

# **OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA**

**Called by:** Keith McDonald, Chairman  
**Members:** John Butitta, Jean Crosby,  
Paul Arena, Joe Hoffman, Dorothy  
Redd, Jaime Salgado

**DATE:** THURSDAY, JULY 21, 2022  
**TIME:** 5:30 PM  
**LOCATION:** ROOM 303  
COUNTY ADMINISTRATION BLDG  
404 ELM STREET  
ROCKFORD, IL 61101

## **AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of April 21, May 19 and June 2, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Appoint Precinct Election Judges
- F. Resolution Authorizing the Chairman of the County Board to Execute a First Amendment to an Intergovernmental Agreement for Information Technology Support Services With Region 1 Planning Council
- G. Resolution Awarding Bids for Window Cleaning Services
- H. Discussion About Electricity Contracts
- I. Resolution Amending the Organizational Structure of the County Board of the County of Winnebago, Illinois
- J. Resolution Amending the County Administrator Employment Agreement Between the County of Winnebago, Illinois and Patrick J. Thompson
- K. Ordinance Amending Sections 2-49 (Duties of the County Board Chairman) and 2-124 (Duties of the County Administrator) of the Winnebago County Code of Ordinances

L. Future Agenda Items

M. Adjournment

# **Approval of Minutes**

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, April 21, 2022  
5:30 PM

**Present:**

Keith McDonald, **Chairman**  
John Butitta  
Jean Crosby  
Paul Arena  
Joe Hoffman  
Dorothy Redd  
Jaime Salgado

**Others Present:**

Pat Thompson, County Administrator  
Dave Rickert, Chief Financial Officer  
Lafakeria Vaughn, State's Attorney's Office  
Ann Johns, Purchasing Director  
Debbie Crozier, HR Director  
Molly Terrinoni, Finance Director  
Tom Jakeway, Trial Court Administrator  
Dan Magers, IT Department  
Rick Ciganek, Sheriff's Office  
Tim Nabors, County Board Member

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of January 6 and February 3, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with Reliance Standard to Provide Term Life Insurance and Accidental Death and Dismemberment (AD & D) Insurance
- F. Resolution Authorizing the Execution of a Renewal Agreement with Reliance Standard for Voluntary Life Insurance
- G. Discuss PSB/Family Court Center (FCC) Project
- H. Other Matters
- I. Adjournment

Chairman McDonald called the meeting to order at 5:30 PM.

**Motion to approve the minutes of January 6 and February 3, 2022**

Moved: Mr. Hoffman, Seconded: Ms. Redd.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

### **Resolution Authorizing the Execution of a Renewal Agreement with Reliance Standard to Provide Term Life Insurance and Accidental Death and Dismemberment (AD & D) Insurance**

Motion by Mr. McDonald and Seconded by Mr. Salgado.

- A discussion followed.

Mr. McDonald made a Motion to amend the second “Whereas” paragraph by changing “2” years effective to “3” years effective. Seconded by Mr. Arena.

Motion passed by unanimous voice vote to amend.

- A discussion followed.

Motion passed by unanimous voice vote for the Resolution.

### **Resolution Authorizing the Execution of a Renewal Agreement with Reliance Standard for Voluntary Life Insurance**

Motion by Mr. McDonald and Seconded by Mr. Hoffman.

- A discussion followed.

Mr. McDonald made a Motion to amend the second “Whereas” paragraph by changing “2” years effective to “3” years effective. Seconded by Ms. Crosby.

Motion passed by unanimous voice vote to amend.

Motion passed by unanimous voice vote for the Resolution.

### **Discuss PSB/Family Court Center (FCC) Project**

- A discussion followed.

### **Other Matters**

- Mr. McDonald asked about Mr. Thompson’s review.

**Motion to Adjourn.** Moved: Ms. Crosby, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, May 19, 2022  
5:30 PM

**Present:**

Keith McDonald, **Chairman**  
John Butitta  
Jean Crosby  
Paul Arena  
Jaime Salgado

**Absent:**

Joe Hoffman  
Dorothy Redd

**Others Present:**

Pat Thompson, County Administrator  
Dave Rickert, Chief Financial Officer  
Lafakeria Vaughn, State's Attorney's Office  
Ann Johns, Purchasing Director  
J. Hanley, State's Attorney  
Shawn Franks, Facilities  
Dan Magers, IT Department  
Rick Ciganek, Sheriff's Office  
John Sweeney, County Board Member  
Jim Dillon, Heartland Business Systems

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of March 2, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Change Hours of the County Clerk's Office on 2022 Election Days
- F. County Safety Initiative (ARP Phase 3) Security Cameras Discussion With Heartland Engineers
- G. Resolution Authorizing the County Administrator to Hire a Project Consultant for County Construction Projects
- H. Future Agenda Items
- I. Adjournment

Chairman McDonald called the meeting to order at 5:31 PM.

**Motion to approve the minutes of March 2, 2022**

Moved: Ms. Crosby, Seconded: Mr. McDonald.

Motion passed by unanimous voice vote.

**Public Comment**

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Resolution to Change Hours of the County Clerk's Office on 2022 Election Days**

Motion by Mr. McDonald and Seconded by Mr. Salgado.

- A discussion followed.

Motion passed by unanimous voice vote.

**County Safety Initiative (ARP Phase 3) Security Cameras Discussion With Heartland Engineers**

- A discussion followed.

**Resolution Authorizing the County Administrator to Hire a Project Consultant for County Construction Projects**

Motion by Mr. McDonald and Seconded by Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote.

**Future Agenda Items**

None

**Motion to Adjourn.** Moved: Ms. Crosby, Seconded: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant

**Winnebago County Board  
Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, June 2, 2022  
5:30 PM

**Present:**

Keith McDonald, **Chairman**  
John Butitta  
Jean Crosby  
Paul Arena  
Dorothy Redd

**Absent:**

Joe Hoffman  
Jaime Salgado

**Others Present:**

Joe Chiarelli, County Board Chairman  
Pat Thompson, County Administrator  
Dave Rickert, Chief Financial Officer  
Lafakeria Vaughn, State's Attorney's Office  
Tom Jakeway, Trial Court Administrator  
Tom Lawson, Chief Deputy Circuit Clerk  
Chief Judge John Lowry, 17<sup>th</sup> Judicial Circuit Court  
Sheriff Gary Caruana, Sheriff's Office  
Deputy Rick Ciganek, Sheriff's Office  
J. Hanley, State's Attorney  
Melinda Macias, Purchasing Department  
Dave Tassoni, County Board Member  
Nick Zimmerman, Public Defender  
Chrissie Lee, Public Defender's Office  
Chris Green, Rockford Register Star

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of April 7, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Amend the Winnebago County Emergency Rental Assistance (WCERA) Policy
- F. Resolution Approving RFQ for County Construction Project Consultant
- G. Future Agenda Items
- H. Adjournment

Chairman McDonald called the meeting to order at 5:30 PM.



**Motion to approve the minutes of April 7, 2022**

Moved: Ms. Crosby, Seconded: Mr. McDonald and Ms. Redd.

Motion passed by unanimous voice vote.

**Public Comment**

Chairman McDonald omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Resolution to Amend the Winnebago County Emergency Rental Assistance (WCERA) Policy**

Motion by Mr. McDonald and Seconded by Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote with the exception of one vote.

**Resolution Approving RFQ for County Construction Project Consultant**

Motion by Mr. McDonald and Seconded by Mr. Arena.

- A discussion followed.

Motion by Mr. Arena to replace the word “shall” with “may” in the first sentence of the second paragraph of the Request for Qualifications. Seconded by Ms. Crosby.

Motion passed by unanimous voice vote for the amendment.

- A discussion followed.

Motion passed by unanimous voice vote.

**Future Agenda Items**

None

**Motion to Adjourn.** Moved: Mr. Arena, Seconded: Ms. Crosby.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant



# Resolution Executive Summary

**Prepared By:** Lori Gummow, Winnebago County Clerk  
**Committee:** Winnebago County Operations & Administrative Committee  
**Committee Date:** Thursday, July 21, 2022  
**Resolution Title:** Resolution to Appoint Precinct Election Judges  
**County Code:** Not applicable  
**Board Meeting Date:** Thursday, July 28, 2022

## Budget Information:

<b>Was item budgeted?</b>	N/A	<b>Appropriation Amount:</b>	N/A
<b>If not, explain funding source:</b>			
<b>ORG/OBJ/Project Code:</b>		<b>Budget Impact:</b> N/A	

## Background Information:

According to 10 ILCS 5/13-2 the County Board at its July meeting in each even-numbered year shall appoint election judges in each election precinct from certified lists which has been furnished to the chairmen of the County Central Committees.

See attachment for listing of all election judges.

## Recommendation:

Approve Resolution.

## Contract/Agreement:

## Legal Review:

Reviewed by State's Attorney Office.

## Follow-Up:

**RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS  
SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE  
2022 CR**

---

**RESOLUTION TO APPOINT PRECINCT ELECTION JUDGES**

---

**WHEREAS**, 10 ILCS 5/13-2 provides, in part, that at its July meeting in each even-numbered year, the County Board shall appoint five (5) election judges for each election precinct in the County; and

**WHEREAS**, the Winnebago County Clerk previously submitted to the Winnebago County Central Committee Chairmen a list, by precinct, of proposed election judges, which is based on the current listing of precinct election judges in Winnebago County, Illinois; and

**WHEREAS**, both Winnebago County Central Committee Chairmen have advised the Winnebago County Clerk they have no objection to the appointment as precinct election judges of the persons named in the list of proposed precinct election judges furnished to them by the Winnebago County Clerk; and

**WHEREAS**, the Winnebago County Clerk now recommends the County Board appoint as precinct election judges those persons identified in the document attached hereto as "Exhibit A" (all of whom have been approved by their respective Winnebago County Central Committee Chairmen).

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the County Board hereby appoints as precinct election judges those persons identified in the attached Exhibit A.

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby directed to prepare a report of those appointments and to file said report with the Winnebago County Circuit Clerk.

Respectfully submitted,

**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
John Butitta, Vice Chairman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

**DISAGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
John Butitta, Vice Chairman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Joseph V. Chiarelli, Chairman of the  
County Board of the County of  
Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

<u>FIRST</u>	<u>LAST</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u>	<u>HOME PRECINCT</u>	<u>PARTY</u>
NADINE	AARVIG	4815 OTTAWA RD.	ROCKFORD	IL	61107	1414	R
PATTI	ABATE	2640 FISK AVE.	ROCKFORD	IL	61102	1431	R
VICTOR	ABATE	2640 FISK AVE.	ROCKFORD	IL	61102	1431	R
DIANE	ADAMS	405 TRADING POST TRL.	ROCKTON	IL	61072	913	R
ELLA	ADAMS	917 GLEN FOREST DR. LOT 14	MACHESNEY PARK	IL	61115	421	R
DEBORAH	AINSWORTH	7457 JOY LN.	ROSCOE	IL	61073	424	R
DUFFEY	AINSWORTH	7457 JOY LN.	ROSCOE	IL	61073	424	R
MICHAEL	ALBANO	4522 LOST TRL.	ROCKFORD	IL	61101	703	R
JANIS	ALBECK	5414 ROCKINGHAM DR	LOVES PARK	IL	61111	423	R
DEBRA	ALLOWAY	2750 N MULFORD RD APT A203	ROCKFORD	IL	61114	CITY	R
JANE	ALMASY	112 S. WESTMORELAND AVE.	ROCKFORD	IL	61102	1404	R
DAVID	ANDERSON	8303 MC CURRY RD.	ROSCOE	IL	61073	1003	R
DONALD	ANDERSON	5404 PAULSON RD.	CALEDONIA	IL	61011	401	R
JAMES	ANDERSON	438 W 4TH ST. PO BOX 57	PECATONICA	IL	61063	802	R
VICKIE	ANDERSON	5404 PAULSON RD.	CALEDONIA	IL	61011	401	R
DIANE	ARCHER	301 E BLUFF ST	WINNEBAGO	IL	61088	1301	R
LYNETTE	ARNOLD	5888 KELMOR DR.	ROSCOE	IL	61073	1007	R
CONSTANCE	AUSTIN	1111 TULIP LN.	ROCKFORD	IL	61107	CITY	R
TONYA	AUSTIN	739 DREXEL BLVD	MACHESNEY PARK	IL	61115	407	R
ANDREW	AWE	4617 N. ROCKTON AVE.	ROCKFORD	IL	61103	702	R
JULIE	AYOTTA	3730 PRAIRIE RD	ROCKFORD	IL	61102	1427	R
DAVID	BAILEY	7192 ELEVATOR RD.	ROSCOE	IL	61073	1009	R
JACOB	BAKER	10138 MONARCH RD UNIT 4	ROSCOE	IL	61073	1012	R
SANDRA	BASEL	12028 SUMMIT CT.	ROCKTON	IL	61072	911	R
SHARON	BATCHELOR	10121 WILLIAM TRL	ROSCOE	IL	61073	424	R
CAROL	BAUER	408 DAISEYFIELD RD.	ROCKFORD	IL	61102	1404	R
RANDY	BAUMGARNDER	3013 S CENTRAL AVE	ROCKFORD	IL	61102	1427	R
ROBERT	BAXTER	11704 PARKWAY DR.	ROSCOE	IL	61073	1011	R
VALERIE	BENDEL	PO BOX 16022	LOVES PARK	IL	61132	404	R
WENDY	BENNET	7780 DEER TRACK TRL	ROCKFORD	IL	61102	1302	R
BRANDY	BERG	12014 OLD RIVER RD	ROCKTON	IL	61072	911	R
KENNETH	BERGER	2747 KENSINGTON PL.	ROCKFORD	IL	61109	203	R

LYNNE	BERGLUND	205 W. RIVER ST.	ROCKTON	IL	61072	913	R
GERALD	BERNAR	2184 GAINSBORO RD.	DAVIS	IL	61019	302	R
DAVID	BERNARDI	4706 HIGHCREST RD.	ROCKFORD	IL	61107	1415	R
BARBARA	BETTS	722 SHERIDAN DR	LOVES PARK	IL	61111	1455	R
GARY	BETTS	722 SHERIDAN DR	LOVES PARK	IL	61111	1455	R
JANE	BLOCK	1074 KNIGHTSBRIDGE DR.	MACHESNEY PARK	IL	61115	409	R
BARTHOLOMEW	BLOESE	1307 WALLACE PKY.	ROCKTON	IL	61072	908	R
DANIEL	BOCK	5828 DALE AVE.	LOVES PARK	IL	61111	1455	R
BEVERLY	BOOK	232 E. 10TH ST.	PECATONICA	IL	61063	803	R
RICK	BOOK	1136 MADISON ST.	PECATONICA	IL	61063	803	R
BARBARA	BORCHARDT	4374 SOUTH BEND RD.	ROCKFORD	IL	61109	1408	R
JILL	BOSELNMAN	298 MERRILL AVE	LOVES PARK	IL	61111	1452	R
JUDITH	BOWERS	8960 MARINER DR.	MACHESNEY PARK	IL	61115	422	R
LEAH	BOYLE	12326 SERENE DR.	DURAND	IL	61024	501	R
IRIS	BRADOW	4720 RAINBOW RDG.	ROCKFORD	IL	61109	202	R
CAROLYN	BRANCH	640 ROSCOE RD.	ROSCOE	IL	61073	1012	R
STEPHEN	BRANCH	640 ROSCOE RD	ROSCOE	IL	61073	1012	R
CAROL	BRAUN	4260 SUNSET TER APT 110	LOVES PARK	IL	61111	1432	R
JANICE	BRAWNER	909 GREGLYNN ST	MACHESNEY PARK	IL	61115	421	R
STEVEN	BRAWNER	909 GREGLYNN ST	MACHESNEY PARK	IL	61115	421	R
RICHARD	BRITTNACHER	11787 WARBLERS WAY	ROSCOE	IL	61073	1009	R
JO ANN	BRODER	5733 N ROCKTON AVE	ROCKFORD	IL	61103	702	R
FRANK	BROWN	516 ELM ST.	DURAND	IL	61024	301	R
GARY	BROWN	204 S. ELIDA ST.	WINNEBAGO	IL	61088	1301	R
HARRIET	BROWN	2211 TRILLIUM TRL.	ROCKFORD	IL	61108	1426	R
JEFFERY	BROWN	5716 WHISPERING WAY	LOVES PARK	IL	61111	1432	R
JANE	BROWNING	14592 DONNALYNN DR.	SOUTH BELOIT	IL	61080	1004	R
DONNA	BUNTON	3414 GOLDEN PRAIRIE AVE	ROCKFORD	IL	61109	206	R
LOWELL	BURRESS	11679 WAGON LN.	ROSCOE	IL	61073	1012	R
DOUGLAS	BUSHMAN	7747 LA MAINE DR.	ROCKFORD	IL	61103	701	R
ALBERTA	BUTTERFIELD	9604 RITTER DR.	MACHESNEY PARK	IL	61115	408	R
RANDALL	BYE	6715 LINDBLOOM LN	CHERRY VALLEY	IL	61016	211	R
MARIE	CAMPBELL	3523 SHELBURNE DR	ROCKFORD	IL	61109	203	R
AUDREY	CAMPBELL WHITFORD	14330 COMLY RD	PECATONICA	IL	61063	1101	R

REXFORD	CARL	15635 TAYLOR ST.	SOUTH BELOIT	IL	61080	1005	R
SANDRA	CARLETON	10393 RAY DR.	ROSCOE	IL	61073	424	R
CHARLES	CARLSON	10608 N. ROCKTON AVE.	ROCKTON	IL	61072	902	R
NOLA	CARNINE	5950 CHESTNUT ST.	ROSCOE	IL	61073	1007	R
JANE	CARRELL	11446 WILD DEER TRL	ROSCOE	IL	61073	1010	R
HARRY	CARTER	5629 AMALIE AVE.	ROCKFORD	IL	61109	202	R
MICHAEL	CAVALLONE	1756 BEN FRANKLIN RD.	ROCKFORD	IL	61108	1430	R
SANDRA	CHAMBERLIN	439 BAYFIELD RD.	ROCKTON	IL	61072	1008	R
THOMAS	CHAPMAN	2079 CHARNWOOD CT.	MACHESNEY PARK	IL	61115	425	R
FAYE	CHESTNUT	875 NIGHT OWL LN.	ROSCOE	IL	61073	1001	R
DAVID	CHRISTENSEN	15210 S BLUFF RD	SOUTH BELOIT	IL	61080	903	R
DELMAR	CLARK	6241 LEGEND LN	ROCKFORD	IL	61109	211	R
GLENERRY	CLARK	4131 BROOKWOOD DR.	LOVES PARK	IL	61111	1425	R
PEGGY SUE	CLARK	511 W. SOUTH ST.	DURAND	IL	61024	302	R
TIMOTHY	CLENER	5650 INVERNESS DR	ROCKFORD	IL	61107	1451	R
THOMAS	COE	7354 LAUREL CHERY DR.	ROCKFORD	IL	61108	1413	R
MARI	COLATORTI WESTRA	3945 S MILL RD	CHERRY VALLEY	IL	61016	205	R
JAMES	COOK	9564 TWIN DEER RUN	ROSCOE	IL	61073	414	R
CYNTHIA	COSTELLO	4159 RIVERWOOD DR	LOVES PARK	IL	61111	1425	R
CLAIRE	COTELLESO	4680 STIRRUP CUP CT.	LOVES PARK	IL	61111	401	R
JENNIFER	COTELLESO	4680 STIRRUP CUP CT.	LOVES PARK	IL	61111	401	R
MARY	COX	4340 LEHIGHTON DOWNS DR	ROCKFORD	IL	61101	703	R
DORY	CURNAYN	4184 WESTRIDGE DR.	WINNEBAGO	IL	61088	804	R
FRANK	CURNAYN, JR.	4184 WESTRIDGE DR.	WINNEBAGO	IL	61088	804	R
PATRICIA	CYR	5671 GENEVA CT	ROSCOE	IL	61073	RS 7	R
DENNIS	DALY	7851 CEMETERY RD.	WINNEBAGO	IL	61088	101	R
DEBORAH	DAMMANN	1139 RAMONA TER.	MACHESNEY PARK	IL	61115	402	R
PAUL	DANDREA	5444 LA CUMBRE LN.	ROCKFORD	IL	61107	1405	R
BARBARA	DAUBS	620 PARK VIEW ST.	PECATONICA	IL	61063	802	R
DONALD	DAVIDSON	1186 ROXBURY CL.	ROCKFORD	IL	61107	1405	R
KEVIN	DAVISSON	11334 JEFF DR.	MACHESNEY PARK	IL	61115	421	R
NANCY	DAVISSON	11334 JEFF DR.	MACHESNEY PARK	IL	61115	421	R
NEAL	DAY	7344 CHUCKS WAY	LOVES PARK	IL	61111	401	R
MARCIA	DE CLERK	10014 DEBBIE LN.	MACHESNEY PARK	IL	61115	420	R

EDWARD	DESPOT	11872 BEND RIVER RD.	ROSCOE	IL	61073	912	R
DOROTHY	DEXHEIMER	8664 JEFFREY WAY	MACHESNEY PARK	IL	61115	412	R
ANGELA	DICKERSON BYE	6715 LINDBLOOM LN	CHERRY VALLEY	IL	61016	211	R
OWEN	DIDIER	1042 EDGEROW LN	ROCKFORD	IL	61102	1302	R
PHILIP	DIDIER	1042 EDGEROW LN	ROCKFORD	IL	61102	1302	R
JANE	DILLMAN	7191 POLO PL	LOVES PARK	IL	61111	401	R
JILL	DOBBS	14779 S. BLUFF RD.	SOUTH BELOIT	IL	61080	903	R
PAULA	DODSON	330 BURRWOOD AVE	LOVES PARK	IL	61111	1451	R
CHERIE	DOMINGUEZ	607 S. HORACE AVE.	ROCKFORD	IL	61102	CITY	R
LAURIE	DONOHOO	4260 SUNSET TER. APT. 202	LOVES PARK	IL	61111	1432	R
BARBARA	DOTY	3139 NEW MILFORD SCHOOL RD.	ROCKFORD	IL	61109	209	R
DONNA	DOW	7581 W. STATE ST.	ROCKFORD	IL	61102	1302	R
MARY ELLEN	DROY	2972 BETTY LN	WINNEBAGO	IL	61088	1304	R
SUSAN	DUCETT	425 WEST ST.	ROCKTON	IL	61072	902	R
TRISHA	DUNAWAY	445 WHITTEMORE DR.	SOUTH BELOIT	IL	61080	906	R
MARY	DUNLAP	6061 BRIMFIELD LN	LOVES PARK	IL	61111	423	R
ELIZABETH	DYE	5918 KIRKWOOD CT.	ROCKFORD	IL	61109	1409	R
CAROLYN	DYLAK	7953 BOND DR.	ROSCOE	IL	61073	1009	R
WILLIAM	EDMUNDSON	1710 VAN STONE DR.	MACHESNEY PARK	IL	61115	412	R
BONNIE	EDWARDS	1040 JACKSON ST.	PECATONICA	IL	61063	803	R
JO ANN	EISCHEID	4806 WILD DEER TRL	ROSCOE	IL	61073	1010	R
MATTHEW	ELLIOTT	524 PIN OAK RD	ROCKTON	IL	61072	1008	R
MELANIE	ELLIOTT	1002 RANDALL DR	ROCKFORD	IL	61108	1430	R
SUSAN	ELLIS	208 PHILLIPS DR	WINNEBAGO	IL	61088	1303	R
KATHRYN	ERICKSON	1132 OXBOW DFR.	ROSCOE	IL	61073	1010	R
PAMELA	ERICKSON	6440 BELVIDERE RD.	ROSCOE	IL	61073	414	R
BONNIE	ESTRADA	1110 N. BLACKHAWK BLVD.	ROCKTON	IL	61072	901	R
GREGORY	FARRELL	7805 RHONDA DR.	ROSCOE	IL	61073	1014	R
FREDERICK	FAUERBACH	12393 WINDSUM DR	ROSCOE	IL	61073	1009	R
JEANNE	FAUERBACH	12393 WINDSUM DR	ROSCOE	IL	61073	1009	R
SCOTT	FERGUSON	907 HIGH POINT DR	ROCKTON	IL	61072	911	R
ALBERT	FISHER	8155 CLEARVIEW DR.	ROCKFORD	IL	61102	1304	R
GAYLE	FOSS	1221 RENROSE AVE.	LOVES PARK	IL	61111	1455	R
KARI	FREEMAN	5622 35TH ST	ROCKFORD	IL	61109	204	R



KELLY	FRIEL	7617 AMY LN.	ROSCOE	IL	61073	1014	R
GARY	FUHRER JR	18410 KELLEY RD	PECATONICA	IL	61063	1101	R
STEPHEN	GABEL	4507 HAMPSTEAD PL.	LOVES PARK	IL	61111	418	R
KEVIN	GABLE	14215 PRAIRIE COMMONS LN.	SOUTH BELOIT	IL	61080	1008	R
RUTH	GARRETT	5353 SHOSHONI TRL.	ROCKFORD	IL	61101	703	R
VICCI	GARTNER	7219 WYNDRIDGE RD	MACHESNEY PARK	IL	61115	418	R
STEPHEN	GELLER	4810 SPRING BROOK RD.	ROCKFORD	IL	61114	1415	R
MARY ANN	GERBER	6471 MYRTLE LN.	ROCKFORD	IL	61108	1426	R
EVELYN	GIPSON	1112 RAMONA TER	MACHESNEY PARK	IL	61115	402	R
DAWN	GOIKE	4462 SOUTH BEND RD	ROCKFORD	IL	61109	1408	R
STEPHEN	GOODER	15673 CANNELL RD	ROCKTON	IL	61072	1201	R
HEIDI	GORDON	9522 N. ALPINE RD.	MACHESNEY PARK	IL	61115	408	R
STEVEN	GORMAN	363 S. JACKSON RD.	PECATONICA	IL	61063	1101	R
ANTHONY	GRACEFFA	1405 MILLICENT DR.	MACHESNEY PARK	IL	61115	412	R
WENDY	GRAY	13934 TALLAKSON RD.	DURAND	IL	61024	601	R
GLENN	GREENBERG	1343 TEMPLE CIR	ROCKFORD	IL	61108	1413	R
JO ANN	GRESH	4019 DORSET DR	ROCKFORD	IL	61114	CITY	R
MARY	GROSS	216 S BENTON ST	WINNEBAGO	IL	61088	1301	R
RONALD	GUENTHER	5415 DALE AVE	LOVES PARK	IL	61111	1454	R
RONALD	HAAS	3761 ROCKVIEW RD	ROCKFORD	IL	61109	209	R
JACQUELINE	HADE	7287 DUSTY TRL.	ROSCOE	IL	61073	424	R
WILLIAM	HALE, JR.	5550 WINNERS CIR.	CALEDONIA	IL	61011	401	R
DONNA	HALL	407 HAWKINS DR.	WINNEBAGO	IL	61088	1303	R
JAMES	HALL	4119 LINDER PL.	ROCKFORD	IL	61107	1414	R
DONNA	HAMILTON	7187 WEATHERED OAK LN	ROCKFORD	IL	61107	CITY	R
DONNA	HAMILTON	11085 CHICORY RIDGE WAY	ROSCOE	IL	61073	905	R
JOYCE	HAMILTON	404 WALLACE AVE	MACHESNEY PARK	IL	61115	406	R
GIGI	HAMMOND RICHMOND	825 HARLEM RD.	MACHESNEY PARK	IL	61115	411	R
PATRICIA	HANKS	4412 APPLEWOOD LN.	LOVES PARK	IL	61111	1425	R
CLIFFORD	HARRIS	6109 BROWNS PKY	LOVES PARK	IL	61111	1425	R
BILL	HATFIELD	1028 N ALPINE RD	ROCKFORD	IL	61107	CITY	R
GREGORY	HAWKINS	806 LEXINGTON AVE	ROCKFORD	IL	61102	1404	R
STEVEN	HECK	1738 MELROSE ST.	ROCKFORD	IL	61103	CITY	R
WILLIAM	HECK	12267 WHISPERING WINDS DR.	ROSCOE	IL	61073	1009	R

LORRAINE	HEFFELFINGER	1473 LAMSON DR.	WINNEBAGO	IL	61088	1302	R
FLORENCE	HEINTZ	4301 CENTERVILLE RD.	ROCKFORD	IL	61102	1431	R
BARBARA	HEINZEROTH	4955 CENTERVILLE RD.	ROCKFORD	IL	61102	1431	R
JOEL	HICKE	PO BOX 45	SEWARD	IL	61077	SE 1	R
PATRICIA	HOFFMAN	6042 HALVERSON DR.	ROCKFORD	IL	61109	209	R
LYNNETTE	HOFMANN	6053 SWEET GRASS DR	ROSCOE	IL	61073	417	R
DENNIS	HOITEN	14922 BOSWELL RD	ROCKTON	IL	61072	1201	R
WENDY	HOLDER	7618 HAWKS VIEW DR	MACHESNEY PARK	IL	61115	418	R
CHARLES	HOLSINGER	740 N. MULFORD RD.	ROCKFORD	IL	61107	1433	R
DIANA	HOPSON	1702 MAPLE AVE. #G	LOVES PARK	IL	61111	412	R
BARRY	HUFSTEDLER	6086 PARISH PL	ROCKFORD	IL	61109	211	R
GERALD	HUNDT	12832 SKYLINE DR.	ROSCOE	IL	61073	1009	R
JEFFREY	HUNT	6127 WILD ROSE LN	ROSCOE	IL	61073	415	R
GEORGE	IGELMAN	1314 DRESDEN RD.	DAVIS	IL	61019	601	R
BARBARA	JACKSON	1259 SUNMEADOW LN.	ROCKFORD	IL	61107	1433	R
ALLEN	JAMESON	1083 PALAU PKY.	ROCKFORD	IL	61108	1413	R
SUE	JANSEN	511 S. SEWARD ST.	WINNEBAGO	IL	61088	1303	R
RUTH	JANSSON	4220 SPRING CREEK RD.	ROCKFORD	IL	61107	1414	R
DR LAURA	JERNIGAN	977 BELL SCHOOL RD	ROCKFORD	IL	61108	1413	R
CHRISTA	JOHNSON	1205 SUMMERLAND DR	DURAND	IL	61024	301	R
GREGORY	JOHNSON	3030 LOTUS LN	MACHESNEY PARK	IL	61115	408	R
LYDIA	JOHNSON	2369 BUTTERNUT BEND	DAVIS	IL	61019	601	R
PAMELA	JOHNSON	8548 TRINA CT	ROCKFORD	IL	61108	1430	R
RICHARD	JOHNSON	8985 MONTAGUE RD	ROCKFORD	IL	61102	1304	R
SADONNA	JOHNSON	3030 LOTUS LN	MACHESNEY PARK	IL	61115	48	R
LUKE	JOINER	6315 PARK HILLS DR	LOVES PARK	IL	61111	1432	R
CONNIE	JONES	666 S. BLUFF ST. LOT 805	SOUTH BELOIT	IL	61080	903	R
NATHAN	JONES	1748 OAK LEAF DR	SOUTH BELOIT	IL	61080	906	R
ELMORE	JORDAN	2901 SEARLES AVE. APT. C-211	ROCKFORD	IL	61101	1435	R
DONALD	JOY	3963 JOAN DR	ROSCOE	IL	61073	913	R
EDWIN	KAISER	5402 EAST DR.	LOVES PARK	IL	61111	1452	R
NANCY	KAISER	5402 EAST DR.	LOVES PARK	IL	61111	1452	R
PETER	KAMMERER	303 E 7TH ST	PECATONICA	IL	61063	803	R
EUGENE	KARCZEWSKI	135 BRISTLEWOOD CT.	ROCKTON	IL	61072	910	R

BARRY	KASMAR	8362 BURR OAK RD	ROSCOE	IL	61073	1006	R
DAVID	KELLEY	3456 DALLAS RD.	ROCKFORD	IL	61109	206	R
DONALD	KELLEY	521 HAYES AVE	SOUTH BELOIT	IL	61080	903	R
KATHERINE	KELLEY	3456 DALLAS RD.	ROCKFORD	IL	61109	206	R
DEBRA	KETZEL	1683 EDGEWOOD DR.	DAVIS	IL	61019	601	R
BRADLEY	KEYES	6725 SHIRLAND RD.	ROCKTON	IL	61072	1201	R
CHERYL	KING	3034 MOOSEHORN CT.	ROCKFORD	IL	61109	206	R
LINDA	KING	9592 CEMETERY RD.	WINNEBAGO	IL	61088	101	R
MICHAEL	KINNEY	PO BOX 134	DURAND	IL	61024	301	R
JOELLEN	KIRBY	4860 SIMPSON RD.	ROCKFORD	IL	61102	1431	R
NANCY	KIRBY	17842 KELLEY RD.	PECATONICA	IL	61063	1101	R
STACY	KIRCHNER	4126 WESTLAKE VILLAGE DR.	WINNEBAGO	IL	61088	804	R
JANISE	KLINE	BOX 256	ROSCOE	IL	61073	1007	R
BARBARA	KNIEP	7570 NAN DR.	ROSCOE	IL	61073	424	R
BARBARA	KOZLOWSKI	947 WHITE SWAN LN	ROCKFORD	IL	61108	1413	R
STEVEN	KREITLOW	1727 VALENCIA DR.	ROCKFORD	IL	61108	1426	R
DAVID	KRIZKA	12126 SLEEPY HOLLOW RD.	ROSCOE	IL	61073	1009	R
NATHAN	KUTZ	5057 KASCH RD.	PECATONICA	IL	61063	101	R
MARGARET	LAMOUREUX	7304 LAUREL CHERRY DR.	ROCKFORD	IL	61108	1413	R
JOAN	LANE	9144 LONG FELLOW LN	MACHESNEY PARK	IL	61115	425	R
DIANE	LANG	250 BIENTERRA TRL. APT. 306	ROCKFORD	IL	61107	CITY	R
STEVEN	LANZER	10391 MOONGLOW DR	ROSCOE	IL	61073	424	R
PATRICIA	LARGENT	5874 DEB ELLEN DR.	ROCKFORD	IL	61109	203	R
CLAUDIA	LARSEN	2425 S CONGER RD	PECATONICA	IL	61063	1101	R
SHARON	LARSON	83 THICKETT LN.	SOUTH BELOIT	IL	61080	906	R
ALFRED	LASEKE	2642 CIMARRON LN	ROCKFORD	IL	61109	RK 9	R
BEVERLY	LASEKE	2642 CIMARRON LN.	ROCKFORD	IL	61109	1409	R
RUTH	LEE	7590 PARK ST.	ROCKFORD	IL	61103	701	R
WILLIAM	LEE	3442 YALE BRIDGE RD.	ROCKTON	IL	61072	902	R
MICHAEL	LESTER	619 SALEM ST	ROCKTON	IL	61072	901	R
BONNIE	LETTON	PO BOX 107	PECATONICA	IL	61063	802	R
RONALD	LEWANDOWSKI	5209 KILBURN AVE.	ROCKFORD	IL	61103	1401	R
ERIC	LINDROTH	17277 LAUBE RD.	DAVIS	IL	61019	601	R
KATIE	LITTLEFIELD	120 DEWEY RD	ROCKTON	IL	61072	908	R

NINA	LOVELAND	7636 HAYMAKER LN	CHERRY VALLEY	IL	61016	205	R
MICHAEL	LOVEN	9303 EMERSON PKY.	MACHESNEY PARK	IL	61115	425	R
ELIZABETH	LUKOWSKI BOYER	12210 HARBOR OAKS DR.	MACHESNEY PARK	IL	61115	404	R
THOMAS	LYKKEBAK	4233 WESTRIDGE DR.	WINNEBAGO	IL	61088	804	R
MONICA	LYNCH	5015 WIL ACRE DR	LOVES PARK	IL	61111	427	R
DEBORAH	LYONS	8234 CLEARVIEW DR	ROCKFORDE	IL	61102	1304	R
SANDRA	MAAVICH	10021 TELEGRAPH RD.	WINNEBAGO	IL	61088	101	R
ROGER	MAINES	1106 CAMERON DR.	DURAND	IL	61024	301	R
LINDA	MAITLAND	5046 PRAIRIE PATH	LOVES PARK	IL	61111	1425	R
SUSAN	MANGUS	PO BOX 224	PECATONICA	IL	61063	1301	R
JOHN	MANN	7303 FARMHOME LN.	CHERRY VALLEY	IL	61016	212	R
CHARLES	MARTELLARO	12789 VIVIAN CT.	ROCKTON	IL	61072	910	R
RANDY	MARTIN	511 DIVISION ST. BOX 834	PECATONICA	IL	61063	802	R
ROSA	MARTINEZ	5831 HILLSBROUGH RD.	ROCKFORD	IL	61109	203	R
KYLE	MARTINSON	1638 BROOKHAVEN DR	ROCKFORD	IL	61108	1430	R
SHERYL	MASTERS	5679 GUILFORD RD.	ROCKFORD	IL	61107	1405	R
MARIE	MATHIEU	7965 WISHOP RD.	ROCKTON	IL	61072	501	R
CARITINA	MAYER	699 S. BLACKHAWK BLVD.	ROCKTON	IL	61072	913	R
CAROLE	MAYER	4745 COMET DR	MACHESNEY PARK	IL	61115	412	R
PETER	MAZENEC	3852 SOUTH BEND RD.	ROCKFORD	IL	61109	1408	R
WARREN	MC COSKY	2677 BIBURY DR.	ROCKFORD	IL	61109	1409	R
DEBORAH	MC COY	17094 W CAMPBELL RD	DAVIS	IL	61019	302	R
THOMAS	MC GINNIS	12363 DUNHAM DR	ROSCOE	IL	61073	1009	R
JAMES	MC GOWAN	5963 LINDEN RD.	ROCKFORD	IL	61109	CITY	R
SKIPTON	MC KENZIE	7220 N. 2ND ST.	MACHESNEY PARK	IL	61115	406	R
JEFFREY	MC KNIGHT	4855 GUILFORD RD.	ROCKFORD	IL	61107	1414	R
ROBIN	MC KNIGHT	4855 GUILFORD RD.	ROCKFORD	IL	61107	1414	R
FREDERICK	MC LAUGHLIN	4954 RAINBOW RDG	ROCKFORD	IL	61109	202	R
JOYCE	MC LEVIGE	1103 COPPER DR.	MACHESNEY PARK	IL	61115	412	R
CYNTHIA	MC LYNN	5794 CROCKER CT. APT. 2	ROSCOE	IL	61073	1011	R
DAYNE	MEAD	5951 CHESTNUT ST	ROSCOE	IL	61073	1007	R
KEVIN	MEENAN	7544 MIKES PL	CHERRY VALLEY	IL	61016	CV 1	R
KARLEEN	MERCHANT	16204 - 6TH ST. BOX 146	SEWARD	IL	61077	1101	R
NANCY	MERCURIO	312 HOUGH DR	MACHESNEY PARK	IL	61115	404	R

NICHOLAS	MERRELL	13728 YALE BRIDGE RD.	DURAND	IL	61024	601	R
RICHARD	MEYER	633 DANICA DR.	MACHESNEY PARK	IL	61115	419	R
JOHN	MILANI	4310 LEHIGHTON DOWNS DR.	ROCKFORD	IL	61101	703	R
JAMES	MILHONE	6175 SOUTHDOWN LN	ROSCOE	IL	61073	417	R
PATRICIA	MILLER	209 E. CUNNINGHAM RD.	WINNEBAGO	IL	61088	1303	R
SHAWN	MILLER	5386 MISTY MORNING DR.	ROCKFORD	IL	61109	202	R
WILLIAM RICK	MILLER	4671 JADE PKY.	ROCKFORD	IL	61102	1427	R
PAUL	MILLS	1294 KEY WEST DR	MACHESNEY PARK	IL	61115	702	R
WENDY	MILLS	1294 KEY WEST DR	MACHESNEY PARK	IL	61115	702	R
CAROLYN	MOEHRING	3881 PAGE RD.	ROCKFORD	IL	61101	1401	R
HENRY	MONTGOMERY	943 OSCAREE DR.	ROCKFORD	IL	61103	701	R
MARY	MONTGOMERY	943 OSCAREE DR.	ROCKFORD	IL	61103	701	R
KENNETH	MOORE	510 N. STATE ST.	DURAND	IL	61024	301	R
DEBRA	MORDEN	4011 WESTRIDGE DR.	WINNEBAGO	IL	61088	804	R
BOB	MOSELEY	6582 DEER ISLE DR.	CHERRY VALLEY	IL	61016	211	R
REGINA	MOSELEY	6582 DEER ISLE DR.	CHERRY VALLEY	IL	61016	211	R
LINDA	MOYA	5209 LINDEN RD. APT. 2301	ROCKFORD	IL	61109	202	R
DANIEL	MOYER	245 S LINCOLN AVE	SOUTH BELOIT	IL	61080	903	R
JAYNE	MULE	13315 PROMONTORY TRL	ROSCOE	IL	61073	1014	R
EUGENE	MUND	3830 JOAN DR.	ROSCOE	IL	61073	912	R
MICHAEL	MUND	12971 COUNTRY MEADOW DR.	WINNEBAGO	IL	61088	804	R
SHARON	MUND	3830 JOAN DR.	ROSCOE	IL	61073	912	R
KATHLEEN	MURPHY	204 BUNN DR.	ROCKTON	IL	61072	908	R
TRACEY	MYERS	6880 WOODCREST PKY.	ROCKFORD	IL	61109	1408	R
EUGENE	NEILL	5973 HUGH DR.	SOUTH BELOIT	IL	61080	1004	R
CORRENNNA	NELSON	1415 COMANCHE DR	ROCKFORD	IL	61107	1414	R
LOUISE	NELSON	7595 PULVER DR	ROCKFORD	IL	61103	701	R
DENNIS	NEMETH	7526 CHERRY HILL DR.	ROSCOE	IL	61073	1014	R
BARBARA	NEUMANN	609 MOTH ST.	PECATONICA	IL	61063	802	R
DONALD	NEUMANN	8910 SULTANA CT	CHERRY VALLEY	IL	61016	201	R
SUSAN	NEUMANN	8910 SULTANA CT	CHERRY VALLEY	IL	61016	201	R
MAI	NGUYEN	9826 QUEEN OAKS DR.	MACHESNEY PARK	IL	61115	420	R
BARBARA	NICKELL	901 PLAISANCE AVE	ROCKFORD	IL	61102	1404	R
TERRY	NIEDZWIECKI	8647 OAKWOOD GLEN DR.	ROCKFORD	IL	61108	1430	R

LILLIAN	NIELSEN	519 ILLINOIS ST	SOUTH BELOIT	IL	61080	903	R
BRYAN	NOREEN	5652 ROMELDALE LN	ROSCOE	IL	61073	417	R
STAR	NORINI	8466 CROOKED BEND RD	MACHESNEY PARK	IL	61115	425	R
SUE	NORTHRUP	5372 MAHOGANY LN.	ROSCOE	IL	61073	415	R
JEAN	NOSEK	12719 LEGEND LAKES DR.	ROSCOE	IL	61073	1003	R
JOHN	O CONNOER	808 GREENLEE AVE	WINNEBAGO	IL	61088	1304	R
LYDIA	O NEIL	739 DANICA DR	MACHESNEY PARK	IL	61115	419	R
MICHAEL	O NEIL	5901 ALMA DR	ROCKFORD	IL	61108	CITY	R
VALERIE	O SULLIVAN	811 MEADOW CREST DR	ROCKTON	IL	61072	1008	R
JOYCE	OBERST	309 N. BRIDGE ST.	ROCKTON	IL	61072	913	R
KAREN	OKSNEVAD	1405 OTTER CREEK RD.	DURAND	IL	61024	301	R
JOSE	OLIVENCIA JR	812 IROQUOIS AVE	ROCKFORD	IL	61102	1427	R
DARRYL	OLS	405 SCOTT CT	WINNEBAGO	IL	61088	1301	R
DON	OLSEN	12881 VIVIAN CT.	ROCKTON	IL	61072	910	R
GERALD	OLSON	7122 FOREST HILLS RD.	LOVES PARK	IL	61111	1425	R
LOU ANN	OLSON	7122 FOREST HILLS RD.	LOVES PARK	IL	61111	1425	R
ERIC	OPON	11098 OXBOW DR	ROSCOE	IL	61073	1010	R
PATRICIA	OPON	11098 OXBOW DR	ROSCOE	IL	61073	1010	R
MARY	ORTIZ	6353 GALAHAD CT.	LOVES PARK	IL	61111	418	R
STEPHANIE	OWENS	4235 ST. MALO RD.	ROCKFORD	IL	61101	1401	R
LAURA	PAGE	17215 BRICK SCHOOL RD.	PECATONICA	IL	61063	802	R
LOUISE	PAINTER	1550 HOISINGTON RD.	WINNEBAGO	IL	61088	1101	R
STEVEN	PAIR	908 WASHINGTON ST.	PECATONICA	IL	61063	803	R
LYNDA	PARSONS	231 NORTHWAY PARK RD. UNIT 9	MACHESNEY PARK	IL	61115	405	R
NANCY	PARSONS	612 WINDSOR RD.	MACHESNEY PARK	IL	61115	402	R
THOMAS	PARSONS	8767 CARBERRY LN	ROSCOE	IL	61073	1009	R
DEBORAH	PASH	4979 HUMMINGBIRD TRL.	LOVES PARK	IL	61111	422	R
ALBERT	PATAPACK	7603 ELM AVE.	MACHESNEY PARK	IL	61115	402	R
GLENNA	PEARSON	6423 BROWNS PKY	LOVES PARK	IL	61111	1425	R
BARBARA	PETERSEN	15859 PRAIRIE AVE.	SOUTH BELOIT	IL	61080	901	R
ANTHONY	PETERSON	1518 JUNIPER LN	MACHESNEY PARK	IL	61115	411	R
JOHN	PETERSON	8288 PUEBLO DR	ROCKFORD	IL	61103	701	R
CARLA	PHILLIPS	6981 HORIZON DR.	ROCKFORD	IL	61109	1428	R
CHARLES	PHILLIPS	1734 EVANS AVE	LOVES PARK	IL	61111	410	R

DEBI	PHILLIPS	1734 EVANS AVE	LOVES PARK	IL	61111	410	R
CHARLES	PIPER	265 GLEASMAN RD.	ROSCOE	IL	61073	1013	R
CAROLYN	PITTERLE	8022 CLEARIEW DR.	ROCKFORD	IL	61102	1304	R
SUSAN	POLIVKA	3539 HICKORY LN	ROCKFORD	IL	61107	1414	R
JOHN	POTTS	6346 NIMTZ RD.	LOVES PARK	IL	61111	416	R
SUSAN	POTTS	6346 NIMTZ RD.	LOVES PARK	IL	61111	416	R
CHRISTINE	POWERS	9305 PRAIRIE VIEW CT	ROSCOE	IL	61073	414	R
JAMES	POWERS	9305 PRAIRIE VIEW CT	ROSCOE	IL	61073	414	R
DIANE	POYCKER	560 VALLEY FORGE TRL.	ROCKTON	IL	61072	913	R
STEVEN	PULKRABEK	5674 COYOTE TRL.	ROSCOE	IL	61073	1007	R
BECKY	RABE	4639 LANDAU PL.	ROCKFORD	IL	61107	CITY	R
KAITLYN	RABE	4639 LANDAU PL.	ROCKFORD	IL	61107	CITY	R
MICHAEL	RABE	4639 LANDAU PL.	ROCKFORD	IL	61107	CITY	R
ZACHARY	RABE	4639 LANDAU PL.	ROCKFORD	IL	61107	CITY	R
HELEN	RADANT	4633 STRAW LN.	ROSCOE	IL	61073	1012	R
IDA	RAMON	1981 W RIVERSIDE BLVD #101	ROCKFORD	IL	61103	CITY	R
KELLY	RAMOS	15586 BOMBAY BLVD	SOUTH BELOIT	IL	61080	1005	R
DONOVAN	REED	6092 THORNCREST DR.	ROCKFORD	IL	61109	209	R
SUSAN	REICHENSPERGER	4748 RAINBOW RDG	ROCKFORD	IL	61109	202	R
JEAN	REIN	1113 WATTS AVE	ROCKTON	IL	61072	911	R
MARK	REIN	1113 WATTS AVE	ROCKTON	IL	61072	911	R
AUSTIN	REIS	4682 DELLVIEW DR.	ROCKFORD	IL	61109	211	R
RANDI	REIS	4682 DELLVIEW DR.	ROCKFORD	IL	61109	211	R
CHARLENE	REMER	11691 KELLY RD.	WINNEBAGO	IL	61088	1303	R
JEROME	RIEDER	1118 ALDRIN RD.	ROCKTON	IL	61072	908	R
EDWARD	RIOS	1918 OXFORD ST.	ROCKFORD	IL	61103	CITY	R
MARY JO	ROACH	4736 TOURMALINE TRL	ROCKFORD	IL	61102	1427	R
JENNY	ROLAND	609 TOWER DR.	ROCKFORD	IL	61108	1413	R
PAUL	ROSENTHAL	9516 SHORE DR.	MACHESNEY PARK	IL	61115	405	R
JOHN	ROSSATO	1922 N CHURCH ST	ROCKFORD	IL	61103	CITY	R
MALCOLM	ROWLAND	8536 TATE RD.	ROCKFORD	IL	61101	701	R
LEE	RUCKS	4645 HIGH POINT DR APT 13	ROCKFORD	IL	61107	CITY	R
STEVEN	RUGGLES	1339 BLUE RIDGE AVE.	ROCKFORD	IL	61101	1402	R
DAVID	RUTCHIK	4357 SCENIC DR	ROCKFORD	IL	61109	204	R

AUDREY	SALBERG	5201 SOLITUDE DR.	ROCKFORD	IL	61114	CITY	R
VINCE	SALVAGGIO	235 RIVER LN.	LOVES PARK	IL	61111	1452	R
DIANA	SANCHEZ	5574 HODGES RUN	ROSCOE	IL	61073	1010	R
PATRICK	SANKEY	7145 WHEATLAND TER.	CHERRY VALLEY	IL	61016	212	R
TERI	SANKEY	7145 WHEATLAND TER.	CHERRY VALLEY	IL	61016	212	R
SUSAN	SCHAFER	PO BOX 305	ROSCOE	IL	61073	1010	R
ROYCE	SCHLIEFER	204 BUNN DR.	ROCKTON	IL	61072	908	R
PEGGY	SCHMIDT	4011 LINDEN RD.	ROCKFORD	IL	61109	CITY	R
LARRY	SCHNORR	633 GROVE ST.	PECATONICA	IL	61063	802	R
JOHN	SCHROEDER	14795 HANSBERRY RD.	ROCKTON	IL	61072	902	R
SUSAN	SCHUMACHER	5105 GRANITE ST.	LOVES PARK	IL	61111	413	R
JOS	SCHWAB	6051 BASIN DR	LOVES PARK	IL	61111	423	R
JOYCE	SCOTT	5023 TALATON ST	LOVES PARK	IL	61111	426	R
SHERRY	SCRIPPEL	8361 VICKI RD	ROCKFORD	IL	61108	1430	R
DANIEL	SEDOLS	218 FOREST VIEW RD	ROCKFORD	IL	61108	1412	R
JACKIE	SEEHAVEN	943 NIGHT OWL LN	ROSCOE	IL	61073	1001	R
RAYMOND	SHAFER	1245 LINDA AVE	ROCKFORD	IL	61102	1427	R
MARGARET	SHREVE	1318 CARBAUGH AVE.	ROCKFORD	IL	61101	1402	R
LINDA	SHRUM	3449 BOW CT	ROCKFORD	IL	61109	CV 6	R
MONA	SIEBEL	8490 CHRISTIAN RD.	PECATONICA	IL	61063	101	R
DALE	SMITH	6811 SERENITY CIR	ROCKFORD	IL	61102	1404	R
EDNA	SMITH	401 S. GREENVIEW AVE.	ROCKFORD	IL	61102	1404	R
HOWARD	SMITH	7902 CENTRE ST	ROCKTON	IL	61072	501	R
MARY	SMITH	6811 SERENITY CIR	ROCKFORD	IL	61102	1404	R
MICHAEL	SMITH	4849 TREEVIEW TER.	ROCKFORD	IL	61109	211	R
ALICE	SORENSEN	7591 MAGNOLIA TRL	CHERRY VALLEY	IL	61016	1413	R
DANIEL	SORENSEN	8020 CADET RD	MACHESNEY PARK	IL	61115	411	R
BARBARA	SODERS	2344 KRISTI LN.	ROCKFORD	IL	61102	CITY	R
KEITH	SODERS	2344 KRISTI LN.	ROCKFORD	IL	61102	CITY	R
JOHN	SPIRITOSANTO	15332 SHARP RD.	ROCKTON	IL	61072	1201	R
EUGENE	STANKIEWICZ	6241 ESSEX DR.	ROCKFORD	IL	61109	209	R
JOHN	STARKS	12752 ANNAPOLIS RD	ROCKTON	IL	61072	910	R
CANDEE	STEEN	934 NIGHT OWL LN.	ROSCOE	IL	61073	1001	R
KELLY	STEINKE	1726 EVANS AVE.	LOVES PARK	IL	61111	410	R



WARD	STERETT	10487 MAIN ST	ROSCOE	IL	61073	1007	R
LARRY	STERLING	317 S. ELIDA ST.	WINNEBAGO	IL	61088	1301	R
CYNTHIA	STEVENS	11901 DEACON DR.	ROCKTON	IL	61072	911	R
CHRISTINE	STEWART	4276 N. WINNEBAGO RD.	WINNEBAGO	IL	61088	101	R
DOUG	STEWART	1720 DELROY AVE	ROCKFORD	IL	61109	1409	R
GAIL	STOECKEL	7511 GRACE DR.	ROSCOE	IL	61073	424	R
GLEN	STONE	6903 N ALPINE RD	LOVES PARK	IL	61111	1425	R
MONICA	STONE	11030 BRIANNA WAY	MACHESNEY PARK	IL	61115	404	R
DONALD	STOTTMEISTER	1737 OAK LEAF DR.	SOUTH BELOIT	IL	61080	906	R
NEIL	STRAWBRIDGE	9945 BLUEBONNET DR	MACHESNEY PARK	IL	61115	419	R
PAT	STRAWBRIDGE	9945 BLUEBONNET DR	MACHESNEY PARK	IL	61115	419	R
FREDERICK	STREIT	7117 MOSS CANYON RD.	CHERRY VALLEY	IL	61016	205	R
DEBORAH	STRIKER	5848 DENBURY LN	LOVES PARK	IL	61111	426	R
SHERYL	STRUSE	1131 GLEN FOREST DR.	MACHESNEY PARK	IL	61115	421	R
SHIRLEY	SUESS	2001 BAINTREE RD.	DAVIS	IL	61019	302	R
REBECCA	SUMMERS	8728 JEFFERY WAY	MACHESNEY PARK	IL	61115	412	R
MARY ANN	SWARTWOOD	250 BIENTERRA TRL #119	ROCKFORD	IL	61107	CITY	R
LORETTA	SWEET	13227 FREEPORT RD	DURAND	IL	61024	301	R
RAY	SWENSON	6260 SCHAUMBURG LN	ROSCOE	IL	61073	1011	R
RHONDA	TESSIER	540 CLIFFORD AVE. APT. 914	LOVES PARK	IL	61111	1455	R
KIRT	THAYER	3807 WESTLAKE VILLAGE DR	WINNEBAGO	IL	61088	804	R
SHERRY	THEIEN	8392 LEESBURG CT.	ROCKFORD	IL	61114	1433	R
MARLET	THRONDSSEN	905 HIGH POINT DR.	ROCKTON	IL	61072	911	R
WILLIAM	TIERNEY	11620 EDGEMERE TER.	ROSCOE	IL	61073	1010	R
GARY	TILLET	631 PEARL AVE	LOVES PARK	IL	61111	1454	R
LOIS	TILLET	5550 HARRISON ST.	ROSCOE	IL	61073	1010	R
CHERYL	TOOZE	3267 LOOKOUT DR	ROCKFORD	IL	61109	206	R
MICHAEL	TOOZE	3267 LOOKOUT DR	ROCKFORD	IL	61109	206	R
SHERRY	TROMBELLO	51 STRAWBRIDGE DR	ROCKTON	IL	61072	911	R
CINDY	TUMINSKAS	11368 MT VERNON	ROSCOE	IL	61073	1010	R
PAULA	TURNBULL	7717 MESA ST	LOVES PARK	IL	61111	410	R
BRIAN	ULRICH	225 BLACKSTONE CT	SOUTH BELOIT	IL	61080	909	R
JANETTE	USTASZEWSKI	479 ALTHEA ST.	MACHESNEY PARK	IL	61115	420	R
DARLENE	VALLANCE	242 WINONA DR.	MACHESNEY PARK	IL	61115	405	R

DONNA	VANCE	4450 - 20TH ST.	ROCKFORD	IL	61109	206	R
DONNA	VENABLE	3100 ROTARY RD.	ROCKFORD	IL	61109	1408	R
JACQUELYN	VER HAGEN	8012 AMBER DR	MACHESNEY PARK	IL	61115	411	R
DEBBIE	VETTORE	5337 PIERCE LAKE DR	CALEDONIA	IL	61011	423	R
CHARLES	VICK IV	120 W. RENROSE AVE.	LOVES PARK	IL	61115	1451	R
THOMAS	VOJTECH	10324 KINGS CT.	ROSCOE	IL	61073	424	R
JAN	WALDNER	5875 42ND ST	ROCKFORD	IL	61109	204	R
ALICE	WALKER	12564 CHUCKANUT DR.	ROSCOE	IL	61073	1003	R
DAVID	WARFEL	4608 AUBURN ST.	ROCKFORD	IL	61102	CITY	R
DELORES	WARKINS	7612 N. 2ND ST. APT. 1	MACHESNEY PARK	IL	61115	406	R
RUTH	WARNER	1512 LILAC LN.	MACHESNEY PARK	IL	61115	411	R
SCOTT	WARRING	602 MUTTON DR.	WINNEBAGO	IL	61088	1303	R
SUSAN	WEBSTER	16205 BOSWELL RD.	ROCKTON	IL	61072	1201	R
MARY	WELDEN	12063 SUMMIT CT. APT. 320-A	ROCKTON	IL	61072	911	R
JOHN	WELLS	4011 WESTRIDGE DR.	WINNEBAGO	IL	61088	804	R
JOHN	WELSH	PO BOX 447	DURAND	IL	61024	302	R
JOHN	WENDELL	7593 LA HARVE DR	ROCKFORD	IL	61103	701	R
GORDON	WENZIKER	7060 HAWTHORNE RDG.	ROSCOE	IL	61073	424	R
JAY	WESTRA	3945 MILL RD	CHERRY VALLEY	IL	61016	205	R
DAVID	WHALEN	609 MOLONEY DR.	ROCKTON	IL	61072	908	R
LE MADIRE	WHARTON	8355 CROOKED BEND RD	MACHESNEY PARK	IL	61115	425	R
JOHN	WHITEFORD	11540 VENTURA BLVD	MACHESNEY PARK	IL	61115	404	R
AUDREY	WHITFORD	14330 COMLY RD	PECATONICA	IL	61063	1201	R
KATHERINE	WHITWORTH	4722 HANS LN.	MACHESNEY PARK	IL	61115	413	R
MARILYN	WILKE	320 E. 11TH ST.	PECATONICA	IL	61063	803	R
KEITH	WILLIAMS	3462 CHAD ST.	ROCKF	IL	61102	1431	R
DIANE	WILSON	10797 SAUK CT.	ROSCOE	IL	61073	1006	R
PATRICK	WILSON	4846 CHANDAN WOODS DR	CHERRY VALLEY	IL	61016	211	R
SHEILA	WILT	3761 HERMITAGE TRL.	ROCKFORD	IL	61114	CITY	R
HEIDI	WILTFONG	1637 ROOSEVELT RD.	MACHESNEY PARK	IL	61115	411	R
MATTHEW	WILTFONG	1637 ROOSEVELT RD.	MACHESNEY PARK	IL	61115	411	R
RICHARD	WILTFONG	1637 ROOSEVELT RD.	MACHESNEY PARK	IL	61115	411	R
PATRICIA	WISHOP	13900 EUNICE DR.	ROCKTON	IL	61072	902	R
WILBUR	WOLFE	575 RIVER HILL CT.	MACHESNEY PARK	IL	61115	404	R

SUSAN	WOODMAN	5791 FRY DR	ROSCOE	IL	61073	1007	R
SCOTT	WOOTEN	131 W RENROSE AVE	LOVES PARK	IL	61111	1451	R
DONNA JEAN	WRIGHT	2079 CHARNWOOD CT.	MACHESNEY PARK	IL	61115	425	R
CALVIN	YOCUM	985 CERASUS DR.	ROCKFORD	IL	61108	1413	R
BETH	YOUNG	515 TAYLOR ST	PECATONICA	IL	61063	802	R
LLOYD	ZELLHOEFER	11099 MEADOWSWEET LN.	ROSCOE	IL	61073	905	R
SAMUEL	ZUMMO	8407 AL BEN KEN RD.	ROSCOE	IL	61073	415	R



## Resolution Executive Summary

**Prepared By:** Department of Information Technology

**Committee:** Operations and Administrative Committee

**Committee Date:** 7/21/2022

**Resolution Title:** RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY BOARD TO EXECUTE A FIRST AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES WITH REGION 1 PLANNING COUNCIL

**County Code:**

**Board Meeting Date:** 7/28/2022

**Budget Information:**

Was item budgeted?	Appropriation Amount:
<b>Baker-Tilly ARP Compliance Review:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Budget Impact:</b>

**Background Information:**

The County of Winnebago Department of Information Technology (WinCo DoIT) currently has a 3 year agreement with Region 1 Planning Council (R1) that expires on 7/1/2022. WinCo DoIT and R1 wish to renew this agreement for an additional 3 year term, with updating pricing.

**Recommendation:**

Adopt the First Amendment to the Intergovernmental Agreement for Information Technology as a Service (ITaaS) by and Between the County of Winnebago and Region 1 Planning Council

**Contract/Agreement:**

County to execute First Amendment to the Intergovernmental Agreement for Information Technology as a Service (ITaaS) by and Between the County of Winnebago and Region 1 Planning Council (see Resolution Exhibit 1).

**Legal Review:**

SAO has reviewed the First Amendment

**Follow-Up:**

Return signed copy to R1 upon adoption

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2022 CR

---

**RESOLUTION AUTHORIZING THE CHAIRMAN OF THE COUNTY BOARD TO EXECUTE A FIRST AMENDMENT TO  
AN INTERGOVERNMENTAL AGREEMENT FOR INFORMATION TECHNOLOGY SUPPORT SERVICES WITH REGION 1  
PLANNING COUNCIL**

---

**WHEREAS**, the County of Winnebago (hereinafter “WinCo”), through its Department of Information Technology (hereinafter “DoIT”), currently provides Information Technology as a Service (hereinafter “ITaaS”) to the Region 1 Planning Council (hereinafter “R1”) pursuant to an Intergovernmental Agreement dated July 1, 2019 (hereinafter the “Agreement”); and

**WHEREAS**, R1 desires to amend the fee structure and term contained in the Agreement effective July 1 , 2022; and

**WHEREAS**, the First Amendment to the Intergovernmental Agreement for Information Technology as a Service (ITaaS) by and Between the County of Winnebago and Region 1 Planning Council, attached hereto as Exhibit 1, reflects the changes requested by R1; and

**WHEREAS**, DoIT believes the change is appropriate and recommends that the County Board approve the First Amendment.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute the First Amendment to the Intergovernmental Agreement for Information Technology as a Service (ITaaS) by and Between The County of Winnebago and Region 1 Planning Council, in substantially the same form as the First Amendment attached as Exhibit 1.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its.

Respectfully Submitted,  
**OPERATIONS & ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
KEITH McDONALD, CHAIRMAN

\_\_\_\_\_  
KEITH McDONALD, CHAIRMAN

\_\_\_\_\_  
JOHN BUTITTA, VICE CHAIRMAN

\_\_\_\_\_  
JOHN BUTITTA, VICE CHAIRMAN

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
JEAN CROSBY

\_\_\_\_\_  
JEAN CROSBY

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
DOROTHY REDD

\_\_\_\_\_  
DOROTHY REDD

\_\_\_\_\_  
JAIME SALGADO

\_\_\_\_\_  
JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

ATTESTED BY:

\_\_\_\_\_  
**JOSEPH V. CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT  
FOR INFORMATION TECHNOLOGY AS A SERVICE (ITaaS) BY AND BETWEEN  
THE COUNTY OF WINNEBAGO AND REGION 1 PLANNING COUNCIL**

This FIRST AMENDMENT ("Amendment") is made and entered into by and between the County of Winnebago, Illinois, a body politic and corporate (hereinafter the "County") and Region 1 Planning Council (hereinafter "R1") (collectively the "Parties").

**WHEREAS**, on July 1, 2019, the County and R1 entered into an Intergovernmental Agreement to set forth the responsibilities of the Parties related to providing Information Technology as a Service ("ITaaS") for the term of July 1, 2019 through June 30, 2022; and

**WHEREAS**, the Parties acknowledge and understand that by continuing to work collaboratively, they can continue to benefit by collaborating on the provision of information technology support and services.

**NOW, THEREFORE**, in consideration of mutual covenants contained herein, it is agreed by and between the Parties to amend the Intergovernmental Agreement as follows:

I. **Section III. County Responsibilities**, shall be modified to read as follows:

The County shall provide Information Technology support and services as requested by R1. These services may include: email (including archiving and retrieval), web site hosting, file sharing, application hosting, data storage, and data backup process, data backup storage, internet service, public IPs, VoIP services and host based anti-virus protection. This list is subject to change. Additional services may be negotiated on an as needed basis. Any materials purchased by the County, in support of R1, will be charged back to R1 along with a 15% administrative overhead fee. As of July 1, 2022, the services provided to R1 under this IGA are listed in Exhibit A.

II. **Section VI. Term**, shall be modified to read as follows:

The term of this Agreement shall begin on July 1, 2022, and continue for a period of three (3) years. This Agreement may be extended for additional three (3) year terms by written agreement of the parties for a maximum total of six (6) years. Either party may terminate this Agreement at any time and for any reason upon giving one hundred and eighty (180) days written notice of termination to the other party. Notice of the termination specifying the effective date of the termination must be given as set forth in Article VIII of this Agreement. Upon receipt of this termination notice, R1 and the County shall discontinue all services upon the effective date of the termination notice. In the event of termination for convenience by R1 or County, R1 shall be liable only for payment for services rendered up to the effective date of the termination.

The County will review services and costs on an annual basis and will provide R1 notice of any proposed changes, including cost increases, at least sixty (60) days prior to the effective date of the changes.

- III. **Exhibit A.** The current Exhibit A to the original Intergovernmental Agreement is hereby deleted in its entirety and replaced with the Exhibit A attached hereto.

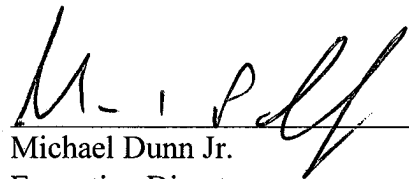
Except as modified by this Amendment, all other terms and conditions of the original Intergovernmental Agreement shall remain unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Amendment on the \_\_\_\_ day of \_\_\_\_\_, 2022.

**COUNTY OF WINNEBAGO, ILLINOIS**  
a body politic and corporate

\_\_\_\_\_  
Joseph V. Chiarelli  
Chairman of the County Board of the  
County of Winnebago, Illinois

**REGION 1 PLANNING COUNCIL**

  
\_\_\_\_\_  
Michael Dunn Jr.  
Executive Director

ATTEST:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board of the  
County of Winnebago, Illinois



## EXHIBIT A

Service	Rate	Notes
Information Technology as a Service	\$4,684.48/month	ITaaS
<b>SERVICE DESCRIPTION</b>		
Internet Service		Bandwidth / Cybersecurity
Email w / archiving		40 mailboxes
Data Backup		Processing & Storage
SQL Storage Cluster		WinGIS databases (29)
Windows Virtual Server – R1 domain controller, file sharing, printer sharing. (4 CPUs, 16 GB RAM, 1310 GB data storage)		R1 business operations
Windows Virtual Server (1) – WinGIS Domain Controllers (4 CPUs, 8 GB RAM, 120 GB data storage)		WinGIS business operations
Windows Virtual Server – WinGIS filer server. (4 CPUs, 8 GB RAM, 460 GB data storage)		WinGIS business operations
Windows Virtual Server – WinGIS ArcGIS (12 CPUs, 64 GB RAM, 200 GB data storage)		WinGIS business operations
Windows Virtual Server – WinGIS ArcGIS Portal (4 CPUs, 32 GB RAM, 200 GB data storage)		WinGIS business operations
Windows Virtual Server – WinGIS External (4 CPUs, 16 GB RAM, 200 GB data storage)		WinGIS business operations
Windows Virtual Server – WinGIS Intranet (4 CPUs, 8 GB RAM, 130 GB storage)		WinGIS business operations
Backup Storage (15 TB)		Data backup
WinCo DoIT Labor		15 hours per month. Hours exceeding 15 will be billed at \$71.14 per hour. No more than 50 hours may be accrued.



# Resolution Executive Summary

**Prepared By:** Facilities Maintenance  
**Committee:** Operations and Administrative  
**Committee Date:** July 21, 2022  
**Resolution Title:** Resolution Awarding Bids for Window Cleaning Services  
**County Code:** Winnebago County Purchasing Ordinance  
**Board Meeting Date:** July 28, 2022

## Budget Information:

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b>
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b> Multiple	<b>Budget Impact:</b> None was budgeted

## Background Information:

All Winnebago County owned facilities require window cleaning services, both inside and outside, once or twice a year. The County went out for Bid for IFB 22B-2238 Window Cleaning Services on July 12, 2022. The solicitation was sent to a list of nine vendors and two Bid responses were received for the solicitation. One Bid was deemed unresponsive, due to the lack of acknowledgement of the three significant Addendums that were sent out and posted on the County website. The second Bid was in full compliance with full requirements of the solicitation.

## Recommendation:

Facilities Maintenance recommends awarding the project to Skyline Window Cleaning.

**Contract/Agreement:** The agreement is for two years with three one-year optional renewals.

**Legal Review:** Normal Bidding Standards.

## Follow-Up:

Facilities Maintenance will work with the successful vendor to schedule window cleaning services for all County owned buildings.

**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations & Administrative Committee

2022 CR

---

**RESOLUTION AWARDING BIDS FOR WINDOW CLEANING SERVICES**

---

**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section; and

**WHEREAS**, competitive bids were received for solicitation #22B-2238 on July 12, 2022 for the following;

**WINDOW CLEANING SERVICES**

**WHEREAS**, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned products and recommends awarding contracts to the most responsive and responsible Bidder with the low rate, as follows:

**SKYLINE WINDOW CLEANING**  
**1340 TURRET DRIVE UNIT C**  
**MACHESNEY PARK, IL 61115**

**See Bid Tab for Pricing details (RESOLUTION EXHIBIT A)**

**WHEREAS**, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

**VARIOUS ACCOUNTS**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the County Board Chairman award a two (2) year contract, with three (3) one-year optional renewals to SKYLINE WINDOW CLEANING, 1340 TURRET DRIVE, UNIT C, MACHESNEY PARK, ILLINOIS 61115.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS & ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

---

KEITH McDONALD, CHAIRMAN

---

KEITH McDONALD, CHAIRMAN

---

JOHN BUTITTA, VICE CHAIRMAN

---

JOHN BUTITTA, VICE CHAIRMAN

---

PAUL ARENA

---

PAUL ARENA

---

JEAN CROSBY

---

JEAN CROSBY

---

JOE HOFFMAN

---

JOE HOFFMAN

---

DOROTHY REDD

---

DOROTHY REDD

---

JAIME SALGADO

---

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of  
Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2022.

ATTESTED BY:

---

**JOSEPH CHIARELLI**  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

---

**LORI GUMMOW**  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**BID TAB**  
**WINDOW CLEANING SERVICES – 22B-2238**  
**BID OPENING JULY 12, 2022- 11:00 A.M.**

<b>VENDORS</b>	<b>ALL WINDOW CLEANING SERVICES</b>	<b>SKYLINE WINDOW CLEANING</b>
<b>Group 1- (2) Outside Cleanings Per Yr. Whole Building</b>	<b>Annual Price</b>	<b>Annual Price</b>
1. Administration Building	Non-Responsive	\$6,860.16
2. Criminal Justice Center Courtside	Non-Responsive	\$4,679.61
3. Old Courthouse	Non-Responsive	\$1,646.98
4. Courthouse	Non-Responsive	\$5,061.50
5. Public Safety Building	Non-Responsive	\$1,844.61
6. Adult Probation	Non-Responsive	\$2,898.68
7. Health Department	Non-Responsive	\$3,271.58
<b>Group 2- (2) Outside Cleanings Per Yr. 1st Floor Only (In Addition to Group 1)</b>	<b>Annual Price</b>	<b>Annual Price</b>
8. Administration Building	Non-Responsive	\$571.81
9.. Criminal Justice Center Courtside	Non-Responsive	\$355.50
10. Old Courthouse	Non-Responsive	\$161.59
11. Courthouse	Non-Responsive	\$119.32
12. Public Safety Building	Non-Responsive	\$461.15
13. Adult Probation	Non-Responsive	\$197.64
14. Health Department	Non-Responsive	\$237.41
<b>Group 3- (1) Inside Cleaning Per Year</b>	<b>Annual Price</b>	<b>Annual Price</b>
15. Administration Building	Non-Responsive	\$1354.87
16. Criminal Justice Center Courtside	Non-Responsive	\$872.59
17. Old Courthouse	Non-Responsive	\$293.35
18. Courthouse	Non-Responsive	\$949.65

**BID TAB**  
**WINDOW CLEANING SERVICES – 22B-2238**  
**BID OPENING JULY 12, 2022- 11:00 A.M.**

<b>VENDORS</b>	<b>ALL WINDOW CLEANING SERVICES</b>	<b>SKYLINE WINDOW CLEANING</b>
<b>Group 3- (1) Inside Cleaning Per Year (Continued)</b>	<b>Annual Price</b>	<b>Annual Price</b>
19. Public Safety Building	Non-Responsive	\$638.90
20. Adult Probation	Non-Responsive	\$691.85
21. Health Department	Non-Responsive	\$1179.61
<b>Group 4- (2) Outside Cleanings Per Yr.</b>	<b>Annual Price</b>	<b>Annual Price</b>
22. Veteran's Memorial Hall	Non-Responsive	\$994.40
23. River Bluff Nursing Home	Non-Responsive	\$2,473.57
<b>Individual Pricing</b>	<b>Annual Price</b>	<b>Annual Price</b>
24. Carrie Lynn Center	Non-Responsive	\$185.35
25. County 911	Non-Responsive	\$225.57
<b>Total</b>		<b>\$38,227.25</b>

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR \_\_\_\_\_

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: PAUL ARENA AND JOE HOFFMAN

---

**RESOLUTION AMENDING THE ORGANIZATIONAL STRUCTURE OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

---

**WHEREAS**, between election cycles a change to any Chairman or Committee Member may be amended by the affirmative vote of the majority of the Winnebago County Board; and

**WHEREAS**, the Chairman of Economic Development Committee will be amended from Fred Wescott to John F. Sweeney.

**THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that assignments to the County Board Committees shall be amended as indicated on Schedule A attached.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby directed to prepare and deliver a copy of this Resolution to the County Administrator and County Clerk.

Respectfully submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

---

Keith McDonald, Chairman

---

Keith McDonald, Chairman

---

John Butitta, Vice Chairman

---

John Butitta, Vice Chairman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Joseph V. Chiarelli, Chairman of the  
County Board of the County of Winnebago,  
Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois



**SCHEDULE A**  
**AMENDED**  
**COUNTY BOARD COMMITTEES**

**ECONOMIC DEVELOPMENT**

Chair: John F. Sweeney  
Vice Chair: Dorothy Redd  
Jean Crosby  
Brad Lindmark  
Angela Fellars  
Tim Nabors  
Fred Wescott

**PUBLIC SAFETY AND JUDICIARY**

Chair: Burt Gerl  
Vice Chair: Aaron Booker  
Kevin McCarthy  
Brad Lindmark  
Tim Nabors  
Angie Goral  
Dorothy Redd

**FINANCE**

Chair: Jaime Salgado  
Vice Chair: Steve Schultz  
John Butitta  
Paul Arena  
Joe Hoffman  
Jean Crosby  
Keith McDonald

**PUBLIC WORKS**

Chair: Dave Tassoni  
Vice Chair: Dave Kelley  
Kevin McCarthy  
Angela Fellars  
Burt Gerl  
Jim Webster

**OPERATIONS AND ADMINISTRATIVE**

Chair: Keith McDonald  
Vice Chair: John Butitta  
Jean Crosby  
Paul Arena  
Joe Hoffman  
Dorothy Redd  
Jaime Salgado

**ZONING**

Chair: Jim Webster  
Vice Chair: Angie Goral  
Steve Schultz  
Aaron Booker  
Tim Nabors  
Dave Kelley  
John F. Sweeney

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CR \_\_\_\_\_

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

---

**RESOLUTION AMENDING THE COUNTY ADMINISTRATOR EMPLOYMENT  
AGREEMENT BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS  
AND PATRICK J. THOMPSON**

---

**WHEREAS**, pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, the County Administrator shall be appointed by the Winnebago County Board of the County of Winnebago, Illinois (hereinafter referred to as the "Board") upon recommendation of the Board's Operations and Administrative Committee; and

**WHEREAS**, the County of Winnebago, Illinois entered into an employment agreement ("Agreement") with Patrick J. Thompson to act and perform the duties of Winnebago County Administrator with an initial term of two (2) years, from August 24, 2020 to August 24, 2022; and

**WHEREAS**, it is the desire of the Board to amend the Agreement, which includes an additional three (3) year term, ending August 24, 2025; and

**WHEREAS**, amendments to the Agreement were negotiated between the parties, said Agreement attached hereto as "Exhibit A."

**THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that Joseph V. Chiarelli, Winnebago County Board Chairman, is authorized and directed to, enter into the Amended County Administrator Employment Agreement between the County of Winnebago, Illinois and Patrick J. Thompson, a copy of which is attached hereto and incorporated herein as "Exhibit A."

**BE IT FURTHER RESOLVED**, that the Amended County Administrator Employment Agreement between the County of Winnebago, Illinois and Patrick J. Thompson entered into by Joseph V. Chiarelli, Winnebago County Board Chairman pursuant to the authority granted in this Resolution shall contain substantially the same terms as the Amended County Administrator Employment Agreement between the

County of Winnebago, Illinois and Patrick J. Thompson, which is attached to this Resolution as "Exhibit A."

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED**, that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Winnebago County Finance Director and County Administrator Patrick J. Thompson.

Respectfully submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
John Butitta, Vice Chairman

\_\_\_\_\_  
John Butitta, Vice Chairman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2022.

---

Joseph V. Chiarelli, Chairman of the  
County Board of the County of Winnebago,  
Illinois

ATTEST:

---

Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

# **EXHIBIT A**

**AMENDED COUNTY ADMINISTRATOR EMPLOYMENT AGREEMENT  
BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS  
AND PATRICK J. THOMPSON**

This Amended County Administrator Employment Agreement ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 202~~20~~, by and between the County of Winnebago, Illinois ("Employer") and Patrick J. Thompson ("Employee").

**WHEREAS**, the Employer desires to continue to employ Employee to act as and perform the duties of County Administrator during the period set forth herein (hereinafter referred to as "County Administrator"); and

**WHEREAS**, Employee is agreeable to act and perform the duties of County Administrator under the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained herein, the receipt and sufficiency of which the parties acknowledge, the parties agree as follows:

**SECTION I. TERM**

Subject to the provisions for resignation or termination as hereinafter provided in Section X. of this Agreement, the term of this Agreement shall be for the period from August 24, 202~~20~~ to August 24, 202~~20~~<sup>52</sup>. This Agreement may be renewed by the parties for an additional term. If the parties desire to negotiate for an additional term, said negotiations for the terms of a successor Agreement may commence September 1, 202~~41~~<sup>52</sup>, but no later than March 1, 202~~52~~<sup>52</sup>. However, nothing in this Agreement shall prevent, limit or otherwise interfere with rights of the Winnebago County Board (hereinafter referred to as the "Board") under Article III, Division 2, Section 2-123 of the Winnebago County Code to dismiss the Employee or the right of the Employee to resign, both subject to the applicable provisions of this Agreement.

**SECTION II. DUTIES**

The Employee is hereby retained as County Administrator for the Employer. The Employee's primary function is to perform the functions and duties as specified in Article III, Division 2, Section 2-124 of the Winnebago County Code and to perform such other legally permissible and proper duties and functions as the Board shall from time to time assign. The Employee shall be considered an exempt employee for purposes of the Fair Labor Standards Act, and shall not be paid compensatory time.

**SECTION III. COMPENSATION**

Employer agrees to pay Employee for his services under this Agreement an annual salary of \$170,000.00, payable on a regular basis in accordance with Employer's payroll procedures and subject to all appropriate federal, state, and other applicable withholdings. Subject to the provision of Section V. of this Agreement, as hereinafter provided, additional increases, if any, in Employee's salary for merit shall be determined by the Board based on the Employee's annual performance evaluation.

#### SECTION IV. EMPLOYEE BENEFITS

Until such time as this Agreement is terminated by either party, in accordance with provisions for resignation or termination hereinafter provided, the Employer shall:

A. Insurance: Provide health, dental and life insurance for the Employee and for the Employee's dependents in the same manner and at the same level to that which is provided by the Employer to other non-union Winnebago County, Illinois ("County") employees, such that the Employee shall pay the County employee portion of said insurances.

B. Tax and retirement contributions: Make FICA, Medicare and Illinois Municipal Retirement Fund (IMRF) contributions, as required by law, for the benefit of the Employee.

C. Vacation, Sick Days, Personal Days and Holidays: Provide the Employee with paid time off benefits for vacation days, sick days, personal days and holidays as established in the County's personnel manual for non-union County employees. Upon ~~execution of this Agreement by the parties commencement of employment with the Employer~~, the Employee shall be credited with ~~ten fifteen (105) additional~~ days of paid time off for vacation, ~~with no additional accrual of paid vacation time during the Employee's first full year of employment with the Employer~~. Beginning on August 25th, 202~~21~~, and each year thereafter on August 25th, the Employee shall be able to accrue an annual allotment of ~~thirty twenty (320)~~ days of paid time off for vacation each year. Said annual allotment of ~~thirty twenty (320)~~ days of paid time off for vacation shall be accrued during the course of the full one year, with said ~~twenty thirty (320)~~ vacation days accrued in the same manner as described in the County's personnel manual for non-union County employees.

D. Retirement: The IMRF shall constitute the sole Employer-provided retirement plan for the Employee. The Employer agrees to contribute to the plan each year on behalf of the Employee the amount required by the IMRF for employer contributions, on a percentage basis commensurate with those of other employees of the Employer participating in the IMRF. The Employee shall be responsible for paying the employee portion of contributions for IMRF as is paid by all County employees.

#### SECTION V. PERFORMANCE EVALUATION

The Board recognizes for the Employee to respond to the Board's needs and to grow in the performance of the County Administrator's job, the Employee needs to know how the Board members evaluate the Employee's performance. To assure the Employee gets this feedback, the Board shall conduct an evaluation of the Employee's performance at least once a year, and/or when it deems necessary to discuss any concerns or direction in performance. The Board and Employee shall jointly define goals and performance objectives which they deem necessary for the proper operation of the County and shall establish the relative priority among the various goals and objectives. ~~The Board shall conduct the Employee's first performance evaluation in July, 2021~~. The Employee agrees to comply with all policies of the County governing the Conduct of its employees.

#### SECTION VI. TRANSPORTATION

Employee will be expected to travel for work-related trips and will receive an automobile allowance of \$200.00/month. There shall be an annual adjustment to the Transportation Allowance to reflect increases in the U.S. Department of Labor Consumer Price Index for All Urban Consumers ("CPI"). In addition, Employee is permitted to utilize County vehicles, consistent with County policy, for longer distance trips as appropriate. Employee will be ineligible to receive reimbursement for mileage.

#### ~~SECTION VII. MOVING EXPENSES, RELOCATION ASSISTANCE, RESIDENCY REQUIREMENT AND COBRA COVERAGE~~

~~Employer acknowledges that Employee is willing and able to commence employment immediately, is actively seeking permanent change of residence to the County. Employee shall establish a permanent residence within Winnebago County, Illinois within one (1) year after the start of his employment with the Employer. Employee shall pursue said permanent change of residence to Winnebago County, Illinois, as rapidly as practical. Accordingly, Employer will provide for travel expenses and relocation assistance as follows:~~

~~Employer will pay Employee for reasonable travel expenses between Employee's current residence and the County. In addition, the Employer will pay Employee for expenses for moving household and personal goods and furnishings to the County as well as continued health insurance coverage under the Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA) for the Employee and the Employee's dependents until the Employee is eligible for the County's health insurance coverage. Said reasonable travel, moving expenses and COBRA coverage shall not exceed eighteen thousand dollars (\$18,000). Of that amount, \$3,000 shall be allocated to payment of 60 days' of COBRA coverage for health insurance to the Employee's prior employer to cover the time period before coverage under the County health insurance plan begins. Employee shall be responsible for paying for COBRA coverage to his previous employer. Payment to Employee will be made in advance after the Board approves this Agreement. Any and all travel, moving and COBRA related expenses shall be documented by the Employee with invoices and/or receipts. Said invoices and/or receipts shall be given by the Employee to the County's Finance Director. Any unused said travel, moving and COBRA related expenses shall be reimbursed by the Employee to the Employer no later than when the Employee is permanently residing in Winnebago County, Illinois. In addition, if the Employee resigns his employment at any time within ninety (90) days after the start of his employment with the Employer, the Employee shall reimburse the Employer on a pro-rata basis for said eighteen thousand dollars (\$18,000) based on the number of days worked with the Employer. For example, if the Employee resigns his employment thirty (30) days after the start of his employment with the Employer, the Employee shall reimburse the Employer twelve thousand dollars (\$12,000) of said eighteen thousand dollars (\$18,000). Said Employee's pro-rata reimbursement to the Employer shall be made by the Employee to the Employer within thirty (30) days of the Employee's resignation.~~

#### ~~SECTION VIII. PROFESSIONAL DUES AND DEVELOPMENT~~

Employee agrees to maintain his professional standing in state, regional, and national groups related to County government. Employer agrees to pay Employee's dues for the Illinois



City/County Management Association and the International City Management Association (ICMA). Employee may attend one National Association of Counties (-NACo)/National Association of County Administrators (NACA) Conference and/or one ICMA Conference each year paid by the County; however, prior approval by the County Board for participation and payment shall be required.

## SECTION VIII. DUTY OF LOYALTY

Employee shall act at all times in the best interests of Employer. Employee shall devote full time to the duties and responsibilities of the position and shall engage in no pursuit which interferes with them.

## SECTION IX. TERMINATION AND SEVERANCE PAY

Notwithstanding anything contained herein to the contrary, this Agreement may be terminated as follows:

A. Voluntary Resignation – The Employee, upon thirty (30) days prior written notice to the Board, may resign from his position of employment as County Administrator. Said notice requirement may be waived by Employer at its sole discretion. The Employee, upon resignation, shall be entitled for payment for unused vacation time accrued at the date of his resignation. In the event the Employee voluntarily resigns as County Administrator, the Employee shall receive no severance pay unless otherwise agreed to by a majority of the Board. However, any severance pay shall not exceed twenty (20) weeks of the Employee's salary at his then base rate.

B. Mutual Agreement of the County Administrator and the County – This Agreement may be terminated by mutual agreement of the Employee and the Employer, in which case the Employee shall receive no severance pay unless otherwise agreed to by a majority of the Board. However, any severance pay shall not exceed twenty (20) weeks of the Employee's salary at his then base rate. The Employee shall be entitled for payment for unused vacation time accrued at the date of the agreement of termination.

C. Termination by the County. Pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, or as subsequently amended, the Board may terminate this Agreement at any time with or without cause, by providing written notice of the reason(s). The Board's right to terminate the Employee pursuant to this Section X. (C), shall not be subject to or in any way limited by past Board practices related to the employment, discipline or termination of the County's employees. Notwithstanding all the provisions of Section X. of this Agreement, the Employee remains an at-will employee.

D. Termination by the County with Cause – Pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, or as subsequently amended, the Board may remove the Employee and terminate this Agreement at any time for cause, which for purposes of this Agreement shall be a material breach of this Agreement and/or for "misconduct," as defined in Illinois' Government Severance Pay Act, 5 ILCS 415/5.

In the event this Agreement is terminated by a majority of the Board at any time due to a material breach of this Agreement and/or the Employee's "misconduct" as defined in Illinois' Government Severance Pay Act, 5 ILCS 415/5, per section 10 of said Act, 5 ILCS 415/10, the Employer is prohibited from paying the Employee any severance pay, and the Employee shall be entitled only to payment of unused vacation time, and compensation, which has accrued at the date of termination.

E. Termination by the County without Cause - Pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, or as subsequently amended, the Board may terminate the Employee without cause but rather based upon management reasons such as implementing the County's goals or policies, including but not limited to incompatibility of management styles. In the event the Employee is terminated without cause, and the Employee does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim or suit, the Employer shall pay the Employee severance pay not to exceed twenty (20) weeks of his salary at his then base salary pay rate. Said twenty (20) weeks of severance pay is the maximum allowed under Illinois' Government Severance Pay Act, 5 ILCS 415/10. The Employee and the Employee's dependents shall be provided health, dental and life insurance during said twenty (20) week period at the same level to that which is provided by the Employer to other non-union Winnebago County, Illinois ("County") employees, such that the Employee shall pay the County employee portion of said insurances during said twenty (20) week severance pay period. In addition, the Employee shall receive payment for his unused vacation time, and compensation, which has accrued at the date of termination.

## SECTION XI. GENERAL PROVISIONS

- A. This Agreement constitutes the entire understanding of the parties and supersedes all prior arrangements or understandings, whether written or oral, with respect to it.
- B. If any provision of this Agreement is held to be illegal, invalid or unenforceable, such provision shall be fully severable and the remaining provisions shall remain in full force and effect. This Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised part of this Agreement.
- C. This Agreement cannot be amended or modified except by a written amendment or written modification signed by both parties.
- D. This Agreement is not assignable or transferrable by either party.
- E. For purposes of enforcement of the promises and covenants of this Agreement, Employee agrees to submit to the jurisdiction of any federal or state court located in Winnebago County, Illinois, selected by the Employer.
- F. The waiver by either party of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by the parties.

## SECTION XII. NOTICES

All notices required under this Agreement shall be in writing and delivered either sent by Certified Mail, Return Receipt Requested, or personally served in the same manner as is applicable

to civil judicial practice. Notice shall be given to the following addresses until written notice to the contrary is given:

To the Board and Employee:

Winnebago County Administration Building  
404 Elm Street, 5<sup>th</sup> floor  
Rockford, Illinois 61101

IN WITNESS WHEREOF, ~~the County of Winnebago, Illinois, has caused this Agreement to be signed and executed in its behalf by Paul Arena, Board Member of the County Board of the County of Winnebago, Illinois, and duly attested by its County Clerk, the Employer~~ and the Employee has signed and executed this Agreement, both in duplicate, on the day and year first above written.

\_\_\_\_\_  
Patrick J. Thompson  
"Employee"

\_\_\_\_\_  
~~Paul Arena-Joseph V. Chiarelli~~  
~~Chairman Board Member~~ of the County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

**AMENDED COUNTY ADMINISTRATOR EMPLOYMENT AGREEMENT  
BETWEEN THE COUNTY OF WINNEBAGO, ILLINOIS  
AND PATRICK J. THOMPSON**

This Amended County Administrator Employment Agreement ("Agreement") is made this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the County of Winnebago, Illinois ("Employer") and Patrick J. Thompson ("Employee").

**WHEREAS**, the Employer desires to continue to employ Employee to act as and perform the duties of County Administrator during the period set forth herein (hereinafter referred to as "County Administrator"); and

**WHEREAS**, Employee is agreeable to act and perform the duties of County Administrator under the terms and conditions of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained herein, the receipt and sufficiency of which the parties acknowledge, the parties agree as follows:

**SECTION I. TERM**

Subject to the provisions for resignation or termination as hereinafter provided in Section X. of this Agreement, the term of this Agreement shall be for the period from August 24, 2022 to August 24, 2025. This Agreement may be renewed by the parties for an additional term. If the parties desire to negotiate for an additional term, said negotiations for the terms of a successor Agreement may commence September 1, 2024, but no later than March 1, 2025. However, nothing in this Agreement shall prevent, limit or otherwise interfere with rights of the Winnebago County Board (hereinafter referred to as the "Board") under Article III, Division 2, Section 2-123 of the Winnebago County Code to dismiss the Employee or the right of the Employee to resign, both subject to the applicable provisions of this Agreement.

**SECTION II. DUTIES**

The Employee is hereby retained as County Administrator for the Employer. The Employee's primary function is to perform the functions and duties as specified in Article III, Division 2, Section 2-124 of the Winnebago County Code and to perform such other legally permissible and proper duties and functions as the Board shall from time to time assign. The Employee shall be considered an exempt employee for purposes of the Fair Labor Standards Act, and shall not be paid compensatory time.

**SECTION III. COMPENSATION**

Employer agrees to pay Employee for his services under this Agreement an annual salary of \$170,000.00, payable on a regular basis in accordance with Employer's payroll procedures and subject to all appropriate federal, state, and other applicable withholdings. Subject to the provision of Section V. of this Agreement, as hereinafter provided, additional increases, if any, in Employee's salary for merit shall be determined by the Board based on the Employee's annual performance evaluation.

#### SECTION IV. EMPLOYEE BENEFITS

Until such time as this Agreement is terminated by either party, in accordance with provisions for resignation or termination hereinafter provided, the Employer shall:

A. Insurance: Provide health, dental and life insurance for the Employee and for the Employee's dependents in the same manner and at the same level to that which is provided by the Employer to other non-union Winnebago County, Illinois ("County") employees, such that the Employee shall pay the County employee portion of said insurances.

B. Tax and retirement contributions: Make FICA, Medicare and Illinois Municipal Retirement Fund (IMRF) contributions, as required by law, for the benefit of the Employee.

C. Vacation, Sick Days, Personal Days and Holidays: Provide the Employee with paid time off benefits for vacation days, sick days, personal days and holidays as established in the County's personnel manual for non-union County employees. Upon execution of this Agreement by the parties, the Employee shall be credited with ten (10) additional days of paid time off for vacation. Beginning on August 25th, 2022, and each year thereafter on August 25th, the Employee shall be able to accrue an annual allotment of thirty (30) days of paid time off for vacation each year. Said annual allotment of thirty (30) days of paid time off for vacation shall be accrued during the course of the full one year, with said thirty (30) vacation days accrued in the same manner as described in the County's personnel manual for non-union County employees.

D. Retirement: The IMRF shall constitute the sole Employer-provided retirement plan for the Employee. The Employer agrees to contribute to the plan each year on behalf of the Employee the amount required by the IMRF for employer contributions, on a percentage basis commensurate with those of other employees of the Employer participating in the IMRF. The Employee shall be responsible for paying the employee portion of contributions for IMRF as is paid by all County employees.

#### SECTION V. PERFORMANCE EVALUATION

The Board recognizes for the Employee to respond to the Board's needs and to grow in the performance of the County Administrator's job, the Employee needs to know how the Board members evaluate the Employee's performance. To assure the Employee gets this feedback, the Board shall conduct an evaluation of the Employee's performance at least once a year, and/or when it deems necessary to discuss any concerns or direction in performance. The Board and Employee shall jointly define goals and performance objectives which they deem necessary for the proper operation of the County and shall establish the relative priority among the various goals and objectives. The Employee agrees to comply with all policies of the County governing the Conduct of its employees.

#### SECTION VI. TRANSPORTATION

Employee will be expected to travel for work-related trips and will receive an automobile allowance of \$200.00/month. There shall be an annual adjustment to the Transportation Allowance to reflect increases in the U.S. Department of Labor Consumer Price Index for All Urban Consumers

("CPI"). In addition, Employee is permitted to utilize County vehicles, consistent with County policy, for longer distance trips as appropriate. Employee will be ineligible to receive reimbursement for mileage.

## SECTION VII. PROFESSIONAL DUES AND DEVELOPMENT

Employee agrees to maintain his professional standing in state, regional, and national groups related to County government. Employer agrees to pay Employee's dues for the Illinois City/County Management Association and the International City Management Association (ICMA). Employee may attend one National Association of Counties (NACo)/National Association of County Administrators (NACA) Conference and/or one ICMA Conference each year paid by the County; however, prior approval by the County Board for participation and payment shall be required.

## SECTION VIII. DUTY OF LOYALTY

Employee shall act at all times in the best interests of Employer. Employee shall devote full time to the duties and responsibilities of the position and shall engage in no pursuit which interferes with them.

## SECTION IX. TERMINATION AND SEVERANCE PAY

Notwithstanding anything contained herein to the contrary, this Agreement may be terminated as follows:

A. Voluntary Resignation – The Employee, upon thirty (30) days prior written notice to the Board, may resign from his position of employment as County Administrator. Said notice requirement may be waived by Employer at its sole discretion. The Employee, upon resignation, shall be entitled for payment for unused vacation time accrued at the date of his resignation. In the event the Employee voluntarily resigns as County Administrator, the Employee shall receive no severance pay unless otherwise agreed to by a majority of the Board. However, any severance pay shall not exceed twenty (20) weeks of the Employee's salary at his then base rate.

B. Mutual Agreement of the County Administrator and the County – This Agreement may be terminated by mutual agreement of the Employee and the Employer, in which case the Employee shall receive no severance pay unless otherwise agreed to by a majority of the Board. However, any severance pay shall not exceed twenty (20) weeks of the Employee's salary at his then base rate. The Employee shall be entitled for payment for unused vacation time accrued at the date of the agreement of termination.

C. Termination by the County. Pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, or as subsequently amended, the Board may terminate this Agreement at any time with or without cause, by providing written notice of the reason(s). The Board's right to terminate the Employee pursuant to this Section X. (C), shall not be subject to or in any way limited by past Board practices related to the employment, discipline or termination of the County's employees. Notwithstanding all the provisions of Section X. of this Agreement, the Employee remains an at-will employee.

D. Termination by the County with Cause – Pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, or as subsequently amended, the Board may remove the Employee and terminate this Agreement at any time for cause, which for purposes of this Agreement shall be a material breach of this Agreement and/or for “misconduct,” as defined in Illinois’ Government Severance Pay Act, 5 ILCS 415/5.

In the event this Agreement is terminated by a majority of the Board at any time due to a material breach of this Agreement and/or the Employee’s “misconduct” as defined in Illinois’ Government Severance Pay Act, 5 ILCS 415/5, per section 10 of said Act, 5 ILCS 415/10, the Employer is prohibited from paying the Employee any severance pay, and the Employee shall be entitled only to payment of unused vacation time, and compensation, which has accrued at the date of termination.

E. Termination by the County without Cause - Pursuant to Article III, Division 2, Section 2-123 of the Winnebago County Code, or as subsequently amended, the Board may terminate the Employee without cause but rather based upon management reasons such as implementing the County’s goals or policies, including but not limited to incompatibility of management styles. In the event the Employee is terminated without cause, and the Employee does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim or suit, the Employer shall pay the Employee severance pay not to exceed twenty (20) weeks of his salary at his then base salary pay rate. Said twenty (20) weeks of severance pay is the maximum allowed under Illinois’ Government Severance Pay Act, 5 ILCS 415/10. The Employee and the Employee’s dependents shall be provided health, dental and life insurance during said twenty (20) week period at the same level to that which is provided by the Employer to other non-union Winnebago County, Illinois (“County”) employees, such that the Employee shall pay the County employee portion of said insurances during said twenty (20) week severance pay period. In addition, the Employee shall receive payment for his unused vacation time, and compensation, which has accrued at the date of termination.

## SECTION X. GENERAL PROVISIONS

- A. This Agreement constitutes the entire understanding of the parties and supersedes all prior arrangements or understandings, whether written or oral, with respect to it.
- B. If any provision of this Agreement is held to be illegal, invalid or unenforceable, such provision shall be fully severable and the remaining provisions shall remain in full force and effect. This Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised part of this Agreement.
- C. This Agreement cannot be amended or modified except by a written amendment or written modification signed by both parties.
- D. This Agreement is not assignable or transferrable by either party.
- E. For purposes of enforcement of the promises and covenants of this Agreement, Employee agrees to submit to the jurisdiction of any federal or state court located in Winnebago County, Illinois, selected by the Employer.

F. The waiver by either party of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by the parties.

## SECTION XI. NOTICES

All notices required under this Agreement shall be in writing and delivered either sent by Certified Mail, Return Receipt Requested, or personally served in the same manner as is applicable to civil judicial practice. Notice shall be given to the following addresses until written notice to the contrary is given:

To the Board and Employee:

Winnebago County Administration Building  
404 Elm Street, 5<sup>th</sup> floor  
Rockford, Illinois 61101

IN WITNESS WHEREOF, the Employer and the Employee have signed and executed this Agreement, both in duplicate, on the day and year first above written.

---

Patrick J. Thompson  
"Employee"

---

Joseph V. Chiarelli  
Chairman of the County Board of the  
County of Winnebago, Illinois

ATTEST:

---

Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois



**ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2022 CO \_\_\_\_

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: PAUL ARENA

**ORDINANCE AMENDING SECTIONS 2-49 (DUTIES OF THE COUNTY BOARD CHAIRMAN) AND 2-124 (DUTIES OF THE COUNTY ADMINISTRATOR) OF THE WINNEBAGO COUNTY CODE OF ORDINANCES**

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend the ordinances related to the duties of the County Board Chairman, County Administrator and the committee chairs to include involvement in the establishment of committee agendas and County Board agendas in order to improve the process; and

WHEREAS, the Operations and Administrative Committee is recommending revised provisions that will authorize the County Administrator, County Board Chairman and committee chairs to collaborate in establishing committee agendas and have the County Board Chairman establish the County Board agenda.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Sections 2-49 and 2-124 of the Winnebago County Code of Ordinances are hereby amended to read as follows:

**Sec. 2-49. - Duties.**

The county board chairman shall oversee development of long range planning goals and objectives for the county. The county board chairman shall ensure conformance to the duties and responsibilities set forth in the "Counties Code" (55 ILCS 5/1-1001 et seq., 1992, as amended), he shall be responsible for the following:

*(a) Administrative responsibilities.*

(1) Appoint, with the advice and consent of the county board, those positions as required by the laws of the state.

(2) Represent the county on all economic development opportunities. Monitor and report to the economic development committee chairman and the county board caucus leaders all economic development activities and proposed agreements or IGA's (Inter-Governmental Agreements) including any requested incentives at the time they are requested within seven business days of being first

contacted by any outside entity or municipality wishing to do business with the county.

(3) Shall represent the county at all organizations of which the county is a member; or with the assistance of the county administrator, or a designee assigned with the advice and consent of the county board.

(4) Serve as the primary liaison between county elected officials and county board.

(5) Monitor the development of annual host fee allocations to be approved by the county board.

(6) Develop and promote the county's legislative agenda with the approval of the county board.

(7) Assist in developing and monitoring the county's strategic plan with the advice and consent of the county board.

(8) Lead communication of County initiatives and accomplishments as approved by the county board.

(9) Assist the County Administrator and committee chairs in establishing committee agendas.

(10) Establish the agenda for County Board meetings.

(b) *Reporting and communications.*

(1) Report monthly to the county board on the affairs of the county.

(2) When advisable, in order to promote county services and operations which are in the public interest, recommend to the county board the adoption of ordinances and resolutions.

#### **Sec. 2-124. - Duties.**

The county administrator shall serve as a member of the county's leadership team and advise on a wide range of issues, including but not limited to strategy, policy, planning and provide communications.

(a) The county administrator shall be subject to the direction and control of the county board and shall supervise the administration of the following:

(1) Purchasing;

(2) Buildings and maintenance;

(3) Functions of the supervisor of assessments;

(4) Animal services;

(5) Information technology;

(6) Regional planning or economic development;

(7) River Bluff Nursing Home;

(8) County board office;

(9) Veterans Memorial Hall;

(10) Risk management program;

(11) Chief financial officer. Budget and finance, under the direct supervision of the administrator.

- (b) The county administrator shall have the authority to appoint an appropriate designee to assist in the supervision of the above departments.
- (c) The county administrator, or his or her designee, shall evaluate the performance of the directors and/or coordinators of the departments listed in subsection (a)(9) above.
- (d) The county administrator shall be responsible for managing operational budgets to achieve organizational strategic goals for the departments listed in subsection (a) above.
- (e) The county administrator shall:
- (1) Maintain regular communication with all elected county officials as designated by the county board chairman.
  - (2) Assist the county board **chairman and committee chairs** in preparation of committee agendas, ordinances, resolutions and other business.
  - (3) Establish standard operational procedures or administrative policies.
  - (4) Serve as liaison to county board committees as assigned by the county board chairman.
- (f) Negotiate and enforce any collective bargaining agreements between the county and any employees governed by the state public employees labor relations act.
- (g) Assist the county board chairman in negotiating leases, contracts, and other agreements for goods or services, subject to the approval of the board;
- (h) Assist the county board to develop, install and maintain a centralized system for purchasing goods and services on behalf of county departments and functions,
- (i) Perform other duties assigned by the county board.

BE IT FURTHER ORDAINED, that this Ordinance shall be in full force and effect immediately upon signing.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Board Chairman, County Administrator and the Chairmen of the Republican and Democratic caucuses.

Respectfully submitted,  
**OPERATIONS AND ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
John Butitta, Vice Chairman

\_\_\_\_\_  
John Butitta, Vice Chairman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

\_\_\_\_\_  
Jaime Salgado

The above and foregoing Ordinance was adopted by the County Board of the  
County of Winnebago, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Joseph V. Chiarelli, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois