



# WINNEBAGO COUNTY

— ILLINOIS —

## AGENDA

*Virtual Meeting – Zoom  
(Winnebago County YouTube Live)*

**Thursday, March 11, 2021  
6:00 p.m.**

**The Winnebago County Board Chairman has determined that an in-person meeting is not practicable or prudent because of the COVID-19 pandemic.**

1. **Call to Order** .....Chairman Joseph Chiarelli
2. **Invocation and Pledge of Allegiance** .....Board Member Fred Wescott
3. **Agenda Announcements** .....Chairman Joseph Chiarelli
4. **Roll Call** .....Clerk Lori Gummow
5. **Awards, Presentations, Public Hearings, and Public Participation**
  - A. Awards – None
  - B. Presentation – Annual Report for 2020 Operations at Winnebago County Animal Services by Brett Frazier, Administrator
  - C. Public Hearings – None
  - D. Public Participation – None
6. **Approval of Minutes** .....Chairman Joseph Chiarelli
  - A. Approval of February 11, 2021 minutes
  - B. Layover of February 25, 2021 minutes
7. **Consent Agenda**.....Chairman Joseph Chiarelli
  - A. Raffle Report
  - B. Auditor’s Report – None
8. **Appointments (Per County Board rules, Board Chairman appointments require a 30 day layover unless there is a suspension of the rule).**
  - A. North Park Public Water District Board
    1. Brett Hruby (New Appointment), Roscoe, Illinois, February 2021 – February 2026
  - B. Harlem-Roscoe Fire District Board
    1. Al Bach Sr. (Reappointment), Roscoe, Illinois, April 30, 2021 – April 30, 2024
9. **Reports of Standing Committees** .....Chairman Joseph Chiarelli

- A. Finance Committee..... **Jaime Salgado, Committee Chairman**
1. Committee Report
  2. Resolution Extending the Deadline for Filing Applications for the Senior Citizens Assessment Freeze Homestead Exemption
  3. Resolution Opposing State Reductions to LGDF Revenue
  4. Ordinance for Approval of Budget Amendment for Emergency Rental Assistance Program to be Laid Over
  5. Budget Ordinance to Fund Winnebago County CJCC Program to be Laid Over
  6. Budget Ordinance for Vehicle Replacement to be Laid Over
  7. Resolution Approving an Intergovernmental Agreement Between the County of Winnebago and City of Rockford for the U.S. Department of the Treasury Emergency Rental Assistance Program
- B. Zoning Committee ..... **Jim Webster, Committee Chairman**
- Planning and/or Zoning Requests:
1. SU-04-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for a Winery Accessory to a Vineyard in the AG, Agricultural Priority District for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4.
  2. SU-05-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for Outdoor Entertainment to allow Outdoor Musical and Non-Musical Events in the AG, Agricultural Priority District for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4.
  3. Committee Report
- C. Economic Development Committee..... **Jas Bilich, Committee Chairman**
1. Committee Report
- D. Operations & Administrative Committee ..... **Keith McDonald, Committee Chairman**
1. Committee Report
  2. Resolution to Change Hours of the County Clerk’s Office on Election Day
  3. Resolution Awarding Bids for Uniform Rental Services
- E. Public Works Committee ..... **Dave Tassoni, Committee Chairman**
1. Committee Report
  2. (21-004) Resolution Authorizing the Execution of a Local Public Agency Agreement for Federal Participation for Rehabilitation of the Alpine Road Bridge over Forest Hills Road and for Appropriating the Local Share of Funds. (Section 19-00620-00-BR)  
Total Cost: \$4,070,000 C.B. District: 17 & 20  
Federal: \$3,256,000  
County \$814,000
- F. Public Safety and Judiciary Committee..... **Burt Gerl, Committee Chairman**
1. Committee Report
  2. Animal Services Ordinance Amending Section 14-116 Fee Schedule Laid Over from the February 25, 2021 Meeting

- 10. Unfinished Business.....Chairman Joseph Chiarelli
- 11. New Business.....Chairman Joseph Chiarelli
- 12. Announcements & Communications .....Clerk Lori Gummow
  - A. Correspondence (see packet)
- 13. Adjournment .....Chairman Joseph Chiarelli

Next Meeting: Thursday, March 25, 2021

**Awards,  
Presentations,  
Public Hearings  
and Public Participation**

# **Approval of Minutes**

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
FEBRUARY 11, 2021**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, February 10, 2021 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the COVID-19 pandemic.

2. County Board Member Tassoni gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 19 Present. 1 Absent. (Board Members Arena, Bilich, Booker, Butitta, Crosby, Gerl, Goral, Hoffman, Kelley, Lindmark, McCarthy, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, Webster, and Wescott were present) (Board Member Fellars was absent.)

Board Member Fellars arrived at 6:04 p.m.

**AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION**

5.     Awards                 -     None
- Proclamations     -     None
- Presentations     -     Winnebago County Chief Financial Officer David J. Rickert gave a Presentation regarding Host Fees. Discussion by Director of Development Services Dornbush, Board Members Arena, Redd, Kelley, Tassoni, Bilich, McCarthy, Webster, Salgado, Goral, Nabors, McDonald, Gerl, and Lindmark.

Public Participation - None

**APPROVAL OF MINUTES**

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member McCarthy made a motion to approve County Board Minutes of January 14, 2021 and layover County Board Minutes of January 28, 2021, seconded by Board Member Lindmark. Motion was approved by a roll call vote of 20 yes votes.

**CONSENT AGENDA**

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for February 11, 2021. Board Member Gerl made a motion to approve the Consent Agenda which includes the Raffle Report, seconded by Board Member Hoffman. Motion was approved by a roll call vote of 20 yes votes.

### **APPOINTMENTS**

8. Chairman Chiarelli read in the Reappointments listed below. Board Member Bilich moved to suspend the rules on both Reappointments, seconded by Board Member Wescott. Motion was approved by a roll call vote of 20 yes votes. Board Member Fellars made a motion to approve both Reappointments, seconded by Board Member Kelley. Motion was approved by a roll call vote of 20 yes votes.

#### **Reappointments(s)**

##### **New Milford Fire Protection District Board**

Kurt Rodgers  
Rockford, Illinois  
December 2020-December 2023

##### **Durand Sanitary District**

David Waller  
Durand, Illinois  
December 2020-December 2023

### **REPORTS FROM STANDING COMMITTEES**

#### **FINANCE COMMITTEE**

9. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of Litigation (Serena J. Samuels v. County of Winnebago), seconded by Board Member Butitta. Motion was approved by a roll call vote of 19 yes votes. (Board Member Redd was absent.)
10. Board Member Salgado made a motion to approve an Ordinance Amending the Claims Settlement Procedure for the County of Winnebago, Illinois, seconded by Board Member Tassoni. Motion was approved by a roll call vote of 20 yes votes.
11. Board Member Salgado made a motion to approve an Ordinance Establishing a Property Assessed Clean Energy ("PACE") Program in the County of Winnebago, Illinois, Designing a PACE Area, Providing for Property Assessments and Approving Related Matters, seconded by Board Member Bilich. Discussion by Board Member Bilich and Arena. Board Member Arena made a motion to suspend the rules, seconded by Board Member McCarthy. Motion to suspend was approved by a roll call vote of 20 yes votes. Board Member Arena made a motion to approve the Ordinance, seconded by Board Member Salgado. Motion was approved by a roll call vote of 20 yes votes.

12. Board Member Salgado read in for the first reading of Agenda Items 5. thru 19. (as listed below). Board Member Salgado made a motion to suspend the rules on Agenda Items 5. thru 19., seconded by Board Member Hoffman. Motion to suspend was approved by a roll call vote of 20 yes votes. Board Member Salgado made a motion to approve Agenda Items 5. thru 19., seconded by Board Member Fellars. Motion was approved by a roll call vote of 20 yes votes.
5. Ordinance Abating the Tax hereto Levied for the Year 2020 to Pay the Principal of and Interest on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2018 to be Laid Over.
  6. Ordinance Abating Special Tax Roll for 2020 Levy Year for Properties within the Special Service Area for the I-39/Baxter Road County Water District Project to be Laid Over.
  7. Ordinance to Abate the 2012C State Income Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
  8. Ordinance to Abate the Federal Aid Matching Tax and Motor Fuel Tax Alternate Bond (2012D Series) Property Tax Levy for the Year 2020 to be Laid Over.
  9. Ordinance to Abate the **2012F** Alternate Revenue Bond Property Tax Levy for the Year 2020 to be Laid Over.
  10. Ordinance to Abate the 2012G Alternate Revenue Bond Property Tax Levy for the Year 2020 to be Laid Over.
  11. Ordinance to Abate the 2013A Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
  12. Ordinance to Abate the Federal Aid Marching and Motor Fuel Tax Alternate Bond (2013B Series) Property Tax Levy for the Year 2020 to be Laid Over.
  13. Ordinance to Abate the 2016A Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
  14. Ordinance to Abate the 2016D Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
  15. Ordinance to Abate the 2016E Public Safety Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
  16. Ordinance to Abate the Federal Aid Matching Tax and Motor Fuel Tax Alternate Bond (2017 Series B) Property Tax Levy for the Year 2020 to be Laid Over.
  17. Ordinance to Abate the 2017C Tort Property Tax and Quarter Cent Sales Tax Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.
  18. Ordinance to Abate the 2020A Alternate Revenue Bond Property Tax Levy for the Year 2020 to be Laid Over.



19. Ordinance to Abate the 2020B Winnebago Alternate Bond Property Tax Levy for the Year 2020 to be Laid Over.

#### **ZONING COMMITTEE**

13. No Report.

#### **ECONOMIC DEVELOPMENT**

14. Board Member Bilich announced an upcoming meeting.

#### **OPERATIONS & ADMINISTRATIVE COMMITTEE**

15. No Report.

#### **PUBLIC WORKS**

16. No Report.

#### **PUBLIC SAFETY AND JUDICIARY COMMITTEE**

17. No Report.

#### **UNFINISHED BUSINESS**

18. None.

#### **NEW BUSINESS**

18. Board Member Tassoni spoke of COVID roll call votes and a possible recycling program.  
Board Member Gerl spoke of the issues with plastic bags.  
County Clerk Gummow spoke of recycling.  
Board Member McDonald spoke of the State of Illinois and renewing FOID cards.  
Board Member Gerl would be happy to work with our administration to improve the FOID process.

#### **ANNOUNCEMENTS & COMMUNICATION**

20. County Clerk Gummow submitted the Items Listed Below as Correspondence which were

“Placed on File” by Chairman Chiarelli:

- A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:
  - a. Summary of January 6, 2021, Presubmittal Meeting Between the U.S. Nuclear Regulatory Commission and Exelon Generation Company, LLC Regarding Licensing Activities to Support the Planned Early Closures of Byron, Units 1 and 2, and Dresden, Units 2 and 3 (EPID L-2020-LRM-0113.)
  - b. Byron Station – Integrated Inspection Report 05000454/2020004 and 05000455/2020004.
  - c. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No. 1; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; and Nine Mile Point Nuclear Station, Unit 2 – Request for Withholding Information Regarding Proposed Alternative to use ASME Code Case N-893 (EPIDS L-2020-LLR-0147 and -0148.)
  - d. Federal Register / Vol. 86, No. 20 / Tuesday, February 2, 2021 / Notices
- B. County Clerk Gummow submitted from Charter Communications a notice that on or after March 1, 2021, Spectrum Mid-America, LLC will launch the NFL Network for the following:
  - a. County of Winnebago
  - b. Township of Harlem
  - c. Township of Rockton
  - d. Township of Roscoe
- C. County Clerk Gummow submitted from the Illinois Environmental Protection Agency the following:
  - a. Notice of Public Comment Period and Public Hearing Proposed Renewal of the Clean Air Act Permit Program Permit Winnebago Landfill.
  - b. Notice of Application for Permit to Manage Waste/ Description of Project: An application proving an evaluation of the groundwater quality at wells G179, G180, and G182 in accordance with Condition VIII.25 and an evaluation of the dissolved sulfate and groundwater quality at well G174, G175 AND G176 in accordance with Condition VIII.27 (Modification No. 84.)
- D. County Clerk Gummow submitted from The Illinois Department of Corrections the Winnebago County Jail 2020 Inspection Report.
- E. County Recorder Gummow submitted the Monthly Report for January, 2021.

Board Member Goral reported River Bluff Nursing Home has become a three star facility.

Board Member Gerl reported fire hydrants need to be cleared of snow.

Board Member McCarthy received complements regarding the great job the highways is doing clearing County roads.

Board Member Fellars thanked the first responders of Winnebago County for their prompt response time regarding accidents.

Board Member Lindmark spoke of the Winnebago County Health Department and missing COVID vaccines.

Board Member Fellars commented on the Winnebago County Departments missing vaccine orders.

Board Member Goral announced COVID vaccines are available at local hospitals and pharmacies.

Board Member Redd spoke of her concern with the long wait to get a COVID vaccine from the Winnebago County Health Department.

Chairman Chiarelli announced the passing of Dick Hines, he served on many Boards in the community.

Chairman Chiarelli announced there will be a presentation at the upcoming County Board Meeting.

Chairman Chiarelli thanked Board Member Arena for his help with the Rental Assistance Grant.

Chairman Chiarelli thanked Board Member Fellers for her help with Legislative Agenda.

Chairman Chiarelli announced he met with the Illinois Governor and his Government Affairs person Chris Shallow and is willing to speak to County Board Members at any time for any issues.

### ADJOURNMENT

21. Chairman Chiarelli entertained a motion to adjourn. County Board Member Gerl moved to adjourn the meeting, seconded Salgado. Motion was approved by a voice vote. The meeting was adjourned at 7:47 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk  
ar

**REGULAR ADJOURNED MEETING  
WINNEBAGO COUNTY BOARD  
FEBRUARY 25, 2021**

1. Chairman Chiarelli Called to Order the Regular Adjourned Meeting of the Winnebago County Board for Thursday, February 25, 2021 at 6:00 p.m.

Chairman Chiarelli read in a statement determining that an in person meeting is not practicable or prudent due to the COVID-19 pandemic.

2. County Board Member Webster gave the invocation and led the Pledge of Allegiance.
3. Agenda Announcements: None
4. Roll Call: 20 Present. 0 Absent. (Board Members Arena, Bilich, Booker, Butitta, Crosby, Fellars, Gerl, Goral, Hoffman, Kelley, Lindmark, McCarthy, McDonald, Nabors, Redd, Salgado, Schultz, Tassoni, Webster, and Wescott were present)

**AWARDS, PROCLAMATIONS, PRESENTATIONS, PUBLIC HEARINGS, and PUBLIC PARTICIPATION**

5. Awards - None

Presentations - Region 1 Planning Council Community Health Coordinator, Jason Holcomb gave a WCCMHB Program Year 2021-2022 Grant Update. Discussion by Board President Mary Ann Abate, Vice President Dick Kunnert, and Board Members Arena, Fellars, Salgado, Goral, Redd, Bilich, and Nabors.

Public Hearings - None

Public Participation - None

**APPROVAL OF MINUTES**

6. Chairman Chiarelli entertained a motion to approve the Minutes. Board Member Nabors made a motion to approve County Board Minutes of January 28, 2021 and layover County Board Minutes of February 11, 2021, seconded by Board Member Gerl. Motion was approved by a roll call vote of 20 yes votes.

**CONSENT AGENDA**

7. Chairman Chiarelli entertained a motion to approve the Consent Agenda for February 25, 2021. Board Member Hoffman made a motion to approve the Consent Agenda which includes the

Raffle Report and the Auditor's Report- approval of bills, seconded by Board Member Nabors. Motion was approved by a roll call vote of 20 yes votes.

### **APPOINTMENTS**

8. Chairman Chiarelli read in the Appointments listed below. Board Member Crosby moved to suspend the rules on Items A., B., and C. (as listed below), seconded by Board Member Bilich. Board Member Arena asked to separate items A., B., and C. (as listed below) and vote on each separately. Comments by Fellars and Crosby. Board Member Arena made a motion to separate items A., B., and C. (as listed below), seconded by Board Member Crosby. Motion to separate items A., B., and C. (as listed below) was approved by a roll call vote of 15 yes and 5 no votes. (Board Members Crosby, Nabors, Redd, Salgado, and Wescott voted no.)

Board Member Crosby made a motion to suspend the rules on item 8.A. (as listed below), seconded by Board Member Goral. Motion to suspend was approved by a roll call vote of 16 yes and 4 no votes. (Board Members Lindmark, Redd, Schultz, and Webster voted no.) Board Member Crosby made a motion to approve item 8.A., seconded by Board Member Goral. Motion was approved by a roll call vote of 20 yes votes.

Board Member Crosby made a motion to suspend the rules on item 8.B. (as listed below), seconded by Board Member Webster. Motion to suspend failed by a roll call vote of 8 yes and 12 no votes. Chairman Chiarelli announced the item will be laid over for thirty days. (Board Members Arena, Booker, Fellars, Gerl, Hoffman, Lindmark, McCarthy, McDonald, Nabors, Redd, Schultz, Wescott voted no.)

Board Member Crosby made a motion to suspend the rules on item 8.C. (as listed below), seconded by Board Member McCarthy. Motion to suspend failed by a roll call vote of 10 yes, 9 no, and 1 abstention. (Board Members Arena, Butitta, Fellars, Gerl, Hoffman, McDonald, Nabors, Redd and Schultz voted no.) (Board Member Goral abstained.) Chairman Chiarelli announced the item will be laid over for thirty days.

### **APPOINTMENT(S)**

#### **A. Winnebago County Zoning Board of Appeals**

1. Tom Walsh (Reappointment)  
Durand, Illinois  
June 2020 – May 2025
2. Tamara Verstraete (Reappointment)  
Machesney Park, Illinois,  
June 2020 – May 2025
3. Edward Conklin (Reappointment)  
Rockford, Illinois  
June 2019 – May 2024

#### **B. Otter Creek Lake Utility District Board**

1. Roger Allen (New Appointment – Replacing Edwin Herrman)  
Davis, Illinois February 2021 – February 2026

**C. University of Illinois Extension Board**

1. Angie Goral (Reappointment)  
Rockford, Illinois  
February 2021 – February 2023
2. Aaron Booker (Reappointment)  
Winnebago, Illinois  
February 2021 – February 2023
3. Jim Webster (Reappointment)  
Rockton, Illinois  
February 2021 – February 2023

**REPORTS FROM STANDING COMMITTEES**

**FINANCE COMMITTEE**

9. Board Member Salgado read in for the first reading of agenda items 2. and 3. (as listed below). Board Member Salgado made a motion to suspend the rules on agenda items 2. and 3., seconded by Board Member Nabors. Motion to suspend the rules was approved by a roll call of 19 yes votes. (Board Member Kelley was absent.) Board Member Salgado moved to approve agenda items 2. and 3., seconded by Board Member Lindmark. Motion was approved by a roll call vote of 20 yes votes.
  2. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures to be Laid Over.
  3. Ordinance for Approval of Budget Amendment for Reimbursable Technology Expenditures to be Laid Over.
10. Board Member Salgado made a motion to bundle agenda items 4.,5.,6., and 7., and approve the Resolutions, seconded by Board Member Gerl. Discussion by Board Member Salgado. Motion was approved by a roll call vote of 20 yes votes.
  4. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Ryan Beckon Versus Winnebago County.
  5. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Glenn Heidenreich Versus Winnebago County.

6. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled David Kniffen Versus Winnebago County.
7. Board Member Salgado made a motion to approve a Resolution Authorizing Settlement of a Claim Against the County of Winnebago Entitled Jody Miller Versus Winnebago County.

#### **ZONING COMMITTEE**

11. Board Member Webster read for the first reading of SU-04-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for a winery Accessory to a Vineyard in the AG, Agricultural Priority District for property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4 (with conditions) to be laid over.
12. Board Member Webster read in for the first reading of SU-05-20 A Special Use Permit (for the Purpose of Amending a Prior Approved SUP) for Outdoor Entertainment to allow Outdoor Musical and Non-Musical Events in the AG, Agricultural Priority District for Property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township, District 4 (with conditions) to be laid over.

#### **ECONOMIC DEVELOPMENT**

13. No Report.

#### **OPERATIONS & ADMINISTRATIVE COMMITTEE**

14. No Report.

#### **PUBLIC WORKS**

15. Board Member Tassoni made a motion to approve (21-002) Resolution Authorizing the Obligation Retirement of Bond Payments from MFT Funds. (Sections: 05-00000-03-GB, 06-00000-04-GB and 07-00000-05-GB), seconded by Board Member Gerl. Motion was approved by a roll call vote of 20 yes votes.
16. Board Member Tassoni made a motion to approve (21-003) Resolution Authorizing the Execution of a Preliminary Engineering Services Agreement with Chastain & Associates, LLC to Provide Engineering Services for an Intersection Design Study for the Improvement of Riverside Blvd. (CH55) Between Material Avenue and Sage Drive (Section 16-00624-01-ES), seconded by Board Member Gerl. Motion was approved by a roll call vote of 20 yes votes.

#### **PUBLIC SAFETY AND JUDICIARY COMMITTEE**

17. Board Member Gerl read in for the first reading of an Animal Services Ordinance Amending 14-116 Fee Schedule to be Laid Over.

### **UNFINISHED BUSINESS**

18. None.

### **NEW BUSINESS**

19. Board Member Webster commented of the arrest made at CherryVale Mall.

Board Member Arena spoke of the Illinois State Budget Reduction.

Board Member Schultz recognized Steve Chapman's service.

Board Members Fellars spoke of the COVID pandemic.

Board Member Nabors spoke of the new COVID vaccination facility.

Board Member Hoffman reported he received his second COVID vaccination.

Board Member McCarthy reported he attended the CherryVale Mall press conference regarding the Valentine shooting.

Board Member Booker spoke of the "polar plunge."

Board Member Goral reported she received her second COVID vaccination and is feeling well.

### **ANNOUNCEMENTS & COMMUNICATION**

20. County Clerk Gummow submitted the Items Listed Below as Correspondence which were "Placed on File" by Chairman Chiarelli:

A. County Clerk Gummow submitted from the United States Nuclear Regulatory Commission the following:

- a. Exelon Generation Company, LLC – Fleet Alternative Request to Expand the Use ASME Codes Cases N-878 and N-880.
- b. Braidwood Station, Units 1 and 2; Byron Station, Unit Nos. 1 and 2; Calvert Cliffs Nuclear Power Plant, Units 1 and 2; Clinton Power Station, Unit No.1; Dresden Nuclear Power Station, Units 2 and 3; James A. Fitzpatrick Nuclear Power Plant; LaSalle County Station, Units 1 and 2; Limerick Generating Station, Units 1 and 2; Nine Mile Point Nuclear Station, Units 1 and 2; Peach Bottom Atomic Power Station, Units 2 and 3; Quad Cities Nuclear Power Station, Units 1 and 2; and R.E. Ginna Nuclear Power Plant – Request to Use a Provision of a Later Edition of the American Society of Mechanical Engineers Boiler and Pressure Vessel Code, Section XI (EPID L-2020-LLR-0118).
- c. Byron Nuclear Power Station, Unit 1 – Review of the Spring 2020 Steam Generator Tube Inspection Report (EPID L-2020-LRO-056).



- d. Summary of October 13, 2020, Presubmittal Meeting Between the U.S. Nuclear Regulatory Commission and Exelon Generation Company, LLC Regarding Post Shutdown Emergency Plan Staffing to Support the Planned Early Closures of Byron, Units 1 and 2, and Dresden, Units 2 and 3 (EPID L-2020-LRM-0094).
  - e. Byron Station – Triennial Fire Protection Inspection Report 05000454/2021010 and 05000455/2021010.
- B. County Clerk Gummow received from Charter Communications a notice that on or after March 1, 2021, Spectrum Mid-America, WGN America and WGN America HD will rebrand to NewsNation on the Roscoe IL channel lineup for following:
- a. County of Winnebago
  - b. Township of Harlem
  - c. Township of Rockton
  - d. Township of Roscoe
- C. County Clerk Gummow received from Charter Communications a notice that on or after April 1, 2021, Spectrum Mid-America, LLC eliminate standard and launch high definition on channel 2508 for the following:
- a. County of Winnebago
  - b. Township of Harlem
  - c. Township of Rockton
  - d. Township of Roscoe
- D. County Clerk Gummow received from Theresa Grennan, Chief Deputy Winnebago County Treasurer the Investment Report as of February, 2021.
- E. County Clerk Gummow received from Arthur J. Gallagher Risk Management Services, Inc. a Certificate of Liability Insurance for Roofing Systems Inc.

Chairman Chiarelli gave a shout for those that helped coordinate volunteers for the mass vaccination site.

### **ADJOURNMENT**

21. Chairman Chiarelli entertained a motion to adjourn. County Board Member Hoffman moved to adjourn the meeting, seconded Goral. Motion was approved by a voice vote. The meeting was adjourned at 7:20 p.m.

Respectfully submitted,



Lori Gummow  
County Clerk  
ar

# **CONSENT AGENDA**

## RAFFLE APPLICATION REPORT

Presently the County Clerk's office has Raffle Applications submitted by  
3 different organizations for 3 Raffles.

All applying organizations have complied with the requirements of the Winnebago  
County Raffle Ordinance. All fees have been collected, bonds received and all  
individuals involved with the raffles have received the necessary Sheriff's  
Department clearance.

### The Following Have Requested A Class A, General License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30477	1	ROCK VALLEY CREDIT UNION	03/15/2021-03/25/2021	\$ 800.00
30478	1	ROCKTON-ROSCOE ROTARY	03/12/2021-04/20/2021	\$ 500.00

### The Following Have Requested A Class B, MULTIPLE (2, 3 OR 4) LICENSE

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

### The Following Have Requested A Class C, One Time Emergency License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT

### The Following Have Requested A Class D, E, & F Limited Annual License

LICENSE #	# OF RAFFLES	NAME OF ORGANIZATION	LICENSE DATES	AMOUNT
30479	1	VETERANS OF FOREIGN WARS POST 2955	03/12/2021-03/12/2022	\$ 250.00

This concludes my report,

Deputy Clerk

Kayla Hilliard

LORI GUMMOW  
Winnebago County Clerk

Date

11-Mar-21

# Appointments



## Executive Summary

Date: March 8, 2021

From: County Board Chairman Joseph Chiarelli

Topic: **Board Appointment**

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**State of Illinois Public Act 099-0634** requires disclosure of appointments to local public entities.

**County Code Chapter 2, Article II, Division 4, Section 2-88** states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county *board*, or as otherwise provided by law."

**Recommendation:** County Board Chairman Joseph Chiarelli recommends the following person(s) to serve as County appointees.

.....

Brett Hruby of Roscoe, Illinois to serve filling an unexpired term from February 2021 to February 2026 on the North Park Water District Board.

About the North Park Water District	
<b>Location:</b>	1350 Turret Drive, Machesney Park, IL
<b>Service Description:</b>	Provide water to a population of 33,000 and serves over 12,000 households and businesses in the Machesney Park, Roscoe, and Loves Park area.
<b>Board Composition:</b>	Three trustees appointed by the Winnebago County Board Chairman with advice and consent of the County Board. No more than two of the Board Members may be affiliated with the same political party.
<b>Origin of Entity:</b>	Public Corporation chartered on May 9, 1955
<b>Property Tax/Funding:</b>	Revenue from charges to service for water
<b>Consolidation/ Dissolution Plan:</b>	<i>None Known</i>
<b>Compensation:</b>	\$1,200 per year

February 2, 2021

Mr. Joseph V. Chiarelli  
Winnebago County Board Chairman  
404 Elm St  
Rockford, IL 61101

Re: North Park Public Water District Board of Trustees

Chairman Chiarelli

I was recently made aware of an opening on the North Park Public Water District Board of Trustees. By attending their 1/27/2021 virtual meeting, I was able to learn more about the position directly from the current Trustees and staff. I found the topics discussed interesting and the individuals to be dedicated and conscientious as evidenced by their thoughtful consideration of each issue brought forward.

I have been the Chief School Business Official for the Kinnikinnick Community Consolidated School District in Roscoe since November 2001 and have resided in Winnebago County since June 2002 when my wife and I relocated to 12151 Love Rd, Roscoe, IL 61073 with our two sons.

In my current capacity, as well as during my tenure with the Genoa-Kingston School District and the Genoa Township Park District, I have had the opportunity to work with many boards on many projects for the betterment of the community and its school systems.

I realize that the meeting on the 27<sup>th</sup> was a mere snapshot in time, but I appreciated the professional and respectful discussion between all involved and would like the opportunity to be part of the organization. As such, I would respectfully ask to be considered for appointment to the vacant Trustee position.

I feel that I have the time to commit to the Board and believe that my background, skill set, and overall work ethic would benefit Winnebago County by contributing to the continued quality of and service provided by NPPWD.

If I can answer any questions or if you wish to discuss my interest in NPPWD further, please feel free to contact me as your schedule permits at 815-509-7128 or [bhruby@kinnschools.org](mailto:bhruby@kinnschools.org).

Sincerely



Brett A. Hruby

## Karen Elyea

---

**From:** Joseph Chiarelli  
**Sent:** Tuesday, February 2, 2021 8:44 AM  
**To:** Karen Elyea  
**Subject:** FW: North Park Water Board of Trustees Appointment - Brett Hruby  
**Attachments:** January 2021 Resume - Hruby.pdf

**From:** Kelly Saunders <KSaunders@northparkwater.org>  
**Sent:** Friday, January 29, 2021 12:52 PM  
**To:** Joseph Chiarelli <Joe@WinColL.us>  
**Subject:** North Park Water Board of Trustees Appointment - Brett Hruby

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Chairman Chiarelli,

I had spoken with you a few weeks back regarding a vacancy on our Board due to the unexpected passing of one of our Trustees in December. I am very pleased to inform you that our Board has identified an exceptional candidate for your consideration and that of the County Board. The candidate's name is Brett Hruby, and he lives and works within our service area. He recently attended a North Park Water meeting as a guest, and is very interested in becoming a member of our Board. He has had community service experience in the past as the President of the Genoa Township Park Board and is familiar with the functions and processes of Board appointment. Additionally, Mr. Hruby works at the Kinnikinnick CCSD #31 where he has been the Chief School Business Official for the last 20 years. With extensive knowledge in public finance and policy we believe his experience and expertise will be a great asset to our Board of Trustees. I've attached his resume for your reference, which includes his contact information.

Please let me know if you need any additional information or if you have any questions or concerns.

