

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman
Members: John Butitta, Jean Crosby,
Paul Arena, Joe Hoffman, Dorothy
Redd, Jaime Salgado

DATE: THURSDAY, FEBRUARY 3, 2022
TIME: 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of November 4 and 18, 2021 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Appointing John Butitta to the Board of Trustees of the Northern Illinois Land Bank Authority
- F. Resolution Declaring Vacancy in Winnebago County Board District 20
- G. Resolution Submitting to the Electors by Referendum the Advisory Question of Increasing the Tax Levied by the County of Winnebago, Illinois for the Specific Purpose of Maintaining River Bluff Nursing Home
- H. PSB/Family Court Center Discussion
- I. Discussion About Annual Performance Evaluation Criteria of County Administrator
- J. Other Matters
- K. Adjournment

Approval of Minutes

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Thursday, November 4, 2021
5:30 PM

Present:

John Butitta
Jean Crosby
Paul Arena (remote)
Joe Hoffman
Jaime Salgado

Others Present:

Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Debbie Crozier, HR Department
Ann Johns, Purchasing Director
Dan Magers, IT Department
Debbie Jarvis, Director of Court Services
Steve Schultz, County Board Member
Byron Knight, Knight Hoppe Kurnik & Knight
Elizabeth Knight, Knight Hoppe Kurnik & Knight

Absent:

Keith McDonald
Dorothy Redd

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 15, 2021 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Insured PPO and POS Insurance Plan
- F. Resolution Authorizing Replacement Pharmaceutical Services at River Bluff Nursing Home
- G. Resolution Authorizing the Execution of a Renewal Agreement with Voya Financial for Stop Loss Specific Coverage on the Self-Insured Co-Pay/POS and High Deductible Medical Plans
- H. Other Matters
- I. Adjournment

Vice Chairman Butitta called the meeting to order at 5:31 PM.

Motion to approve the July 15, 2021 Minutes

Moved: Mr. Hoffman, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Public Comment

Vice Chairman Butitta omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Authorizing the Execution of a Renewal Agreement with Blue Cross Blue Shield for the Administration of a Self-Insured PPO and POS Insurance Plan

- A discussion followed.

Motion by Mr. Hoffman and Seconded by Ms. Crosby.

Motion passed by unanimous voice vote.

Resolution Authorizing Replacement Pharmaceutical Services at River Bluff Nursing Home

- A discussion followed.

Motion by Ms. Crosby and Seconded by Mr. Hoffman.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Voya Financial for Stop Loss Specific Coverage on the Self-Insured Co-Pay/POS and High Deductible Medical Plans

- A discussion followed.

Motion by Ms. Crosby and Seconded by Mr. Hoffman.

Motion passed by unanimous voice vote.

Other Matters

None

Motion to Adjourn. Moved: Mr. Hoffman, Seconded: Mr. Salgado.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Thursday, November 18, 2021
5:30 PM

Present:

John Butitta, Vice Chairman
Jean Crosby
Paul Arena
Joe Hoffman
Jaime Salgado

Others Present:

Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Ann Johns, Purchasing Director
Debbie Crozier, HR Department
Lori Gummow, County Clerk & County Recorder
Chris Petrus, IT Department
Steve Schultz, County Board Member
Rebecca Laue, State's Attorney's Office
Chris Green, Rockford Register Star

Absent:

Keith McDonald, Chairman
Dorothy Redd

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – None
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage
- F. Other Matters
- G. Adjournment

Vice Chairman Butitta called the meeting to order at 5:30 PM.

Public Comment

Vice Chairman Butitta omitted reading the Public Comment section of the Agenda due to no one present to speak.

Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage

Motion by Mr. Butitta and Seconded by Mr. Hoffman.

- A discussion followed.

Roll call: Ms. Crosby yes, Mr. Arena yes, Mr. Hoffman yes, Mr. Salgado yes and Mr. Butitta yes.

Motion passed by unanimous voice vote.

Other Matters

- Mr. Butitta spoke about the timetable of the Family Court presentation. He also spoke about possibly bringing up the subject of solar at an upcoming Committee meeting.

Motion to Adjourn. Moved: Ms. Crosby, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR _____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

**RESOLUTION APPOINTING JOHN BUTITTA TO THE BOARD OF TRUSTEES OF
THE NORTHERN ILLINOIS LAND BANK AUTHORITY**

WHEREAS, Section 5.01 of the Intergovernmental Agreement, the Northern Illinois Land Bank Authority requires that members of the Board of Trustees of the Land Bank to be appointed by resolution of their respective governing bodies; and

WHEREAS, the Winnebago County Board approved the Intergovernmental Agreement becoming a member of the Board of Trustees of the Land Bank Authority; and

WHEREAS, the Winnebago County Board Chairman wishes to appoint John Butitta as the Winnebago County representative to the Board of Trustees of the Northern Illinois Land Bank Authority; and

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that John Butitta shall be the Winnebago County representative to the Board of Trustees of the Northern Illinois Land Bank Authority.

BE IT FURTHER RESOLVED, that this Resolution shall be effective immediately upon its adoption.

Respectfully submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chairman

Keith McDonald, Chairman

John Butitta, Vice Chairman

John Butitta, Vice Chairman

Jean Crosby

Jean Crosby

Paul Arena

Paul Arena

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Jaime Salgado

Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2022.

