



WINNEBAGO COUNTY

— ILLINOIS —

AGENDA

*Virtual Meeting – Zoom
(Winnebago County YouTube Live)*

**Thursday, February 25, 2021
6:00 p.m.**

The Winnebago County Board Chairman has determined that an in-person meeting is not practicable or prudent because of the COVID-19 pandemic.

- 1. Call to OrderChairman Joseph Chiarelli**
- 2. Invocation and Pledge of AllegianceBoard Member Jim Webster**
- 3. Agenda AnnouncementsChairman Joseph Chiarelli**
- 4. Roll CallClerk Lori Gummow**
- 5. Awards, Presentations, Public Hearings, and Public Participation**
 - A. Awards – None
 - B. Presentation – WCCMHB Program Year 2021 – 2022 Grant Update with Region 1 Planning Council Community Health Coordinator, Jason Holcomb, Board President Mary Ann Abate and Vice President Dick Kunnert
 - C. Public Hearings – None
 - D. Public Participation – None
- 6. Approval of MinutesChairman Joseph Chiarelli**
 - A. Approval of January 28, 2021 minutes
 - B. Layover of February 11, 2021 minutes
- 7. Consent Agenda.....Chairman Joseph Chiarelli**
 - A. Raffle Report
 - B. Auditor’s Report – Approval of bills
- 8. Appointments (Per County Board rules, Board Chairman appointments require a 30 day layover unless there is a suspension of the rule).**
 - A. Winnebago County Zoning Board of Appeals
 1. Tom Walsh (Reappointment), Durand, Illinois, June 2020 – May 2025
 2. Tamara Verstraete (Reappointment), Machesney Park, Illinois, June 2020 – May 2025
 3. Edward Conklin (Reappointment), Rockford, Illinois, June 2019 – May 2024
 - B. Otter Creek Lake Utility District Board

1. Roger Allen (New Appointment – Replacing Edwin Herrman), Davis, Illinois, February 2021 – February 2026
- C. University of Illinois Extension Board
 1. Angie Goral (Reappointment), Rockford, Illinois, February 2021 – February 2023
 2. Aaron Booker (Reappointment), Winnebago, Illinois, February 2021 – February 2023
 3. Jim Webster (Reappointment), Rockton, Illinois, February 2021 – February 2023

9. Reports of Standing Committees Chairman Joseph Chiarelli

- A. Finance Committee **Jaime Salgado, Committee Chairman**
 1. Committee Report
 2. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures to be Laid Over (unless rule suspension)
 3. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures to be Laid Over (unless rule suspension)
 4. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Ryan Beckon Versus Winnebago County
 5. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Glenn Heidenreich Versus Winnebago County
 6. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled David Kniffen Versus Winnebago County
 7. Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Jody Miller Versus Winnebago County
- B. Zoning Committee **Jim Webster, Committee Chairman**
 Planning and/or Zoning Requests:
 1. SU-04-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for a Winery Accessory to a Vineyard in the AG, Agricultural Priority District for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4 to be laid over.
 2. SU-05-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for Outdoor Entertainment to allow Outdoor Musical and Non-Musical Events in the AG, Agricultural Priority District for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4 to be laid over.
 3. Committee Report
- C. Economic Development Committee **Jas Bilich, Committee Chairman**
 1. Committee Report
- D. Operations & Administrative Committee **Keith McDonald, Committee Chairman**
 1. Committee Report
- E. Public Works Committee **Dave Tassoni, Committee Chairman**
 1. Committee Report
 2. (21-002) Resolution Authorizing the Obligation Retirement of Bond Payments from MFT Funds. (Sections: 05-00000-03-GB, 06-00000-04-GB and 07-00000-05-GB)
 Cost: \$1,450,000 C.B. District: County Wide

3. (21-003) Resolution Authorizing the Execution of a Preliminary Engineering Services Agreement with Chastain & Associates, LLC to Provide Engineering Services for an Intersection Design Study for the Improvement of Riverside Blvd. (CH55) Between Material Avenue and Sage Drive (Section 16-00624-01-ES)
Cost: \$61,662 C.B. District: 17 & 20

- F. Public Safety and Judiciary Committee.....**Burt Gerl, Committee Chairman**
 1. Committee Report
 2. Animal Services Ordinance Amending Section 14-116 Fee Schedule to be Laid Over

10. Unfinished Business.....Chairman Joseph Chiarelli

11. New Business.....Chairman Joseph Chiarelli

12. Announcements & CommunicationsClerk Lori Gummow
A. Correspondence (see packet)

13. Adjournment – Next Meeting.....Chairman Joseph Chiarelli

Next Meeting: Thursday, March 11, 2021

**Awards,
Presentations,
Public Hearings
and Public Participation**

Approval of Minutes

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
JANUARY 28, 2021**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, January 28, 2021 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the COVID-19 pandemic.

2. County Board Member Schultz gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 19 Present. 1 Absent. (Board Members Arena, Bilich, Booker, Butitta, Crosby, Fellars, Gerl, Goral, Hoffman, Kelley, Lindmark, McCarthy, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, and Webster were present) (Board Member Wescott was absent.)

AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION

5. Awards - None

Proclamations - None

Presentations - County Administrator Thompson and Board Members Webster, Schultz, Tassoni, Goral, Hoffman, and Redd gave Special Recognition to Steve Chapman for his many years of service.

Public Participation - None

Board Member Wescott arrived at 6:12 p.m.

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Gerl made a motion to approve County Board Minutes of December 22, 2020 and layover County Board Minutes of January 14, 2020, seconded by Board Member Lindmark. Motion was approved by a roll call vote of 20 yes votes.

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for January 28, 2021. Board Member Salgado made a motion to approve the Consent Agenda which includes the

Raffle Report and the Auditor's Report- approval of bills, seconded by Board Member Arena. Motion was approved by a roll call vote of 20 yes votes.

APPOINTMENTS

8. A. Greater Rockford Airport Authority – Tom Dal Santo
Board Member Fellars made a motion to suspend the Appointment, seconded by Board Member Hoffman. Motion was approved by a roll call vote of 20 yes votes. Board Member Fellars made a motion to approve the Appointment, seconded by Board Member Bilich. Motion was approved by roll call vote of 20 yes votes.

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. No Report.

ZONING COMMITTEE

10. No Report.

ECONOMIC DEVELOPMENT

11. No Report.

OPERATIONS & ADMINISTRATIVE COMMITTEE

12. No Report.

PUBLIC WORKS

13. Board Member Tassoni made a motion to approve (21-001) Resolution Supporting a Multi-Use Bicycle and Pedestrian Path of East Riverside Boulevard East of Perryville Road, seconded by Board Member Kelley. Discussion by County Engineer Molina and Board Members Tassoni, Butitta, Bilich, and Arena. Motion was approved by a roll call vote of 20 yes votes. Additional discussion by County Engineer Molina.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

14. Board Member Gerl made a motion to approve a Resolution Authorizing the County Board Chairman to Amend Contracts for Healthcare Services for Inmates of the Winnebago County Jail and Detainees of the Juvenile Detention Center, seconded by Board Member Booker. Discussion

by County Administrator Thompson, Captain Owens, Superintendent Redmond, and Board Member McDonald. Motion was approved by a roll call vote of 20 yes votes.

15. Board Member Gerl made a motion to approve a Resolution Renewing the Annual Maintenance Agreement for X-Ray Scanners, seconded by Board Member Lindmark. Discussion by Board Member Gerl. Motion was approved by a roll call vote of 20 yes votes.

UNFINISHED BUSINESS

16. None.

NEW BUSINESS

17. Board Member Gerl spoke of new contracts.

ANNOUNCEMENTS & COMMUNICATION

18. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:
 - A. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - a. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - b. Byron Nuclear Power Station, Units 1 and 2 – Request for Information for an NRC Triennial Baseline Design Bases Assurance Inspection (TEAMS); Inspection Report 05000454/2021011; 05000455/2021011
 - B. County Clerk Gummow received Certificates of Liability Insurance for Charter Communications, Inc.
 - C. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report as of January, 2021.
 - D. County Recorder Gummow, received the Monthly Reports for November and December, 2020.
 - E. County Clerk Gummow received from Sue Goral, Winnebago County Treasurer the Monthly Report for December, 2020 Bank Balances.

Board Member Thompson and Board Member Goral thanked Interim Chief of the Civil Bureau LeClerc for her service.

Chairman Chiarelli spoke of a program with grants for landlords.

ADJOURNMENT

19. Chairman Chiarelli entertained a motion to adjourn. County Board Member Hoffman moved to adjourn the meeting, seconded McCarthy. Motion was approved by a voice vote. The meeting was adjourned at 6:46 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

**REGULAR ADJOURNED MEETING
WINNEBAGO COUNTY BOARD
FEBRUARY 11, 2021**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, February 10, 2021 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the COVID-19 pandemic.

2. County Board Member Tassoni gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 19 Present. 1 Absent. (Board Members Arena, Bilich, Booker, Butitta, Crosby, Gerl, Goral, Hoffman, Kelley, Lindmark, McCarthy, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, Webster, and Wescott were present) (Board Member Fellars was absent.)

Board Member Fellars arrived at 6:04 p.m.

AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION

5. Awards - None
- Proclamations - None
- Presentations - Winnebago County Chief Financial Officer David J. Rickert gave a Presentation regarding Host Fees. Discussion by Director of Development Services Dornbush, Board Members Arena, Redd, Kelley, Tassoni, Bilich, McCarthy, Webster, Salgado, Goral, Nabors, McDonald, Gerl, and Lindmark.
- Public Participation - None

APPROVAL OF MINUTES

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member McCarthy made a motion to approve County Board Minutes of January 14, 2021 and layover County Board Minutes of January 28, 2021, seconded by Board Member Lindmark. Motion was approved by a roll call vote of 20 yes votes.

CONSENT AGENDA

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for February 11, 2021. Board Member Gerl made a motion to approve the Consent Agenda which includes the Raffle Report, seconded by Board Member Hoffman. Motion was approved by a roll call vote of 20 yes votes.

APPOINTMENTS

8. Chairman Chiarelli read in the Reappointments listed below. Board Member Bilich moved to suspend the rules on both Reappointments, seconded by Board Member Wescott. Motion was approved by a roll call vote of 20 yes votes. Board Member Fellars made a motion to approve both Reappointments, seconded by Board Member Kelley. Motion was approved by a roll call vote of 20 yes votes.

Reappointments(s)

New Milford Fire Protection District Board

Kurt Rodgers

Rockford, Illinois

December 2020-December 2023

Durand Sanitary District

David Waller

Durand, Illinois

December 2020-December 2023

REPORTS FROM STANDING COMMITTEES

FINANCE COMMITTEE

9. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of Litigation (Serena J. Samuels v. County of Winnebago), seconded by Board Member Butitta. Motion was approved by a roll call vote of 19 yes votes. (Board Member Redd was absent.)
10. Board Member Salgado made a motion to approve an Ordinance Amending the Claims Settlement Procedure for the County of Winnebago, Illinois, seconded by Board Member Tassoni. Motion was approved by a roll call vote of 20 yes votes.
11. Board Member Salgado made a motion to approve an Ordinance Establishing a Property Assessed Clean Energy ("PACE") Program in the County of Winnebago, Illinois, Designing a PACE Area, Providing for Property Assessments and Approving Related Matters, seconded by Board Member Bilich. Discussion by Board Member Bilich and Arena. Board Member Arena made a motion to suspend the rules, seconded by Board Member McCarthy. Motion to suspend was approved by a roll call vote of 20 yes votes. Board Member Arena made a motion to approve the Ordinance, seconded by Board Member Salgado. Motion was approved by a roll call vote of 20 yes votes.

