

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Jim Knutson, Chairman,

DATE: Tuesday, May 16, 2023

TIME: 3:00 PM

Members: Trent Brass, John Butitta,
Jay Ferraro, Teresa Gobeli, Bernice
Marinelli, Bob Nieman, Frank
Perrecone, Steve Schultz

LOCATION: **Finch Room**
River Bluff Nursing Home
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 18, 2023 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Nursing Home Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Pat McDiarmid)
 - Recommendation on Association Memberships
 - Crib Sheet Nursing Home Acronyms
 - HMO Contract Status
- F. Discussion Item – Financial Report (Dave Rickert)
 - Midyear Financial Report (see attachment)
 - Baker Tilly Report Excerpt (see attachment)
 - Introduction of New Office Manager Mary Ann Wigton
- G. Letter of Support for SB1779 – 103rd Illinois General Assembly (see attachment)
- H. Establish Time, Date and Location of Next Meeting
- I. Other Matters
- J. Adjournment

**Winnebago County Board
River Bluff Board of Directors Meeting**
River Bluff Nursing Home
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, April 18, 2023
3:00 PM

Present:

Jim Knutson, **Chairperson**
Frank Perrecone, **Vice Chairperson**
Trent Brass
John Butitta
Jay Ferraro
Teresa Gobeli
Bernice Marinelli
Bob Nieman
Steve Schultz

Others Present:

Dave Rickert, Chief Financial Officer
Pat McDiarmid, Administrator, River Bluff Nursing Home
Mark Lofgren, River Bluff Nursing Home

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of March 21, 2023 Minutes
- D. Public Comment
- E. Discussion Item – Rebranding of the River Bluff Nursing Home
- F. Discussion Item – Administrator’s Report (Pat McDiarmid)
- G. Discussion Item – Financial Report (Dave Rickert)
- H. Establish Time, Date and Location of Next Meeting
- I. Other Matters
 - Reminder for Board Members to complete their Open Meetings Act training and file their Statement of Economic Interests
 - Tour of the River Bluff Nursing Home facility after the conclusion of the meeting
- J. Adjournment

Call to Order

Chairperson Knutson called the meeting to order at 3:01 PM.

Roll Call

Chairperson Knutson yes, Trent Brass yes, John Butitta yes, Jay Ferraro yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Frank Perrecone yes, Steve Schultz yes.

Approval of March 21, 2023 Minutes

Motion: Mr. Butitta. Second: Mr. Perrecone.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Knutson omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Rebranding of the River Bluff Nursing Home

Discussion took place on rebranding the River Bluff Nursing Home. Danielle Grindle, Winnebago County Communications Director will give a presentation at the June 2023 River Bluff Board meeting.

Discussion Item – Administrator’s Report (Pat McDiarmid)

Ms. McDiarmid gave an update on administrative operations at River Bluff.

- Discussion followed.

Discussion Item – Financial Report (Dave Rickert)

Mr. Rickert provided a Status report on high priority findings based on the Baker-Tilly Audit. Discussion followed.

Motion: Mr. Schultz made a motion to add an MDS Consultant and increase the compensation for the MDS nurse position.

Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Mr. Rickert reviewed the observations and recommendations and advised the County is actively working to secure HMO contracts with the major providers in Winnebago County.

- Discussion followed.

The Billing team is in need of an additional employee to assist the Billing team.

- Discussion followed.

Motion: Mr. Butitta made a motion to request the Finance Committee to budget a position for a Billing Clerk.

Second: Motion seconded.

Motion passed by unanimous voice vote.

Mr. Rickert shared a year-to-date Budget report.

- Discussion followed.

Establish Time, Date and Location of Next Meeting

Motion: Mr. Butitta made the motion to hold the next meeting and future meetings on the third Tuesday of each month at 3:00 pm at River Bluff Nursing Home. The next scheduled meeting will be on May 16 at 3:00 pm in the Finch Room at River Bluff Nursing Home.

