

# FINANCE COMMITTEE

## AGENDA

**Called by:** Jaime Salgado, Chairman  
**Members:** Steve Schultz, John  
Butitta, Paul Arena, Joe Hoffman,  
Jean Crosby, Keith McDonald

**DATE:** THURSDAY, FEBRUARY 18, 2021  
**TIME:** 5:30 PM  
**LOCATION:** VIRTUAL MEETING – ZOOM  
(WINNEBAGO COUNTY YOUTUBE  
LIVE)

**The Winnebago County Board Chairman has determined that an in-person meeting is not practicable or prudent because of the COVID-19 pandemic.**

### AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of July 30 and August 20, 2020 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures
- F. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures
- G. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Ryan Beckon Versus Winnebago County
- H. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Glenn Heidenreich Versus Winnebago County
- I. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled David Kniffen Versus Winnebago County
- J. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Jody Miller Versus Winnebago County
- K. Other Matters
- L. Adjournment

**Winnebago County Board  
Finance Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101  
or Zoom (Winnebago County YouTube Live)

Thursday, July 30, 2020  
5:30 PM

**Present:**

Jaime Salgado, **Chairman**  
Steve Schultz  
Keith McDonald  
Joe Hoffman  
Burt Gerl  
Dave Fiduccia  
John Butitta

**Others Present:**

Steve Chapman, Interim County Administrator  
Dave Kurlinkus, Deputy State's Attorney  
Marilyn Hite Ross, State's Attorney  
Sheriff Gary Caruana, Sheriff's Office  
Mark Karner, Sheriff's Office  
Rick Ciganek, Chief Deputy  
Tami Goral, Sheriff's Office  
Attorney Terry Ekl

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of June 4, 2020 Minutes
- D. Public Comment
- E. Sheriff Budget Amendment 2020-020
- F. Cops Hiring Grant
- G. Pending Litigation
- H. Other Matters
- I. Adjournment

Chairman Salgado called the meeting to order at 5:32 PM.

**Public Comment**

Chairman Salgado omitted reading the Public Comment section of the Agenda due to no one present to speak.

**Motion to approve the Minutes of June 4, 2020**

Moved: Mr. Hoffman, Seconded: Mr. Gerl.

Motion passed by unanimous voice vote.

**Sheriff Budget Amendment 2020-020**

Moved: Mr. McDonald, Seconded: Mr. Hoffman and Mr. Gerl.

- A discussion followed.

Motion by Mr. McDonald to amend the Budget Amendment to reflect \$2,723,523 and Seconded by Mr. Gerl.

- A discussion followed.

Roll call: Mr. Salgado no, Mr. Hoffman yes, Mr. Gerl yes, Mr. Fiduccia yes, Mr. Schultz no, Mr. McDonald yes, and Mr. Butitta yes.  
Motion passed by a vote of 5 to 2.

### **Cops Hiring Grant**

- A discussion followed.

Roll call: Mr. Salgado no, Mr. Hoffman no, Mr. Gerl yes, Mr. Fiduccia no, Mr. Schultz no, Mr. McDonald yes, and Mr. Butitta yes.  
Vote was 4 to 3.

Mr. Salgado – Motion to go into closed session for pending litigation.

Moved: Mr. Hoffman, Seconded: Mr. Gerl.

Roll call: Mr. Salgado yes, Mr. Hoffman yes, Mr. Gerl yes, Mr. Fiduccia yes, Mr. Schultz yes, Mr. McDonald yes, and Mr. Butitta yes.

Mr. Salgado – No action was taken in closed session.

### **Other Matters**

None

**Motion to adjourn.** Moved: Mr. Hoffman and Mr. Fiduccia, Seconded: Mr. Gerl.  
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant

**Winnebago County Board  
Finance Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101  
Virtual Meeting – Zoom  
(Winnebago County YouTube Live)

Thursday, August 20, 2020  
5:30 PM

**Present:**

Jaime Salgado, **Chairman**  
Steve Schultz  
Keith McDonald  
Joe Hoffman  
Burt Gerl  
Dave Fiduccia  
John Butitta

**Others Present:**

Frank Haney, County Board Chairman  
Steve Chapman, Interim County Administrator  
Dave Kurlinkus, Deputy State's Attorney  
Marilyn Hite Ross, State's Attorney  
Molly Terrinoni, Finance Director  
Paul Arena, County Board Member  
Other Board Members

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Public Comment
- D. Presentation of 2019 Audit – John Rader, Baker Tilly
- E. Resolution Identifying Acquisition Contracts to an Installment Purchase Agreement heretofore Entered into by the County of Winnebago, Illinois
- F. Resolution Identifying Revenue Increases on Budget Reductions to Offset Sheriff's Budget Amendment 2020-020 Increase of \$2,723,523
- G. 2021 Budget Discussion
- H. Release of Demolition Lien
- I. Pending Litigation
- J. Other Matters
- K. Adjournment

Chairman Salgado called the meeting to order at 5:33 PM.

**Public Comment**

Chairman Salgado read the Public Comment section of the Agenda.

- Matthew Johnson spoke about the Sheriff's budget.

**Presentation of 2019 Audit – John Rader, Baker Tilly**

- John Rader and Casandra Chase gave a presentation and an explanation of their report.
- A discussion followed.

**Resolution Identifying Acquisition Contracts to an Installment Purchase Agreement heretofore Entered into by the County of Winnebago, Illinois**

Motion by Mr. Hoffman and Seconded by Mr. Fiduccia.

- A discussion followed.

Motion passed by unanimous voice vote.

**Resolution Identifying Revenue Increases on Budget Reductions to Offset Sheriff's Budget Amendment 2020-020 Increase of \$2,723,523**

Motion by Mr. Fiduccia and Seconded by Mr. Hoffman and Mr. Schultz.

- A discussion followed.

Roll call: Mr. Salgado yes, Mr. Hoffman yes, Mr. Gerl no, Mr. Fiduccia yes, Mr. Schultz yes, Mr. McDonald no and Mr. Butitta yes.

Motion passed by a vote of 5 to 2.

**2021 Budget Discussion**

- Mr. Chapman gave a report.
- A discussion followed.

**Release of Demolition Lien**

- Mr. Giliberti gave a report.
- A discussion followed.

Motion to release the Demolition Lien on Woodruff.

Moved by Mr. Hoffman and Seconded by Mr. Fiduccia.

Motion passed by unanimous voice vote.

Mr. Salgado – Motion to go into closed session for pending litigation.

Moved: Mr. Fiduccia, Seconded: Mr. Hoffman.

Roll call: Mr. Salgado yes, Mr. Hoffman yes, Mr. Gerl yes, Mr. Fiduccia yes, Mr. Schultz yes, Mr. McDonald yes, and Mr. Butitta yes.

Mr. Salgado – No action was taken in closed session.

**Other Matters**

None

**Motion to adjourn.** Moved: Mr. Fiduccia, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling  
Administrative Assistant



# Ordinance Executive Summary

**Prepared By:** Circuit Court – Thomas Jakeway

**Committee:** Finance

**Committee Date:** February 18, 2020

**Ordinance Title:** Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures

**County Code:** Annual Budget and Appropriation Ordinance

**Board Meeting Date:** February 25, 2020

## Budget Information:

<b>Was item budgeted?</b> No	<b>Appropriation Amount:</b> \$ 35,190.37
<b>If not, explain funding source:</b> Pre-Approved State Reimbursement	
<b>ORG/OBJ/Project Code:</b> 32000-42290	<b>Budget Impact:</b> Neutral

## Background Information:

The Administrative Office of the Illinois Courts is administering a COVID Rapid Relief Funding program to reimburse court technology requests. The Court and County jointly applied and was awarded approval for reimbursement of expenses totaling \$35,190.37. Approved good/resources include dedicated laptop computers and enhanced microphone for virtual court proceedings.

**Recommendation:** All goods/resources were selected in consultation with the Department of Information Technology.

**Contract/Agreement:** See attached.

**Legal Review:** Not necessary

**Follow-Up:** Purchase items and process necessary reimbursement paperwork.

**2021 Fiscal Year**

Finance: Feb 18, 2021

Sponsored by:

Lay Over: Feb 25, 2021

Jaime Salgado, Finance Committee Chairman

**Final Vote: Mar 11, 2021**

**2021 CO**

**TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS**

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

**ORDINANCE**

**WHEREAS**, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment #**2021-002 AOIC COVID Rapid Relief Funding Program**.





**(AGREE)**

Respectfully Submitted,  
**FINANCE COMMITTEE**  
**(DISAGREE)**

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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JOE HOFFMAN

\_\_\_\_\_  
PAUL ARENA

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PAUL ARENA

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STEVE SCHULTZ

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STEVE SCHULTZ

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
JOHN BUTITTA

\_\_\_\_\_  
JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2021.

ATTESTED BY:

\_\_\_\_\_  
JOSEPH CHIARELLI  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



**COVID RAPID RELIEF FUNDING FOR REMOTE CAPABILITIES  
FUNDING AGREEMENT**

This Funding Agreement, hereinafter "Agreement", is entered into by and between the county of Winnebago, hereinafter "County", the Chief Circuit Judge and the Administrative Office of the Illinois Courts, hereinafter "AOIC", for the purpose of defining the responsibilities of the County and the AOIC in regards to COVID Rapid Relief Funding for Remote Capabilities.

The AOIC, on behalf of the Supreme Court of Illinois, will reimburse or make payment to the County with limited Fiscal Year 2021 Judicial Branch General Revenue Funding for technology goods/services to enhance, improve and/or establish remote capabilities within the local court systems.

The AOIC agrees to the following responsibilities:


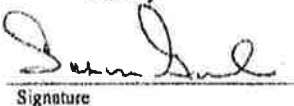

- The AOIC will remit payment to the Illinois Comptroller's Office for the approved technology goods/services listed on the Funding Request Form (Exhibit A) pursuant to the executed Funding Agreement.

The County agrees to the following responsibilities:

- By signing this agreement, the Chief Circuit Judge and County Treasurer, ensures that local funding has been denied for the technology/resource requests for remote capabilities listed on the Request Form.
- Will only procure the approved technology goods/services as listed and approved on the Request Form. Any adjustments to the approved agreement must be approved by the AOIC prior to making any purchases or services.
- Will comply with the County's policies and procedures for the procurement of the approved technology goods/services.
- If requesting Reimbursement to the County (Option 1), the County will complete an Invoice Voucher and attach itemized vendor invoice(s) and forward all documents to the AOIC for payment.
- If requesting Payment to the County (Option 2), the County will complete an Invoice Voucher and attach vendor proposal(s) and forward all documents to the AOIC for payment. Once the equipment and services are purchased, the County will forward paid invoice(s) to the AOIC for reconciliation. If AOIC's payment based on the proposal(s) was more than the paid invoice(s), the County will return the over payment to the AOIC.

This Agreement may be terminated, by either party, for failure to comply with the provisions of this agreement. The AOIC reserves the right to audit the approved Funding Agreement.

This Agreement is effective upon signature of the Chief Circuit Judge, County Treasurer and the AOIC.

Chief Circuit Judge	County Treasurer	AOIC Assistant Director
		
Signature	Signature	Signature
<u>Eugene Doherty</u>	<u>Susan Goral</u>	<u>Kara M. McCaffrey</u>
Print/Type Name	Print/Type Name	Print/Type Name
<u>1/26/21</u>	<u>1-26-2021</u>	<u>1/27/2021</u>
Date	Date	Date

## COVID RAPID RELIEF FUNDING FOR REMOTE CAPABILITIES REQUEST FORM

### PURPOSE AND SUBMISSION

The Administrative Office of the Illinois Courts (AOIC), on behalf of the Supreme Court of Illinois, seeks technology requests to enhance, improve and/or establish remote capabilities within the local court systems. The COVID Rapid Relief Funding for Remote Capabilities is offered with limited Fiscal Year 2021 Judicial Branch General Revenue Funding for technology goods and/or services for judicial branch personnel that have been denied due to local funding issues.

**Request due by:** Thursday, December 31, 2020      **Submit to:** fiscalreporting@illinoiscourts.gov

### APPLICANT INFORMATION

Judicial Circuit	17th	County	Winnebago		
Name of Governmental Organization		County of Winnebago			
<i>If Funding is Approved, please identify the Name to appear on the Warrant/Check</i>					
Taxpayer Identification Number		36-6006681			
County Treasurer's Name		Susan Goral			
Address		404 Elm Street, Room 205			
City/State/Zip Code		Rockford		IL	61101
Telephone Number		(815) 319-4400		Email Address: sgoral@wincoil.us	

### FUNDING REQUEST

Please identify the technology goods/services, the purpose, quantity and unit cost. The funding request will be calculated automatically based on the identified quantity and unit cost.

Goods/Services	Purpose	Quantity	Unit Cost	Funding Request	Funding Approved (AOIC Only)
HP ProBook 450 G7	Enhance/Establish the judicial branch's ability to perform remote work	25	884.40	22,110.00	
Microsoft Office Licenses for HP ProBooks	Enhance/Establish the judicial branch's ability to perform remote work	25	273.50	6,837.50	
Jabra Speak 710 MS Wireless Speaker	Enhance/Improve sound quality for remote court proceedings	23	215.14	4,948.22	
Tonor Conference USB Microphone	Enhance/Improve sound quality for remote court proceedings	35	36.99	1,294.65	
				<b>TOTAL \$</b>	<b>35,190.37</b>

### FUNDING OPTIONS

The Approved one-time funding will require the Chief Circuit Judge and the County Treasurer to enter into a Funding Agreement with the AOIC. Payment to the County will be made utilizing one of the following options, **please check one:**

- Option 1.  **REIMBURSEMENT TO THE COUNTY:** The County **MUST** procure and make all payments for the Approved goods/services. The County **MUST** submit the Invoice Voucher, vendor invoice(s) with proof of county payment to seek funding reimbursement from the AOIC.
- Option 2.  **PAYMENT TO THE COUNTY:** The Approved request for goods/services will be processed for payment to the County upon receipt of the Invoice Voucher along with the vendor's proposal/quote(s). The County **MUST** submit vendor invoice(s) with proof of county payment to the AOIC once all invoices are paid.

### COUNTY TREASURER'S CERTIFICATION AND CHIEF CIRCUIT JUDGE'S APPROVAL

I, Susan Goral, County Treasurer, to the best of my knowledge, do hereby certify that the information is correct and acknowledge that the Chief Judge has reviewed and approved this Funding Request for which funding will be used to enhance, improve and/or establish remote capabilities within this County.

County Treasurer's Signature <i>on behalf of Sue Goral</i>	12.30.20 Date	Chief Circuit Judge's Signature	12/30/20 Date
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### AOIC APPROVALS

AOIC Technical Approval	Date	AOIC Fiscal Approval	Date
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# Ordinance Executive Summary

**Prepared By:** Circuit Court – Thomas Jakeway

**Committee:** Finance

**Committee Date:** February 18, 2020

**Ordinance Title:** Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures

**County Code:** Annual Budget and Appropriation Ordinance

**Board Meeting Date:** February 25, 2020

**Budget Information:**

<b>Was item budgeted?</b> No	<b>Appropriation Amount:</b> \$ 268,418.00
<b>If not, explain funding source:</b> Pre-Approved State Reimbursement	
<b>ORG/OBJ/Project Code:</b> 32000-43740	<b>Budget Impact:</b> Neutral

**Background Information:**

The Administrative Office of the Illinois Courts is administering a COVID Rapid Relief Funding program to reimburse court technology requests. The Court and County jointly applied and was awarded approval for reimbursement of expenses totaling \$268,417.89. Funding will be used to upgrade network switches and integrated IP phone systems in the Winnebago County Courthouse and Winnebago County Criminal Justice Center.

**Recommendation:** All goods/resources were selected in consultation with the Department of Information Technology.

**Contract/Agreement:** See attached.

**Legal Review:** Not necessary

**Follow-Up:** Purchase items, conduct installation and process necessary reimbursement paperwork.

**2021 Fiscal Year**

Sponsored by:  
Jaime Salgado, Finance Committee Chairman

Finance: Feb 18, 2021  
Lay Over: Feb 25, 2021  
Final Vote: Mar 11, 2021

**2021 CO**

**TO:** THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

**ORDINANCE**

**WHEREAS**, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment #2021-003 AOIC COVID Rapid Relief Funding – Network & Phone Upgrades.



Respectfully Submitted,  
**FINANCE COMMITTEE**  
**(DISAGREE)**

**(AGREE)**

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

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JEAN CROSBY

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JEAN CROSBY

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JOE HOFFMAN

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PAUL ARENA

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PAUL ARENA

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STEVE SCHULTZ

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KEITH McDONALD

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KEITH McDONALD

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JOHN BUTITTA

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JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
JOSEPH CHIARELLI  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

\_\_\_\_\_  
LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS



# Resolution Executive Summary

**Prepared By:** Tanya Harris

**Committee:** Finance Committee

**Committee Date:** February 18, 2021

**Resolution Title:** Resolution for Approval for Workman's Compensation Settlements

**Board Meeting Date:** February 25, 2021

**Budget Information:**

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b>
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b> 48500-43171	<b>Budget Impact:</b>

**Background Information:** Four settlements listed below:

Ryan Beckon \$19,446.44

Glenn Heidenreich \$33,979.07

David Kniffen \$19,046.48

Jody Miller \$25,499.33

**Recommendation:** : The Finance Committee, chaired by Jaime Salgado, has reviewed the settlements presented to the Board. The Board is asked to approve these settlements in favor of the Committee's recommendations at its February 18, 2021 meeting.

**Contract/Agreement:**

**Legal Review:** Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

**Follow-Up:**