Thanks so much,

**Kelly Saunders**

North Park Public Water District | Chief Executive Officer  
Office: 779.210.3080 | [ksaunders@northparkwater.org](mailto:ksaunders@northparkwater.org)

**BRETT A. HRUBY**

12151 Love Rd  
Roscoe, Illinois 61073  
(815) 509-7128

**EDUCATION**

Master of Science Northern Illinois University - Educational Administration (December 2001)  
Bachelor of Science Northern Illinois University - Geography - Plant & Soil emphasis (May 1987)

**ENDORSEMENTS**

Type 75 - School Business Management (December 2001)

**EXPERIENCE**

Chief School Business Official (November 2001-Present) Kinnikinnick CCSD #131 (Roscoe, IL)

- Oversight and management of all aspects of school district finances in conjunction with the District Superintendent

School Business Management Internship (2001) Genoa-Kingston CUSD #424 (Genoa, IL)

- enrollment and staffing projections
- referendum planning and passage
- tax rates, EAV, and homeowner impact
- investment, cash flow, and bonding
- budget and levy cycles

Computer Technician (1998-2001) Genoa-Kingston CUSD #424 (Genoa, IL)

- troubleshoot, repair, and maintain district computing hardware
- test, evaluate, and install software programs
- LAN setup and maintenance
- assist in district wireless networking

Head of Maintenance (1990-2001) Genoa-Kingston High School (Genoa, IL)

- responsible for all areas of building and grounds maintenance including electrical, plumbing, remodeling, and general upkeep
- assist in management of district life safety and construction projects
- supervision of permanent and seasonal staff members in daily custodial tasks and summer rehab of district buildings for the upcoming school year

Graduate Teaching Assistant (1987-1989) Northern Illinois University

Department of Geography (DeKalb, IL)

- instruction and evaluation of undergraduate and graduate students in environmental science and statistical research coursework
- development of curriculum for soil science laboratory
- independent research in plant/soil relationships

Maintenance Assistant (1978-1990) Genoa-Kingston CUSD #424 (Genoa, IL)

- minor electrical and plumbing repair
- daily building upkeep

**COMMUNITY SERVICE**

President, Genoa Township Park Board (1995-1997)

Genoa-Kingston High School Student Council Assistant (1995-2001)

Genoa-Kingston Athletic and Music Booster Club Assistant (1978-2001)

**PROFESSIONAL MEMBERSHIP**

Illinois Association of School Business Officials

The Association of School Business Officials International

References available upon request





## Executive Summary

Date: March 11, 2021

From: County Board Chairman Frank Haney

Topic: **Board Appointment**

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**State of Illinois Public Act 099-0634** requires disclosure of appointments to local public entities.

**County Code Chapter 2, Article II, Division 4, Section 2-88** states, "The chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law."

**Recommendation:** County Board Chairman Frank Haney recommends the following person(s) to serve as County appointee.

.....

**Al Bach** of Roscoe, Illinois, to serve a 3-year term from April 2021-April 2024 on the Harlem-Roscoe Fire Protection District Board.

About the Harlem-Roscoe Fire Protection District	
<b>Location:</b>	10544 Main Street
<b>Service Description:</b>	Provide fire emergency, medical and other life safety services to Machesney Park, Village of Roscoe and unincorporated area
<b>Board Composition:</b>	Three trustees, appointed by the Winnebago County Board Chairman with advice and consent of the County Board
<b>Origin of Entity:</b>	Fire Protection District AT (70 ILCS 705/1)
<b>Property Tax/Funding:</b>	District levies and annual property tax, charges for services and replacement tax
<b>Consolidation/ Dissolution Plan:</b>	<i>If applicable</i>
<b>Compensation:</b>	None

2/24/21

Good morning,

I am responding as a request for my interest in continuing as a Trustee of the Harlem Roscoe Fire District. I love the whole package of what is involved with being a Trustee. From the administration duties to the financial responsibilities to the involvement with the whole Team. I would greatly appreciate being reappointed to my position as trustee.  
Looking forward to talking to the Chairman about the process.

Thank You,

Al Bach



## HARLEM-ROSCOE FIRE PROTECTION DISTRICT

P.O. BOX 450 \* ROSCOE, ILLINOIS 61073-0450  
Administration # (815) 623-7867 Fax # (815) 623-8831

Donald Shovelin  
Fire Chief

Chairman Joseph Chiarelli  
404 Elm Street  
Room 533  
Rockford IL 61101

Ref: Fire District Appointment

Mr. Chairman,

Mr. Al Bach's appointment to our Fire District Board is due to expire on April 30, 2020. Mr. Bach has been a positive proactive trustee for the district over the past 9 years and has expressed a strong interest to be reappointed. Over these past 9 years, Mr. Bach has been active, and involved with obtaining continuing education for himself to serve the district in the trustee position even better. He continues to show a commitment with continuous support and dedication for us to achieve our goals and see that we hold true to our mission and vision statements. His background in business is also an indication of his approach to this district. He is an open minded individual with the interest of our district both financially and the service we provide in the forefront of his mind. Our board has a history of transparency, which I strongly believe is the foundation for our success. This is evident with the support we receive from the members of the communities we serve. I would appreciate your support and recommendation to reappoint him to another three-year term to our fireboard so that we may continue to build upon our goals and commitment to the district. An individual who shows this type of support and commitment to the position of trustee, allows us to be who we are and remain a proactive district in emergency services. I thank you for your consideration and quick attention to my request. I ask should you have any questions please don't hesitate to call me, and I look forward to working with you in the near- and long-term future.

Respectfully,

Donald Shovelin,  
Fire Chief  
Harlem-Roscoe Fire Protection District

*"A Progressive Fire Department providing a Professional level of service."*

### Professional Information

Retired

Current

Owner/Operator of Wendy's Franchise

1987- Feb. 15, 2015

Wendy's International, Field Trainer

1983 – 1987

Pizza Hut management

1982 – 1983

North Gate Plaza Store Manager

1981 – 1982

Kentucky Fried Chicken Supervisor

1969 – 1981

### Personal Information:

I have been married to my wife Cheryl for 35 years this May. We have a daughter, Chelsea and 3 boys, Alan Jr., Thomas & Brad. We have 7 grandchildren and 5 great-grandchildren. Over the years I have been involved in many organizations such as the Beloit Chamber of Commerce, The Ambassadors of Beloit, Crime Stoppers of Beloit, a board member of the Stateline Boys & Girls Club for 25 years, and an officer of the Hononegah Booster Club for 9 years. I also was the moderator of my church for 15 years.

Please let me know if you require any additional information by contacting me at 815-742-6367.

Respectfully,



Al Bach

Harlem Roscoe Trustee

Cc: Don Shoefflin, Chief

# **Reports of Standing Committees**

# **FINANCE COMMITTEE**



# WINNEBAGO COUNTY

— ILLINOIS —

## Resolution Executive Summary

**Prepared By:** Tom Hodges – Supervisor of Assessments

**Committee:** Finance Committee

**Committee Date:** March 4, 2021

**Resolution Title:** Resolution Extending the Deadline for Filing Applications for the Senior Citizens Assessment Freeze Homestead Exemption

**County Code:** 2021 CR

**Board Meeting Date:** March 11, 2021

**Budget Information:**

<b>Was item budgeted?</b> N/A	<b>Appropriation Amount:</b> N/A
<b>If not, explain funding source:</b> N/A	
<b>ORG/OBJ/Project Code:</b> N/A	<b>Budget Impact:</b> N/A

**Background Information:** The deadline for filing applications for the Senior Citizens Assessment Freeze Homestead Exemption is set by statute as being July 1<sup>st</sup> of each taxable year (35 ILCS 200/15-172). Said statute allows for a county to establish a deadline that is different than July 1<sup>st</sup> (35 ILCS 200/15-172 (c)). Each year, the Supervisor of Assessments office see a significant increase in counter traffic during the application filing period as qualified applicants often require assistance in completing the application. Senior Citizens are identified by the Center for Disease Control and Prevention as being of “higher risk” from Covid-19 and are recommended to avoid crowds when possible. By extending the deadline date of the exemption in question, from July 1<sup>st</sup> 2021 to October 1<sup>st</sup> 2021, there will be a greater window of opportunity for qualified applicants to file the application which will minimize the occasions of high concentration gatherings of “higher risk” individuals. This action will not adversely affect or delay the tax cycle for the 2021 taxable year.

**Recommendation:** The Supervisor of Assessments recommends extending the deadline for filing Senior Citizen Assessment Freeze Homestead Exemption applications for the 2021 taxable year from July 1, 2021 to October 1, 2021.

**Contract/Agreement:** N/A

**Legal Review:** The dates in the resolution prepared by the State’s Attorney’s office for the 2020 assessment year have been updated to reflect the 2021 assessment year.

**Follow-Up:** N/A

# **R E S O L U T I O N**

of the

COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

SUBMITTED BY: FINANCE COMMITTEE

2021 CR

## **RESOLUTION EXTENDING THE DEADLINE FOR FILING APPLICATIONS FOR THE SENIOR CITIZENS ASSESSMENT FREEZE HOMESTEAD EXEMPTION**

WHEREAS, the deadline for filing applications for the Senior Citizen Assessment Freeze Homestead Exemption is set by statute as being July 1<sup>st</sup> of each taxable year (35 ILCS 200/15-172); and

WHEREAS, each year many senior citizen taxpayers in Winnebago County prefer to file their applications for the Senior Citizen Assessment Freeze Homestead Exemption in person at the Winnebago County Supervisor of Assessments Office; and

WHEREAS, the Centers for Disease Control and Prevention has identified adults over 60 years old as being at “higher risk” from COVID-19 and recommends that persons at higher risk avoid crowds as much as possible to reduce their risk of being exposed to the virus; and

WHEREAS, the Property Tax Code provides that a county may establish a date for the submission of senior citizen assessment freeze homestead exemption applications within the county that is different than July 1<sup>st</sup> (35 ILCS 200/15-172(c)); and

WHEREAS, Winnebago County Supervisor of Assessments Thomas Hodges has advised that extending the deadline for filing senior citizen assessment freeze homestead exemption applications for the 2021 taxable year (the 2021 taxes payable in 2022) from July 1, 2021 to October 1, 2021 will not delay the tax cycle for the 2021 taxable year and recommends it be so extended; and

WHEREAS, the Finance Committee finds that extending the deadline for filing senior citizen assessment freeze homestead exemption applications for the 2021 taxable year from July 1, 2021 to October 1, 2021 will likely reduce the concentration of persons at “higher risk” from gathering at the Winnebago County Supervisor of Assessments Office; and

WHEREAS, the Finance Committee finds it is in the best interests of the citizens of Winnebago County, Illinois to extend the deadline for filing senior citizen assessment freeze homestead exemption applications for the 2021 taxable year from July 1, 2021 to October 1, 2021.



NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the deadline for filing senior citizen assessment freeze homestead exemption applications in Winnebago County, Illinois for the 2021 taxable year (the 2021 taxes payable in 2022) is hereby extended from July 1, 2021 to October 1, 2021.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

BE IT FURTHER RESOLVED, that the Clerk of the County Board is hereby directed to prepare and deliver a certified copy of this Resolution to Winnebago County Supervisor of Assessments Thomas Hodges.

Respectfully submitted,

FINANCE COMMITTEE

**AGREE**

\_\_\_\_\_  
Jaime Salgado, Chairperson

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

**DISAGREE**

\_\_\_\_\_  
Jaime Salgado, Chairperson

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this\_\_\_\_day of March, 2021.

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the County  
of Winnebago, Illinois

\_\_\_\_\_  
Joseph V. Chiarelli, Chairman of  
the County Board of the County  
of Winnebago, Illinois



# Resolution Executive Summary

**Prepared By:** David J. Rickert  
**Committee:** Finance Committee  
**Committee Date:** 3-4-2021  
**Resolution Title:** RESOLUTION OPPOSING REDUCTIONS TO LGDF REVENUE  
**County Code:** N/A  
**Board Meeting Date:** 3-11-2021

## Budget Information:

<b>Was item budgeted?</b> N/A	<b>Appropriation Amount:</b> \$
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Budget Impact:</b>

**Background Information:** Winnebago County urges the General Assembly and the Governor to protect and preserve existing levels of LGDF revenue and any other state-collected local government revenues that are shared with counties to provide appropriate levels of service to their residents.

**Recommendation:** Administration supports this resolution

**Contract/Agreement:** N/A

**Legal Review:** Lafakeria Vaughn

**Follow-Up:** N/A

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2021 CR \_\_\_\_\_

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JAIME SALGADO

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**RESOLUTION OPPOSING REDUCTIONS TO LGDF REVENUE**

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**WHEREAS**, counties provide fundamental and important services to their residents including, but not limited to, justice and public safety services, transportation infrastructure, community health services, human services, parks and recreation opportunities and election administration; and

**WHEREAS**, the State of Illinois has a long-standing tradition of helping to support these local services through the collection and distribution of tax revenues on behalf of counties; and

**WHEREAS**, counties rely on these shared revenues in order to invest in services that residents cannot, nor should not, do without; and

**WHEREAS**, these shared revenues are the result of a good faith historical partnership between the state and county governments in Illinois; and

**WHEREAS**, since the State Income Tax was adopted in 1969, the state has shared a percentage of total income tax collections through the Local Government Distributive Fund (LGDF) with counties and municipalities in recognition that local governments are essential service providers for Illinois residents who live, work and play at the local level; and

**WHEREAS**, Governor JB Pritzker has proposed that the State Fiscal Year (SFY) 2022 State Budget include a 10% reduction in the amount of LGDF revenue distributed to counties; and

**WHEREAS**, this revenue reduction is being proposed at a time when counties are already expending additional funds on the COVID-19 emergency response.

**NOW, THEREFORE BE IT RESOLVED**, that Winnebago County urges the General Assembly and the Governor to protect and preserve existing levels of LGDF revenue and any other state-collected local government revenues that are shared with counties to provide appropriate levels of service to their residents.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its adoption.

Respectfully submitted,  
**FINANCE COMMITTEE**

**AGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz, Vice Chairman

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
John Butitta

**DISAGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz, Vice Chairman

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
John Butitta

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Joseph Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

ATTESTED BY:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois



# Resolution Executive Summary

**Prepared By:** David J. Rickert  
**Committee:** Finance Committee  
**Committee Date:** March 4<sup>th</sup>, 2021  
**Resolution Title:** Ordinance for Approval of Budget Amendment for Emergency Rental Assistance Program  
**County Code:** Annual Budget and Appropriation Ordinance  
**Board Meeting Date:** March 11<sup>th</sup>, 2021

## Budget Information:

<b>Was item budgeted?</b>	No	<b>Appropriation Amount:</b>	\$8,376,029
<b>If not, explain funding source:</b>	U.S. Department of the Treasury		
<b>ORG/OBJ/Project Code:</b>	0311	<b>Budget Impact:</b>	Neutral

**Background Information:** Winnebago County has received a federal grant to help its citizens who have been impacted by the Covid-19 pandemic, with rental assistance. The county will be working with the City of Rockford to distribute the assistance. This budget amendment will create a budget for the program including, salaries, equipment, rent, utilities, and assistance. This program is budget neutral.

**Recommendation:** Staff Concurs

**Contract/Agreement:** Grant Request on file with the U.S. Department of the Treasury Intergovernmental Agreement with the City of Rockford

**Legal Review:** Lafakeria Vaughn

**Follow-Up:** Expenditures are subject to a compliance audit  
U.S. Department of the Treasury

**2021 Fiscal Year**

Sponsored by:  
Jaime Salgado, Finance Committee Chairman

Finance:	Mar 4, 2021
Lay Over:	Mar 11, 2021
<b>Final Vote:</b>	<b>Mar 25, 2021</b>

**2021 CO**

**TO:** THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

**ORDINANCE**

**WHEREAS**, Winnebago County has received a federal grant to help its citizens who have been impacted by the Covid-19 pandemic, with rental assistance. The county will be working with the City of Rockford to distribute the assistance. This budget amendment will create a budget for the program including, salaries, equipment, rent, utilities, and assistance. This program is budget neutral.

**WHEREAS**, the Winnebago County Board adopted the “Annual Budget and Appropriation Ordinance” for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, “After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting.”

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#2021-004 Emergency Rental Assistance**.

(AGREE)

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JEAN CROSBY

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
STEVE SCHULTZ

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
JOHN BUTITTA

Respectfully Submitted,  
**FINANCE COMMITTEE**  
(DISAGREE)

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JEAN CROSBY

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
STEVE SCHULTZ

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2021.

ATTESTED BY:

\_\_\_\_\_  
LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
JOSEPH CHIARELLI  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2021  
WINNEBAGO COUNTY  
FINANCE COMMITTEE  
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		2/25/2021		AMENDMENT NO: 2021-004			
DEPARTMENT:		Finance		SUBMITTED BY: Dave Rickert			
FUND#:		0311		DEPT. BUDGET NO.		61100	
Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
<b>Expenditures</b>							
61100	41110	Regular Salaries	\$0	\$0	\$0	\$101,339	\$101,339
						<b>Total Personnel:</b>	\$101,339
61100	41999	Contingency	\$0	\$0	\$0	\$3,000	\$3,000
61100	42110	Supplies	\$0	\$0	\$0	\$18,095	\$18,095
61100	42115	Non-Capital Office Equipment	\$0	\$0	\$0	\$45,868	\$45,868
61100	42491	Software Licensing Fee	\$0	\$0	\$0	\$53,000	\$53,000
61100	43220	Postage	\$0	\$0	\$0	\$8,500	\$8,500
61100	43155	Contract Staff Non Medical	\$0	\$0	\$0	\$299,360	\$299,360
61100	43190	Other Professional Services	\$0	\$0	\$0	\$174,398	\$174,398
61100	43192	Rent Assistance Prog	\$0	\$0	\$0	\$7,554,283	\$7,554,283
61100	43193	Utility Assistance Prog	\$0	\$0	\$0	\$77,352	\$77,351
61100	43210	Telephone	\$0	\$0	\$0	\$6,435	\$6,435
61100	46310	Gas & Heating Oil	\$0	\$0	\$0	\$500	\$500
61100	43620	Electricity	\$0	\$0	\$0	\$1,700	\$1,700
61100	43630	Water	\$0	\$0	\$0	\$200	\$200
61100	43810	Building Rental	\$0	\$0	\$0	\$12,000	\$12,000
						<b>Total Supplies:</b>	\$8,254,690
61100	46500	Office & Furniture Equipment	\$0	\$0	\$0	\$20,000	\$20,000
						<b>Total Capital:</b>	\$20,000
							\$0
						<b>Total Expenses:</b>	\$8,376,029
							\$0
<b>Revenue</b>							
61100	32110	Federal Operating Grant	\$0	\$0	\$0	\$8,376,029	\$8,376,029
						<b>Total Revenue:</b>	
<b>TOTAL ADJUSTMENT:</b>							\$0
Reason budget amendment is required:							
Winnebago County has received a Federal Grant for emergency rental assistance in response to the Covid-19 pandemic. Winnebago County is working with the City of Rockford to distribute the relief funds. This grant includes funds for staff, equipment, admin support, utilities, and relief funds.							
Potential alternatives to budget amendment:							
None							
Impact to fiscal year 2021 budget:							
None							
Revenue Source:		Federal Grant					





# Resolution Executive Summary

Prepared By: David J. Rickert  
Committee: Finance Committee  
Committee Date: March 9<sup>th</sup>, 2021  
Resolution Title: Budget Ordinance to Fund Winnebago County CJCC Program  
County Code: Not Applicable

Board Meeting Date: March 11<sup>th</sup>, 2021

## Budget Information:

Was item budgeted? No	Appropriation Amount: \$64,024
If not, explain funding source: Fund 0101	Public Safety Sales Tax Fund
ORG/OBJ/Project Code: To be assigned	Budget Impact: \$4,024

Background Information: Winnebago County wishes to establish and support a Criminal Justice Coordinating Council Program. This program would provide funding and resources for one full time position and would be responsible for advancing solutions to Winnebago County's Criminal Justice System.

Recommendation: Staff Concurs  
Contract/Agreement: Not Applicable  
Legal Review: Not Applicable  
Follow-Up: Not Applicable

**2021 Fiscal Year**

Sponsored by:  
Jaime Salgado, Finance Committee Chairman

Finance: Mar 9, 2021  
Lay Over: Mar 11, 2021  
**Final Vote: Mar 25, 2021**

**2021 CO**

**TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS**

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

**ORDINANCE**

**WHEREAS**, Winnebago County would like to establish the position of Criminal Justice Coordinating Counsel to provide an ongoing collaborative initiative for Winnebago County criminal justice stakeholders, to work to reduce crime and coordinate effective deployment of resources for Winnebago County's most at-risk populations. In addition, this position should generate fees that may partially offset costs, see attachment (B).

**WHEREAS**, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#2021-005 Criminal Justice Coordinating Counsel**

.

**(AGREE)**

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JEAN CROSBY

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
STEVE SCHULTZ

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
JOHN BUTITTA

Respectfully Submitted,  
**FINANCE COMMITTEE**  
**(DISAGREE)**

\_\_\_\_\_  
JAIME SALGADO,  
FINANCE CHAIRMAN

\_\_\_\_\_  
JEAN CROSBY

\_\_\_\_\_  
JOE HOFFMAN

\_\_\_\_\_  
PAUL ARENA

\_\_\_\_\_  
STEVE SCHULTZ

\_\_\_\_\_  
KEITH McDONALD

\_\_\_\_\_  
JOHN BUTITTA

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_ 2021.

ATTESTED BY:

\_\_\_\_\_  
JOSEPH CHIARELLI  
CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

\_\_\_\_\_  
LORI GUMMOW  
CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

2021  
WINNEBAGO COUNTY  
FINANCE COMMITTEE  
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		2/25/2021		AMENDMENT NO: 2021-005			
DEPARTMENT:		County Board		SUBMITTED BY: Joe Chiarelli			
FUND#:		0101		DEPT. BUDGET NO.		40128	

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
<b>Expenditures</b>							
40128	41110	Regular Salaries	\$0	\$0	\$0	\$45,500	\$45,500
49200	41241	Fica-Employer Contribution	\$0	\$0	\$0	\$3,481	\$3,481
49300	41231	IMRF - Employer Contribution	\$0	\$0	\$0	\$4,300	\$4,300
40128	41211	Health Insurance - Employer Contr	\$0	\$0	\$0	\$5,724	\$5,724
40128	41221	Life Insurance - Employer Contr	\$0	\$0	\$0	\$20	\$20
40128	42491	Program Software	\$0	\$0	\$0	\$600	\$600
40128	43190	Other Professional Services	\$0	\$0	\$0	\$3,200	\$3,200
40128	43310	Travel	\$0	\$0	\$0	\$600	\$600
40128	43943	Conferences/Employee Training	\$0	\$0	\$0	\$600	\$600
40122	43190	Other Professional Services	\$391,120	\$0	\$391,120	(\$20,000)	\$371,120
							\$0
<b>Revenue</b>							\$0
0101	29100	Fund Balance	\$0	\$0	\$0	\$4,024	\$4,024
40128	32140	City, St, Local Gov Pymts	\$0	\$0	\$0	\$10,000	\$10,000
40128	39990	Other Unclassified Revenue - Prog Mgmt Rev	\$0	\$0	\$0	\$30,000	\$30,000
<b>TOTAL ADJUSTMENT:</b>						(\$0)	\$0
Reason budget amendment is required:							
To establish the position of Director of the Chairman's Office of Criminal Justice Initiatives. This position will be responsible for advancing solutions to Winnebago County's criminal justice system challenge by looking at the system as a whole. By doing his the position will enhance he efficiency and effectiveness of our justice system.							
Potential alternatives to budget amendment:							
None							
Impact to fiscal year 2021 budget:							
\$4,024							
Revenue Source:		Public Safety Sales Tax					

# Attachment B

Awarded Year	Grant	Amount	Term
2021	FEMA Public Assistance	\$ 16,298.00	Hourly
2021	Restore, Reinvest, Renew (R3 funding)	\$ 520,790.00	Hourly
2021	Illinois Criminal Justice Information Authority Community-Based Violence Intervention Program	\$ 195,923.00	12 months
2021	US Department of Justice-Bureau of Justice Assistance-Project Safe Neighborhoods 2020	\$ 465,668.00	27 months
2021	Technical Assistance - SAMSHA/PRA, Inc. Sequential Intercept Model Mapping Workshops*	\$ -	6 - 9 months
2020	Illinois Criminal Justice Information Authority Community-Based Violence Intervention Program	\$ 195,923.00	12 months
2020	US Department of Justice-Corona Virus Emergency Supplemental Funding Program	\$ 572,968.00	Hourly
2019	Technical Assistance - Ohio University 2-day training (Ed Latessa)*	\$ -	2 days
2019	Technical Assistance - Ohio Risk and Needs Assessment 2-day community training*	\$ -	2 days
2019	US Department of Justice-Bureau of Justice Assistance-Project Safe Neighborhoods 2018	\$ 904,052.00	30 months
2019	US Department of Justice-Bureau of Justice Assistance-Project Safe Neighborhoods 2019	\$ 462,187.00	25 months
2019	Illinois Criminal Justice Information Authority Community-Based Violence Intervention Program	\$ 193,361.00	12 months
2019	Edward Byrne JAG (Motorola Radios)	\$ 177,832.00	Hourly
		\$ 3,527,170.00	

\*Technical Assistance awards, no \$. Term is the time TA is provided



## Executive Summary

**Prepared By:** Animal Services Department, Department Administrator Brett Frazier

**Committee:** Finance Committee

**Committee Date:** March 4, 2021

**Resolution Title:** Budget Ordinance for Vehicle Replacement

**County Code:** NA

**Board Meeting Date:** March 11, 2021

### Budget Information:

<b>Was item budgeted?</b> Yes	<b>Appropriation Amount:</b> \$ 325,000
<b>If not, explain funding source:</b> Animal Services fund balance	
<b>ORG/OBJ/Project Code:</b>	<b>Budget Impact:</b> No additional expense

### Background Information:

The Animal Services Department patrol vehicles are used to respond to thousands of calls for service and log tens of thousands of miles each year. Vehicles transport lost, homeless, sometimes dangerous and injured animals thousands of times a year and officers interact with the public every day in the field. Vehicles are poorly equipped, regularly in need of maintenance, and in need of replacement. In our FY21 department budget, Animal Services budgeted to replace and equip five new patrol vehicles in FY21 at total cost of \$325,000 financed over five years. This cost includes the following:

Component	Cost
Ford Transit 250	\$33,300.00
Custom van cage built-in	\$24,200.00
Computer unit and peripherals	\$4,500.00
Graphics/stripping	\$1,500.00
Emergency lights	\$1,500.00
 Total per vehicle	 \$65,000.00
Total for planned purchase of five vehicles	\$325,000.00

The replacement vehicles will be Ford Transit 250 vans and equipped with custom built-in cages/kennels. The kennels will be removed from the vans at their end of the life of the van and





## Executive Summary

redeployed in new vans. These stainless steel kennels will replace plastic dog and cat crates that are currently used and will be much safer for animals and for officers. The computer equipment currently deployed in each vehicle is obsolete according to the IT department (2012 models) and will be replaced as well.

Originally this project was planned and budgeted to be financed over five years with debt service cost included in the current year's budget, however a simpler and cheaper method of funding will be to utilize funds from department fund balance and from the donation fund to pay cash for the vehicles and equipment. Per Finance, Animal Services department balances are (Munis reports attached):

Animal Services Donation Fund (Fund 710)	\$311,641.70
Animal Services Fund (Fund 410)	\$358,782.42

### Recommendation:

The recommendation is to utilize department fund balance dollars to cover the cost of purchasing and professionally equipping five patrol vehicles. The cost of vehicles, computer equipment, graphics/stripping and emergency lighting coming from the Animal Services Fund (Fund 410) and the cage inserts from Fund 710 (Donation Fund) and utilizing the existing \$30,000 in FY21 operational budget, intended for six months of debt services on the previous financing purchase plan, being applied to this project as well. Funding is summarized:

Animal Services Donation (Fund 710)	\$121,000.00	cage/kennel inserts
Animal Services Fund (Fund 410)	\$174,000.00	vehicles, computers, stripping, emergency lighting
FY21 Budget dollars	\$30,000.00	

### Contract/Agreement:

N/A

### Legal Review:

N/A

### Follow-Up:

If approved, Animal Services will begin the process of purchasing process to order all components for this project. Once new vehicles are delivered, Animal Services will sell older vehicles and equipment.



**2021 Fiscal Year**

Sponsored by:

Jaime Salgado, Finance Committee Chairman

Finance: Mar 4, 2021

Lay Over: Mar 11, 2021

**Final Vote: Mar 25, 2021**

**2021 CO**

**TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS**

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

**ORDINANCE**

**WHEREAS**, Animal Services patrol are in need of replacement. They are poorly equipped for the services they provide and require regular maintenance to keep running. It would be prudent to purchase new vehicles rather than spending more money on the older vehicles.

**WHEREAS**, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2021 at its September 24, 2020 meeting; and,

**WHEREAS**, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

**NOW, THEREFORE, BE IT ORDAINED**, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003(2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment **#2021-006 Animal Services Vehicles**



**Respectfully submitted,**  
**FINANCE COMMITTEE**

**AGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

**DISAGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

The above and foregoing Budget Ordinance was adopted by the County Board of the  
County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Joseph Chiarelli, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois

2021  
WINNEBAGO COUNTY  
FINANCE COMMITTEE  
REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		2/25/2021		AMENDMENT NO: 2021-006			
DEPARTMENT:		Animal Services		SUBMITTED BY: Brett Frazier			
FUND#:		0410 & 0710		DEPT. BUDGET NO.		77000 & 83000	

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
<b>Expenditures</b>							
77000	46410	Automobiles	\$30,000	\$0	\$0	\$174,000	\$204,000
83000	46410	Automobiles	\$0	\$0	\$0	\$121,000	\$121,000
<b>Revenue</b>							
0410	29100	Fund Balance	\$0	\$0	\$0	(\$174,000)	
0710	29100	Fund Balance	\$0	\$0	\$0	(\$121,000)	
<b>TOTAL ADJUSTMENT:</b>						\$0	
Reason budget amendment is required:							
The Animal Services patrol vehicles are in need of replacement. They are poorly equipped, need regular maintenance, and ill suited for the amount of use they receive.							
Potential alternatives to budget amendment:							
None							
Impact to fiscal year 2021 budget:							
\$295,000							
Revenue Source: <u>Fund Balance.</u>							



## Resolution Executive Summary

**Prepared By:** David J. Rickert  
**Committee:** Finance Committee  
**Committee Date:** March 4<sup>th</sup>, 2021  
**Resolution Title:** Resolution approving an intergovernmental agreement between the County of Winnebago and City of Rockford for the U.S. Department of the Treasury Emergency Rental Assistance Program  
**County Code:** Not Applicable  
**Board Meeting Date:** March 11<sup>th</sup>, 2021

### Budget Information:

<b>Was item budgeted?</b>	No	<b>Appropriation Amount:</b>	Not Applicable
<b>If not, explain funding source:</b>	Not Applicable		
<b>ORG/OBJ/Project Code:</b>	Not Applicable	<b>Budget Impact:</b>	Neutral

**Background Information:** The Emergency Rental Assistance (hereinafter "ERA") program was established by the U.S. Department of the Treasury to make payments to certain recipients to be used to provide emergency rental assistance. The County has been awarded \$8,376,028.50 from the ERA program, which will provide funding throughout Winnebago County to "eligible households" or to landlords on behalf of an eligible household that were unable to pay rent and utilities due to the COVID-19 pandemic. The purpose of this Agreement to establish the terms and conditions for a local ERA program, which will be operated by and between the County and City.

**Recommendation:** Staff Concurs

**Contract/Agreement:** Intergovernmental Agreement with the City of Rockford

**Legal Review:** Lafakeria Vaughn

**Follow-Up:** Expenditures are subject to a compliance audit  
U.S. Department of the Treasury

COUNTY BOARD MEETING  
March 11, 2021

**RESOLUTION  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2021 CR \_\_\_\_\_

SUBMITTED BY: FINANCE COMMITTEE

SPONSORED BY: JAIME SALGADO

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**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN  
THE COUNTY OF WINNEBAGO AND CITY OF ROCKFORD FOR THE U.S. DEPT.  
OF THE TREASURY EMERGENCY RENTAL ASSISTANCE PROGRAM**

---

**WHEREAS**, Article VII, Section 10 of the Constitution of the State of Illinois of 1970 authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

**WHEREAS**, the County and City are units of local government as defined in the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

**WHEREAS**, the Emergency Rental Assistance (hereinafter "ERA") program was established by section 501 of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec 27, 2020) (hereinafter "the Act") and said Act authorizes the U.S. Department of the Treasury (hereinafter "Treasury") to make payments to certain recipients to be used to provide emergency rental assistance; and

**WHEREAS**, the County has been awarded \$8,376,028.50 from the ERA program, which will provide funding throughout Winnebago County to "eligible households" or to landlords on behalf of an eligible household that were unable to pay rent and utilities due to the COVID-19 pandemic; and

**WHEREAS**, the purpose of this Agreement to establish the terms and conditions for a local ERA program, which will be operated by and between the County and City; and

**WHEREAS**, the County and City will work cooperatively to create a local ERA program, assure the awarded funds are allocated and used appropriately and all terms and conditions created by this Agreement and Treasury are adhered to.

**NOW, THEREFORE BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois that Joseph Chiarelli, the Winnebago County Board Chairman, is authorized and directed to, on behalf of the County of Winnebago, enter into an intergovernmental agreement with the City of Rockford, attached hereto as Exhibit A.

**BE IT FURTHER RESOLVED** that the intergovernmental agreement entered into by Joseph Chiarelli pursuant to the authority granted in this Resolution shall contain substantially the same terms as the intergovernmental agreement which is attached to this Resolution and marked as "Exhibit A".

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effect immediately upon its adoption.

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby authorized and directed to prepare and deliver certified copies of this Resolution to the County Administrator, the Chief Financial Officer, and the County Treasurer.

Respectfully submitted,  
**FINANCE COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Jaime Salgado, Chairman

\_\_\_\_\_  
Steve Schultz, Vice Chairman

\_\_\_\_\_  
Steve Schultz, Vice Chairman

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
Keith McDonald

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
John Butitta

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_ day of \_\_\_\_\_, 2021.

---

Joseph Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

ATTESTED BY:

---

Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

**INTERGOVERNMENTAL AGREEMENT  
FOR THE U.S. DEPT. OF THE TREASURY EMERGENCY RENTAL ASSISTANCE  
PROGRAM**

This Intergovernmental Agreement (hereinafter "Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between the County of Winnebago, Illinois, an Illinois body politic and corporate, (hereinafter "County") and the City of Rockford, an Illinois municipal corporation (hereinafter "City"). The County and City are collectively referred to herein as "Parties" or individually as a "Party".

**RECITALS**

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois of 1970 authorizes units of local government to contract and associate among themselves to obtain or share services and to exercise, combine, or transfer any power or function, in any manner not prohibited by law or ordinance; and

WHEREAS, the County and City are units of local government as defined in the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges, functions, or authority exercised or which may be exercised by a public agency of this State may be exercised, combined, transferred, and enjoyed jointly with any other public agency of this State; and

WHEREAS, the Emergency Rental Assistance (hereinafter "ERA") program was established by section 501 of Division N of the Consolidated Appropriations Act, 2021, Pub. L. No. 116-260 (Dec 27, 2020) (hereinafter "the Act") and said Act authorizes the U.S. Department of the Treasury (hereinafter "Treasury") to make payments to certain recipients to be used to provide emergency rental assistance; and

WHEREAS, the County has been awarded \$8,376,028.50 from the ERA program, which will provide funding throughout Winnebago County to "eligible households" or to landlords on behalf of an eligible household that were unable to pay rent and utilities due to the COVID-19 pandemic; and

WHEREAS, the purpose of this Agreement to establish the terms and conditions for a local ERA program, which will be operated by and between the County and City; and

WHEREAS, the County and City will work cooperatively to create a local ERA program, assure the awarded funds are allocated and used appropriately and all terms and conditions created by this Agreement and Treasury are adhered to.

NOW, THEREFORE, in consideration of the above recitals, and the mutual covenants, terms and provisions contained herein, the County and City agree to the following:

## **SECTION 1: ERA PROGRAM BUDGET AND AWARD FUNDS**

1.1 The parties will collaborate on the budget for the ERA program, but the County shall provide final approval prior to implementation of the ERA program. The ERA program eligibility requirements are determined by the Treasury and may be subject to change.

1.1.1. Usage of funds. Pursuant to the current Treasury guidelines, not less than ninety percent (90%) of awarded funds must be used for direct financial assistance, including rent, rental arrears (accrued after March 13, 2020), utilities and home energy costs (defined herein), utilities and home energy costs arrears, and other expenses related to housing. Remaining funds are available for housing stability services, including case management and other services intended to keep households stably housed, and administrative costs.

- Utilities include separately-stated electricity, gas, water and sewer, trash removal and energy costs, such as fuel oil. Telecommunications services (telephone, cable) are not considered utilities. Internet services may be considered an expense. Also, utilities that are covered by the landlord within the rent amount will be treated as rent.
- Administrative costs may be treated as direct costs, but the County may not cover indirect costs using the funds provided in the award.

1.1.2. Repayment of funds. The County agrees to repay excess funds to Treasury in the amount and manner as may be determined by the Treasury pursuant to section 501(d) of the Act no sooner than September 30, 2021.

1.1.3. Expiration and reallocation of funds. Pursuant to section 501(e) of the Act, the funds provided to the County shall remain available only through December 31, 2021, unless, in the case of a reallocation made by Treasury pursuant to section 501(d) of the Act, County requests and receives from Treasury an extension of up to ninety (90) days.

1.2. Eligible Households and assistance. In order to apply for the ERA program, the applicant must either be an eligible household or a landlord on behalf of an eligible household. An eligible household is defined as a renter household in which at least one or more individuals meets the following three (3) criteria:

- i. Qualifies for unemployment benefits or has experienced a reduction in household income, incurred significant costs, or experienced a financial hardship due, indirectly or indirectly, to the COVID-19 outbreak;



- ii. Demonstrates a risk of experiencing homelessness or housing instability, which may include past due rent and utility notices and eviction notices, if any; and
  - iii. Has a household income at or below 80 percent of the area median income as defined by the Department of Housing and Urban Development (HUD). "*Household income*" is determined as either (1) the household's total income for calendar year 2020 or (2) sufficient confirmation of the household's monthly income at the time of application for the ERA program as determined by the Secretary of Treasury. At the time of application, proof of annual income shall include source documents (e.g. wage statement, interest statement, unemployment compensation statement) or a copy of Form 1040 as filed with the IRS for the household. For household incomes determined using the second method, income eligibility must be re-determined every three (3) months for the duration of assistance. Also, the source documents listed above must be provided for at least two (2) months prior to the submission of the application for the ERA program.
- 1.2.1 Duplicative Assistance. Any rental assistance provided to an eligible household should not be duplicative of any other federally funded rental assistance provided to the same household. The County shall confirm compliance by reviewing the eligible household's income and sources of assistance, as provided by section 501(k)(3)(B) of Subdivision N of the Act and 2 C.F.R. 200.40.
  - 1.2.2 Prioritized eligible households. Eligible households that include an individual who has been unemployed for the ninety (90) days prior to application for the ERA program, or households with income at or below fifty percent (50%) of the area median.
  - 1.2.3 Limit of Assistance to eligible households. Eligible households may receive up to twelve (12) months of assistance, plus an additional three (3) months if the grantee determines the extra months are needed to ensure housing stability and if grantee funds are available.

**SECTION 2: DUTIES AND RESPONSIBILITIES OF THE COUNTY-** The County shall have the following duties and responsibilities:

- 2.1 Program Oversight. As the recipient of the grant, the County shall retain oversight rights over the entire operation of the ERA program. The County Administrator or his designee shall have final review and approval rights of the ERA program.

2.2. Accounts Payable. As the recipient of the funds, the County shall issue all payments directly to the applicants, who are classified as eligible households, as defined herein, or landlords on behalf of an eligible household and submit payments to any and all program vendors. The County shall be provided with payment data in digital format from the City for upload into the County's financial system for the processing of payments. The County shall review and approve all invoices, vouchers and bills for the ERA program.

2.2.1. The County shall make reasonable efforts to obtain the cooperation of landlords and utility providers to accept payments directly from the ERA program. Reasonable efforts are satisfied if a written request is sent by mail to the landlord or utility provider, and the addresses does not respond to the request within fourteen (14) days after mailing; or if the County has made at least three (3) attempts by phone, text or email over a ten (10) calendar-day period; or a landlord confirms in writing that the landlord does not wish to participate. The final outreach attempt or notice must be documented. The cost of contacting landlords would be an eligible administrative cost.

2.3. Purchasing. Any and all program assets, including but not limited to the Neighborly software for operation of the ERA program shall be approved and purchased by the County.

2.4. Asset Disposal. At the conclusion of the ERA program, any and all program residual assets shall be reverted back to the County for repurposing and/or disposal. Asset disposal, including funds not expended by the County in accordance with Section 501 of the Act shall be repaid to Treasury in a manner specified by Treasury.

2.5. Compliance, Records and Reporting. The County shall prepare all reports necessary for compliance requirements of external auditors, state and/or federal authorities and specifically of the ERA program. The data necessary to satisfy the compliance requirements shall be supplied by the City to the County. In fulfilling its obligations under this Agreement, the County further agrees to comply with all applicable federal, state and local laws, statutes and regulations, executive orders including the requirements of Section 501 and Treasury interpretive guidance regarding such requirements.

2.5.1. The County shall maintain records and financial documents sufficient to support compliance with section 501(c) of the Act, regarding the eligible uses of funds, for a period of five (5) years after all funds have been expended or returned to Treasury.

2.6. Computer Integration. The County shall manage the integration of the computer software and hardware technology that will be utilized for the operations of the

ERA program. The Neighborly software utilized for the ERA program shall comply with the requirements in section 501(g)(4) of Division N of the Act to establish data privacy and security requirements for all collected information from applicants.

- 2.7. Staffing Reimbursement. The City will be hiring additional staff to implement the ERA program. The County shall reimburse the City for all staff costs. City shall invoice the County each month for payroll expenses.
- 2.8. Office Space. The County shall provide City approximately 1,600 square feet of office space for the ERA program at 404 Elm St., Room 304, Rockford, IL 61101 at no cost to the City, including costs of utilities, IT network, and maintenance.
- 2.9. Advertising and Promotions. During the term of this Agreement, the County shall advertise and promote the ERA program. All promotional materials shall identify the County as the program operator and acknowledge the participation of the City's Human Services Department acting as the Community Action Agency for Winnebago County.
- 2.10. Any promotional materials produced with funds from the award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number 1505-0266 awarded to Winnebago County by the U.S. Department of the Treasury."

**SECTION 3: DUTIES AND RESPONSIBILITIES OF THE CITY-** The City shall have the following duties and responsibilities:

- 3.1. Application Review. The City, by and through its Department of Human Services, shall review all submitted applications for the ERA program and verify that the applicants meet all the eligibility requirements for emergency rental assistance, as outlined in attached Exhibit A.
- 3.2. Payment Data. The City shall supply to the County payment data in digital format for upload into the County's financial system for the processing of any and all payments for the ERA program.
- 3.3. Compliance. The City shall supply all the data necessary to satisfy the County's compliance requirements of external auditors, state and/or federal authorities and specifically of the ERA program to the County. In fulfilling its obligations under this Agreement, the City further agrees to comply with all applicable federal, state and local laws, statutes and regulations, executive orders including the requirements of Section 501 and Treasury interpretive guidance regarding such requirements.
  - 3.3.1. For Treasury's reporting and recordkeeping requirements under section 501(g) of Division N of the Act, at a minimum, the City shall collect the following information from eligible households:

- Address of the rental unit;
- Name, address, social security number, tax identification number or DUNS number, as applicable, for landlord and utility provider;
- Amount and percentage of monthly rent covered by ERA assistance;
- Amount and percentage of separately-stated utility and home energy costs covered by ERA assistance;
- Total amount of each type of assistance (i.e. rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears) provided to each household;
- Amount of outstanding rental arrears for each household;
- Number of months of rental payments and number of months of utility or home energy cost payments for each ERA assistance is provided;
- Household income and number of individuals in the household; and
- Gender, race, and ethnicity for the primary applicant for assistance.

The above list is not exhaustive and Treasury may require the collection of additional information in order to fulfill its oversight and monitoring requirements. The City shall also maintain the number of applications received in order to report to Treasury the acceptance rate of applicants for assistance.

3.4 Advertising and Promotions. During the term of this Agreement, the City may advertise and promote the ERA on its website and social media pages using language consistent with Sec. 2.9 and Sec. 2.10. The City is also authorized to include a link to the application portal from its website.

3.5. Customer Service and Communications. The City, by and through its Department of Human Services shall handle all customer service related matters (e.g. fielding phone calls and emails) in regards to the ERA program.

#### **SECTION 4: EFFECTIVE DATE AND TERM.**

This Agreement will take effect as soon as it is signed by all authorized representatives of the parties. This Agreement shall terminate at the conclusion of the ERA program and satisfactory compliance with all requirements set by the Treasury for the award.

#### **SECTION 5. INDEMNIFICATION.**

The County shall indemnify the City for any and all claims, losses, damage or expenses, including, but not limited to, reasonable attorney's fees, resulting from any act or omission on the part of the County, its agents, officers, or employees. The City shall indemnify, defend and hold harmless the County for any and all claims, losses, damage or expenses, including, but not limited to, reasonable attorney's fees, resulting from any act or omission on the part of the City, its agents, officers, or employees.

#### **SECTION 6. ASSIGNMENT.**

Neither party shall not assign this Agreement without the prior written approval of the other party.

#### **SECTION 7. AMENDMENTS.**

By agreement of the parties, this Agreement may be amended as necessary to comply with any and all ongoing changes to the ERA program by Treasury. Any amendments shall be by written instrument executed by the parties hereto, acting therein by their duly authorized representatives.

#### **SECTION 8. NOTICES.**

All notices, approvals, demands, requests or other documents required or permitted under this Agreement, other than routine communications necessary for the day-to-day operation of this program, shall be deemed properly given if hand delivered or sent by nationally recognized overnight carrier or mailed by certified mail, postage prepaid, return receipt requested, to the following addresses:

If to the COUNTY:

Winnebago County  
Attn: Patrick Thompson, County Administrator  
Winnebago County Administration Building  
404 Elm Street  
Rockford, Illinois 61101

If to the CITY:

City of Rockford  
Attn: Nicholas O. Meyer, Legal Director  
City of Rockford Department of Law  
425 E. State Street  
Rockford, Illinois 61104

#### **SECTION 9. GOVERNING LAW.**

The parties agree this Agreement has been executed and delivered in Illinois and that their relationship and any and all disputes, controversies or claims arising under this Agreement shall be governed by the laws of the State of Illinois. The parties further agree that the exclusive venue for all such disputes shall be the Circuit Court of the 17<sup>th</sup> Judicial Circuit of Winnebago County, Illinois.

#### **SECTION 10. HEADINGS.**

Sections and other headings contained in this Agreement are for reference purposes only and are not intended to describe, interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

#### **SECTION 11. SEVERABILITY.**

If any provisions, covenants, agreements or portions of this Agreement or its application to any person, entity or property is held invalid, such invalidity shall not invalidate any other portion of this Agreement. The parties intend to be bound to this agreement even in the event that a portion of the agreement is declared invalid, in accordance with law.

#### **SECTION 12. COUNTERPARTS.**

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument.

#### **SECTION 13. WAIVERS.**

No terms or provisions hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

#### **SECTION 14. AUTHORITY**

The County and City each warrant to the other that they have the authority to enter into this Agreement and that the person or persons executing this Agreement on their behalf has been duly authorized to act as the representative or officer of each respective party in affixing their signatures to the Agreement. The County and City hereto agree to sign such documents, enact such ordinances or resolutions, or perform such further obligations as may be necessary to effectuate the purposes of this Agreement.

<signature page follows>

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

**COUNTY OF WINNEBAGO, ILLINOIS**  
an Illinois body politic and corporate

\_\_\_\_\_  
Joseph Chiarelli  
Chairman of the County Board of the  
County of Winnebago, Illinois

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board of the  
County of Winnebago, Illinois

Date: \_\_\_\_\_

**CITY OF ROCKFORD**, an Illinois municipal  
corporation

\_\_\_\_\_  
Thomas P. McNamara  
Mayor

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Nicholas O. Meyer  
City Legal Director

Date: \_\_\_\_\_

## EXHIBIT A

**\* PROGRAM ELIGIBILITY REQUIREMENTS ARE DETERMINED BY THE U.S. DEPARTMENT OF THE TREASURY AND MAY BE SUBJECT TO CHANGE.**

**\*PROGRAM ADMINISTRATION IS SUBJECT TO THE WINNEBAGO COUNTY PROGRAM POLICY, WHICH MAY BE REVISED FROM TIME TO TIME.**

### **ELIGIBILITY** (i, ii, iii, must ALL apply)

- i. Income (one or more individuals in the household meet the following criteria)
  - a. Qualified for unemployment
    - Copy of eligibility for benefits from Illinois Department of Employment Security (IDES)
  - b. Has experienced a reduction in household income
    - Verification of reduced hours;
    - Verification of reduction in other source(s) of income;
    - Also requires a written attestation signed by the applicant
  - c. Incurred significant costs
    - i. Copy of billing related to increased costs
    - ii. Also requires a written attestation signed by the applicant
  - d. Experienced other financial hardship due, directly or indirectly, to COVID-19
    - Written verification of the financial hardship that explains the nature of the hardship and the effect on household income. (e.g. parent unable to work due to home schooling or unavailability of childcare due to COVID-19).
    - Also requires a written attestation signed by the applicant
- ii. Demonstrates a risk of experiencing homelessness or housing instability
  - a. Copy of IHDA Declaration form
  - b. Copy of a written lease agreement or other evidence to verify an obligation to pay rent
  - c. Documentation may also include the following:
    - a past due utility, rent notice or eviction notice; or
    - unsafe or unhealthy living conditions; or
    - any other evidence of risk, as determined by the County
- iii. Has a household income at or below 80 percent of the area median income
  - a. Copy of tax return(s), W-2s
  - b. Copy of current monthly pay stub (at the time of application)



Eligible households that include an individual who has been unemployed for the 90 days prior to application for assistance and households with income at or below 50 percent of the area median are to be prioritized for assistance.

## Income Qualifications

*Household Income not to exceed 80% MFI*

<b>Family Size</b>	<b>Annual Income Limit (80%)</b>	<b>Annual Income Limit (50%)</b>
1 person	\$39,000	\$24,400
2 persons	\$44,600	\$27,850
3 persons	\$50,150	\$31,350
4 persons	\$55,700	\$34,800
5 persons	\$60,200	\$37,600
6 persons	\$64,650	\$40,400
7 persons	\$69,100	\$43,200
8 persons	\$73,550	\$45,950

# **ZONING COMMITTEE**

**Attachment**  
**ZONING COMMITTEE**  
**OF THE COUNTY BOARD AGENDA**  
March 11, 2021

**Zoning Committee.....Jim Webster, Committee Chairman**

**PLANNING AND/OR ZONING REQUESTS:**

**TO BE VOTED ON:**

1. SU-04-20 A SPECIAL USE PERMIT (FOR THE PURPOSE OF AMENDING A PRIOR APPROVED SUP) FOR A WINERY ACCESSORY TO A VINEYARD IN THE AG, AGRICULTURAL PRIORITY DISTRICT, requested by Edison and Heidi Wirth, on behalf of Wirth Group, LLC, property owner, represented by Ian Linnabary, attorney, for the property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township.

PIN: 04-01-200-005

C.B. District: 4

Lesz Rating: N/A

Consistent W/2030 LRMP – Future Map: N/A

**ZBA Recommends: *APPROVAL w/CONDITIONS (6-0)***

**ZC Recommends: *APPROVAL w/CONDITIONS (5-0)***

2. SU-05-20 A SPECIAL USE PERMIT (FOR THE PURPOSE OF AMENDING A PRIOR APPROVED SUP) FOR OUTDOOR ENTERTAINMENT TO ALLOW OUTDOOR MUSICAL AND NON-MUSICAL EVENTS IN THE AG, AGRICULTURAL PRIORITY DISTRICT, requested by Edison and Heidi Wirth, on behalf of Wirth Group, LLC, property owner, represented by Ian Linnabary, attorney, for the property that is commonly known as 8877 State Line Road, South Beloit, IL 61080 in Roscoe Township.

PIN: 04-01-200-005

C.B. District: 4

Lesz Rating: N/A

Consistent W/2030 LRMP – Future Map: N/A

**ZBA Recommends: *APPROVAL w/CONDITIONS (6-0)***

**ZC Recommends: *APPROVAL w/CONDITIONS (5-0)***

- 
3. **COMMITTEE REPORT (ANNOUNCEMENTS)** - *for informational purposes only; not intended as a public notice*:

- Chairman, Brian Erickson, hereby announces that a *Zoning Board of Appeals (ZBA)* meeting is scheduled for Tuesday, **April 13, 2021**, at 5:30 p.m. in Room 303 of the County Administration Building.
  - Chairman, Jim Webster, hereby announces that the next *Zoning Committee (ZC)* meeting is *tentatively* scheduled for Wednesday, **March 24, 2021**, at 5:00 p.m. in a TBD location.
-

# **OPERATIONS & ADMINISTRATIVE COMMITTEE**



# Resolution Executive Summary

**Prepared By:** Lori Gummow

**Committee:** Operations and Administrative

**Committee Date:** March 4, 2021

**Resolution Title or Ordinance Title:** Resolution to Change Hours of the County Clerk's Office on Election Day

**County Code:** 55 ILCS 5/3-2007

**Board Meeting Date:** March 11, 2021

## Budget Information:

<b>Was item budgeted?</b>	<b>Appropriation Amount:</b>
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Budget Impact: \$ 0</b>

## Background Information:

To facilitate the Consolidated Election, the Clerk's Office will be closed to all other business. This is a customary practice on Election Day. All Deputy Clerks will be working behind the scenes to assist voters, poll workers and election staff.

## Recommendation:

## Contract/Agreement:

**Legal Review:** Charlotte LeClercq

## Follow-Up:

**RESOLUTION  
of the  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Submitted by: Operations and Administrative Committee

**2021 CR**

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**RESOLUTION TO CHANGE HOURS OF THE COUNTY CLERK'S OFFICE  
ON ELECTION DAY**

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**WHEREAS**, the County Board of the County of Winnebago, Illinois, may change the hours of operation of the office of the County Clerk by resolution passed at a regular meeting of the County Board pursuant to 55 ILCS 5/3-2007; and

**WHEREAS**, the County Clerk is an Election Authority pursuant to 10 ILCS 5/1-3; and

**WHEREAS**, the date of the Consolidated Election is April 6, 2021; and

**WHEREAS**, Public Act 98-1171 was signed into law effective June 1, 2015, requiring Election Authorities to allow same day voter registration in their offices on Election Day; and

**WHEREAS**, the County Board finds that the County Clerk's office shall be engaged in the duties of an Election Authority on April 6, 2021; and

**WHEREAS**, the County Board finds that the County Clerk will not be able to perform its normal duties other than the primary duties of the Election Authority due to the election on April 6, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the County Clerk's office of the County of Winnebago shall not perform any duties other than those pertaining to the Consolidated Election on April 6, 2021, and the County Clerk's office shall be closed to all other services on April 6, 2021, with the exception of election-related services.

**BE IT FURTHER RESOLVED**, that the County Clerk shall publish and post notice of this change in services.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effect immediately upon its full adoption and completion of the aforementioned.

Respectfully submitted,  
**Operations and Administrative Committee**

**AGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

**DISAGREE**

\_\_\_\_\_  
Keith McDonald, Chairman

\_\_\_\_\_  
John Butitta

\_\_\_\_\_  
Jean Crosby

\_\_\_\_\_  
Paul Arena

\_\_\_\_\_  
Joe Hoffman

\_\_\_\_\_  
Dorothy Redd

\_\_\_\_\_  
Jaime Salgado

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Joseph Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois



# Resolution Executive Summary

**Prepared By:** Purchasing on behalf of Facilities and the Highway Department

**Committee:** Operations and Administrative Committee

**Committee Date:** March 4, 2021

**Resolution Title:** Resolution Awarding Bids for Uniform Rental Services

**County Code:** Winnebago County Purchasing Ordinance

**Board Meeting Date:** March 11, 2021

## Budget Information:

<b>Was item budgeted? Yes</b>	<b>Appropriation Amount:</b>
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code: FACILITIES 12000-43960 HIGHWAY 46100-43890</b>	<b>Budget Impact: Decrease</b>

**Background Information:** The existing 5 year Uniform Rental Services contract was due for Re-Bid. The Purchasing Department sent out Invitations for Bid for Uniform Rental Services for both the Facilities and Highway Departments. The Bid opening took place on January 20, 2021 and there were a total of three (3) responsive and responsible Bidders.

**Recommendation:** Shawn Franks, Facilities Engineer, and Carlos Molina, County Engineer, recommends awarding the contract to the lowest most responsive and responsible Bidder, Phelps Uniform Specialists, Inc.

**Contract/Agreement:** The contract term is for two (2) initial years with three (3) one-year renewal options.

**Legal Review:** Not necessary, no agreement to review.



**RESOLUTION**  
**of the**  
**COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations & Administrative Committee

2021 CR

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**RESOLUTION AWARDING BIDS FOR UNIFORM RENTAL SERVICES**

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**WHEREAS**, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section; and

**WHEREAS**, competitive bids were received for solicitation #21B-2209 on January 20, 2021 for the following;

**UNIFORM RENTAL SERVICES**

**WHEREAS**, the Operations & Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bids received for the aforementioned products and recommends awarding contracts to the most responsive and responsible Bidder with the low rate, as follows:

**PHELPS UNIFORM SPECIALISTS, INC**  
**3206 HERSHEY AVE BLDG 4**  
**MUSCATINE, IA 52761**

**See Bid Tab for Pricing details (RESOLUTION EXHIBIT A)**

**WHEREAS**, the Operations & Administrative Committee has determined that the funding for the aforementioned purchase shall be as follows:

**FACILITIES 12000 - 43960**

**HIGHWAY 46100 - 43890**

**NOW, THEREFORE, BE IT RESOLVED**, by the County Board of the County of Winnebago, Illinois, that the County Board Chairman award a two (2) year contract, with three (3) one-year optional renewals to PHELPS UNIFORM SPECIALISTS, INC.

**BE IT FURTHER RESOLVED**, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, County Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,  
**OPERATIONS & ADMINISTRATIVE COMMITTEE**

**AGREE**

**DISAGREE**

---

KEITH McDONALD, CHAIRMAN

---

KEITH McDONALD, CHAIRMAN

---

JOHN BUTITTA, VICE CHAIRMAN

---

JOHN BUTITTA, VICE CHAIRMAN

---

PAUL ARENA

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PAUL ARENA

---

JEAN CROSBY

---

JEAN CROSBY

---

JOE HOFFMAN

---

JOE HOFFMAN

---

DOROTHY REDD

---

DOROTHY REDD

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JAIME SALGADO

---

JAIME SALGADO

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

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**JOSEPH CHIARELLI**

CHAIRMAN OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

---

**LORI GUMMOW**

CLERK OF THE COUNTY BOARD  
OF THE COUNTY OF WINNEBAGO, ILLINOIS

**BID TAB**  
**UNIFORM RENTAL SERVICES – 21B-2209**  
**BID OPENING 1/20/2021- 2:00 P.M.**

<b>VENDORS</b>	<b>Cintas</b>		<b>Alsco, Inc.</b>		<b>Phelps Uniform Specialists, Inc.</b>	
<b>CLOTHING</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>
1. Jacket - Hip-Length Three-Season	\$ .32	\$31.56	\$ .38	\$29.67	\$ .22	\$30.00
2. Jeans - Dickies Carpenter	\$ .30	\$30.54	\$ .29	\$23.79	\$ .25	\$25.00
3. Jeans - Dickies Duck Carpenter	\$ .32	\$25.45	\$ .29	\$23.79	\$ .25	\$25.00
4. Jeans - Heavyweight	\$ .25	\$20.36	\$ .24	\$19.48	\$ .25	\$25.00
5. Pants - Dura-Press Cotton Work Pants	\$ .25	\$23.92	\$ .29	\$23.24	\$ .22	\$20.00
6. Pants - Pleated Work Pants	\$ .22	\$22.40	\$ .29	\$23.24	\$ .15	\$17.00
7. Pants - Work Pants	\$ .17	\$18.32	\$ .20	\$16.80	\$ .15	\$17.00
8. Shirt - Denim Shirt, Long Sleeve	\$ .30	\$25.45	\$ .22	\$19.21	\$ .20	\$17.00
9. Shirt - Denim Shirt, Short Sleeve	\$ .30	\$25.45	\$ .20	\$17.85	\$ .20	\$17.00
10.. Shirt - Dura-Press Cotton Work Shirt, Long Sleeve	\$ .22	\$18.32	\$ .22	\$19.21	\$ .19	\$17.00
11. Shirt - Dura-Press Cotton Work Shirt, Short Sleeve	\$ .22	\$18.32	\$ .20	\$17.85	\$ .19	\$17.00
12. Shirt - Shadow Check Polo- with Pocket	\$ .20	\$20.36	\$ .26	\$21.25	\$ .20	\$20.00
13. Shirt - Striped Work Shirt, Long Sleeve	\$ .17	\$15.27	\$ .20	\$16.65	\$ .15	\$15.00
14. Shirt - Striped Work Shirt, Short Sleeve	\$ .17	\$15.27	\$ .17	\$17.21	\$ .15	\$15.00
<b>MISCELLANEOUS ITEMS</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>
15. TOWEL - Bath Towels - 22" x 44"	\$ .35	\$3.50	\$ .25	\$3.50	\$ .08	\$1.00
16. TOWEL - Standard Bar Towels - 16" x 19"	\$ .12	\$1.19	\$ .14	\$1.65	\$ .04	\$ .25
17. TOWEL - Standard Bar Towels - 24" x 50"	\$N/A	\$N/A	\$ .55	\$7.50	\$ .10	\$ .25
18. TOWEL- Soda	\$ .12	\$1.19	\$ .18	\$1.70	\$ .06	\$ .25
19. TOWEL - Standard Massage Towels - 16" x 27"	\$N/A	\$N/A	\$ .15	\$1.65	\$ .06	\$ .25
20. TOWEL - Shop Towels - 18" x 18"	\$ .08	\$ .41	\$ .07	\$ .40	\$ .03	\$ .15

**BID TAB**  
**UNIFORM RENTAL SERVICES – 21B-2209**  
**BID OPENING 1/20/2021- 2:00 P.M.**

<b>VENDORS</b>	<b>Cintas</b>		<b>AlSCO, Inc.</b>		<b>Phelps Uniform Specialists, Inc.</b>	
	<b>Price Per Piece</b>	<b>Replacement Value</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>	<b>Price Per Piece</b>	<b>Replacement Value</b>
21. TOWEL - Shop Towels - 18" x 30"	<b>\$ .35</b>	<b>\$3.50</b>	<b>\$ .09</b>	<b>\$ .65</b>	<b>\$ .05</b>	<b>\$ .15</b>
22. Laundry Bag	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6.00</b>	<b>\$0</b>	<b>\$0</b>
23. Clean Uniform Locker	<b>\$0</b>	<b>\$0</b>	<b>\$3.50</b>	<b>\$300.00</b>	<b>\$0</b>	<b>\$100.00</b>
24. Soiled Uniform Locker	<b>\$0</b>	<b>\$0</b>	<b>\$2.00</b>	<b>\$200.00</b>	<b>\$0</b>	<b>\$75.00</b>
<b>EMBROIDERY</b>	<b>Price Per Piece</b>		<b>Price Per Piece</b>		<b>Price Per Piece</b>	
25. Employee Name	<b>\$1.00</b>		<b>\$1.50</b>		<b>\$0</b>	
26. County Name	<b>\$1.50</b>		<b>\$1.75</b>		<b>\$0</b>	
27. Monogram Set-Up Cost	<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	
28. Prep Charge	<b>\$1.53</b>		<b>\$1.00</b>		<b>\$0</b>	
29. Cost Per Item	<b>\$N/A</b>		<b>\$3.00</b>		<b>\$0</b>	

# **PUBLIC WORKS COMMITTEE**

**RESOLUTION OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

**21-CR-XXX**

**SUBMITTED BY: PUBLIC WORKS COMMITTEE  
SPONSORED BY: DAVE TASSONI**

**RESOLUTION AUTHORIZING THE EXECUTION OF A LOCAL PUBLIC  
AGENCY AGREEMENT FOR FEDERAL PARTICIPATION FOR REHABILITATION OF  
THE ALPINE ROAD BRIDGE OVER FOREST HILLS ROAD  
AND FOR APPROPRIATING THE LOCAL SHARE OF FUNDS  
(SECTION 19-00620-00-BR)**

**WHEREAS** the Winnebago County Highway Department (WCHD) applied to the State of Illinois Department of Transportation (IDOT) for Federal Funds under the Illinois Special Bridge Program (ISBP) for rehabilitation of the Alpine Road Bridge over Forest Hills Road; and

**WHEREAS** the total estimated cost for construction and construction engineering is \$4,070,000; and the County has been selected to receive ISBP and STP-Br funds for said bridge project at 80% of construction and construction engineering costs for a not to exceed Federal share of \$3,256,000; and

**WHEREAS** the federal fund source requires a match of local funds, of which a total of \$960,000 will be appropriated from the County's Rebuild Illinois Fund, \$814,000 for construction and construction engineering and \$146,000 for a portion of the design engineering; and

**WHEREAS** it would be in the public interest to enter into the attached Local Public Agency Agreement for Federal Participation (hereafter, the "AGREEMENT") and to appropriate monies from the County's Rebuild Illinois fund to cover the County's share of the cost for this project.

**NOW THEREFORE BE IT RESOLVED** that the County Board Chairman is authorized to execute on behalf of the County of Winnebago the "Local Public Agency Agreement for Federal Participation" and the Appropriation of the County's share of the cost in substantially the form attached hereto; and

**BE IT FURTHER RESOLVED** that the AGREEMENT entered into shall not become effective and binding unless and until the respective parties have executed them; and

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effect immediately upon its adoption; and

**BE IT FURTHER RESOLVED** that the Clerk of the County Board is hereby directed to prepare and deliver one (1) certified copy of this Resolution to the Winnebago County Treasurer, Auditor and Winnebago County Engineer.

**VIRTUAL ZOOM MEETING**

**Respectfully submitted  
PUBLIC WORKS COMMITTEE**

**AGREE**

**DISAGREE**

\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Dave Tassoni, Chairman

\_\_\_\_\_  
Angela Fellars

\_\_\_\_\_  
Angela Fellars

\_\_\_\_\_  
Burt Gerl

\_\_\_\_\_  
Burt Gerl

\_\_\_\_\_  
Dave Kelley, Vice Chairman

\_\_\_\_\_  
Dave Kelley, Vice Chairman

\_\_\_\_\_  
Jas Bilich

\_\_\_\_\_  
Jas Bilich

\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
Jim Webster

\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Kevin McCarthy

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Joe Chiarelli, Chairman of the  
County Board of the  
County of Winnebago, Illinois

ATTEST:

\_\_\_\_\_  
Lori Gummow, Clerk of the  
County Board of the  
County of Winnebago, Illinois



LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	
Winnebago County	Winnebago	16-00620-00-BR	
Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
ISBP/STP-Br	N/A	RMAP	2-18-1

☒ Construction on State Letting ☐ Construction Local Letting ☐ Day Labor ☐ Local Administered Engineering ☐ Right-of-Way

Construction

Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-92-034-20	7K29(857)				

Engineering

Right of Way

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	To
Alpine Road	FAP 0412	0.01	3.03	3.04

Location Termini

0.2 Mile South of Windsor Road Over Forest Hills Road
---

Current Jurisdiction	Existing Structure Number(s)	Add Location
Winnebago County	101-3068	Remove

PROJECT DESCRIPTION

Rehabilitation of existing structure.
---------------------------------------

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation \_\_\_\_\_)

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - \_\_\_\_\_ Monthly Payments of \_\_\_\_\_ due by the \_\_\_\_\_ of each successive month.

Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - LPA's Share Balance \_\_\_\_\_ divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of receipt, an amount equal to the LPA's share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.



Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to the **LPA** on this or any other contract. The **STATE** at its sole option, upon notice to the **LPA**, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

#### **THE LPA AGREES:**

1. To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the **STATE** and the **FHWA**.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the **STATE**. The **LPA** agrees to cooperate fully with any audit conducted by the Auditor General, the **STATE**, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
10. (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to complete the project.
11. (Preliminary Engineering) In the event that right-of-way acquisition for, or construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following **FHWA** authorization, the **LPA** will repay the **STATE** any Federal funds received under the terms of this agreement.
12. (Right-of-Way Acquisition) In the event construction has not commenced by the close of the twentieth fiscal year following **FHWA** authorization using right-of-way acquired this agreement, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this agreement.
13. (Railroad Related Work) The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA**/railroad agreement prior to requesting reimbursement from the **STATE**. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
14. Certifies to the best of its knowledge and belief that it's officials:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
  - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
  - d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
15. To include the certifications, listed in item 14 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
16. (**STATE** Contracts). That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
17. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the **LPA's** certification that:
  - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
  - c. The **LPA** shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
18. To regulate parking and traffic in accordance with the approved project report.
  19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
  20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
  21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
  22. (Reimbursement Requests) For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
  23. (Final Invoice) The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
  24. (Project Closeout) The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
  25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
  26. (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPA's** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
  27. That the **LPA** is required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
  28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

**NOTE:** Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

## THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.

4. (Local Contracts) For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or construction work:
- To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
  - To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

**IT IS MUTUALLY AGREED:**

- Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- This agreement shall be binding upon the parties, their successors and assigns.
- For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.
- In cases where the **STATE** is reimbursing the **LPA**, obligation of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

**ADDENDA**

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

	1.	Location Map
	2.	Division of Cost
-	3.	LPA Appropriation Resolution
Add Row		

The **LPA** further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

**APPROVED**

Local Public Agency

Name of Official (Print or Type Name)

--

Title of Official

--

Signature

Date

--	--

The above signature certifies the agency's Tin number is

366006681 conducting business as a Governmental Entity.

Duns Number 010243822

**APPROVED**

State of Illinois  
Department of Transportation

Omer Osman P.E., Acting Secretary

Date

--	--

By:

Director of Planning & Programming

Date

--	--

Director of Planning & Programming

Date

--	--

Philip C. Kaufmann, Chief Counsel

Date

--	--

Joanne Woodworth, Acting Chief Fiscal Officer

Date

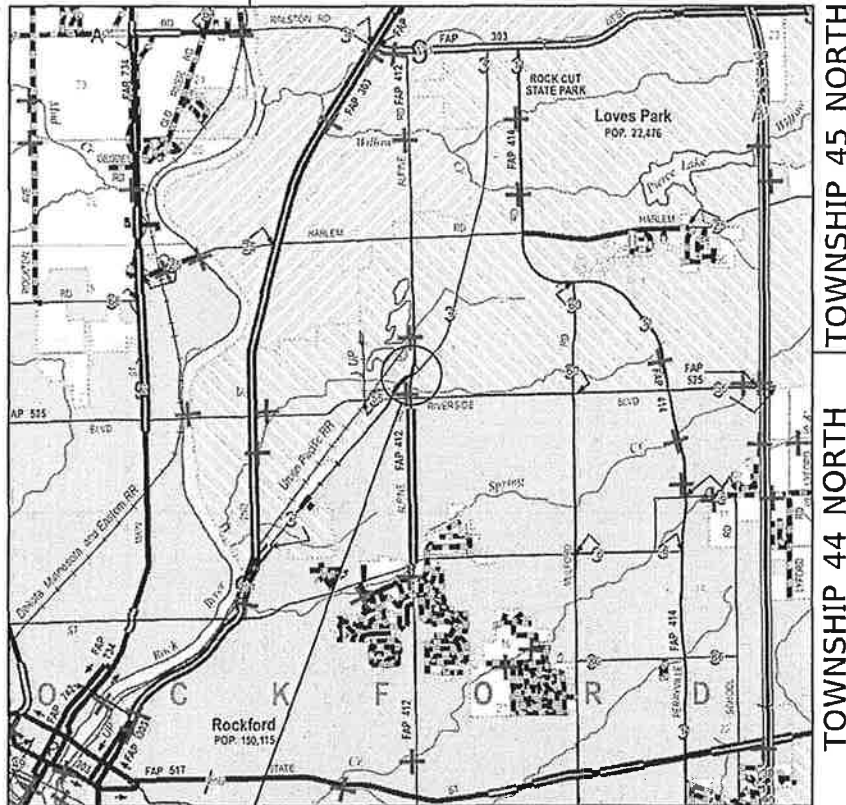
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**NOTE:** if the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

# LOCATION MAP

RANGE 1 EAST  
OF 3RD P.M.

RANGE 2 EAST OF 3RD P.M.



BRIDGE LOCATION

F.A.U. 412 (ALPINE ROAD) OVER F.A.U. 5146 (FOREST HILLS ROAD)  
SECTION 16-00620-00-BR  
EXISTING S.N. 101-3068

**WINNEBAGO COUNTY  
ILLINOIS**

**Addenda 1  
Location Map  
16-00620-00-BR  
C-92-034-20  
Page 1 of 1**

## ADDENDA NUMBER 2

Local Public Agency <b>Winnebago County</b>	County <b>Winnebago</b>	Section Number <b>16-00620-00-BR</b>
--	----------------------------	---

Construction		Engineering		Right of Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-92-034-20	7K29(857)				

### DIVISION OF COST

Type of Work	Federal Funds			State Funds			Local Public Agency			Totals
	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	
- Participating Construction	ISBP	\$2,160,000.00	*				Local Match	\$540,000.00	BAL	\$2,700,000.00
- Construction Engineering	ISBP	\$216,000.00	*				Local Match	\$54,000.00	BAL	\$270,000.00
- Participating Construction	STP-Br	\$800,000.00	80%				Local Match	\$200,000.00	20%	\$1,000,000.00
- Construction Engineering	STP-Br	\$80,000.00	80%				Local Match	\$20,000.00	20%	\$100,000.00
-										
-										
-										
-										
-										
-										
-										
Total		\$3,256,000.00		Total			Total		\$814,000.00	\$4,070,000.00

Add

If funding is not a percentage of the total place an asterisk (\*) in the space provided for the percentage and explain below:

\* 80% ISBP Funds NTE \$2,376,000

**NOTE:** The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.



## Resolution for Improvement Under the Illinois Highway Code



Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Original

Resolution Number

Section Number

16-00620-00-BR

BE IT RESOLVED, by the Board of the County

Governing Body Type

Local Public Agency Type

of Winnebago

Name of Local Public Agency

Illinois that the following described street(s)/road(s)/structure be improved under

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
Alpine Road	101-3068	FAP 412	City of Loves Park	Forest Hills Rd FAU 5146

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Rehabilitation of the Alpine Road bridge. Construction, construction engineering and a portion of design engineering are included in this appropriation of \$960,000.00 from the Rebuild Illinois (RBI) grant funds.

2. That there is hereby appropriated the sum of nine hundred and sixty thousand

Dollars ( \$960,000.00 ) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Lori Gunmow

County

Clerk in and for said County

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Winnebago

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

Board

of Winnebago

at a meeting held on March 11, 2021

Governing Body Type

Name of Local Public Agency

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this    day of    Month, Year

(SEAL)

Clerk Signature

Date

--

--

Approved

Regional Engineer

Department of Transportation

Date

--

--

## Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax(MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Is this project a bondable capital improvement?

Check Yes if the project was a bondable capital improvement, check no if it is not. An example of a bondable capital project may include, but is not limited to: project development, design, land acquisition, demolition when done in preparation for additional bondable construction, construction engineering, reconstruction of a roadway, designed overlay extension or new construction of roads, bridges, ramps, overpasses and underpasses, bridge replacement and/or major bridge rehabilitation. Permanent ADA sidewalk/ramp improvements and seeding/sodding are eligible expenditures if part of a larger capital bondable project. A bondable capital improvement project does not mean the LPA was required to sell bonds to fund the project, however the project did meet the criteria to be bondable.

Resolution Number

Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type

From the drop down box choose the type of resolution:

- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number

Insert the section number of the improvement the resolution covers.

Governing Body Type

From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type

From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA

Insert the name of the LPA.

Contract or Day Labor

From the drop down choose either Contract or Day Labor.

### Roadway/Street Improvements:

Name Street/Road

Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length

Insert the length of this segment of roadway being improved in miles.

Route

Insert the Route Number of the road/street to be improved if applicable.

From

Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To

Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

### Structures:

Name Street/Road

Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.

Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route

Insert the Route number on which the structure is located.

Location

Insert the location of the structure.

Feature Crossed

Insert the feature the structure crosses.

1

Insert a description of the major items of work of the proposed improvement.

2

Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ().



### Instructions for BLR 09110 - Page 2 of 2

Name of Clerk	Insert the name of the LPA clerk.
LPA Type	Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	Insert the type of administrative body. choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day Clerk is signing the document.
Month, Year	Insert the month and year of the Clerk's signature. Seal The Clerk shall seal the document here.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation shall sign and date here once approved.

**A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office.  
Following IDOT's approval, distribution will be as follows:**

Local Public Agency Clerk  
Engineer (Municipal, Consultant or County)  
District

# **Public Safety & Judiciary Committee**



## Executive Summary

**Prepared By:** Animal Services Department, Department Administrator Brett Frazier

**Committee:** Public Safety & Judiciary Committee

**Committee Date:** February 17, 2021

**Ordinance Amendment Title:** Ordinance Amending Low Income Eligibility Verification Requirements and Adoption Fee Schedule at Animal Services

**County Code:** Winnebago County Code, Chapter 14 - Animals

**Board Meeting Date:** February 25, 2021

### Budget Information:

<b>Was item budgeted?</b> NA	<b>Appropriation Amount:</b> \$ 0
<b>If not, explain funding source:</b>	
<b>ORG/OBJ/Project Code:</b>	<b>Budget Impact:</b>

### Background Information:

Currently county code requires that the Animal Services Department utilize WIC eligibility standards, including income and household size, in order to verify low-income status for residents attempting to access department low-income services. These services include the spay/neuter voucher program and owner requested euthanasia. In order to assess eligibility, currently code requires that a resident prove eligibility by assembling documents that demonstrate household income and number of persons in the household so that our clerks can then assess if documentation is sufficient and if the resident is eligible. This change would simply adopt the language of state statute related to these same animal related services and allow county residents who can prove they are eligible for the assistance programs noted in statute to also be approved for low-income services provided by the Animal Services Department.

The statute refers to “low income residents who are eligible for the Food Stamp Program or Social Security Disability Benefits Program” (Food Stamp Program is now called SNAP but is also still referred to often as Food Stamps). The easiest way for those residents to prove eligibility for those programs would be to show that they are approved by those programs for those benefits with a card or approval/determination letter. This allows our department to avoid redoing the work of eligibility verification already done by those programs.

The dog adoption fee rate has not been adjusted in many years. Even after this adjustment, the Animal Services Department’s dog adoption fee is low compared to other dog adoption facilities in the region. A modest adjustment in dog adoption fee will cover more of the costs associated with the care and adoption of dogs and the operation of the department generally. This adjustment will not have a negative impact on positive outcomes for dogs available for adoption at Animal Services nor will it negatively impact the number of days a dog spends at Animal Services prior to adoption.



4517 North Main St | Rockford, IL 61103 | [www.wcasrock.org](http://www.wcasrock.org) | [www.wincoil.us](http://www.wincoil.us)

Phone: (815) 319-4100 | Fax: (815) 319-4101 | Email: [bfrazier@wincoil.us](mailto:bfrazier@wincoil.us)

ResExSummary 20.1 version



## Executive Summary

**Recommendation:**

To approve and adopt the amendment to county code as presented.

**Contract/Agreement:**

NA

**Legal Review:**

The State's Attorney's Office assisted in drafting the ordinance amendment.

**Follow-Up:**

If approved, the Animal Services Department will update public information relating to the areas of code to be amended. Staff will be trained on the new income eligibility verification requirements for Department services for which the verification of a household as low-income is required.



4517 North Main St | Rockford, IL 61103 | [www.wcasrock.org](http://www.wcasrock.org) | [www.wincoil.us](http://www.wincoil.us)

Phone: (815) 319-4100 | Fax: (815) 319-4101 | Email: [bfrazier@wincoil.us](mailto:bfrazier@wincoil.us)

ResExSummary 20.1 version

SPONSORED BY: BURT GERL

ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS  
2021 CO \_\_\_\_

ORDINANCE AMENDING ADOPTION FEE SCHEDULE AND LOW INCOME  
ELIGIBILITY VERIFICATION REQUIREMENTS AT ANIMAL SERVICES

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their ordinances related to the fee schedule for adopting dogs and low income eligibility verification at Animal Services; and

WHEREAS, Section 14-116 of the Winnebago County Code of Ordinances sets forth the fee schedule for adoptions and other services at Winnebago County Animal Services; and

WHEREAS, Animal Services is recommending increasing the fee for dog adoptions from \$110.00 to \$150.00 in order to cover more of the costs associated with adoption; and

WHEREAS, to align with the Animal Control Act and simplify the process of verifying the income of county residents who may be eligible for low income services, Animal Services is recommending an amendment to allow proof of eligibility for the Food Stamp Program or the Social Security Disability Program, rather than following established WIC guidelines.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 14, Article IV, Section 14-116 of the Winnebago County Code of Ordinances is hereby amended to read as follows:

**Sec. 14-116. - Fee schedule.**

The following fees and charges shall be paid prior to the rendition of services or release of the animal:

*Service Fee*

(1) *Dog registration:* .....

- a. If the owner provides evidence that the dog has been spayed or neutered <sup>1</sup>, or the dog is under one year of age, annually .....\$ 25.00
- b. If the dog is fertile, annually .....40.00

- c. If the owner is in possession of a valid hobby breeder and exhibitor permit, annually .....25.00
- d. Hobby breeder and exhibitor permit, annually .....30.00
- (2) *Cat registration:* .....
  - a. If the owner provides evidence that the cat has been spayed or neutered <sup>1</sup>, or the cat is under one year of age, annually .....20.00
  - b. If the cat is fertile, annually .....30.00
  - c. If the owner is in possession of a valid hobby breeder and exhibitor permit, annually .....20.00
  - d. Hobby breeder and exhibitor permit, annually .....30.00
- (3) *Vaccination for reclaimed animals* .....12.00
- (4) *Room and board:* .....
  - a. Per day, per dog <sup>2</sup> .....12.00
  - b. Per day, per cat <sup>2</sup> .....8.00
  - c. Per day, per animal quarantined for biting <sup>2</sup> .....20.00
  - d. Per day, per cat quarantined for biting <sup>2</sup> .....15.00
- (5) *Biting animals:*
  - a. Veterinary examination for biter animals .....25.00
  - b. Owner release of biter animals .....No charge
- (6) *Handling charge for impounded animals:*
  - a. Animals wearing current registration tags, or having a department-approved identification implant, at the time of impoundment: .....
    - For first offense .....15.00
    - For second offense .....50.00
    - For any subsequent offense .....75.00
  - b. Animals not wearing current registration tags, nor having a department-approved identification implant, at the time of impoundment .....35.00
- (7) *Adoption:*
  - a. Dogs: All dogs .....~~150.00~~110.00
  - b. Cats: .....
    - Cats up to 1 year old .....85.00
    - Cats 1 year and older .....40.00

All dogs and cats shall be spayed or neutered, registered, vaccinated, and receive preventative health care before adoption.
  - c. Exotic:
    - Preventative health care .....20.00
  - d. Small mammal:
    - Preventative health care .....7.00
- (8) *Euthanasia per dog or cat at owner's request for low income only<sup>3</sup>:*
  - a. Cat, brought in to facility .....37.00
  - b. Cat, pick up .....55.00
  - c. Dog, brought in to facility .....50.00
  - d. Dog, pick up .....60.00
- (9) *Owner release of unwanted animals:*
  - a. Where the owner is a resident of the county:
    - 1. Per adult dog .....25.00

- 2. Per adult cat .....20.00
- b. Where the owner is a resident of the county, per puppy or kitten under three months of age .....5.00
- c. For animals other than dogs or cats brought to the facility .....7.00
- d. For dog, cat or other animal picked up at owner's home in the county, per dog, cat or other animal .....35.00
- e. For each additional puppy or kitten under three months of age picked up at owner's home in the county .....5.00
- (10) *Disposal of dead animals:*
  - a. Dogs brought to the facility .....25.00
  - b. Dogs picked up by officer .....45.00
  - c. Cats brought to the facility .....15.00
  - d. Cats picked up by officer .....35.00
- (11) *Duplicate license fee* .....5.00
- (12) *Microchip per dog or cat* .....35.00
- (13) *2nd offense owned running at large fees:*
  - a. Spay of dog .....175.00
  - b. Neuter of dog .....145.00
  - c. Additional fine .....25.00
- (14) *Low income only<sup>3</sup>spay/neuter voucher* .....20.00

<sup>1</sup> Acceptable evidence of alteration consists of certification by the veterinarian performing the alteration procedure or a notarized statement made by the seller of the animal indicating that it had been spayed or neutered while in his/her possession.

<sup>2</sup> For any part of a day that the animal is in the custody of the shelter.

<sup>3</sup> Low income ~~only follows established WIC guidelines~~ county residents who are eligible for the Food Stamp Program or Social Security Disability Benefits Program.

The chairman of the county board is authorized to enact a temporary registration fee reduction at his or her discretion, in order to promote compliance with sections 14-66 and 14-67 of this code, provided a) that any such reduction complies with Section 3 of the Illinois Animal Control Act (510 ILCS 5/3) as now enacted, or hereafter amended, including maintaining a minimum differential often \$10.00 between altered and unaltered animals, with \$10.00 of that differential to be deposited county animal population control fund or in the state's pet population control fund and b) that any such reduction is enacted to assist low-income pet owners to become in compliance with sections 14-66 and 14-67 of this Code.

The animal services administrator is authorized to modify adoption fees set forth in subsection (7) above, and room and board fees set forth in subsection (4) above, and handling charge fees set forth in subsection (6) above, to promote the reduction in the number of animals being held at the county shelter. The animal services administrator shall provide a report to the county administrator each month which sets forth the fees

that have been modified, or waived in each subsection above, including the total values of modifications and waivers in each subsection.

BE IT FURTHER ORDAINED, that this Ordinance shall be in full force and effect immediately upon signing.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Administrator and the Animal Services Administrator.

Respectfully submitted,

**PUBLIC SAFETY AND JUDICIARY  
COMMITTEE**

**AGREE**

\_\_\_\_\_  
Burt Gerl, Chairman

\_\_\_\_\_  
Aaron Booker

\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Brad Lindmark

\_\_\_\_\_  
Tim Nabors

\_\_\_\_\_  
~~Dave Kelley~~ Angie Goral  
Kelley

\_\_\_\_\_  
~~Dorothy Redd~~ Jas Bilich  
Jas Bilich

**DISAGREE**

\_\_\_\_\_  
Burt Gerl, Chairman

\_\_\_\_\_  
Aaron Booker

\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Brad Lindmark

\_\_\_\_\_  
Tim Nabors

\_\_\_\_\_  
Angie Goral Dave

\_\_\_\_\_  
Dorothy Redd



APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by the County Board of the County of Winnebago, Illinois.

\_\_\_\_\_  
Joseph Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

SPONSORED BY: BURT GERL

ORDINANCE  
OF THE  
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

2021 CO \_\_\_\_

ORDINANCE AMENDING ADOPTION FEE SCHEDULE AND LOW INCOME  
ELIGIBILITY VERIFICATION REQUIREMENTS AT ANIMAL SERVICES

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their ordinances related to the fee schedule for adopting dogs and low income eligibility verification at Animal Services; and

WHEREAS, Section 14-116 of the Winnebago County Code of Ordinances sets forth the fee schedule for adoptions and other services at Winnebago County Animal Services; and

WHEREAS, Animal Services is recommending increasing the fee for dog adoptions from \$110.00 to \$150.00 in order to cover more of the costs associated with adoption; and

WHEREAS, to align with the Animal Control Act and simplify the process of verifying the income of county residents who may be eligible for low income services, Animal Services is recommending an amendment to allow proof of eligibility for the Food Stamp Program or the Social Security Disability Program, rather than following established WIC guidelines.

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- b. If the dog is fertile, annually .....40.00

- c. If the owner is in possession of a valid hobby breeder and exhibitor permit, annually .....25.00
- d. Hobby breeder and exhibitor permit, annually .....30.00
- (2) *Cat registration:* .....
  - a. If the owner provides evidence that the cat has been spayed or neutered <sup>1</sup>, or the cat is under one year of age, annually .....20.00
  - b. If the cat is fertile, annually .....30.00
  - c. If the owner is in possession of a valid hobby breeder and exhibitor permit, annually .....20.00
  - d. Hobby breeder and exhibitor permit, annually .....30.00
- (3) *Vaccination for reclaimed animals* .....12.00
- (4) *Room and board:* .....
  - a. Per day, per dog <sup>2</sup> .....12.00
  - b. Per day, per cat <sup>2</sup> .....8.00
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  - b. Owner release of biter animals .....No charge
- (6) *Handling charge for impounded animals:*
  - a. Animals wearing current registration tags, or having a department-approved identification implant, at the time of impoundment: .....
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- (7) *Adoption:*
  - a. Dogs: All dogs .....150.00
  - b. Cats: .....
    - Cats up to 1 year old .....85.00
    - Cats 1 year and older .....40.00
 All dogs and cats shall be spayed or neutered, registered, vaccinated, and receive preventative health care before adoption.
  - c. Exotic:
    - Preventative health care .....20.00
  - d. Small mammal:
    - Preventative health care .....7.00
- (8) *Euthanasia per dog or cat at owner's request for low income only<sup>3</sup>:*
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  - c. Dog, brought in to facility .....50.00
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- (9) *Owner release of unwanted animals:*
  - a. Where the owner is a resident of the county:
    - 1. Per adult dog .....25.00

- 2. Per adult cat .....20.00
- b. Where the owner is a resident of the county, per puppy or kitten under three months of age .....5.00
- c. For animals other than dogs or cats brought to the facility .....7.00
- d. For dog, cat or other animal picked up at owner's home in the county, per dog, cat or other animal .....35.00
- e. For each additional puppy or kitten under three months of age picked up at owner's home in the county .....5.00
- (10) *Disposal of dead animals:*
  - a. Dogs brought to the facility .....25.00
  - b. Dogs picked up by officer .....45.00
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- (12) *Microchip per dog or cat* .....35.00
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The animal services administrator is authorized to modify adoption fees set forth in subsection (7) above, and room and board fees set forth in subsection (4) above, and handling charge fees set forth in subsection (6) above, to promote the reduction in the number of animals being held at the county shelter. The animal services administrator shall provide a report to the county administrator each month which sets forth the fees that have been modified, or waived in each subsection above, including the total values of modifications and waivers in each subsection.

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BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Administrator and the Animal Services Administrator.

Respectfully submitted,

**PUBLIC SAFETY AND JUDICIARY  
COMMITTEE**

**AGREE**

\_\_\_\_\_  
Burt Gerl, Chairman

\_\_\_\_\_  
Aaron Booker

\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Brad Lindmark

\_\_\_\_\_  
Tim Nabors

\_\_\_\_\_  
Angie Goral

\_\_\_\_\_  
Dorothy Redd

**DISAGREE**

\_\_\_\_\_  
Burt Gerl, Chairman

\_\_\_\_\_  
Aaron Booker

\_\_\_\_\_  
Kevin McCarthy

\_\_\_\_\_  
Brad Lindmark

\_\_\_\_\_  
Tim Nabors

\_\_\_\_\_  
Angie Goral

\_\_\_\_\_  
Dorothy Redd

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by the County  
Board of the County of Winnebago, Illinois.

\_\_\_\_\_  
Joseph Chiarelli  
Chairman of the County Board  
of the County of Winnebago, Illinois

Attested by:

\_\_\_\_\_  
Lori Gummow  
Clerk of the County Board  
of the County of Winnebago, Illinois

# **UNFINISHED BUSINESS**

**NEW BUSINESS**



# **ANNOUNCEMENTS & COMMUNICATIONS**



# WINNEBAGO COUNTY

— ILLINOIS —

## Announcements & Communications

Date: March 11, 2021

Item: Correspondence to the Board

Prepared by: County Clerk Lori Gummow

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**Governing Statute(s):** State of Illinois Counties Code [55 ILCS 5/Div. 3-2, Clerk](#)

**County Code:** [Ch 2. Art. II. Div. 4, Sec. 2.86 – Record Keeping & Communications](#)

**Background:** The items listed below were received as correspondence.

1. County Clerk Gummow received from the United States Nuclear Regulatory Commission the following:
  - a. Braidwood Station, Units 1 and 2; Byron Station, Unit NOS. 1 and 2; Calvert Cliffs Nuclear Plant, Units 1 and 2; and R.E. Ginna Nuclear Power Plant – Proposed Alternative to use the American Society of Mechanical Engineers Boiler and Pressure Vessel Code Case N-885 (EPID L-2020-LLR-0069)
  - b. Federal Register / Vol. 86, No. 34 / Tuesday, February 23, 2021 / Notices
  - c. Request for Additional Information RE:Byron/Dresden – Proposed Changes to Site Emergency Plans to Support Post-Shutdown and Permanently Defueled Conditions (EPID-2020-LLA-0240 & EPID-2020-LLA-0237)
  - d. Byron Station, Units 1 and 2 – Confirmation of Initial License Examination
2. County Clerk Gummow received from the Illinois Department of Transportation a letter regarding Notification to Maintain.
3. County Clerk Gummow received from the Illinois Environmental Protection Agency a letter regarding Rockwell Fastener Inc (Illinois EPA BOA ID# 201030AZX) Construction Permit (21010014); Lifetime Operating Permit (89070056)



# WINNEBAGO COUNTY

— ILLINOIS —

4. County Clerk Gummow received from Charter Communications the Quarterly Franchise Fee Payment covering the period from October 1, 2020 to December 31, 2020 for the following:
  - a. Township of Harlem
  - b. Township of Rockton
  - c. Township of Roscoe

# Adjournment