Second: Motion seconded.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Butitta discussed the topic of solar energy mentioned at the last meeting by Mr. Ferraro. Mr. Butitta reported the County investigated solar energy approximately a year ago for River Bluff Nursing Home, Animal Services and the 911 Building. The solar company estimated solar could replace approximately 82% of the energy costs for the three buildings. The Operations and Administrative Committee has been asked to look into this.
- Reminder for Board Members to complete their Open Meetings Act training and file their Statement of Economic Interests.
- Tour of the River Bluff Nursing Home facility after the conclusion of the meeting.

Adjournment

Chairperson Knutson called for a motion to adjourn.
Motion: Mr. Butitta. Second: Chairperson Knutson.
Motion passed with unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended March 31, 2023 (Unaudited)

| | FY 2022 Actual <i>(Audited)</i> | FY 2023 Revised Annual Budget | FY 2023 Actual <i>(6 months)</i> | Variance with Budget Over (Under) | % of Budget <i>(Target 50%)</i> |
|--|------------------------------------|-------------------------------------|--|---|---------------------------------------|
| Operating Revenues | | | | | |
| Charges for Services, net of bad debt exp | 8,689,275 | 13,873,801 | 7,883,945 | | |
| Intergovernmental charges for services | 766,451 | - | 492,996 | | |
| Other | 16,176 | 1,200 | 15,397 | | |
| Total Operating Revenues | 9,471,902 | 13,875,001 | 8,392,338 | (5,482,663) | 60.49% |
| Operating Expenses | | | | | |
| Personnel | 5,427,597 | 8,833,885 | 3,853,225 | (4,980,660) | 43.62% |
| Supplies and services | 10,985,422 | 8,593,930 | 4,583,805 | (4,010,125) | 53.34% |
| Depreciation | 369,679 | 355,000 | - | (355,000) | |
| Capital Outlay | - | - | - | - | #DIV/0! |
| Total Operating Expenses | 16,782,698 | 17,782,815 | 8,437,030 | (9,345,785) | 47.44% |
| Operating income (loss) | (7,310,796) | (3,907,814) | (44,692) | 3,863,122 | |
| Non-Operating Revenues(Expenses) | | | | | |
| Property Taxes | 1,901,282 | 1,900,000 | 1,426 | (1,898,574) | 0.08% |
| Interest Expense (Debt) | 3,883 | (3,132) | - | 3,132 | 0.00% |
| Transfer from Other Funds | 4,516,776 | 1,427,000 | - | (1,427,000) | 0.00% |
| Total Non-Operating Rev (Exp) | 6,421,941 | 3,323,868 | 1,426 | (3,322,442) | 0.04% |
| Net increase (decrease) in net position | (888,855) | (583,946) | (43,266) | 540,680 | |
| Total net position, beginning of period | 215,923 | (672,932) | (672,932) | | |
| Prior period adjustment | - | - | - | | |
| Total net position, end of period | (672,932) | (1,256,878) | (716,198) | | |
| RBNH Expenses Paid by County: | | | | | |
| Employer Share Payroll Taxes | 489,536 | | 244,248 | | |
| Employer Share IMRF | 353,623 | | 107,438 | | |
| Worker's Comp & Settlements | 24,152 | | NA | | |
| Total other RBNH expenses | 867,311 | - | 351,686 | - | - |

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended March 31, 2023 (Unaudited)

| | FY 2022 Actual <i>(Audited)</i> | FY 2023 Revised Annual Budget | FY 2023 Actual <i>(6 months)</i> | Variance with Budget <i>Over (Under)</i> | % of Budget <i>(Target 50%)</i> |
|---------------------------------|------------------------------------|-------------------------------------|--|--|---------------------------------------|
| Operating Revenues | | | | | |
| Charges for Services | | | | | |
| Federal Matching Aid | 279,476 | | 196,172 | | |
| State Quality Improvement | - | | 25,053 | | |
| Medicare | 542,117 | 4,076,116 | 169,814 | | |
| Medicare-contractual allowance | 1,074,168 | | 362,089 | | |
| Medicaid | 7,387,138 | 6,996,492 | 3,410,962 | | |
| Medicaid-contractual allowance | 1,369,651 | | 1,743,083 | | |
| Hospice | 1,117,532 | 615,938 | 629,174 | | |
| Hospice-contractual allowance | 271,619 | | 298,538 | | |
| Insurance/Priv Pay | 1,355,087 | 2,331,355 | 702,002 | | |
| Insurance-contractual allowance | 219,673 | | 40,610 | | |
| Ancillary revenue | 410,082 | 103,900 | 300,605 | | |
| Other patient revenue | (39,606) | | - | | |
| Food charges | - | | 5,843 | | |
| TIF revenue | 2,946 | | - | | |
| Souvenir and other | - | | - | | |
| Total Charges for Services | 13,989,883 | 14,123,801 | 7,883,945 | (6,239,856) | 55.82% |
| Less: Bad Debt Expense | (5,300,608) | (250,000) | - | 250,000 | 0.00% |
| | 8,689,275 | 13,873,801 | 7,883,945 | (5,989,856) | 56.83% |
| Other | | | | | |
| Uniform fees | 83 | | - | | |
| Stimulus/Grant funds | 766,451 | | 492,996 | | |
| Donations | - | | - | | |
| Other unclassified revenue | 16,093 | | 15,397 | | |
| Total Other | 782,627 | 1,200 | 508,393 | 507,193 | |
| Total Operating Revenues | 9,471,902 | 14,125,001 | 8,392,338 | (5,732,663) | 59.41% |

County of Winnebago, Illinois
Personnel Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended March 31, 2023 (Unaudited)

| | FY 2022 Actual (Audited) | FY 2023 Revised Annual Budget | FY 2023 Actual (6 months) | Variance with Budget Over (Under) | % of Budget (Target 50%) |
|--|-----------------------------|-------------------------------------|---------------------------------|---|--------------------------------|
| Personnel | | | | | |
| Admin & Business Office (70500) | | | | | |
| Regular Salaries | 515,735 | 557,145 | 251,188 | (305,957) | |
| Vacation Payouts | - | - | - | - | |
| Part-time Salaries | 29,177 | 35,000 | 14,506 | (20,494) | |
| Overtime | 29,545 | 43,000 | 15,342 | (27,658) | |
| Life Insurance | 267 | 546 | 189 | (357) | |
| IMRF Employer | - | - | - | - | |
| Health Insurance | 69,554 | 120,834 | 38,116 | (82,718) | |
| Total Admin & Business Office | 644,278 | 756,525 | 319,341 | (437,184) | 42.21% |
| Activities (71000) | | | | | |
| Regular Salaries | 155,475 | 200,000 | 85,312 | (114,688) | |
| Vacation Payouts | 315 | - | - | - | |
| Part-time Salaries | 21,236 | 10,000 | 6,493 | (3,507) | |
| Overtime | 11,089 | 12,000 | 14,312 | 2,312 | |
| Life Insurance | 145 | 318 | 108 | (210) | |
| Health Insurance | 64,205 | 99,167 | 26,762 | (72,405) | |
| Total Activities | 252,465 | 321,485 | 132,987 | (188,498) | 41.37% |
| Social Services (71500) | | | | | |
| Regular Salaries | 168,881 | 167,581 | 86,409 | (81,172) | |
| Vacation Payouts | - | - | - | - | |
| Overtime | 7,505 | 7,500 | 2,386 | (5,114) | |
| Life Insurance | 152 | 228 | 112 | (116) | |
| Health Insurance | 61,512 | 61,512 | 30,756 | (30,756) | |
| Total Social Services | 238,050 | 236,821 | 119,663 | (117,158) | 50.53% |
| Dietary (72020/72021/72023) | | | | | |
| Regular Salaries | 564,811 | 639,017 | 325,733 | (313,284) | |
| Vacation Payouts | 726 | - | 604 | 604 | |
| Part-time Salaries | 54,347 | 60,000 | 26,484 | (33,516) | |
| Overtime | 55,897 | 100,000 | 35,689 | (64,311) | |
| Life Insurance | 499 | 955 | 441 | (514) | |
| Health Insurance | 126,076 | 269,295 | 63,691 | (205,604) | |
| Total Dietary | 802,356 | 1,069,267 | 452,642 | (616,625) | 42.33% |

| | FY 2022 Actual <i>(Audited)</i> | FY 2023 Revised Annual Budget | FY 2023 Actual <i>(6 months)</i> | Variance with Budget Over (Under) | % of Budget <i>(Target 50%)</i> |
|---|---|--|--|--|---|
| Daily Services (72500/72530/72532) | | | | | |
| Regular Salaries | 2,582,877 | 2,952,736 | 1,143,132 | (1,809,604) | |
| Vacation Payouts | 16,293 | - | 2,742 | 2,742 | |
| Part-time Salaries | 125,595 | 150,000 | 72,936 | (77,064) | |
| Overtime | 913,071 | 980,000 | 476,597 | (503,403) | |
| Life Insurance | 1,632 | 2,642 | 1,103 | (1,539) | |
| Health Insurance | 620,775 | 694,509 | 301,248 | (393,261) | |
| Total Daily Services | 4,260,243 | 4,779,887 | 1,997,758 | (2,782,129) | 41.80% |
| Housekeeping (73000) | | | | | |
| Regular Salaries | 250,779 | 300,000 | 149,921 | (150,079) | |
| Vacation Payouts | - | - | 1,540 | 1,540 | |
| Part-time Salaries | 6,747 | 50,000 | - | (50,000) | |
| Overtime | 30,933 | 30,000 | 28,990 | (1,010) | |
| Life Insurance | 250 | 455 | 219 | (236) | |
| Health Insurance | 67,328 | 80,106 | 44,796 | (35,310) | |
| Total Housekeeping | 356,037 | 460,561 | 225,466 | (235,095) | 48.95% |
| Laundry (73500) | | | | | |
| Regular Salaries | 53,052 | 52,023 | 18,356 | (33,667) | |
| Life Insurance | 33 | 46 | 17 | (29) | |
| Health Insurance | 22,821 | 22,895 | 2,642 | (20,253) | |
| Total Laundry | 75,906 | 74,964 | 21,015 | (53,949) | 28.03% |
| Nursing Admin (74000) | | | | | |
| Regular Salaries | 956,153 | 914,775 | 457,994 | (456,781) | |
| Vacation Payouts | 17,834 | - | 17,987 | 17,987 | |
| Overtime | 8,700 | 15,000 | 7,717 | (7,283) | |
| Life Insurance | 328 | 501 | 224 | (277) | |
| Health Insurance | 184,989 | 204,098 | 100,431 | (103,667) | |
| Total Nursing Admin | 1,168,004 | 1,134,374 | 584,353 | (550,021) | 51.51% |
| Change in Pension Estimate | (2,341,380) | | | | |
| Change in OPEB Estimate | (28,362) | | | | |
| Total Personnel | 5,427,597 | 8,833,884 | 3,853,225 | (4,980,659) | 43.62% |

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended March 31, 2023 (Unaudited)

| | FY 2022 Actual <i>(Audited)</i> | FY 2023 Revised Annual Budget | FY 2023 Actual <i>(6 months)</i> | Variance with Budget <i>Over (Under)</i> | % of Budget <i>(Target 50%)</i> |
|--|------------------------------------|-------------------------------------|--|--|---------------------------------------|
| Supplies & Services | | | | | |
| Food & Beverage (42250) | 819,621 | 909,350 | 421,912 | | |
| Medical & Dental Supplies (42260) | 352,366 | 450,500 | 193,754 | | |
| Other Departmental Supplies (42290) | 540,078 | 578,800 | 263,240 | | |
| COVID-19 Related Supplies (42295) | 53,917 | - | 130 | | |
| Consulting (43120-see detail below) | 873,061 | 658,656 | 255,008 | | |
| IDHS Bed Assessments (43952/43953) | 764,897 | 1,066,440 | 192,090 | | |
| Other Professional Services (43190 see detail below) | 3,533,783 | 2,352,370 | 2,105,486 | | |
| All Others | 4,047,699 | 2,577,814 | 1,152,185 | | |
| | 10,985,422 | 8,593,930 | 4,583,805 | (4,010,125) | 53.34% |
| Consulting (43120) | | | | | |
| Administration (70500) | 299,873 | 56,000 | 25,000 | | |
| Activity Consulting (71000) | 4,347 | 3,456 | 1,440 | | |
| Social Svc Consulting (71500) | 656 | 1,800 | 656 | | |
| Dietary Consulting (72000) | 40,890 | 47,000 | 18,455 | | |
| Medical Records Consulting (72500) | - | - | - | | |
| Therapy/Rehab (72533:72535) | 505,880 | 530,000 | 197,182 | | |
| Medical Director (72539) | 17,400 | 17,400 | 10,150 | | |
| Pastoral Care (72540) | 4,015 | 3,000 | 2,125 | | |
| | 873,061 | 658,656 | 255,008 | (403,648) | 38.72% |
| Other Professional Services (43190) | | | | | |
| Activities (71000) | 1,440 | 3,000 | 2,145 | | |
| Baker Tilly (70500) | - | - | 25,000 | | |
| Pathways EAP (70500) | - | - | - | | |
| Nursing Temps (72500) | 3,520,456 | 2,329,370 | 2,076,292 | | |
| Other | 11,887 | 20,000 | 2,049 | | |
| | 3,533,783 | 2,352,370 | 2,105,486 | (246,884) | 89.50% |

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended March 31, 2023 (Unaudited)

| | FY 2022 Actual (Audited) | FY 2023 Actual (6-Month) | Variance with Prior Year Over (Under) |
|---|-----------------------------|--------------------------------|---|
| Current assets | | | |
| Cash and investments | - | - | - |
| Receivables, net property taxes | 1,975,577 | 1,899,810 | (75,767) |
| Receivables, net patient | 4,371,974 | 5,118,569 | 746,595 |
| Receivable from other governments | 47,970 | - | (47,970) |
| Inventory | 100,619 | 100,619 | - |
| Total current assets | 6,496,140 | 7,118,998 | 622,858 |
| Noncurrent assets | | | |
| Restricted cash and investments | 76,542 | 76,542 | - |
| Restricted net pension asset | 9,051,346 | 9,051,346 | - |
| Capital assets not being depreciated | 645,548 | 645,548 | - |
| Capital assets being depreciated, net | 2,614,493 | 2,614,493 | - |
| Total noncurrent assets | 12,387,929 | 12,387,929 | - |
| Total assets | 18,884,069 | 19,506,927 | 622,858 |
| Deferred outflows of resources | | | |
| Other post-employment benefit items | 97,442 | 97,442 | - |
| Pension items-IMRF | 291,565 | 291,565 | - |
| Total deferred outflows of resources | 389,007 | 389,007 | - |
| Total asset and deferred outflows of resources | 19,273,076 | 19,895,934 | 622,858 |
| Current liabilities | | | |
| Accounts payable | 4,508,488 | 2,466,259 | (2,042,229) |
| Accrued payroll | 207,318 | 207,318 | - |
| Accrued interest payable | - | - | - |
| Payable to other governments | 519,575 | 486,442 | (33,133) |
| Total current liabilities | 5,235,381 | 3,160,019 | (2,075,362) |
| Noncurrent liabilities | | | |
| Compensated absences | 209,982 | 209,982 | - |
| Advances from other funds | 6,053,960 | 8,776,256 | 2,722,296 |
| Net pension liability | - | - | - |
| Bonds payable | - | - | - |
| Other post-employment benefit obligation | 598,938 | 598,938 | - |
| Total noncurrent liabilities | 6,862,880 | 9,585,176 | 2,722,296 |
| Total liabilities | 12,098,261 | 12,745,195 | 646,934 |
| Deferred inflows of resources | | | |
| Property taxes levied for next period | 1,899,810 | 1,899,810 | - |
| Other post-employment benefit items | 142,267 | 142,267 | - |
| Pension items - IMRF | 5,824,860 | 5,824,860 | - |
| Total deferred inflows of resources | 7,866,937 | 7,866,937 | - |
| Total liabilities and deferred inflows of resources | 19,965,198 | 20,612,132 | 646,934 |
| Net position | | | |
| Net investment in capital assets | 3,260,041 | 3,260,041 | - |
| Restricted for net pension asset | 9,051,346 | 9,051,346 | - |
| Restricted for patient funds-expendable | 76,542 | 76,542 | - |
| Unrestricted | (12,172,006) | (13,104,127) | (932,121) |
| Total net position | (672,932) | (716,198) | (932,121) |
| Total liabilities, deferred inflows and net position | 19,292,266 | 19,895,934 | (285,187) |



Reporting and insights from 2022 audit:

Winnebago County, IL

September 30, 2022

River Bluff Nursing Home financial reporting

For the last several years, we have communicated various financial reporting deficiencies for the River Bluff Nursing Home, an enterprise fund of the County. Those comments, in addition to items noted during the current year's audit, include:

- Approximately \$2.6M of receivables were written off in 2022. While a formal write-off policy exists for River Bluff, it was not adhered to by management.
- The Office of the Inspector General (OIG) completed an integrity audit for the period of July 1, 2017 through December 31, 2018. This OIG audit reported a resulting overpayment to the County of \$1.6M. The incorrect billing procedures being used, lack of billing oversight, and not having any written procedures regarding billing practices likely all contributed to this overpayment error.
- Non-current receivables continue to comprise a high percentage of the overall amount outstanding, including 75% at 90+ days.
- River Bluff has a substantial reliance upon the County's general fund to cover its cash deficit. At September 30, 2022, the negative cash deficit was approximately \$6.1M. This significant advance to River Bluff results in a corresponding amount being reported as nonspendable fund balance for the general fund.
- Significant credit balances exist on resident accounts that are not being reconciled or resolved in a timely manner. In addition, payments are periodically made on these accounts that are not being correctly accounted for within the financial accounting system. At year-end, this cumulative payable account consisted of approximately a \$1.6M balance.
- The county's methodology for calculating the allowance for uncollectible accounts is currently applying a percentage approach to each of the pay sources such as private pay, Medicare Part A, Hospice, etc. We recommend the nursing home perform either a look-back analysis or a detailed analysis of all resident accounts with outstanding balances as a basis to determine the appropriate amount to record as an allowance, and the related write-off expense each year.
- Inventory at the nursing home for items such as pharmaceuticals, dietary items, and supplies is using a pricing method of the most recent cost, which is not an allowable costing method by Generally Accepted Accounting Principles (GAAP). In addition, there is not a formal process to monitor variances between inventoried items and those counted. For 2022, we are not aware of any inventory taking place.
- Bank reconciliations are not being completed timely. At the time of our preliminary fieldwork in November bank reconciliations had not been completed since February 2022.

We recommend River Bluff implement the necessary procedures to ensure accurate financial reporting, improve cash management and billing practices, increase oversight, and adopt financial policies to reduce the risks associated with these deficiencies. Since controls are not in place to reduce the risk of errors or irregularities over the financial reporting for River Bluff, collectively, we consider this to be a material weakness.

Management's Response (9/30/2022)

The County Board is committed to the successful operation of the nursing home. In so doing, the Board has established an oversight committee to address operational challenges at the nursing home. The oversight committee held its first meeting at the end of March 2023. The County Board also engaged consultants in the area of billing and reimbursement to review those functions and assist in developing a plan to review existing receivables and ensure current billings are performed correctly. The consultants have identified areas for improvement and the County is currently reviewing and prioritizing the next steps for improvement of the billing process.

The County hired a staff accountant to assist with daily accounting functions. This position was filled in February 2023. Bank reconciliations for the nursing home bank accounts have been completed and are up to date. This position will also assist with related nursing home entries in County ERP system.

The nursing home IT staff have located inventory and supply software that will integrate with the accounts receivable software used by the nursing home. The nursing home will review the suitability of this software for meeting the needs of accurate tracking.

1 AN ACT concerning regulation.

2 **Be it enacted by the People of the State of Illinois,**
3 **represented in the General Assembly:**

4 Section 5. The Nurse Practice Act is amended by changing
5 the heading of Article 80 and Sections 80-10 and 80-45 as
6 follows:

7 (225 ILCS 65/Art. 80 heading)

8 ARTICLE 80. MEDICATION AIDE ~~PILOT~~ PROGRAM

9 (Article scheduled to be repealed on January 1, 2028)

10 (Source: P.A. 98-990, eff. 8-18-14.)

11 (225 ILCS 65/80-10)

12 (Section scheduled to be repealed on January 1, 2028)

13 Sec. 80-10. Program ~~Pilot program~~.

14 (a) The Department shall administer and enforce a Licensed
15 Medication Aide ~~Pilot~~ Program. The ~~program shall last for a~~
16 ~~period of 3 years, as determined by rule. During the 3-year~~
17 ~~pilot program, the~~ Department shall license and regulate
18 licensed medication aides. ~~As part of the pilot program, no~~
19 ~~more than 10 skilled nursing homes, which shall be~~
20 ~~geographically located throughout the State, shall be~~
21 ~~authorized to employ licensed medication aides, as approved by~~
22 ~~the Department.~~ The Department may consult with the Department

1 of Public Health as necessary to properly administer and
2 enforce this Article.

3 (b) To be approved as a qualified facility under the ~~for~~
4 ~~the duration of the pilot~~ program, a facility must:

5 (1) be licensed in good standing as a skilled nursing
6 facility by the Department of Public Health;

7 (2) have an overall Five Star Quality Rating of 3, 4,
8 or 5 from the most recent data available on the Centers for
9 Medicare and Medicaid Services' website;

10 (3) certify that the employment of a licensed
11 medication aide will not replace or diminish the
12 employment of a registered nurse or licensed practical
13 nurse at the facility;

14 (4) certify that a registered nurse will be on-duty
15 and present in the facility to delegate and supervise the
16 medication administration by a licensed medication aide at
17 all times;

18 (5) certify that, with the exception of licensed
19 health care professionals, only licensed medication aides
20 will be employed in the capacity of administering
21 medication; and

22 (6) provide information regarding patient safety,
23 efficiency, and errors as determined by the Department;
24 failure to submit any required report may be grounds for
25 discipline or sanctions under this Act, the Nursing Home
26 Administrators Licensing and Disciplinary Act, or the

1 Nursing Home Care Act.

2 ~~The Department shall submit a report regarding patient~~
3 ~~safety, efficiency, and errors, as determined by rule, to the~~
4 ~~General Assembly no later than 6 months after termination of~~
5 ~~the pilot program.~~

6 (Source: P.A. 98-990, eff. 8-18-14.)

7 (225 ILCS 65/80-45)

8 (Section scheduled to be repealed on January 1, 2028)

9 Sec. 80-45. Expiration of license. The expiration date for
10 each license to practice as a licensed medication aide shall
11 be set by the rule. ~~Licenses under this Article may not be~~
12 ~~renewed or restored.~~

13 (Source: P.A. 98-990, eff. 8-18-14.)

Short Description: MEDICATION AIDE PROGRAM

Senate Sponsors

Sen. [Doris Turner](#) - [Kimberly A. Lightford](#), [Cristina Castro](#), [Adriane Johnson](#) and [Laura Fine](#)

House Sponsors

(Rep. [Terra Costa Howard](#) - [Eva-Dina Delgado](#) - [Jennifer Gong-Gershowitz](#) - [Norine K. Hammond](#) - [Lakesia Collins](#), [Robert "Bob" Rita](#), [Katie Stuart](#), [Amy Elik](#) and [Dave Severin](#))

Last Action

| Date | Chamber | Action |
|-----------|---------|---|
| 4/28/2023 | House | Rule 19(a) / Re-referred to Rules Committee |

Statutes Amended In Order of Appearance

[225 ILCS 65/Art. 80 heading](#)

[225 ILCS 65/80-10](#)

[225 ILCS 65/80-45](#)

Synopsis As Introduced

Amends the Nurse Practice Act. Changes the name of the Medication Aide Pilot Program to the Medication Aide Program. Makes conforming changes. Provides that to be approved as a qualified facility under the program (instead of for the duration of the pilot program), a facility must meet specified requirements. Removes provisions that provide that the Department of Financial and Professional Regulation shall submit a report regarding patient safety, efficiency, and errors, as determined by rule, to the General Assembly no later than 6 months after termination of the pilot program. Removes language providing that licenses under the Medication Aide Program Article may not be renewed or restored. Makes corresponding changes.

Actions

| Date | Chamber | Action |
|------------------|---------------|--|
| 2/9/2023 | Senate | Filed with Secretary by Sen. Doris Turner |
| 2/9/2023 | Senate | First Reading |
| 2/9/2023 | Senate | Referred to Assignments |
| 2/21/2023 | Senate | Assigned to Health and Human Services |
| 3/9/2023 | Senate | Do Pass Health and Human Services ; 013-000-000 |
| 3/9/2023 | Senate | Placed on Calendar Order of 2nd Reading March 10, 2023 |
| 3/23/2023 | Senate | Added as Co-Sponsor Sen. Cristina Castro |
| 3/23/2023 | Senate | Added as Co-Sponsor Sen. Adriane Johnson |
| 3/23/2023 | Senate | Added as Co-Sponsor Sen. Javier L. Cervantes |
| 3/23/2023 | Senate | Added as Chief Co-Sponsor Sen. Kimberly A. Lightford |
| 3/24/2023 | Senate | Added as Co-Sponsor Sen. Laura Fine |
| 3/28/2023 | Senate | Sponsor Removed Sen. Javier L. Cervantes |
| 3/28/2023 | Senate | Second Reading |
| 3/28/2023 | Senate | Placed on Calendar Order of 3rd Reading March 29, 2023 |
| 3/30/2023 | Senate | Third Reading - Passed; 042-007-000 |
| 3/31/2023 | House | Arrived in House |
| 3/31/2023 | House | Chief House Sponsor Rep. Terra Costa Howard |
| 4/11/2023 | House | First Reading |
| 4/11/2023 | House | Referred to Rules Committee |
| 4/18/2023 | House | Assigned to Health Care Licenses Committee |

| | | |
|-----------|-------|--|
| 4/19/2023 | House | Added Alternate Chief Co-Sponsor Rep. Eva-Dina Delgado |
| 4/19/2023 | House | Added Alternate Chief Co-Sponsor Rep. Jennifer Gong-Gershowitz |
| 4/20/2023 | House | Added Alternate Chief Co-Sponsor Rep. Norine K. Hammond |
| 4/20/2023 | House | Added Alternate Co-Sponsor Rep. Robert "Bob" Rita |
| 4/20/2023 | House | Added Alternate Co-Sponsor Rep. Katie Stuart |
| 4/20/2023 | House | Added Alternate Co-Sponsor Rep. Amy Elik |
| 4/20/2023 | House | Added Alternate Chief Co-Sponsor Rep. Lakesia Collins |
| 4/26/2023 | House | Motion Do Pass - Lost Health Care Licenses Committee ; 006-006-000 |
| 4/26/2023 | House | Remains in Health Care Licenses Committee |
| 4/26/2023 | House | Added Alternate Co-Sponsor Rep. Dave Severin |
| 4/28/2023 | House | Rule 19(a) / Re-referred to Rules Committee |