Joseph V. Chiarelli, Chairman of the
County Board of the County of Winnebago,
Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

County Board Meeting: February 10, 2022

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR _____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

**RESOLUTION DECLARING VACANCY IN
WINNEBAGO COUNTY BOARD DISTRICT 20**

WHEREAS, the Winnebago County Board was duly organized pursuant to 55 ILCS 5/1-3005; and

WHEREAS, Jas Bilich, duly elected County Board member, resigned from Winnebago County Board, District 20, effective January 17, 2022; and

WHEREAS, at the time of his election, Jas Bilich was a member of the Republican Party; and

WHEREAS, pursuant to the Election Code, 10 ILCS 5/25-11, when a vacancy occurs in any elective office, the County Board shall declare that such a vacancy exists and notification thereof shall be given to the county central committee or the appropriate county board or board of commissioners district committee of each established political party within three (3) days of the occurrence of the vacancy and the vacancy shall be filled within sixty (60) days by appointment of the Winnebago County Board Chairman with the advice and consent of the county board; and

WHEREAS, in accordance with Illinois law, the Central Committees of the Winnebago County Republican Party and the Winnebago County Democratic Party were each notified of the vacancy on January 18, 2022; and

WHEREAS, the vacancy occurred with less than twenty-eight (28) months remaining in the unexpired term.

THEREFORE, BE IT RESOLVED by the County Board of the County of Winnebago, Illinois that a vacancy is hereby declared to exist on the Winnebago County Board for District 20.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chairman

Keith McDonald, Chairman

John Butitta, Vice Chairman

John Butitta, Vice Chairman

Jean Crosby

Jean Crosby

Paul Arena

Paul Arena

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Jaime Salgado

Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2022.

Joseph V. Chiarelli, Chairman of the
County Board of the County of Winnebago,
Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

**RESOLUTION
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD, JOHN BUTITTA AND PAUL ARENA

2022 CR_____

**RESOLUTION SUBMITTING TO THE ELECTORS BY REFERENDUM THE
ADVISORY QUESTION OF INCREASING THE TAX LEVIED BY THE
COUNTY OF WINNEBAGO, ILLINOIS FOR THE SPECIFIC PURPOSE OF
MAINTAINING RIVER BLUFF NURSING HOME**

WHEREAS, since 1883, the County of Winnebago, Illinois (County) has owned and operated River Bluff Nursing Home (River Bluff), which provides a continuum of intermediate and skilled nursing services to all County residents; and

WHEREAS, as a public owned facility, River Bluff has been a valuable and affordable asset to all County residents, but it has created a financial hardship for the County; and

WHEREAS, the County incurred an operating deficit of approximately \$2,400,000 in its operation of River Bluff during fiscal year 2021; and

it is anticipated that the County will continue to incur an increase in an operating deficit of approximately \$2.4 million in its operation of River Bluff, so it is in the best interests of the residents of Winnebago County that the tax rate be increased to the maximum rate for the maintenance of River Bluff; and

WHEREAS, Section 5-21001 (8) of the Illinois Counties Code, 55 ILCS 5/5-21001 (8), authorizes counties of not more than 1,000,000 to levy and collect annually a tax of not to exceed 0.1% of the value, as equalized or assessed by the Department of Revenue, of all the taxable property in the county; and

WHEREAS, the County Board has authority to levy and collect annually a tax of not to exceed 0.1% after the proposition to levy or increase such tax was submitted to the electors of the county and approved by a majority of the voters on November 7, 1989; and

WHEREAS, pursuant to 55 ILCS 5/5-1005.5 and 10 ILCS 5/28.1, the County Board may authorize an advisory question of public policy to be placed on the ballot at the next regularly scheduled election in the county by a vote of the majority of the members of the County Board; and

WHEREAS, pursuant to 10 ILCS 5/28-2(c), the resolution authorizing placing the advisory question on the ballot must be adopted not less than seventy-nine (79) days before a regularly scheduled election where the advisory referendum question is to appear, which is by April 11, 2022; and

WHEREAS, the County Board wishes to place an advisory question of public policy on the ballot of the next regularly scheduled election on June 28, 2022, regarding whether Winnebago County shall continue to own and operate River Bluff, by increasing the tax levied by the County for the specific purpose of maintaining River Bluff, from 0.0445% to 0.1%.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the following advisory referendum question be placed on the ballot in the County of Winnebago to be voted on by all qualified electors on June 28, 2022:

SHALL THE COUNTY OF WINNEBAGO, ILLINOIS CONTINUE TO OWN AND OPERATE RIVER BLUFF NURSING HOME, BY INCREASING THE TAX LEVIED BY THE COUNTY OF WINNEBAGO, ILLINOIS FOR THE SPECIFIC PURPOSE OF MAINTAINING A COUNTY NURSING HOME, FROM 0.0445% TO 0.1%? (i.e. The property tax rate increase on a \$150,000 home would approximately result in a \$25 annual increase on your tax bill)

BE IT FURTHER RESOLVED, that the question as fully set forth above are authorized and shall be submitted to the qualified electors of the County of Winnebago at the regularly scheduled election to be held on June 28, 2022, in accordance with all applicable provisions of Illinois law; and

BE IT FURTHER RESOLVED, that the County Clerk of the County of Winnebago is hereby directed to certify the referendum question set forth above in accordance with the Illinois Election Code no later than April 21, 2022, and to take any other actions necessary to cause the question to be placed on the ballot of the regularly scheduled election to be held on June 28, 2022.

BE IT FURTHER RESOLVED, this this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the that the Clerk of the County Board shall prepare and deliver certified copies of this Resolution to the County Clerk, County Treasurer, County Auditor, Administrator of River Bluff Nursing Home and the County Administrator.

Respectfully submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chairman

Keith McDonald, Chairman

John Butitta, Vice Chairman

John Butitta, Vice Chairman

Jean Crosby

Jean Crosby

Paul Arena

Paul Arena

Joe Hoffman

Joe Hoffman

Dorothy Redd

Dorothy Redd

Jaime Salgado

Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2022.

Joseph V. Chiarelli, Chairman of the
County Board of the County of
Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois