

FINANCE COMMITTEE AGENDA

Called by: Jaime Salgado, Chairman
Members: Joe Hoffman, Burt Gerl,
Dave Fiduccia, Steve Schultz,
Keith McDonald, John Butitta

DATE: TUESDAY, SEPTEMBER 15, 2020
TIME: 5:30 PM
LOCATION: ROOM 303
COUNTY ADMINISTRATION BLDG
404 ELM STREET
ROCKFORD, IL 61101
AND
VIRTUAL MEETING – ZOOM
(WINNEBAGO COUNTY YOUTUBE
LIVE)

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- D. 2021 Budget Discussion and Recommendations
- E. Other Matters
- F. Adjournment

Steve Chapman
09/14/2020

County of Winnebago
2021 Budget Analysis
Exempt Budgeted Expenditures

General Fund	\$22,836,855
1% PSST Fund	6,922,000
Total Exempt	\$29,758,855
Total Budgeted Expenditures	88,746,000
Expenditures subject to reduction	\$58,987,145
Amount required for balanced budget	1,310,000
Reduction percentage	2.22%

Steve Chapman
09/14/2020

County of Winnebago
Impact of Revenue Increases/Expenditure Reductions

	<u>General Fund</u>	<u>1%</u>
Estimated Revenue	\$56,424,000	\$27,710,000
Revenue Changes	<u>3,192,000</u>	<u>110,000</u>
	\$59,616,000	\$27,820,000
Estimated Exp.	55,217,000	35,032,000
Expenditure Changes	<u>(1,353,000)</u>	<u>(150,000)</u>
	\$53,864,000	\$34,882,000
Revised Shortfall	5,752,000	(7,062,000)
		<u>5,752,000</u>
	Total	\$1,310,000

County of Winnebago
Budget Reductions
General/1% PSST Funds

	Departments	Total Budget	Exempt Amount	Amount Subject to Reduction	2.22% Reduction Amount
General Fund:	County Auditor	195,471	86,000	109,471	2,430
	City Election	142,157	142,157	-	-
	Bldg Maintenance	4,483,527	1,256,000	3,227,527	71,651
	County Board/Chairman	104,648	95,658	8,990	200
	County Administrator	500,350	172,400	327,950	7,280
	County Board	182,300	170,000	12,300	273
	County Clerk	1,220,306	769,063	451,243	10,018
	Administrative	8,049,354	2,994,603	5,054,751	112,215
	Admin Debt Service	2,480,000	2,480,000	-	-
	Human Resources	329,656	-	329,656	7,318
	Purchasing	184,369	-	184,369	4,093
	Regional Planning	746,892	59,100	687,792	15,269
	Recorder	447,462	13,547	433,915	9,633
	Reg Office of Edu	403,455	76,000	327,455	7,270
	Supv of Asses	629,783	123,800	505,983	11,233
	Board of Review	89,000	86,000	3,000	67
	County Treasurer	442,912	200,873	242,039	5,373
	Finance Dept	674,082	583,350	90,732	2,014
	Info Tech	1,042,107	144,000	898,107	19,938
	County Jail	3,617,457	3,171,000	446,457	9,911
	Probation	3,785,847	2,614,000	1,171,847	26,015
	ESDA	154,837	122,000	32,837	729
	Dependent Children	150,000	150,000	-	-
	County Sheriff	9,110,042	4,101,000	5,009,042	111,201
	911 Center	1,455,661	1,429,304	26,357	585
	Pub Safe Bldg	610,000	-	610,000	13,542
	State's Attorney	3,511,757	276,000	3,235,757	71,834
	Circuit Clerk	3,486,016	99,000	3,387,016	75,192
	Circuit Court	2,224,600	808,000	1,416,600	31,449
	Coroner	1,171,943	439,000	732,943	16,271
	Jury Comm	427,017	-	427,017	9,480
	Public Defender	1,810,786	175,000	1,635,786	36,314
		<u>53,863,794</u>			<u>688,798</u>
1% PPST:	PSST Dept	6,433,298	591,000	5,842,298	129,699
	State's Attorney	1,668,157	-	1,668,157	37,033
	Public Defender	987,513	-	987,513	21,923
	Circuit Clerk	700	-	700	16
	Circuit Court	502,238	155,000	347,238	7,709
	Probation	697,230	-	697,230	15,479
	County Jail	13,504,631	1,109,000	12,395,631	275,183
	Sheriff	5,344,280	-	5,344,280	118,643
	Drug Court	277,231	-	277,231	6,155
	Alternative Programs	400,000	-	400,000	8,880
	Debt Service Bond	5,066,478	-	-	-
		<u>34,881,756</u>			<u>620,718</u>

Total Reduction:

1,309,516

(3)

Steve Chapman
09/14/2020

County of Winnebago, Illinois
Proposed Revenue Increases/Expenditure Reductions

1. Reduce General Fund Debt Service transfers due to increase in 2015 A Debt Service Fund	\$40,000
2. PTELL extension increase	900,000
3. Host Fee transfer to General/1% PSST Funds	1,000,000
4. Use of County Automation Fund to fund certain IT expenses	300,000
5. Transfer of certain Recorder's Office Personnel to the Recorder's Document Fee Fund	73,000
6. Reduction of Personnel Contingency in General Fund	150,000
7. Reduction in County Highway and County Bridge Budget with corresponding reduction in both levies and increase General Fund Levy	302,000
8. Reduce County Jail Budget to reflect payment of certain medical bills by the Commissary Fund	500,000
9. PSB Budget – reduce overall budget to reflect reductions in utility cost and repair costs	40,000
10. Reduce building maintenance utility costs	100,000
11. Reduce employer share of Health Insurance due to Renegotiated Prescription Program cost and less usage	300,000
12. Increased revenues for Federal prisoners due to increase in numbers. Total revenue of \$3,000,000 (102 average daily population)	600,000

13. Increased Revenues in General and 1% PSST Funds based on updated actual amounts from F/Y 2020

Use Tax	110,000
Income Tax	100,000
.025 Sales Tax	100,000
1% Sales Tax	40,000
1% PSST	110,000
IT Services	<u>40,000</u>
	\$500,000
Total Changes	\$4,805,000

County of Winnebago, Illinois
Exempt Budgeted Expenditures
General Fund

<u>Department</u>	<u>Expenditures</u>	<u>Amount</u>
County Auditor	Auditor's salary	\$86,000
City Election	Board of Election Commissioners	142,157
Building Maintenance	Natural gas and electricity cost	1,256,000
County Board Chairman	Chairman's salary	95,658
County Administrator	Administrator salary	172,400
County Board	Board Member's salary	170,000
County Clerk	County Clerk salary	85,873
	Election costs	683,190
Administrative	Software subscription	229,000
	Rockford 911 IGA	660,000
	Other Professional services – County portion of Animal Services cost	140,000
	Parking	175,000
	Sheriff towing	84,000
	Capital lease prin/interest	305,000
	Revenue stamps	800,000
	Health Insurance	601,603
	Elected Officials and Contractual Agreements	
Regional Planning	ZBA Per Diem	9,100
	Car pool expense	50,000
Recorder of Deeds	County Recorder salary	13,547
Regional Office of Education	Building rent	36,000
	Other Professional services	40,000
Supervisor of Assessments	Supervisor of Assessment salary	92,800
	Assessment Notices, postage and advertising	31,000

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	Board of Review Salaries	86,000
Treasurer	County Treasurer salary	85,873
	Tax bills, postage, advertising, printing and Brinks	115,000
Finance Department	Administrative salaries for audit, general accounting, payroll and Accounts Payable	265,512
	MUNIS Software License	172,838
	Audit fees	145,000
Information Technology	Hardware and Software Licenses and maintenance	144,000
County Jail	Additional Corrections positions as requested by the US Marshal	639,000
	Clothing allow per Labor Agreement	122,000
	Medical Contract for inmates	2,215,000
	Offender Track License and maintenance	195,000
Adult Probation	Adult Probation reimbursement for Probation Officers	2,614,000
ESDA	Contractual Agreement with the City for ESDA Director	122,000
Dependent children	Medical and institutional care	150,000
County Sheriff	Contractual Agreement with Machesney Park, Forest Preserve, Loves Park, Harlem School District and South Beloit	3,050,000
	Gasoline (Machesney Park, other Contracts)	60,000

	Clothing allowance per Labor Agreement	114,000
	Auto repairs (Machesney Park, other Contracts)	40,000
County Sheriff	Axon payment	402,000
County Sheriff	Sheriff's salary	119,000
County Sheriff	StarCom maintenance, RMS for Detectives, Capital for Machesney	126,000
		190,000
9-1-1 Center	Personnel (required staffing per Municipality Agreement)	1,429,304
States Attorney	States Attorney's salary	179,000
	Appellate Pros. Services	27,000
	Transcripts, Witness Fees	70,000
Circuit Clerk	Circuit Clerk salary	99,000
Circuit Court	Legal, Professional Services, transcripts	808,000
Coroner	Coroner's salary	92,000
	Autopsies and lab testing	340,000
	Clothing per Labor Agreement	7,000
Public Defender	Public Defenders salary	156,000
	Transcripts and Professional Services	19,000
Administrative	Alternate Bond Payments	<u>2,480,000</u>
	Total	\$22,836,855



Public Safety Sales Tax

Public Safety Sales Tax	RMS System lease payment and maintenance	\$191,000
	Personnel contingency	400,000
	Debt service payments	5,067,000
PSST Circuit Court	Professional services for Specialty Courts	155,000
PSST County Jail	Medical services and inmate Meals	1,009,000
	Instruction and schooling	100,000
		\$6,922,000

FINANCE COMMITTEE
BUDGET AMENDMENT

		TOTAL ADJUSTMENT:	(\$14,800)	\$285,200
Reason budget amendment is required:				
Reduce other professional services to reflect correction to the submitted budget				
Potential alternatives to budget amendment:				
N/A				
Impact to fiscal year 2021 budget:				
Reduce expenditures in Probation Services Fee Fund				
Revenue Source:				

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

TOTAL ADJUSTMENT:		(\$7,000)
Reason budget amendment is required:		
Reduce Telephone by \$6,000; increase Cell Phone by \$3,000 and reduce Travel by \$4,000, net reduction of \$7,000 to reflect corrections to the submitted budget.		
N/A		
Impact to fiscal year 2021 budget:		
Reduce Children's Advocacy Fund expenses		
Revenue Source:		

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

TOTAL ADJUSTMENT:		\$0
Reason budget amendment is required:		
Increase Election expense to reflect receipt of 2 Grants to cover expenditures incurred due to SB1863 requirements related to the 2020 November election.		
N/A		
Impact to fiscal year 2021 budget:		
No impact revenues equal expenditures.		
Revenue Source:		

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

FINANCE COMMITTEE
BUDGET AMENDMENT

TOTAL ADJUSTMENT:		(\$300,000)
Reason budget amendment is required:		
Decrease \$300,000 in Information Technology expenditures and fund those expenditures out of the County Automation Fund.		
N/A		
Impact to fiscal year 2021 budget:		
Decrease in General Fund Information Technology Department expenditures.		
Revenue Source:		

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

2021
WINNEBAGO COUNTY

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

FINANCE COMMITTEE BUDGET AMENDMENT

[illegible]

**2021
WINNEBAGO COUNTY
FINANCE COMMITTEE
BUDGET AMENDMENT**

[illegible]

TOTAL ADJUSTMENT:		(\$100,000)	
Reason budget amendment is required:			
Decrease Building Maintenance budget for reductions in natural gas and electricity.			
N/A			
Impact to fiscal year 2021 budget:			
Reduce Building Maintenance Budget			
Revenue Source:			

**2021
WINNEBAGO COUNTY
FINANCE COMMITTEE
BUDGET AMENDMENT**

[illegible]

Fiscal Year 2021 Budget

FUND 0196



WINNEBAGO COUNTY

ILLINOIS

Projection: 21001 - FY2021 Winnebago Co. Expenditures

Period: Memo

Expense Accounts

Accounts	2019 Actuals	Actuals as of 05-28-2020	FY 20 Revised Budget	Dept Provided FY 2020 Projected	Proposed FY 2021	FY 2021 Supplemental Request
49600 Mental Health Tax Fund	0.00	0.00	23,885.00	23,885.00	12,972,758.12	
41 PERSONNEL						
42 SUPPLIES & SERVICES	0.00	0.00	23,885.00	23,885.00	12,972,758.12	
43140 LEGAL					15,000.00	
43155 CONT. STAFF NON MEDICAL			23,885.00	23,885.00	163,200.00	
43160 DATA PROCESSING CONSULTING						
43190 OTHER PROFESSIONAL SERVICES					12,750,000.00	
43198 COMP. PROG. SOFTWARE SERV.					10,880.00	
43310 TRAVEL					1,000.00	
43420 ADVERTISING					11,700.00	
43510 LIABILITY INSURANCE					15,000.00	
43941 DUES & MEMBERSHIPS					500.00	
44237 COUNTY DOIT SUPPORT CHARGES					5,478.12	
46 CAPITAL OUTLAYS						
48 ADMINISTRATIVE SUPP						
49 OTHER EXPENSE						