wilson, Second: Tommy Meeks.

Motion passed by unanimous voice vote.

**Public Comment**

Chairperson Nabors omitted reading the Public Comment Section of the Agenda due to no one present to speak.

**Treasurer Report**

No report available.

## **Other Items**

- Chairperson Nabors will share countywide diversity numbers with the Council. Ms. Crozier will request an EEO report for county employees to provide at the next scheduled council meeting. Chairperson Nabors called for comments or questions.
- Mr. Wilson gave some background on the formation of the Diversity Council in 2006. Chairperson Nabors reported the importance of resuming the Diversity Council committee meetings.
- Mr. Rickert updated the Council on minority and female vendors the county utilizes and the reporting. Purchasing is working with the software provider, MUNIS to create reports and IT is working with Purchasing to incorporate the new policy, track the information and publish and post the information to the County website.
- Mr. Wilson asked permission to invite Shelia Brown, President of the local Black Chamber of Commerce to attend the next Council meeting. Council members verbally agreed.
- Mr. Rickert reported funds are available through ARPA Phase 4 and provided copies of the ARPA Phase 4 Request List showing requests and expenditures.
- Mr. Wilson distributed copies of a newspaper article he wrote while serving on the County Board and a book, *Inclusive 360 Proven Solutions for an Equitable Organization*. Discussion followed.
- Discussion followed on goals for the council.
- Council members discussed creating a Diversity Calendar of Events.

Mr. Meeks made a motion to approve Maria Fernandez as Vice Chairperson.

Second: Ms. Hanserd.

Motion passed by unanimous voice vote.

Motion made by Mr. Wilson to sponsor the Juneteenth Celebration at the Bronze level.

Second: Ms. Fernandez.

Motion passed by unanimous voice vote.

Discussion followed on the Bylaws for the Diversity Council.

The next Diversity Council meeting is scheduled June 28, 2023 at 4:30 pm in the County Administration Building.

## **Adjournment**

Motion: Mr. Wilson. Second: Mr. Meeks.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Administrative Assistant