12. Board Member Salgado read in for the first reading of Agenda Items 5. thru 19. (as listed below). Board Member Salgado made a motion to suspend the rules on Agenda Items 5. thru 19., seconded by Board Member Hoffman. Motion to suspend was approved by a roll call vote of 20 yes votes. Board Member Salgado made a motion to approve Agenda Items 5. thru 19., seconded by Board Member Fellars. Motion was approved by a roll call vote of 20 yes votes.
5. Ordinance Abating the Tax hereto Levied for the Year 2020 to Pay the Principal of and Interest on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2018 to be Laid Over.
 6. Ordinance Abating Special Tax Roll for 2020 Levy Year for Properties within the Special Service Area for the I-39/Baxter Road County Water District Project to be Laid Over.
 7. Ordinance to Abate the 2012C State Income Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
 8. Ordinance to Abate the Federal Aid Matching Tax and Motor Fuel Tax Alternate Bond (2012D Series) Property Tax Levy for the Year 2020 to be Laid Over.
 9. Ordinance to Abate the 2020F Alternate Revenue Bond Property Tax Levy for the Year 2020 to be Laid Over.
 10. Ordinance to Abate the 2012G Alternate Revenue Bond Property Tax Levy for the Year 2020 to be Laid Over.
 11. Ordinance to Abate the 2013A Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
 12. Ordinance to Abate the Federal Aid Marching and Motor Fuel Tax Alternate Bond (2013B Series) Property Tax Levy for the Year 2020 to be Laid Over.
 13. Ordinance to Abate the 2016A Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
 14. Ordinance to Abate the 2016D Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
 15. Ordinance to Abate the 2016E Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
 16. Ordinance to Abate the Federal Aid Matching Tax and Motor Fuel Tax Alternate Bond (2017 Series B) Property Tax Levy for the Year 2020 to be Laid Over.
 17. Ordinance to Abate the 2017C Tort Property Tax and Quarter Cent Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
 18. Ordinance to Abate the 2020A Alternate Revenue Bond Property Tax Levy for the Year 2020 to be Laid Over.

19. Ordinance to Abate the 2020B Winnebago Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.

ZONING COMMITTEE

13. No Report.

ECONOMIC DEVELOPMENT

14. Board Member Bilich announced an upcoming meeting.

OPERATIONS & ADMINISTRATIVE COMMITTEE

15. No Report.

PUBLIC WORKS

16. No Report.

PUBLIC SAFETY AND JUDICIARY COMMITTEE

17. No Report.

UNFINISHED BUSINESS

18. None.

NEW BUSINESS

18. Board Member Tassoni spoke of COVID roll call votes and a possible recycling program.
Board Member Gerl spoke of the issues with plastic bags.
County Clerk Gummow spoke of recycling.
Board Member McDonald spoke of the State of Illinois and renewing FOID cards.
Board Member Gerl would be happy to work with our administration to improve the FOID process.

ANNOUNCEMENTS & COMMUNICATION

20. County Clerk Gummow submitted the Items Listed Below as Correspondence which were

“Placed on File” by Chairman Chiarelli:

- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
 - a. Summary of January 6, 2021, Presubmittal Meeting Between the U.S. Nuclear Regulatory Commission and Exelon Generation Company, LLC Regarding Licensing Activities to Support the Planned Early Closures of Byron, Units 1 and 2, and Dresden, Units 2 and 3 (EPID L-2020-LRM-0113.)
 - b. Byron Station – Integrated Inspection Report 05000454/2020004 and 05000455/2020004.
 - c. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No. 1; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; and Nine Mile Point Nuclear Station, Unit 2 – Request for Withholding Information Regarding Proposed Alternative to use ASME Code Case N-893 (EPIDS L-2020-LLR-0147 and -0148.)
 - d. Federal Register / Vol. 86, No. 20 / Tuesday, February 2, 2021 / Notices
- B. County Clerk Gummow submitted from Charter Communications a notice that on or after March 1, 2021, Spectrum Mid-America, LLC will launch the NFL Network for the following:
 - a. County of Winnebago
 - b. Township of Harlem
 - c. Township of Rockton
 - d. Township of Roscoe
- C. County Clerk Gummow submitted from the Illinois Environmental Protection Agency the following:
 - a. Notice of Public Comment Period and Public Hearing Proposed Renewal of the Clean Air Act Permit Program Permit Winnebago Landfill.
 - b. Notice of Application for Permit to Manage Waste/ Description of Project: An application proving an evaluation of the groundwater quality at wells G179, G180, and G182 in accordance with Condition VIII.25 and an evaluation of the dissolved sulfate and groundwater quality at well G174, G175 AND G176 in accordance with Condition VIII.27 (Modification No. 84.)
- D. County Clerk Gummow submitted from The Illinois Department of Corrections the Winnebago County Jail 2020 Inspection Report.
- E. County Recorder Gummow submitted the Monthly Report for January, 2021.

Board Member Goral reported River Bluff Nursing Home has become a three star facility.

Board Member Gerl reported fire hydrants need to be cleared of snow.

Board Member McCarthy received complements regarding the great job the highways is doing clearing County roads.

Board Member Fellars thanked the first responders of Winnebago County for their prompt response time regarding accidents.

Board Member Lindmark spoke of the Winnebago County Health Department and missing COVID vaccines.

Board Member Fellars commented on the Winnebago County Departments missing vaccine orders.

Board Member Goral announced COVID vaccines are available at local hospitals and pharmacies.

Board Member Redd spoke of her concern with the long wait to get a COVID vaccine from the Winnebago County Health Department.

Chairman Chiarelli announced the passing of Dick Hines, he served on many Boards in the community.

Chairman Chiarelli announced there will be a presentation at the upcoming County Board Meeting.

Chairman Chiarelli thanked Board Member Arena for his help with the Rental Assistance Grant.

Chairman Chiarelli thanked Board Member Fellers for her help with Legislative Agenda.

Chairman Chiarelli announced he met with the Illinois Governor and his Government Affairs person Chris Shallow and is willing to speak to County Board Members at any time for any issues.

ADJOURNMENT

21. Chairman Chiarelli entertained a motion to adjourn. County Board Member Gerl moved to adjourn the meeting, seconded Salgado. Motion was approved by a voice vote. The meeting was adjourned at 7:47 p.m.

Respectfully submitted,



Lori Gummow
County Clerk
ar

CONSENT AGENDA

RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by
4 different organizations for 5 Raffles.

All applying organizations have complied with the requirements of the Winnebago
County Raffle Ordinance. All fees have been collected, bonds received and all
individuals involved with the raffles have received the necessary Sheriff's
Department clearance.

The Following Have Requested A Class A, General License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30472	1	TEBALA SHRINERS	03/01/2021-11/27/2021	\$ 17,913.00

The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class C, One Time Emergency License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

The Following Have Requested A Class D, E, & F Limited Annual License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30473	1	ELLIDA LODGE BOOSTERS	03/30/2021-03/30/2022	\$ 4,999.00
30474	1	ROSS PEARSON VFW POST 5149	03/14/2021-03/14/2022	\$ 4,999.00
30475	1	SM & SF CLUB	02/26/2021-02/25/2022	\$ 5,000.00
30476	1	SM & SF CLUB	02/26/2021-02/25/2022	\$ 2,500.00

This concludes my report,

Deputy Clerk

Kayla Hilliard

LORI GUMMOW
Winnebago County Clerk

Date 25-Feb-21

RESOLUTION

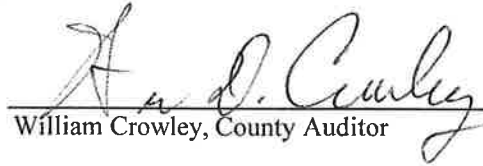
TO THE HONORABLE COUNTY BOARD OF WINNEBAGO COUNTY:

Your County Auditor respectfully submits the following summarized report of the claims to be paid and approved:

	<u>FUND NAME</u>	<u>RECOMMENDED FOR PAYMENT</u>
001	GENERAL FUND	\$ 4,800,746
101	PUBLIC SAFETY TAX	\$ 2,430,926
103	DOCUMENT STORAGE FUND	\$ 13,989
104	TREASURER'S DELINQUENT TAX FU	\$ 3,926
105	VITAL RECORDS FEE FUND	\$ 2,948
106	RECORDERS DOCUMENT FEE FUND	\$ 21,551
107	COURT AUTOMATION FUND	\$ 11,999
111	CHILDREN'S WAITING ROOM FUND	\$ 7,944
112	RENTAL HOUSING FEE FUND	\$ 33,543
114	911 OPERATIONS FUND	\$ 490,912
115	PROBATION SERVICE FUND	\$ 9,687
116	HOST FEE FUND	\$ 5,000
120	DEFERRED PROSECUTION PROGRAM	\$ 2,936
123	STATE DRUG FORFEITURE ST ATTY	\$ 2,286
126	LAW LIBRARY	\$ 16,461
129	COUNTY AUTOMATION FUND	\$ 206,371
131	DETENTION HOME	\$ 215,332
141	WINGIS GEOR INFO SYSTEM (CO SHARE)	\$ 23,132
145	FORECLOSURE MEDIATION FUND	\$ 890
155	MEMORIAL HALL	\$ 11,442
156	CIRCUIT CLERK ELECTRONIC CITATION	\$ 8,994
158	CHILD ADVOCACY PROJECT	\$ 32,123
161	COUNTY HIGHWAY	\$ 333,965
162	COUNTY BRIDGE FUND	\$ 21,274
164	MOTOR FUEL TAX FUND	\$ 684,675
165	TOWNSHIP HIGHWAY FUND	\$ 6,245
169	HIGHWAY REBUILD IL GRANT	\$ 23,121
181	VETERANS ASSISTANCE FUND	\$ 30,682
185	HEALTH INSURANCE	\$ 1,545,600
192	EMPLOYER SOCIAL SECURITY FUND	\$ 387,292
193	ILLINOIS MUNICIPAL RETIRE	\$ 419,697
194	TORT JUDGMENT & LIABILITY	\$ 1,238,008
195	PAYROLL CLEARING ACCOUNT	\$ 1,754,864
200	2013A SERIES REFUNDING BONDS	\$ 428
201	2013B ADMIN	\$ 428
208	2013C SERIES REFUNDED BONDS	\$ 428
301	HEALTH GRANTS	\$ 1,289,728
302	SHERIFF'S DEPT GRANTS	\$ 6,725
303	STATE'S ATTORNEY GRANT	\$ 10,281
304	PROBATION GRANTS	\$ 31,287
309	CIRCUIT COURT GRANT FUND	\$ 100,020
401	RIVER BLUFF NURSING HOME	\$ 1,015,834
410	ANIMAL SERVICES	\$ 142,298
420	555 N COURT OPERATIONS FUND	\$ 23,356

430	WATER FUND	\$	7,989
501	INTERNAL SERVICES	\$	14,914
TOTAL THIS REPORT			<u>17,442,277.00</u>

The adoption of this report is hereby recommended:


William Crowley, County Auditor

ADOPTED: This 25th day of February 2021 at the City of Rockford, Winnebago County, Illinois.

Joseph Chiarelli, Chairman of the
Winnebago County Board of
Rockford, Illinois

ATTEST:

Lori Gummow, Clerk of the Winnebago
County Board of Rockford, Illinois

Appointments



Executive Summary

Date: February 25, 2021

From: County Board Chairman Joseph Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, “The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law.”

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointees.

.....
Tom Walsh of Durand to fulfill a 5-year term vacancy from June 2020–May 2025 on the Zoning Board of Appeals

About the Winnebago County Zoning Board of Appeals	
Location:	404 Elm Street
Service Description:	Hears public testimony on zoning petitions filed by petitioners and makes recommendations to the County Board on the petitions
Board Composition:	Seven members from different townships appointed by the Winnebago County Board Chairman with the advice and consent of the County Board
Compensation	\$100 per meeting Meets 2 nd Wednesday of each month
Origin of Entity:	Article 2, Section 2.3 of the Winnebago County Codes
Property Tax/Funding:	Funded from County's General Fund
Consolidation/ Dissolution Plans:	<i>If applicable</i>

January 26, 2021

Honorable Joseph Chiarelli
Winnebago County Board Chairman
404 Elm Street, Room 533
Rockford, IL 61011

Dear Mr. Chairman:

Please accept this letter as my formal statement of interest in continuing to serve on the Winnebago County Zoning Board of Appeals (ZBA). I am currently serving on the ZBA, having been appointed to fill an unexpired term. I previously served as a member of the ZBA for seven years and served as Chairman of that Board during 2010 and 2011. I'm proud of that experience. My resume (attached) shows over forty years of experience in the Real Estate and Assessment fields. I needed to resign from the Board upon being appointed Supervisor of Assessments for Winnebago County because Supervisors of Assessments are not allowed to take part in any other lucrative public employment while serving as S of A.

I look forward to continuing to serve the public by working to ensure fair, consistent zoning recommendations in accordance with the Zoning Code of Winnebago County.

Thank you for your consideration.

Sincerely,

Thomas J. Walsh

Thomas J. Walsh
11922 Baker Road
Durand, IL 61024
(815) 248-2234 (h), (815) 721-6287 (c)
walsh10@stateline-isp.com

Real Estate and Property Tax Assessment Experience

May 2011 - November 2018 **Supervisor of Assessments, Winnebago County** (125,000 parcels)

My office had a staff of thirteen, which included three mapping specialists. I served as clerk of the Board of Review, which processed over 7,500 assessment complaints in one year, 2011. I worked with the Board of Review to improve their Rules and Procedures manual from a one page outline to a 27 page guide the Board and taxpayers can refer to for consistent reference and better understanding of the appeal process. There were no written instructions for the Township Assessors when I took office. I developed a 56 page set of instructions for the Township Assessors which we worked to improve every year. When I started my term nothing was being scanned into our Devnet Property Tax System. Today there are scanners on every desk and documents are managed more efficiently. I oversaw the return of mapping responsibilities from an outside vendor back to in-house. This has saved money and improved accuracy and customer service. I was awarded the "Chairman's Service Excellence" award upon retirement in Nov. 2018.

February 1985 - May 2011 **Chief Deputy Assessor, Rockford Township Assessor's Office**

I was the leader of the total relisting and revaluation of Rockford Township (73,000 parcels) for the 1987 Quadrennial reassessment. During the relisting phase, up to 100 people were employed in the re-measuring, relisting, and reviewing of all property. The revaluation involved complete data entry, valuation model building (land and building), and neighborhood analysis and equalization. I supervised the appraisal staff (eight residential and two commercial) and the IT clerical staff (three clerks). I provided continuous neighborhood analysis and factor analysis for all classes of property. My other duties included serving as the Database Administrator for the SQL Server based CAMA system I developed with an in-house programmer.

April 1982 - February 1985 **Chief Deputy Supervisor of Assessments, Winnebago County**

October 1979 - April 1982 **Residential Appraiser, Rockford Township Assessor's Office**

February 1979 - October 1979 **Staff Appraiser, Winnebago County Supervisor of Assessments**

January 1978 - February 1979 **Staff Appraiser, Fredrick P. Jufferbruck M.A.I.**

December 1976 - December 1981 **Assessor, Laona Township** (1,200 parcels)

Pertinent Skills, Training, Experience and Education

CIAO-I advanced designation from the Illinois Property Assessment Institute

Illinois State Property Tax Advisory Committee - Farmland Division and Sales Ratio Division

I have had assessments appealed to and upheld by the Illinois Supreme Court

Over 1300 hours of Continuing Education Credit in all phases of Real Estate Appraisal, Development, and Land Use Planning from the International Association of Assessing Officers, Illinois Property

Assessment Institute, Society of Real Estate Appraisers and the Illinois Department of Revenue

Completed 2.5 years in the Civil Engineering curriculum at the University of Illinois in Champaign-Urbana before being drafted into the Army

Distinguished Graduate (first in class of 216) of the U.S. Army Non-Commissioned Officer Leadership School. I also earned the *Ranger* designation and led security patrols in the Demilitarized Zone between North Korea and South Korea

Durand Community Unit #322 School Board Member from 1995 - 2003

Winnebago County Conservation Farm Family of the Year, 2003 (Winnebago County SWCD award)

Member of the Winnebago County Zoning Board of Appeals, 2004 - 2011 and 2019 to present

EMT-B with the Durand Fire Department 2004 - 2011; President of Fireman's Association 2009 - 2011

Board Member of the Illinois Forestry Association 2017 to Present



Executive Summary

Date: February 25, 2021

From: County Board Chairman Joseph Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law."

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointees.

.....
Tami Verstraete of Machesney Park to fulfill a 5-year term vacancy from June 2020–May 2025 on the Zoning Board of Appeals

About the Winnebago County Zoning Board of Appeals	
Location:	404 Elm Street
Service Description:	Hears public testimony on zoning petitions filed by petitioners and makes recommendations to the County Board on the petitions
Board Composition:	Seven members from different townships appointed by the Winnebago County Board Chairman with the advice and consent of the County Board
Compensation	\$100 per meeting Meets 2 nd Wednesday of each month
Origin of Entity:	Article 2, Section 2.3 of the Winnebago County Codes
Property Tax/Funding:	Funded from County's General Fund
Consolidation/ Dissolution Plans:	<i>If applicable</i>

From: Tami Verstreate <tamiryannick@gmail.com>

Sent: Tuesday, February 9, 2021 6:08 AM

To: Karen Elyea <KElyea@WinColl.us>

Subject: Re: FW: ZBA Appointment

Hi Karen, my apologies on your first email. I am absolutely interested in staying on the ZBA. I can send a formal letter or would this suffice? I am pretty open if you would like to set up an appointment to chat with the Chairman. My work cell is 815-315-3999, thank you

TAMARA VERSTRAETE

7786 Hawks View Dr, Machesney Park, IL 61115 • (815)315-3999 • verstrat@mscdirect.com

Professional Summary

I have 25 Years of Management Experience before going to work for my current Employer. Customer-focused Customer Sales Solutions Consultant/ Key Account Sales Consultant, and Vendor Managed Solutions Specialist with a combined 13 years of providing solutions, cost savings and excellent customer service. Solid understanding of MSC's Solutions. Standing history of developing Partnerships with several National Accounts. Respected Morgan Corp, as being one of these accounts, I have been integral with their operations and customer needs. I have identified major Cost Savings that were both beneficial to the customer and MSC. Ability to identify opportunities and who the Decision Maker are within these organizations. MSC has realized positive returns on investment savings and cost savings that have been relayed to the customers due to effective communication skills in strategizing these processes with the leaders of those organizations. I am knowledgeable of how Profit and Loss Statements are projected, adhered to and analyzed and am a team leader in hiring and retention.

Skills

- Self-motivated
- People-oriented
- Motivated team player
- Trusted key holder
- Detail-oriented
- Excellent work ethic
- Strong customer partnerships
- Multitasking ability
- Enthusiastic and friendly
- Customer partnership development
- Reliable
- Revenue and profit maximization

Work History

CSSC/KASC, Oct 2018 to Present

MSC Industrial Supply Co Inc-Machesney Park, IL

- Ranked in the top 18% of salesforce after taking on role for less than a year
- Continued to build great customer Partnerships with new customers while achieving sales goals.
- Worked with Suppliers to build the Trusted Advisor with Customer.
- Worked with Internal Customers such as BDE's, Inside Sales Team, Metalworking Specialist and Safety Specialist.
- Secured many \$75K-\$200K wins with new and Existing Customers.
- Implements MSC Culture and Goals efficiently.

VMIS, 02/2007 to Oct 2018

MSC Industrial Supply Co Inc – Machesney Park, IL

- Served as the main liaison between customers, management and sales team.
- Provided an elevated customer experience to generate a Partnership.
- Recipient of multiple positive reviews acknowledging dedication to excellent customer service.
- Built long-term customer partnerships and advised customers on purchases and promotions.
- Ensured superior customer experience by addressing customer concerns, demonstrating empathy and problem resolution.

Instructor, 03/2004 to 05/2007

Food Served Safely – Machesney Park, IL

- Created guides and course materials that would reiterate lecture information and help students in their study.
- Provided clear, informative lectures in Food Service Sanitation to classes of 20 students, for Certification by the State of Illinois.
- Taught at Rock Valley College, Rockford, Illinois.

Restaurant Manager, 11/1979 to 02/2007

McDonald's – Rockford, IL

- Quickly identified problem situations and skillfully resolved incidents to the satisfaction of involved parties.
- Promoted a positive atmosphere and went above and beyond to guarantee each customer received exceptional food and service.
- Achieved and maintained the highest employee retention rate in the market.
- Received Outstanding Store Manager Award 3 years in a row.
- Presented a new Customer Service Process at the Convention to 10,000 participants.
- Managed several different Restaurants with my last growing sales from \$920K to \$2.5 M in 4 years.
- Managed up to 80 Employees and 10 Managers at a time.
- Very versed in PNL projections and accountability.

Education

Hamburger University Dean's list Associates equivalent in Business Management 1985

High School Diploma: 1980

Hononegah High School - Rockton, IL

Service and Leadership

ZBA Winnebago County 2007-Present

Rockton Lions Club 2012-Present, President 2016-2018, Zone Chair 2018-2020, 2nd Vice District Governor 2020, 1st Vice District Governor 2021

Holy Family Church Catechist 2012-Present



Executive Summary

Date: February 25, 2021

From: County Board Chairman Joseph Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, “The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law.”

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointees.

.....
Edward Conklin of Rockford to fulfill a 5-year term vacancy from June 2019–May 2024 on the Zoning Board of Appeals

About the Winnebago County Zoning Board of Appeals	
Location:	404 Elm Street
Service Description:	Hears public testimony on zoning petitions filed by petitioners and makes recommendations to the County Board on the petitions
Board Composition:	Seven members from different townships appointed by the Winnebago County Board Chairman with the advice and consent of the County Board
Compensation	\$100 per meeting Meets 2 nd Wednesday of each month
Origin of Entity:	Article 2, Section 2.3 of the Winnebago County Codes
Property Tax/Funding:	Funded from County's General Fund
Consolidation/ Dissolution Plans:	<i>If applicable</i>

**Edward J Conklin
4048 Will Ann Drive
Rockford, IL 61101**

**Joseph V. Chiarelli
Winnebago County Board Chairman**

**404 Elm St.
Rockford, IL 61101**

February 1, 2021

Dear Chairman Chiarelli:

By this letter I am expressing my interest in being reappointed to a position on the Zoning Board of Appeals. I have enjoyed my tenure on the ZBA and trust that I have been a positive contributing member to the discussions, analysis, and recommendation of the Board.

My participation in planning and zoning began in 1962 when I was appointed to the Forest Park, Ohio, Planning Commission. Over the next thirteen years we, with the help of a consultant, completed a Master Plan, a Zoning Ordinance and Subdivision Rules and Regulations. For this entire time I was a member of the planning commission and served as the Chairman of the Planning and Zoning Committee of the City Council.

I have served on the Winnebago County Zoning Board of Appeals since my appointment by County Board Chairman, Kris Cohn.

Sincerely,

Edward J Conklin



Executive Summary

Date: February 18, 2021

From: County Board Chairman Joseph Chiarelli

Topic: **Board Appointment**

State of Illinois Public Act 099-0634 requires disclosure of appointments to local public entities.

County Code Chapter 2, Article II, Division 4, Section 2-88 states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law."

Recommendation: County Board Chairman Joseph Chiarelli recommends the following person to serve as County appointee.

.....

Roger Allen of Davis, Illinois, to finish out a 5-year term from Feb 2021-Feb 2026 on the Otter Creek Lake Utility District Board left by Edwin Herrman.

About the Otter Creek Lake Utility District	
Location:	1284 Lake Summerset Road, Davis, IL 61019
Service Description:	Multi County water and sewer utility that serves the Lake Summerset subdivision in Winnebago and Stephenson County
Board Composition:	Three trustees from Winnebago County, appointed by the Winnebago County Board Chairman with advice and consent of the County Board
Origin of Entity:	Public corporation existing pursuant to the Illinois Public Water District Act 70 ILCS 3705/0.01
Property Tax/Funding:	Charges for services for water and sewer
Consolidation/ Dissolution Plan:	<i>If applicable</i>
Compensation:	None

**Resume for
Roger F. Allen**

2008 Baintree Rd
Davis, IL 61019

Email: rallen3299@gmail.com

Phone: 815.985.7298

1971 Graduated High School

Experience

- 1971-1972 New Home Electrical Construction
- 1972-1976 International Union of Operating Engineers (I.U.O.E.) Local 150 Apprentice Operator
- 1976-March 2013 Completed Apprenticeship, Journeyman Operating Engineer till Retirement
Ran numerous types of equipment constructing roads, bridges, buildings, demolition of buildings, installation of underground sewer and water and performed specialized landscape work.
- 1973-1995 Rockford Blacktop (William Charles Construction Co.) & Environmental Contractor Inc. a subsidiary of William Charles doing emergency hazardous waste cleanup.
- 1992-2007 Executive Board (Governing Body) for I.U.O.E. Local 150, 2nd largest local in the U.S. with 20,000 Members. I represented 2500 members from nine counties in Northwest Illinois.

Certifications

- Local 150 Crane Certified on Hydraulic Cranes
- 1989-2012 Hazardous Waste Operations
- 1996-2006 OSHA 500 & 501 certified for OSHA 10 hour and OSHA 30 hour courses
- 1995-2006 Hazardous Waste Operations Instructor, Certified by U.S. Dept. Of Energy

Employed by I.U.O.E. Local 150 Apprenticeship Program

- 1987-1995 Part Time Apprenticeship Instructor
- 1996-1997 Full Time Apprenticeship Training Instructor
- 1997-1999 Assistant Apprenticeship Coordinator and Trustee of the Apprenticeship Program
- 1999-July 2006 Coordinator/Administrator

Responsibilities as Coordinator/Administrator

Staff

- 30 full time employees consisting of: 6 Clerical Staff, 20 full time instructors, 2 Safety Coordinators, 2 Assistant Coordinators and One Coordinator/Administrator.
- Hired 30-45 additional part time instructors during 5 months of off-season training
- Total of 400 apprentices and all Journey worker training and certifications of Local 150
- Worked with the Board of 11 Trustees: 5 Construction Company Owners from Chicago and Indiana and 6 from the Labor side.
- Input on annual budget for the training program of 8.8 million and annual revenue of 11 million
- Assets: 13 million of Heavy Equipment for training
- Worked closely with the U.S. Department of Labor Bureau of Apprenticeship and Training regarding regulations and standards for an Apprenticeship Program
- Worked consistently with the Program's Law Firm regarding discrimination lawsuits, Equal Employment Opportunity Commission case filings, injury cases and depositions and providing sensitivity training for employees.
- Designed annual training schedules for the 400 apprentices and approximately 2,000 Journeymen attending classes each year.
- Oversaw a two-year project of the design and construction of the new Local 150 Operating Engineers 61 million dollar 300 acre training facility in Wilmington, IL.
- 2002-2006 Member of the Workforce Investment Board of Will County

G. MICHAEL SCHEURICH
JAMES E. TUNEBERG
EDWARD M. MAHER
JOHN D. LANPHER
LORI E. MCGIRK
JAMES A. RODRIGUEZ

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LAWYERS



STANLEY H. GUYER (1903-1986)
EDWARD J. ENICHEN (1929-2009)
ANN M. DITTMAR, Of Counsel
ADRIAN C. CROW, Of Counsel

scheurich@guyerlaw.com

2601 Reid Farm Road, Suite B, Rockford, IL 61114

Telephone: 815-636-9600

Facsimile: 815-636-9666

February 8, 2021

Mr. Joseph V. Chiarelli
Winnebago County Board Chairman
Winnebago County Board Office
404 Elm Street, Room 533
Rockford, IL 61101

Re: Otter Creek Lake Utility District

Dear Chairman Chiarelli:

I represent the Otter Creek Lake Utility District. The Otter Creek Board of Trustees has approved the nomination of Roger F. Allen as Trustee to replace Edwin L. Herrman who is retiring. I enclose for your review a copy of the Resume for Mr. Allen. We request that the Winnebago County Board appoint Mr. Allen as Trustee. Please advise the undersigned, as Secretary of the Board, of his appointment at your early convenience. If you need anything further on his behalf, please contact me immediately.

Very truly yours,

G. MICHAEL SCHEURICH

GMS/arr
Enclosure

cc: Fred Kile w/o enc.

Reports of Standing Committees

FINANCE COMMITTEE



Ordinance Executive Summary

Prepared By: Circuit Court – Thomas Jakeway

Committee: Finance

Committee Date: February 18, 2020

Ordinance Title: Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures

County Code: Annual Budget and Appropriation Ordinance

Board Meeting Date: February 25, 2020

Budget Information:

Was item budgeted? No	Appropriation Amount: \$ 35,190.37
If not, explain funding source: Pre-Approved State Reimbursement	
ORG/OBJ/Project Code: 32000-42290	Budget Impact: Neutral

Background Information:

The Administrative Office of the Illinois Courts is administering a COVID Rapid Relief Funding program to reimburse court technology requests. The Court and County jointly applied and was awarded approval for reimbursement of expenses totaling \$35,190.37. Approved good/resources include dedicated laptop computers and enhanced microphone for virtual court proceedings.

Recommendation: All goods/resources were selected in consultation with the Department of Information Technology.

Contract/Agreement: See attached.

Legal Review: Not necessary

Follow-Up: Purchase items and process necessary reimbursement paperwork.

2021 Fiscal Year

Sponsored by:

Jaime Salgado, Finance Committee Chairman

Finance:	Feb 18, 2021
Lay Over:	Feb 25, 2021
Final Vote:	Mar 11, 2021

2021 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the following increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment #**2021-002 AOIC COVID Rapid Relief Funding Program**.

REQUEST FOR BUDGET AMENDMENT

100

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

PAUL ARENA

PAUL ARENA

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

JOHN BUTITTA

JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

AOIC APPROVAL NO. RRF-017**COVID RAPID RELIEF FUNDING FOR REMOTE CAPABILITIES
FUNDING AGREEMENT**

This Funding Agreement, hereinafter "Agreement", is entered into by and between the county of Winnebago, hereinafter "County", the Chief Circuit Judge and the Administrative Office of the Illinois Courts, hereinafter "AOIC", for the purpose of defining the responsibilities of the County and the AOIC in regards to COVID Rapid Relief Funding for Remote Capabilities.

The AOIC, on behalf of the Supreme Court of Illinois, will reimburse or make payment to the County with limited Fiscal Year 2021 Judicial Branch General Revenue Funding for technology goods/services to enhance, improve and/or establish remote capabilities within the local court systems.

The AOIC agrees to the following responsibilities:

- The AOIC will remit payment to the Illinois Comptroller's Office for the approved technology goods/services listed on the Funding Request Form (Exhibit A) pursuant to the executed Funding Agreement.


The County agrees to the following responsibilities:

- By signing this agreement, the Chief Circuit Judge and County Treasurer, ensures that local funding has been denied for the technology/resource requests for remote capabilities listed on the Request Form.
- Will only procure the approved technology goods/services as listed and approved on the Request Form. Any adjustments to the approved agreement must be approved by the AOIC prior to making any purchases or services.
- Will comply with the County's policies and procedures for the procurement of the approved technology goods/services.
- If requesting Reimbursement to the County (Option 1), the County will complete an Invoice Voucher and attach itemized vendor invoice(s) and forward all documents to the AOIC for payment.
- If requesting Payment to the County (Option 2), the County will complete an Invoice Voucher and attach vendor proposal(s) and forward all documents to the AOIC for payment. Once the equipment and services are purchased, the County will forward paid invoice(s) to the AOIC for reconciliation. If AOIC's payment based on the proposal(s) was more than the paid invoice(s), the County will return the over payment to the AOIC.

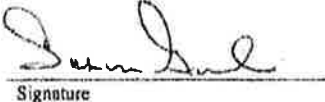
This Agreement may be terminated, by either party, for failure to comply with the provisions of this agreement. The AOIC reserves the right to audit the approved Funding Agreement.

This Agreement is effective upon signature of the Chief Circuit Judge, County Treasurer and the AOIC.


Chief Circuit Judge


Signature
Eugene Doherty
Print/Type Name
1/26/21
Date

County Treasurer


Signature
Susan Gurnel
Print/Type Name
1-26-2021
Date

AOIC Assistant Director


Signature
Kara M. McCaffrey
Print/Type Name
1/27/2021
Date

COVID RAPID RELIEF FUNDING FOR REMOTE CAPABILITIES REQUEST FORM

PURPOSE AND SUBMISSION

The Administrative Office of the Illinois Courts (AOIC), on behalf of the Supreme Court of Illinois, seeks technology requests to enhance, improve and/or establish remote capabilities within the local court systems. The COVID Rapid Relief Funding for Remote Capabilities is offered with limited Fiscal Year 2021 Judicial Branch General Revenue Funding for technology goods and/or services for judicial branch personnel that have been denied due to local funding issues.

Request due by:

Thursday, December 31, 2020

Submit to:fiscalreporting@illinoiscourts.gov

APPLICANT INFORMATION

Judicial Circuit	17th	County	Winnebago		
Name of Governmental Organization		County of Winnebago			
<i>If Funding is Approved, please identify the Name to appear on the Warrant/Check</i>					
Taxpayer Identification Number		36-6006681			
County Treasurer's Name		Susan Goral			
Address		404 Elm Street, Room 205			
City/State/Zip Code		Rockford		IL	61101
Telephone Number		(815) 319-4400		Email Address sgoral@wincoil.us	

FUNDING REQUEST

Please identify the technology goods/services, the purpose, quantity and unit cost. The funding request will be calculated automatically based on the identified quantity and unit cost.

Goods/Services	Purpose	Quantity	Unit Cost	Funding Request	Funding Approved (AOIC Only)
HP ProBook 450 G7	Enhance/Establish the judicial branch's ability to perform remote work	25	884.40	22,110.00	
Microsoft Office Licenses for HP ProBooks	Enhance/Establish the judicial branch's ability to perform remote work	25	273.50	6,837.50	
Jabra Speak 710 MS Wireless Speaker	Enhance/Improve sound quality for remote court proceedings	23	215.14	4,948.22	
Tonor Conference USB Microphone	Enhance/Improve sound quality for remote court proceedings	35	35.99	1,244.65	
TOTAL				\$ 35,190.37	

FUNDING OPTIONS

The Approved one-time funding will require the Chief Circuit Judge and the County Treasurer to enter into a Funding Agreement with the AOIC. Payment to the County will be made utilizing one of the following options, **please check one:**

Option 1. ☒**REIMBURSEMENT TO THE COUNTY:** The County MUST procure and make all payments for the Approved goods/services.

The County MUST submit the Invoice Voucher, vendor invoice(s) with proof of county payment to seek funding reimbursement from the AOIC.

Option 2. ☐**PAYMENT TO THE COUNTY:** The Approved request for goods/services will be processed for payment to the County upon receipt of the Invoice Voucher along with the vendor's proposal/quote(s). The County MUST submit vendor invoice(s) with proof of county payment to the AOIC once all invoices are paid.

COUNTY TREASURER'S CERTIFICATION AND CHIEF CIRCUIT JUDGE'S APPROVAL

I, Susan Goral, County Treasurer, to the best of my knowledge, do hereby certify that the information is correct and acknowledge that the Chief Judge has reviewed and **approved** this Funding Request for which funding will be used to enhance, **improve** and/or establish remote capabilities within this County.

 County Treasurer's Signature <i>on behalf of Sue Goral</i>	Date 12.30.20	 Chief Circuit Judge's Signature	Date 12/30/20
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AOIC APPROVALS

AOIC Technical Approval

Date

AOIC Fiscal Approval

Date



Ordinance Executive Summary

Prepared By: Circuit Court – Thomas Jakeway

Committee: Finance

Committee Date: February 18, 2020

Ordinance Title: Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures

County Code: Annual Budget and Appropriation Ordinance

Board Meeting Date: February 25, 2020

Budget Information:

Was item budgeted? No	Appropriation Amount: \$ 268,418.00
If not, explain funding source: Pre-Approved State Reimbursement	
ORG/OBJ/Project Code: 32000-43740	Budget Impact: Neutral

Background Information:

The Administrative Office of the Illinois Courts is administering a COVID Rapid Relief Funding program to reimburse court technology requests. The Court and County jointly applied and was awarded approval for reimbursement of expenses totaling \$268,417.89. Funding will be used to upgrade network switches and integrated IP phone systems in the Winnebago County Courthouse and Winnebago County Criminal Justice Center.

Recommendation: All goods/resources were selected in consultation with the Department of Information Technology.

Contract/Agreement: See attached.

Legal Review: Not necessary

Follow-Up: Purchase items, conduct installation and process necessary reimbursement paperwork.

2021 Fiscal Year

Sponsored by:

Jaime Salgado, Finance Committee Chairman

Finance: Feb 18, 2021

Lay Over: Feb 25, 2021

Final Vote: Mar 11, 2021

2021 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

ORDINANCE

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment #**2021-003 AOIC COVID Rapid Relief Funding – Network & Phone Upgrades**.

REQUEST FOR BUDGET AMENDMENT

[illegible]

(AGREE)

Respectfully Submitted,
FINANCE COMMITTEE
(DISAGREE)

JAIME SALGADO,
FINANCE CHAIRMAN

JAIME SALGADO,
FINANCE CHAIRMAN

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

PAUL ARENA

PAUL ARENA

STEVE SCHULTZ

STEVE SCHULTZ

KEITH McDONALD

KEITH McDONALD

JOHN BUTITTA

JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

Prepared By: Tanya Harris

Committee: Finance Committee

Committee Date: February 18, 2021

Resolution Title: Resolution for Approval for Workman's Compensation Settlements

Board Meeting Date: February 25, 2021

Budget Information:

Was item budgeted? Yes	Appropriation Amount:
If not, explain funding source:	
ORG/OBJ/Project Code: 48500-43171	Budget Impact:

Background Information: Four settlements listed below:

Ryan Beckon \$19,446.44

Glenn Heidenreich \$33,979.07

David Kniffen \$19,046.48

Jody Miller \$25,499.33

Recommendation: : The Finance Committee, chaired by Jaime Salgado, has reviewed the settlements presented to the Board. The Board is asked to approve these settlements in favor of the Committee's recommendations at its February 18, 2021 meeting.

Contract/Agreement:

Legal Review: Carol Hartline with Williams McCarthy LLP negotiated these settlements on behalf of Winnebago County.

Follow-Up:

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado
Submitted by: Finance Committee

2021 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
RYAN BECKON VERSUS WINNEBAGO COUNTY IN THE
AMOUNT OF \$19,446.44**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by Ryan Beckon for injuries allegedly sustained while in the employment of the IT Department, and,

WHEREAS, the Plaintiff has offered to settle the above claim against the County of Winnebago for consideration payable in the amount of \$19,446.44 for the settlement funding for a Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claims entitled Ryan Beckon versus County of Winnebago for injuries allegedly sustained by Ryan Beckon while in the employment of IT Department by payment of the amount of \$19,446.44 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado
Submitted by: Finance Committee

2021 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
GLENN HEIDENREICH VERSUS WINNEBAGO COUNTY IN THE
AMOUNT OF \$33,979.07**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by Glenn Heidenreich for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claim against the County of Winnebago for consideration payable in the amount of \$33,979.07 for the settlement funding for a Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claims entitled Glenn Heidenreich versus County of Winnebago for injuries allegedly sustained by Glenn Heidenreich while in the employment of Sheriff's Department by payment of the amount of \$33,979.07 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado
Submitted by: Finance Committee

2021 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
DAVID KNIFFEN VERSUS WINNEBAGO COUNTY IN THE
AMOUNT OF \$19,046.48**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by David Kniffen for injuries allegedly sustained while in the employment of the Sheriff's Department, and,

WHEREAS, the Plaintiff has offered to settle the above claim against the County of Winnebago for consideration payable in the amount of \$19,046.48 for the settlement funding for a Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claims entitled David Kniffen versus County of Winnebago for injuries allegedly sustained by David Kniffen while in the employment of Sheriff's Department by payment of the amount of \$19,046.48 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jamie Salgado
Submitted by: Finance Committee

2021 CR

**RESOLUTION AUTHORIZING SETTLEMENT OF A CLAIM
AGAINST THE COUNTY OF WINNEBAGO ENTITLED
JODY MILLER VERSUS WINNEBAGO COUNTY IN THE
AMOUNT OF \$25,499.33**

WHEREAS, the County of Winnebago, Illinois, is involved in having claims asserted against it by Jody Miller for injuries allegedly sustained while in the employment of the State's Attorney Department, and,

WHEREAS, the Plaintiff has offered to settle the above claim against the County of Winnebago for consideration payable in the amount of \$25,499.33 for the settlement funding for a Workers Compensation case; and,

WHEREAS, counsel for the County of Winnebago recommends that it is in the best interest of the County of Winnebago to settle the above referenced claims upon the terms of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that it does hereby authorize settlement of the claims entitled Jody Miller versus County of Winnebago for injuries allegedly sustained by Jody Miller while in the employment of State's Attorney Department by payment of the amount of \$25,499.33 for the settlement for permanent disability for a Workers Compensation case.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the County Auditor, Director of Purchasing, Human Resources Director, and Williams & McCarthy.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2021.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ZONING COMMITTEE

Attachment
ZONING COMMITTEE
OF THE COUNTY BOARD AGENDA
February 25, 2021

Zoning Committee.....Jim Webster, Committee Chairman

PLANNING AND/OR ZONING REQUESTS:

TO BE LAID OVER:

1. SU-04-20 A SPECIAL USE PERMIT (FOR THE PURPOSE OF AMENDING A PRIOR APPROVED SUP) FOR A WINERY ACCESSORY TO A VINEYARD IN THE AG, AGRICULTURAL PRIORITY DISTRICT, requested by Edison and Heidi Wirth, on behalf of Wirth Group, LLC, property owner, represented by Ian Linnabary, attorney, for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township.

PIN: 04-01-200-005

C.B. District: 4

Lesa Rating: N/A

Consistent W/2030 LRMP – Future Map: N/A

ZBA Recommends: *APPROVAL w/CONDITIONS (6-0)*

ZC Recommends: *TBD*

2. SU-05-20 A SPECIAL USE PERMIT (FOR THE PURPOSE OF AMENDING A PRIOR APPROVED SUP) FOR OUTDOOR ENTERTAINMENT TO ALLOW OUTDOOR MUSICAL AND NON-MUSICAL EVENTS IN THE AG, AGRICULTURAL PRIORITY DISTRICT, requested by Edison and Heidi Wirth, on behalf of Wirth Group, LLC, property owner, represented by Ian Linnabary, attorney, for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township.

PIN: 04-01-200-005

C.B. District: 4

Lesa Rating: N/A

Consistent W/2030 LRMP – Future Map: N/A

ZBA Recommends: *APPROVAL w/CONDITIONS (6-0)*

ZC Recommends: *TBD*

-
3. **COMMITTEE REPORT (ANNOUNCEMENTS)** - *for informational purposes only; not intended as a public notice*:

- Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is scheduled for Wednesday, **March 10, 2021**, at 5:30 p.m. in Room 303 of the County Administration Building.
 - Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for Wednesday, **March 24, 2021**, at 5:00 p.m. in a TBD location.
-

PUBLIC WORKS COMMITTEE



Resolution Executive Summary

Prepared By: Winnebago County Highway Department

Committee: Public Works Committee

Committee Date: February 16, 2021

Resolution Title: Resolution Authorizing the Obligation Retirement of Bond Payments from MFT Funds. (Sections: 05-00000-03-GB, 06-00000-04-GB and 07-00000-05-GB)

Cost: \$1,450,000

C.B. District: County Wide

County Code: PWC Resolution #21-002

Board Meeting Date: February 25, 2021

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$1,450,000
If not, explain funding source:	
ORG/OBJ/Project Code: 463-49110	Budget Impact:

Background Information: This is required every year by the State to appropriate Motor Fuel Tax (MFT) funds to pay for the bonds. For information, in addition to the MFT funds the Highway Dept. also budgets Federal Aid Match (463-49110) to pay for the other half of the bonds (\$1,420,000). Two more payments are left, one in 2021 and one in 2022.

Recommendation:

Recommend approval so that MFT funds may be used for the 2021 payment.

Contract/Agreement:

N/A

Legal Review:

State's Attorney office reviewed the resolution

Follow-Up:

N/A

**RESOLUTION OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

21-CR-

**SUBMITTED BY: PUBLIC WORKS COMMITTEE
SPONSORED BY: DAVE TASSONI**

**RESOLUTION AUTHORIZING THE OBLIGATION RETIREMENT OF BOND
PAYMENTS FROM MFT FUNDS
(SECTIONS 05-00000-03-GB, 06-00000-04-GB AND 07-00000-05-GB)**

WHEREAS Motor Fuel Tax funds need to be obligated annually for payments on bonds used for improvements to the County Highway System in prior years; and

WHEREAS it is in the public interest to obligate the payments with Motor Fuel Tax funds.

NOW, THEREFORE BE IT RESOLVED by the County Board of the County of Winnebago, Illinois that Motor Fuel Tax funds are hereby obligated for payments to the General Obligation Bonds as shown on the attached IDOT forms (BLR 15411);

BE IT FURTHER RESOLVED that the Resolution shall be in full force and effect immediately upon its adoption; and

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Treasurer and Engineer.

VIRTUAL ZOOM MEETING

Respectfully submitted
PUBLIC WORKS COMMITTEE

AGREE

DISAGREE

Dave Tassoni, Chairman

Dave Tassoni, Chairman

Angela Fellars

Angela Fellars

Burt Gerl

Burt Gerl

Dave Kelley, Vice Chairman

Dave Kelley, Vice Chairman

Jas Bilich

Jas Bilich

Jim Webster

Jim Webster

Kevin McCarthy

Kevin McCarthy

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2021.

Joe Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois



A resolution providing for the retirement of certain municipal indebtedness by the use of motor fuel tax funds

WHEREAS, the County of Winnebago has outstanding
(County or Municipality)
indebtedness described as follows:

05-00000-03-GB

(Title of bond issue or paving district and municipal motor fuel tax section number)

Bonds or Public Benefit Assessments	Number of the Bonds or Assessments	Interest or Principal	Date Due	Amount
Bonds	1	\$0.00	2/28/2021	\$550,000

and.

WHEREAS, in the opinion of this body, the indebtedness described in the preceding paragraph may be retired with funds allotted to the municipality under the Motor Fuel Tax Law, and

WHEREAS, it appears that sufficient motor fuel tax funds are or will be available when the above indebtedness is due, and

WHEREAS, the County Board has, by resolution adopted
(County Board, Council or President and Board of Trustees)
directed the Clerk of Winnebago County to cancel the 2020 tax levy (for taxes
(year)
collectable in 2021) which would have produced funds to pay this indebtedness. (Not applicable to special
(year)
assessment projects.)

NOW, THEREFORE, BE IT RESOLVED, that there is hereby appropriated the sum of Five hundred and fifty thousand
dollars (\$ 550.000) from funds allotted to the county or municipality
under the Motor Fuel Tax Law for the payment of the above-described indebtedness, and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit three (3) certified copies of this resolution to the
Regional Engineer, Department of Transportation, District 2 , Illinois.

I, Lori Gummow, County Clerk in and
(County or Municipal)

for the County of Winnebago hereby certify
(County or Municipality)

the foregoing to be a true, perfect and complete copy of a resolution adopted by the

County Board at a meeting on _____
(County Board, Council or President and Board of Trustees)

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day
of _____, A.D. 2021.

County Clerk.
(County or Municipal)

(Seal)



A resolution providing for the retirement of certain municipal indebtedness by the use of motor fuel tax funds

WHEREAS, the County of Winnebago has outstanding
(County or Municipality)
indebtedness described as follows:

06-00000-04-GB

(Title of bond issue or paving district and municipal motor fuel tax section number)

Bonds or Public Benefit Assessments	Number of the Bonds or Assessments	Interest or Principal	Date Due	Amount
Bonds	1	\$0.00	2/28/2021	\$520,000

and.

WHEREAS, in the opinion of this body, the indebtedness described in the preceding paragraph may be retired with funds allotted to the municipality under the Motor Fuel Tax Law, and

WHEREAS, it appears that sufficient motor fuel tax funds are or will be available when the above indebtedness is due, and

WHEREAS, the County Board has, by resolution adopted
(County Board, Council or President and Board of Trustees)
directed the Clerk of Winnebago County to cancel the 2020 tax levy (for taxes
(year)
collectable in 2021) which would have produced funds to pay this indebtedness. (Not applicable to special
(year)
assessment projects.)

NOW, THEREFORE, BE IT RESOLVED, that there is hereby appropriated the sum of Five hundred twenty thousand
dollars (\$ 520,000) from funds allotted to the county or municipality
under the Motor Fuel Tax Law for the payment of the above-described indebtedness, and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit three (3) certified copies of this resolution to the
Regional Engineer, Department of Transportation, District 2, Illinois.

I, Lori Gummow , County Clerk in and
(County or Municipal)

for the County of Winnebago hereby certify
(County or Municipality)

the foregoing to be a true, perfect and complete copy of a resolution adopted by the

County Board at a meeting on _____
(County Board, Council or President and Board of Trustees)

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day
of _____, A.D. 2021

County Clerk.
(County or Municipal)

(Seal)



A resolution providing for the retirement of certain municipal indebtedness by the use of motor fuel tax funds

WHEREAS, the County of Winnebago has outstanding
(County or Municipality)
indebtedness described as follows:

07-00000-05-GB

(Title of bond issue or paving district and municipal motor fuel tax section number)

Bonds or Public Benefit Assessments	Number of the Bonds or Assessments	Interest or Principal	Date Due	Amount
Bonds	1	\$0.00	2/28/21	\$380,000

and.

WHEREAS, in the opinion of this body, the indebtedness described in the preceding paragraph may be retired with funds allotted to the municipality under the Motor Fuel Tax Law, and

WHEREAS, it appears that sufficient motor fuel tax funds are or will be available when the above indebtedness is due, and

WHEREAS, the County Board has, by resolution adopted
(County Board, Council or President and Board of Trustees)
directed the Clerk of Winnebago County to cancel the 2020 tax levy (for taxes
(year)
collectable in 2021) which would have produced funds to pay this indebtedness. (Not applicable to special
(year)
assessment projects.)

NOW, THEREFORE, BE IT RESOLVED, that there is hereby appropriated the sum of Three hundred eighty
thousand dollars (\$ 380,000) from funds allotted to the county or municipality
under the Motor Fuel Tax Law for the payment of the above-described indebtedness, and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit three (3) certified copies of this resolution to the
Regional Engineer, Department of Transportation, District 2 , Illinois.

I, Lori Gummow, County _____ Clerk in and
(County or Municipal)

for the County of Winnebago hereby certify
(County or Municipality)

the foregoing to be a true, perfect and complete copy of a resolution adopted by the

County Board at a meeting on _____
(County Board, Council or President and Board of Trustees)

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day
of _____, A.D. 2021

County _____ Clerk.
(County or Municipal)

(Seal)



Resolution Executive Summary

Prepared By: Winnebago County Highway Department

Committee: Public Works Committee

Committee Date: February 16, 2021

Resolution Title:

(21-003) Resolution Authorizing the Execution of a Preliminary Engineering Services Agreement with Chastain & Associates, LLC to Provide Engineering Services for an Intersection Design Study for the Improvement of Riverside Blvd. (CH55) Between Material Avenue and Sage Drive (Section 16-00624-01-ES)

Cost: \$61,662

C.B. District: 17 & 20

County Code: PWC Resolution #21-003

Board Meeting Date: February 25, 2021

Budget Information:

Was item budgeted? Yes	Appropriation Amount: \$61,662
If not, explain funding source:	
ORG/OBJ/Project Code: 464-46331	Budget Impact:

Background Information:

This is part of the Phase I Engineering which includes an Intersection Design Study (IDS) for the Riverside Boulevard Corridor at Alpine Rd and Forest Hills Road. This is part of the larger Riverside Boulevard Project between Material Ave and Sage Dr, for which we are seeking federal funding through the Region's Metropolitan Planning Organization (R1PC). This IDS will determine the scope of work and type of capacity improvements (number of lanes, geometrics, signals synchronization, etc.) that are needed in this area. The IDS will also let us know what policies & guidelines will govern the design of said project. This resolution also includes the appropriation of MFT funds to pay for this work.

Recommendation:

Recommends approval so that the Phase I Engineering, required by the State to obtain federal funds, can get started.

Contract/Agreement:

Included with the resolution; MFT appropriation also included.

Legal Review:

By the State's Attorney office

Follow-Up: N/A

**RESOLUTION OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

21-CR-XXX

**SUBMITTED BY: PUBLIC WORKS COMMITTEE
SPONSORED BY: DAVE TASSONI**

**RESOLUTION AUTHORIZING THE EXECUTION OF A
PRELIMINARY ENGINEERING SERVICES AGREEMENT WITH
CHASTAIN & ASSOCIATES, LLC TO PROVIDE
ENGINEERING SERVICES FOR AN INTERSECTION DESIGN STUDY FOR THE
IMPROVEMENT OF RIVERSIDE BLVD. (CH 55) BETWEEN
MATERIAL AVENUE AND SAGE DRIVE
(SECTON 16-00624-01-ES)**

WHEREAS, the section of Riverside Boulevard between Material Avenue and Sage Drive is highly congested, the pavement was constructed in 1972 and it is currently in need of repair, rehabilitation and reconstruction; and

WHEREAS, improvement of this section of Riverside Boulevard is currently listed as a priority project for the County of Winnebago according to the Winnebago County Highway Asset Management System; and

WHEREAS, an intersection design study of East Riverside Boulevard at the intersections with Forest Hills Road and Alpine Road needs to be done to determine a scope of work in order to obtain local Federal Highway funds for such a project through Region 1 Planning Council; and

WHEREAS, due to the complexities of such an Intersection Design Study (IDS) it's desirous to start now so that Federal funding could be obtained when available; and

WHEREAS, Chastain & Associates, LLC has agreed to provide professional engineering design services to prepare an IDS using Motor Fuel Tax Funds for a not to exceed fee of \$61,662.00 as set forth in the attached Agreement, and that the sum of \$62,000.00 needs to be appropriated from the Motor Fuel Tax fund to pay for this work; and

WHEREAS, it would be in the public interest to enter into the attached Preliminary Engineering Services Agreement for Motor Fuel Tax Funds to provide an IDS to obtain funding for the repair, rehabilitation and reconstruction of Riverside Boulevard between Material Avenue and Sage Drive and to appropriate the sum of \$62,000.00 from the Motor Fuel Tax funds.

NOW THEREFORE BE IT RESOLVED by the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute on behalf of the County of Winnebago the attached Preliminary Engineering Services Agreement for Motor Fuel Tax Funds with Chastain & Associates, LLC at a not to exceed price of \$61,662.00 for the preparation of an Intersection Design Study of Riverside Boulevard between Material Avenue and Sage Drive and that the sum of sixty two thousand dollars (\$62,000.00) is hereby appropriated via IDOT form BLR 09110, both in substantially the form attached hereto under Section 16-00624-01-ES; and

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect immediately upon its adoption; and

BE IT FURTHER RESOLVED that the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Winnebago County Auditor, Treasurer and County Engineer.

VIRTUAL ZOOM MEETING

Respectfully submitted
PUBLIC WORKS COMMITTEE

AGREE

DISAGREE

Dave Tassoni, Chairman

Dave Tassoni, Chairman

Angela Fellars

Angela Fellars

Burt Gerl

Burt Gerl

Dave Kelley, Vice Chairman

Dave Kelley, Vice Chairman

Jas Bilich

Jas Bilich

Jim Webster

Jim Webster

Kevin McCarthy

Kevin McCarthy

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this _____ day of _____, 2021.

Joe Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois



Local Public Agency Engineering Services Agreement



Using Federal Funds? ☐ Yes ☒ No Agreement For **MFT PE** Agreement Type **Original**

LOCAL PUBLIC AGENCY

Local Public Agency **Winnebago County Highway Department** County **Winnebago** Section Number **16-00624-ES** Job Number
Project Number Contact Name **Frank J. Hodina, PE** Phone Number **(815) 319-4000** Email **fhodina@wincoil.us**

SECTION PROVISIONS

Local Street/Road Name **Riverside Boulevard** Key Route **CH 55 (FAP 525)** Length **0.33 mi** Structure Number
Location Termini **Turn lanes of Alpine Road intersection through turn lanes of Forest Hills Road intersection.** Add Location Remove Location

Project Description **Intersection Design Studies (IDS) for Riverside Boulevard at intersections with Alpine Road (FAP 412) and Forest Hills Road (CH 11).**

Engineering Funding ☐ MFT/TBP ☐ State ☒ Other **LOCAL**
Anticipated Construction Funding ☒ Federal ☐ MFT/TBP ☐ State ☐ Other

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☐ Phase II - Design Engineering

CONSULTANT

Consultant (Firm) Name **Chastain and Associates, LLC** Contact Name **Tom Okite, PE** Phone Number **(815) 519-1629** Email **tokite@chastainengineers.com**
Address **6832 Stalter Drive, Suite 100** City **Rockford** State **IL** Zip Code **61108**

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation

Resident Construction Supervisor Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT

In Responsible Charge Contractor A full time LPA employee authorized to administer inherently governmental PROJECT activities
Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Direct Costs Check Sheet
- ☒ EXHIBIT D: Qualification Based Selection (QBS) Checklist
- ☐ EXHIBIT E: Cost Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514)
- ☒ Contract Addendum
- ☒ Schedule of Rates
- ☐

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See Exhibit C).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit D).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER

shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.
Method of Compensation:

☐ Percent

☐ Lump Sum

☒ Specific Rate \$61,662.00 (Maximum Fee \$150,000)

☐ Cost plus Fixed Fee:

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;

- (2) The grantee's or contractor's policy to maintain a drug free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance program; and
- (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant	TIN/FEIN/SS Number	Agreement Amount
Chastain and Associates, LLC	370714576	\$61,662.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
-		
Subconsultant Total		
Prime Consultant Total		\$61,662.00
Total for all work		\$61,662.00
Add Subconsultant		

AGREEMENT SIGNATURES

Executed by the LPA:

Local Public Agency Type		Name of Local Public Agency	
Attest:	The <u>County</u>	of	<u>Winnebago</u>
By	Date	By	Date
<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	<div style="border: 1px solid black; height: 40px; width: 100%;"></div>
Name of Local Public Agency	Local Public Agency Type	Title	
<u>Winnebago</u>	<u>County</u>	Clerk	

(SEAL)

Executed by the ENGINEER:

Consultant (Firm) Name

Attest:

Chastain and Associates, LLC

By



Date

2/5/21

Title

Principal

By



Date

2/5/21

Title

Project Manager

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

The County has provided Chastain with as-built construction plans, an existing conditions survey, and the current traffic projection study for this system. With these items, Chastain can prepare IDS for each of the intersections and an interconnect analysis between the two.

This work includes:

Traffic analysis, including:

- Adjustment and projection of counts from the existing traffic study to a 10-year and a 20-yr projection horizon.
- HCS Capacity Analysis.

Intersection Design Study drawings, including:

- Ultimate Condition IDS at the 20-yr horizon
- Planned construction IDS at the 10-yr horizon
- Interconnection analysis between these two intersections only.
- Given the lack of crossing sidewalks, we are proposing no ADA analysis unless requested as an additional service.
- Given the existing condition, we are proposing no profile analysis is proposed for this IDS unless requested as an additional service. Only the existing condition profiles will be drawn.

IDS report, including:

- Project narrative
- Calculations, exhibits, and Autoturn analysis
- Record of correspondence

Coordination with the Illinois Department of Transportation and with the Winnebago County Highway Department
The IDS is to be submitted to the Illinois Department of Transportation for approval.

This work does not include:

- Any additional field survey.
- Traffic signal warrants.
- Traffic Signal Design, and Traffic Signal Construction plans and documents.
- Roadway construction plans and documents.

Local Public Agency

County

Section Number

Winnebago County Highway Department

Winnebago

16-00624-ES

**EXHIBIT B
PROJECT SCHEDULE**

Not applicable

Local Public Agency

County

Section Number

Winnebago County Highway Department

Winnebago

16-00624-ES

Exhibit C
Direct Costs Check Sheet

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

Item	Allowable	Quantity	Contract Rate	Total
<input type="checkbox"/> Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			
<input type="checkbox"/> Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			
<input type="checkbox"/> Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			
<input type="checkbox"/> Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			
<input type="checkbox"/> Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			
<input type="checkbox"/> Vehicle Rental	Actual cost (Up to \$55/day)			
<input type="checkbox"/> Tolls	Actual cost			
<input type="checkbox"/> Parking	Actual cost			
<input type="checkbox"/> Overtime	Premium portion (Submit supporting documentation)			
<input type="checkbox"/> Shift Differential	Actual cost (Based on firm's policy)			
<input type="checkbox"/> Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Copies of Deliverables/MyIars (In-house)	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Copies of Deliverables/MyIars (Outside)	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Project Specific Insurance	Actual Cost			
<input type="checkbox"/> Monuments (Permanent)	Actual Cost			
<input type="checkbox"/> Photo Processing	Actual Cost			
<input type="checkbox"/> 2-Way Radio (Survey or Phase III Only)	Actual Cost			
<input type="checkbox"/> Telephone Usage (Traffic System Monitoring Only)	Actual Cost			
<input checked="" type="checkbox"/> CADD	Actual cost (Max \$15/hour)	201	\$15.00	\$3,015.00
<input type="checkbox"/> Web Site	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Advertisements	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			
<input type="checkbox"/> Recording Fees	Actual Cost			
<input type="checkbox"/> Transcriptions (specific to project)	Actual Cost			
<input type="checkbox"/> Courthouse Fees	Actual Cost			
<input type="checkbox"/> Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/> Testing of Soil Samples	Actual Cost			
<input type="checkbox"/> Lab Services	Actual Cost (Provide breakdown of each cost)			
<input type="checkbox"/> Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
<input type="checkbox"/>				
Total Direct Costs				\$3,015.00

Winnebago County Highway Department

Winnebago

16-00624-ES

Exhibit D
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Was public notice given for this project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Project Criteria		Weighting	
-			
Add			
8	Do the written QBS policies and procedures discuss the method of selection?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Local Public Agency	County	Section Number
Winnebago County Highway Department	Winnebago	16-00624-ES

Instructions for BLR 05530 - Page 3 of 3

Agreement Signatures

Executed by LPA

Local Public Agency Type From the drop down, select the type of LPA. Types to choose from are: City, County, Town, or Village.

Name of Local Public Agency Insert the name of the LPA.

By The LPA clerk will sign here.

By The LPA official authorized to sign this agreement will sign and date here.

Name of Local Public Agency Insert the name of the Local Public Agency.

Local Public Agency Type Insert the type of LPA.

Seal of LPA The LPA will seal the document here.

Title Insert the title of the LPA official who signed above.

Executed by the Engineer

Engineering Firm Name Insert the name of the engineering firm the agreement is with.

By The person(s) authorized to sign this agreement from the engineering firm will sign and date here.

Title Insert the title of the person signing above.

For Agreement using MFT or State Funds only:

Regional Engineer Upon approval the Regional Engineer will sign and date here.

Exhibit A Insert the scope of services covered by this agreement for this project.

Exhibit B Insert the project schedule that applies to this agreement.

Exhibit C Insert Exhibit C, Direct Costs and complete the exhibit. Only items checked and completed will be allowed as a direct cost.

Exhibit D Qualification Based Selection Checklist (QBS) process must be followed when the value of engineering will meet and/or exceed the threshold in 50 ILCS 510. If process does not apply, check the form not applicable box. If process applies and using federal funds, complete items 1 through 13. If applies and using state funds, complete items 14 through 16.

Exhibit E Cost Plus Fixed Fee Estimate of Consultant Services Worksheet (BLR 05513 or BLR 05514). If the method of compensation was checked as Cost Plus Fixed Fee (Anniversary or Fixed Raise) in the agreement, then select this box and attach the correct BLR form: BLR 05514 for fixed raise, or BLR 05513 for Anniversary Raises.

Exhibit Use the remaining boxes and lines to add additional exhibits as needed.

A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.

Following approval, distribution will be as follows:

Central Office (only for Projects using State and/or Federal Funds)

District

Engineer (Municipal, Consultant or County)

Local Public Agency Clerk

ADDENDUM

Preliminary Engineering Services Agreement For Motor Fuel Tax Funds

Section 16-00624-ES: Riverside Blvd, Intersection Design Study (IDS) Riverside Boulevard at Alpine Road and Forest Hills Road

Revise Item 1 and the 1st paragraph of item 2 of THE LA AGREES to read as follows:

The LA AGREES to Pay the ENGINEER as compensation for all services performed as stipulated in paragraphs 1a, 1b, 1c, 1e, 1f, 1g, and 1j a sum of money NOT TO EXCEED \$61,662.00 on the basis of a Direct Labor Multiple of 3.0.



2021 SCHEDULE OF RATES

<u>Classification</u>	<u>Per Hour Rate Net</u>		
	RANGE		
Engineers	From		To
Project Principal	\$216.00	-	\$219.00
Senior Project Manager	\$213.00	-	\$225.00
Project Manager II	\$168.75	-	\$183.00
Project Manager I	\$138.00	-	\$159.00
Project Engineer II	\$120.00	-	\$143.10
Project Engineer I	\$112.50	-	\$136.50
Engineer	\$79.50	-	\$107.10
Surveyors			
Chief of Survey	\$151.44	-	\$151.44
Surveyor II	\$93.00	-	\$130.50
Surveyor I	\$75.00	-	\$75.00
Technical			
Senior Technician	\$159.00	-	\$159.00
Tech. IV	\$127.50	-	\$141.00
Technician III	\$111.00	-	\$111.00
Technician II	\$92.70	-	\$109.20
Technician I	\$51.00	-	\$86.40
Office Services and Records			
Administrative	\$52.50	-	\$102.00

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 57.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.



Thomas Okite, PE
Project Manager
Chastain and Associates, LLC

February 3, 2021

Frank Hodina, PE
Engineering Manager
Winnebago County Highway Department
424 North Springfield Avenue
Rockford, Illinois 61101

RE: Intersections of Riverside Blvd (CH 55, FAP 525) with Forest Hills and with Alpine Road,
Section 16-00624-ES: Riverside Blvd, Intersection Design Study (IDS)
Winnebago County, Illinois

The Winnebago County Highway Department is considering improvements to Riverside Boulevard that would impact the intersections at Alpine Road (FAP 412) and at Forest Hills Road (CH 11). To properly define and defend the scope of these improvements, the County has asked for the preparation of an Intersection Design Study (IDS) at each of these intersections.

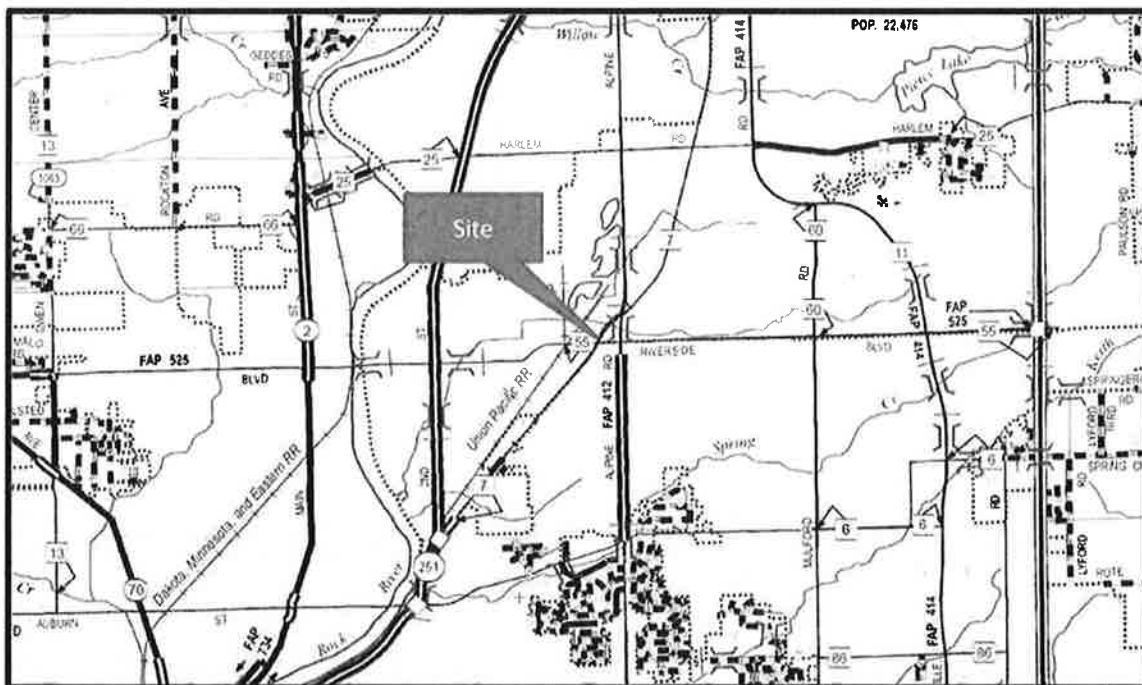


Figure 1: Area Map

The County has provided Chastain with as-built construction plans, an existing conditions survey, and the current traffic projection study for this system. With these items, Chastain can prepare IDS for each of the intersections and an interconnect analysis between the two.

This work includes:

- Traffic analysis, including:
 - Adjustment and projection of counts from the existing traffic study to a 10-year and a 20-yr projection horizon.
 - HCS Capacity Analysis.
- Intersection Design Study drawings, including:
 - Ultimate Condition IDS at the 20-yr horizon
 - Planned construction IDS at the 10-yr horizon
 - Interconnection analysis between these two intersections only.
 - Given the lack of crossing sidewalks, we are proposing no ADA analysis unless requested as an additional service.
 - Given the existing condition, we are proposing no profile analysis is proposed for this IDS unless requested as an additional service. Only the existing condition profiles will be drawn.
- IDS report, including:
 - Project narrative
 - Calculations, exhibits, and Autoturn analysis
 - Record of correspondence
- Coordination with the Illinois Department of Transportation and with the Winnebago County Highway Department. The IDS is to be submitted to the Illinois Department of Transportation for approval.

This work does not include:

- Any additional field survey.
- Traffic signal warrants.
- Traffic Signal Design, and Traffic Signal Construction plans and documents.
- Roadway construction plans and documents.

This work can be completed for \$61,662.00 which price is not to be exceeded without prior consultation and approval by you. Find attached a contract for the proposed work. We can begin to perform on this project as soon as we receive a signed contract back from you. Feel free to call me with any questions at (815) 519-1629. I will also reply to any emails sent to tokite@chastainengineers.com.

Thank you again for considering Chastain and Associates for this project.

Sincerely,

TWOkite

Thomas Okite, PE



**Illinois Department
of Transportation**

**Resolution for Improvement
Under the Illinois Highway Code**



Is this project a bondable capital improvement?

☐ Yes ☒ No

Resolution Type

Original

Resolution Number

Section Number

16-00624-01-ES

BE IT RESOLVED, by the Board

Governing Body Type

of the County

Local Public Agency Type

of Winnebago

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
East Riverside Boulevard	1	CH-55	Material Avenue	Sage Drive

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

an Intersection Design Study

2. That there is hereby appropriated the sum of sixty two thousand

Dollars (\$62,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Lori Gummow

Name of Clerk

County

Local Public Agency Type

Clerk in and for said County

Local Public Agency Type

of Winnebago

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board

Governing Body Type

of Winnebago

Name of Local Public Agency

at a meeting held on

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____

Day

Month, Year

(SEAL)

Clerk Signature

Date

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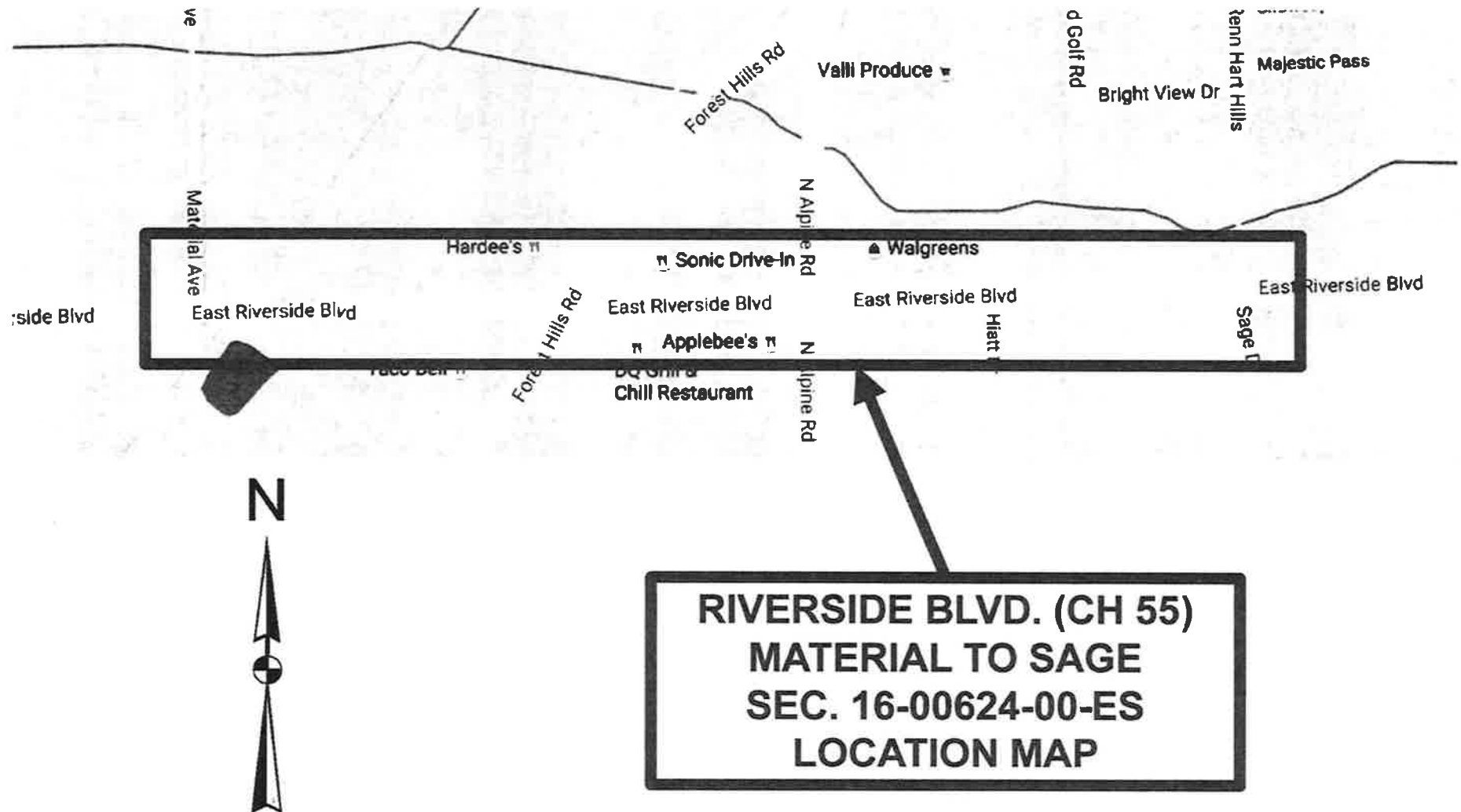
Approved

Regional Engineer

Department of Transportation

Date

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Public Safety & Judiciary Committee



Executive Summary

Prepared By: Animal Services Department, Department Administrator Brett Frazier

Committee: Public Safety & Judiciary Committee

Committee Date: February 17, 2021

Ordinance Amendment Title: Ordinance Amending Low Income Eligibility Verification Requirements and Adoption Fee Schedule at Animal Services

County Code: Winnebago County Code, Chapter 14 - Animals

Board Meeting Date: February 25, 2021

Budget Information:

Was item budgeted? NA	Appropriation Amount: \$ 0
If not, explain funding source:	
ORG/OBJ/Project Code:	Budget Impact:

Background Information:

Currently county code requires that the Animal Services Department utilize WIC eligibility standards, including income and household size, in order to verify low-income status for residents attempting to access department low-income services. These services include the spay/neuter voucher program and owner requested euthanasia. In order to assess eligibility, currently code requires that a resident prove eligibility by assembling documents that demonstrate household income and number of persons in the household so that our clerks can then assess if documentation is sufficient and if the resident is eligible. This change would simply adopt the language of state statute related to these same animal related services and allow county residents who can prove they are eligible for the assistance programs noted in statute to also be approved for low-income services provided by the Animal Services Department.

The statute refers to “low income residents who are eligible for the Food Stamp Program or Social Security Disability Benefits Program” (Food Stamp Program is now called SNAP but is also still referred to often as Food Stamps). The easiest way for those residents to prove eligibility for those programs would be to show that they are approved by those programs for those benefits with a card or approval/determination letter. This allows our department to avoid redoing the work of eligibility verification already done by those programs.

The dog adoption fee rate has not been adjusted in many years. Even after this adjustment, the Animal Services Department’s dog adoption fee is low compared to other dog adoption facilities in the region. A modest adjustment in dog adoption fee will cover more of the costs associated with the care and adoption of dogs and the operation of the department generally. This adjustment will not have a negative impact on positive outcomes for dogs available for adoption at Animal Services nor will it negatively impact the number of days a dog spends at Animal Services prior to adoption.





Executive Summary

Recommendation:

To approve and adopt the amendment to county code as presented.

Contract/Agreement:

NA

Legal Review:

The State's Attorney's Office assisted in drafting the ordinance amendment.

Follow-Up:

If approved, the Animal Services Department will update public information relating to the areas of code to be amended. Staff will be trained on the new income eligibility verification requirements for Department services for which the verification of a household as low-income is required.



4517 North Main St | Rockford, IL 61103 | www.wcasrock.org | www.wincoil.us

Phone: (815) 319-4100 | Fax: (815) 319-4101 | Email: bfrazier@wincoil.us

ResExSummary 20.1 version

SPONSORED BY: BURT GERL

ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS
2021 CO ____

ORDINANCE AMENDING ADOPTION FEE SCHEDULE AND LOW INCOME
ELIGIBILITY VERIFICATION REQUIREMENTS AT ANIMAL SERVICES

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their ordinances related to the fee schedule for adopting dogs and low income eligibility verification at Animal Services; and

WHEREAS, Section 14-116 of the Winnebago County Code of Ordinances sets forth the fee schedule for adoptions and other services at Winnebago County Animal Services; and

WHEREAS, Animal Services is recommending increasing the fee for dog adoptions from \$110.00 to \$150.00 in order to cover more of the costs associated with adoption; and

WHEREAS, to align with the Animal Control Act and simplify the process of verifying the income of county residents who may be eligible for low income services, Animal Services is recommending an amendment to allow proof of eligibility for the Food Stamp Program or the Social Security Disability Program, rather than following established WIC guidelines.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 14, Article IV, Section 14-116 of the Winnebago County Code of Ordinances is hereby amended to read as follows:

Sec. 14-116. - Fee schedule.

The following fees and charges shall be paid prior to the rendition of services or release of the animal:

Service Fee

(1) *Dog registration:*

- a. If the owner provides evidence that the dog has been spayed or neutered ¹, or the dog is under one year of age, annually\$ 25.00
- b. If the dog is fertile, annually40.00

- c. If the owner is in possession of a valid hobby breeder and exhibitor permit, annually25.00
- d. Hobby breeder and exhibitor permit, annually30.00
- (2) *Cat registration:*
 - a. If the owner provides evidence that the cat has been spayed or neutered ¹, or the cat is under one year of age, annually20.00
 - b. If the cat is fertile, annually30.00
 - c. If the owner is in possession of a valid hobby breeder and exhibitor permit, annually20.00
 - d. Hobby breeder and exhibitor permit, annually30.00
- (3) *Vaccination for reclaimed animals*12.00
- (4) *Room and board:*
 - a. Per day, per dog ²12.00
 - b. Per day, per cat ²8.00
 - c. Per day, per animal quarantined for biting ²20.00
 - d. Per day, per cat quarantined for biting ²15.00
- (5) *Biting animals:*
 - a. Veterinary examination for biter animals25.00
 - b. Owner release of biter animalsNo charge
- (6) *Handling charge for impounded animals:*
 - a. Animals wearing current registration tags, or having a department-approved identification implant, at the time of impoundment:
 - For first offense15.00
 - For second offense50.00
 - For any subsequent offense75.00
 - b. Animals not wearing current registration tags, nor having a department-approved identification implant, at the time of impoundment35.00
- (7) *Adoption:*
 - a. Dogs: All dogs~~150.00~~110.00
 - b. Cats:
 - Cats up to 1 year old85.00
 - Cats 1 year and older40.00

All dogs and cats shall be spayed or neutered, registered, vaccinated, and receive preventative health care before adoption.
 - c. Exotic:
 - Preventative health care20.00
 - d. Small mammal:
 - Preventative health care7.00
- (8) *Euthanasia per dog or cat at owner's request for low income only³:*
 - a. Cat, brought in to facility37.00
 - b. Cat, pick up55.00
 - c. Dog, brought in to facility50.00
 - d. Dog, pick up60.00
- (9) *Owner release of unwanted animals:*
 - a. Where the owner is a resident of the county:
 - 1. Per adult dog25.00

- 2. Per adult cat20.00
- b. Where the owner is a resident of the county, per puppy or kitten under three months of age5.00
- c. For animals other than dogs or cats brought to the facility7.00
- d. For dog, cat or other animal picked up at owner's home in the county, per dog, cat or other animal35.00
- e. For each additional puppy or kitten under three months of age picked up at owner's home in the county5.00
- (10) *Disposal of dead animals:*
 - a. Dogs brought to the facility25.00
 - b. Dogs picked up by officer45.00
 - c. Cats brought to the facility15.00
 - d. Cats picked up by officer35.00
- (11) *Duplicate license fee*5.00
- (12) *Microchip per dog or cat*35.00
- (13) *2nd offense owned running at large fees:*
 - a. Spay of dog175.00
 - b. Neuter of dog145.00
 - c. Additional fine25.00
- (14) *Low income only³spay/neuter voucher*20.00

¹ Acceptable evidence of alteration consists of certification by the veterinarian performing the alteration procedure or a notarized statement made by the seller of the animal indicating that it had been spayed or neutered while in his/her possession.

² For any part of a day that the animal is in the custody of the shelter.

³ Low income ~~only follows established WIC guidelines~~ county residents who are eligible for the Food Stamp Program or Social Security Disability Benefits Program.

The chairman of the county board is authorized to enact a temporary registration fee reduction at his or her discretion, in order to promote compliance with sections 14-66 and 14-67 of this code, provided a) that any such reduction complies with Section 3 of the Illinois Animal Control Act (510 ILCS 5/3) as now enacted, or hereafter amended, including maintaining a minimum differential often \$10.00 between altered and unaltered animals, with \$10.00 of that differential to be deposited county animal population control fund or in the state's pet population control fund and b) that any such reduction is enacted to assist low-income pet owners to become in compliance with sections 14-66 and 14-67 of this Code.

The animal services administrator is authorized to modify adoption fees set forth in subsection (7) above, and room and board fees set forth in subsection (4) above, and handling charge fees set forth in subsection (6) above, to promote the reduction in the number of animals being held at the county shelter. The animal services administrator shall provide a report to the county administrator each month which sets forth the fees

that have been modified, or waived in each subsection above, including the total values of modifications and waivers in each subsection.

BE IT FURTHER ORDAINED, that this Ordinance shall be in full force and effect immediately upon signing.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Administrator and the Animal Services Administrator.

Respectfully submitted,

**PUBLIC SAFETY AND JUDICIARY
COMMITTEE**

AGREE

Burt Gerl, Chairman

Aaron Booker

Kevin McCarthy

Brad Lindmark

Tim Nabors

~~Dave Kelley~~ Angie Goral
Kelley

~~Dorothy Redd~~ Jas Bilich
Jas Bilich

DISAGREE

Burt Gerl, Chairman

Aaron Booker

Kevin McCarthy

Brad Lindmark

Tim Nabors

Angie Goral Dave

Dorothy Redd

APPROVED this _____ day of _____, 2021 by the County Board of the County of Winnebago, Illinois.

Joseph Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

SPONSORED BY: BURT GERL

ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

2021 CO ____

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Respectfully submitted,

**PUBLIC SAFETY AND JUDICIARY
COMMITTEE**

AGREE

Burt Gerl, Chairman

Aaron Booker

Kevin McCarthy

Brad Lindmark

Tim Nabors

Angie Goral

Dorothy Redd

DISAGREE

Burt Gerl, Chairman

Aaron Booker

Kevin McCarthy

Brad Lindmark

Tim Nabors

Angie Goral

Dorothy Redd

APPROVED this _____ day of _____, 2021 by the County
Board of the County of Winnebago, Illinois.

Joseph Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

Attested by:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

UNFINISHED BUSINESS

NEW BUSINESS

ANNOUNCEMENTS & COMMUNICATIONS



WINNEBAGO COUNTY

— ILLINOIS —

Announcements & Communications

Date: February 25, 2021

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

Governing Statute(s): State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

County Code: [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

Background: The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
 - a. Exelon Generation Company, LLC – Fleet Alternative Request to Expand the Use ASME Codes Cases N-878 and N-880.
 - b. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No.1; Dresden Nuclear Power Station, Units 2 and 3; James A. Fitzpatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; Quad Cities Nuclear Power Station, Units 1 and 2; and R.E. Ginna Nuclear Power Plant – Request to Use a Provision of a Later Edition of the American Society of Mechanical Engineers Boiler and Pressure Vessel Code, Section XI (EPID L-2020-LLR-0118).
 - c. Byron Nuclear Power Station, Unit 1 – Review of the Spring 2020 Steam Generator Tube Inspection Report (EPID L-2020-LRO-056).
 - d. Summary of October 13, 2020, Presubmittal Meeting Between the U.S. Nuclear Regulatory Commission and Exelon Generation Company, LLC Regarding Post Shutdown Emergency Plan Staffing to Support the Planned Early Closures of Byron, Units 1 and 2, and Dresden, Units 2 and 3 (EPID L-2020-LRM-0094).



WINNEBAGO COUNTY

— ILLINOIS —

- e. Byron Station – Triennial Fire Protection Inspection Report 05000454/2021010 and 05000455/2021010.
2. County Clerk Gummow received from Charter Communications a notice that on or after March 1, 2021, Spectrum Mid-America, WGN America and WGN America HD will rebrand to NewsNation on the Roscoe IL channel lineup for following:
 - a. County of Winnebago
 - b. Township of Harlem
 - c. Township of Rockton
 - d. Township of Roscoe
3. County Clerk Gummow received from Charter Communications a notice that on or after April 1, 2021, Spectrum Mid-America, LLC eliminate standard and launch high definition on channel 2508 for the following:
 - a. County of Winnebago
 - b. Township of Harlem
 - c. Township of Rockton
 - d. Township of Roscoe
4. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report as of February, 2021.
5. County Clerk Gummow received from Arthur J. Gallagher Risk Management Services, Inc. a Certificate of Liability Insurance for Roofing Systems Inc.

**Adjournment –
Next Meeting**