

FINANCE COMMITTEE AGENDA

Called by: Jaime Salgado, Chairman

Members: Steve Schultz, John

Butitta, Paul Arena, Joe Hoffman,

Jean Crosby, Keith McDonald

DATE: THURSDAY, MARCH 17, 2022

TIME: 5:30 PM

LOCATION: ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Approval of December 16, 2021 Minutes

D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution Awarding Elevator Modernization for the Administration Building (CIP)

F. Resolution for Winnebago County Animal Services Building Renovations (ARP)

G. Resolution for Approval of Budget Amendment for Reimbursable Technology Expenditures

H. Fiscal Year 2023 Budget Calendar

I. Other Matters

J. Adjournment

Approval of Minutes

**Winnebago County Board
Finance Committee Meeting**
County Administration Building
404 Elm Street, Room 510
Rockford, IL 61101

Thursday, December 16, 2021
Immediately Following Operations and Administrative Committee

Present:

Steve Schultz, Vice Chairman
John Butitta
Paul Arena
Joe Hoffman
Keith McDonald

Absent:

Jaime Salgado
Jean Crosby

Others Present:

Pat Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Dan Magers, IT Department
Lafakeria Vaughn, State's Attorney's Office
Melinda Macias, Purchasing Department
Chris Petrus, IT Department
Phillip Luetkehans
Gus Gentner, IT Department
Tom Jakeway, Trial Court Administrator
Eric Apitz, IT Department
Nicole Ticknor, 17th Judicial Circuit Court
Ed Marshall

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of September 2, 2021 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Closed Session to Review Closed Session Minutes and Discuss Pending Litigation
- F. Discussion Item – Federal Emergency Management Agency (FEMA) Grant Update
- G. Resolution of Support for ERAP 1 and ERAP 2 Programs
- H. Resolution Regarding Winnebago County's Participation in the Distributor and Janssen/Johnson & Johnson Settlements (Opioid Litigation)
- I. An Ordinance Establishing Civil Fees, Criminal, and Traffic Assessments to be Charged by the Circuit Clerk
- J. Resolution for Approval of Budget Amendment for Justice for Families Grant Fund 01069
- K. Resolution for Approval of Budget Amendment for Justice for Families Grant Fund 01089
- L. Resolution for Gigabit to the Desktop Project Tech Engineering (ARP)
- M. Resolution for Storage Device Consolidation and Upgrade (ARP)
- N. Other Matters
- O. Adjournment

Vice Chairman Schultz called the meeting to order at 5:30 PM.

Motion to approve the minutes of September 2, 2021

Moved: Mr. Butitta, Seconded: Mr. Arena.

Motion passed by unanimous voice vote.

Public Comment

Vice Chairman Schultz omitted reading the Public Comment section of the Agenda due to no one present to speak.

Discussion Item – Federal Emergency Management Agency (FEMA) Grant Update

- A discussion followed.

Resolution of Support for ERAP 1 and ERAP 2 Programs

Motion by Mr. Arena and Seconded by Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution Regarding Winnebago County's Participation in the Distributor and Janssen/Johnson & Johnson Settlements (Opioid Litigation)

Motion by Mr. Arena and Seconded by Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote.

An Ordinance Establishing Civil Fees, Criminal, and Traffic Assessments to be Charged by the Circuit Clerk

Motion by Mr. Butitta and Seconded by Mr. McDonald.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution for Approval of Budget Amendment for Justice for Families Grant Fund 01069

Resolution for Approval of Budget Amendment for Justice for Families Grant Fund 01089

Motion by Mr. Arena and Seconded by Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution for Gigabit to the Desktop Project Tech Engineering (ARP)

Motion by Mr. Butitta and Seconded by Mr. Arena.

- A discussion followed.

Motion passed by unanimous voice vote.

Resolution for Storage Device Consolidation and Upgrade (ARP)

Motion by Mr. Arena and Seconded by Mr. Butitta.

- A discussion followed.

Motion passed by unanimous voice vote.

Mr. Schultz – Motion to go into closed session.

Moved: Mr. Hoffman, Seconded: Mr. Butitta.

Mr. Schultz – No action was taken in closed session.

Other Matters

- Mr. Arena spoke about a prior Committee meeting when the tax agent was present to speak about a program.
- Mr. Rickert mentioned that Baker Tilly will probably have a proposal at the meeting in January.

Motion to adjourn. Moved: Mr. Butitta, Seconded: Mr. Arena.
Motion passed by unanimous voice vote.

Respectfully submitted,

Amy Ferling
Administrative Assistant



Resolution Executive Summary

Prepared By: Purchasing Department
Committee: Finance Committee
Committee Date: March 17, 2022
Resolution Title: Resolution Awarding Elevator Modernization for the Administration Building
County Code: Winnebago County Purchasing Ordinance
Board Meeting Date: March 24, 2022

Budget Information:

Was item budgeted? Yes - CIP Funded	Appropriation Amount: \$357,962.00 \$ 66,550.00
If not, explain funding source:	
ORG/OBJ/Project Code: 82200-46430-C2102	Budget Impact: N/A

Background Information:

In May 2021, the Winnebago County board passed a Capital Improvement Plan, which included modernizing the two elevators in the County Administration Building. Many aspects of the elevators and electrical components are obsolete, or not in code compliance. The extensive list of work is detailed on Exhibits A and B. The upgrades will make the elevators more reliable and safer, in addition to, making them ADA compliant. Currently there are no car handrails, which are useful for riders' stability and support, as well as, protecting elevator interior finishes.

The total elevator costs include cab upgrades of \$11,260 for both elevators, plus a small 5% contingency. Included is a 10% contingency for unforeseen electrical work and equipment.

Recommendation: Shawn Franks - Facilities Engineer

Contract/Agreement: See Exhibit A and Exhibit B for agreement details

Legal Review: N/A

Follow-Up: Purchasing Department will obtain the Chairman's signature and issue County Purchase Orders to Schumacher Elevator Company and Wilson Electric Co.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jaime Salgado, Committee Chairman

Submitted by: Finance Committee

2022 CR

Resolution Awarding Elevator Modernization for the Administration Building

WHEREAS, the County Administration Building is owned and operated by the County of Winnebago, who is also responsible for the maintenance of the building; and

WHEREAS, in May 2021, Winnebago County Board passed a Capital Improvement Plan which included modernizing the two elevators in the County Administration Building; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois, has reviewed the proposal for the aforementioned service and recommends awarding agreements; and

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the County Board Chairman is authorized to execute, on behalf of the County of Winnebago, a contract agreement with SCHUMACHER ELEVATOR COMPANY, ONE SCHUMACHER WAY, DENVER, IOWA 50622, in the dollar amount of THREE HUNDRED FIFTY-SEVEN THOUSAND, NINE HUNDRED SIXTY TWO DOLLARS (\$357,962.00) and to WILSON ELECTRIC CO., 113 SOUTH MADISON STREET, ROCKFORD, ILLINOIS 61104, in the dollar amount of SIXTY SIX THOUSAND FIVE HUNDRED FIFTY DOLLARS (\$66,550).

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to Facilities Engineer, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2022.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Date: 1/27/2022

Version: 1

Winnebago County Administration building

SCHUMACHER ELEVATOR COMPANY PROPOSAL



ATTENTION:	Shawn Franks	PROJECT ID:	SCH000017-3959
COMPANY:	Winnebago County	PROJECT TYPE:	Modernization - 2019 Code YR
PROJECT CITY:	Rockford	TAXES:	Included
PROJECT STATE:	IL	P&P BOND:	Not Included
SCHUMACHER BRANCH:	Madison	PRIME CONTRACTOR:	Not Applicable



Greg Kuker



greg.kuker@schumacherelevator.com



(608) 575-2326

SUMMARY				
DESCRIPTION	CAPACITY	TOTAL STOPS	TRAVEL	PRICE
(13) Traction Geared	2500	6	50'-0"	\$164,628.00
(14) Traction Geared	2500	6	50'-0"	\$165,028.00
				\$329,656.00

This quote is valid for 30 days from 1/27/2022. Typical production lead time is 12 weeks after all approved drawings are received. This quote is based on the information provided by the customer and is compliant with 2019 code. If information received reflects different field data or requirements, pricing will be adjusted and a new revised quote will be provided.



ELEVATOR (13) – GENERAL OVERVIEW

ELEVATOR TYPE: TRACTION	SPEED: 200 FPM	HOISTWAY WIDTH: EXISTING
SUB-TYPE: GEARED	TRAVEL: 50'-0"	HOISTWAY DEPTH: EXISTING
CLASS: PASSENGER	OVERHEAD: 15'-0.5"	ENTRANCE WIDTH: EXISTING
CAPACITY: 2500	PIT DEPTH: 5'-0"	ENTRANCE HEIGHT: EXISTING
OPERATION: DUPLEX	POWER SUPPLY: 460 VOLT / 3 PHASE	PLATFORM WIDTH: EXISTING
HOSPITAL CAR: NO	DOOR LOCATIONS: FRONT	PLATFORM DEPTH: EXISTING
FRONT LANDINGS: 6	DOOR TYPE: CENTER PART	INSIDE CAB WIDTH: EXISTING
REAR LANDINGS: 0	MACHINE ROOM: OVERHEAD	INSIDE CAB DEPTH: EXISTING
SIDE LANDINGS: 0	PIT ACCESS: BOTTOM LANDING	INSIDE CAB HEIGHT: EXISTING
WALKTHROUGHS: 0	ROPE RATIO: 1:1	SEISMIC ZONE: 0

NOTES: Proposal dimensions are for estimating purposes only and not for construction use. All dimensions to be verified during the engineering process and are subject to change.

ADDENDUMS:

ELEVATOR CAB

Retain Existing Cab

CONTROLLER & LANDING SYSTEM

Landing System, Drive, Controller, Car Top Inspection Station

CAR STATION

Voice Annunciator, Two-Way Audio/Visual Communication for hearing and/or speech impaired, K-Tech Phone, Emergency Light, Certificate Frame, Car Stations by Schumacher - #4 Stainless Steel

CAR DOORS & OPERATOR

Door Operator (MOVFR), FCU47 (2D) Car Door Screen

COUNTERWEIGHT & CABLING

Wedge Sockets, Hoist Cable

SLING & PLATFORM

Toe Guard, Guides

TRACTION EQUIPMENT

Sheave Rope Guards, Roped Jump Guards, Rope Gripper #622, Hollister-Whitney GT11 Machine and Motor, Brake Switch

SIGNAL EQUIPMENT

Hall Stations by Schumacher - #4 Stainless Steel, Position Indicator(s) In COP, Car Traveling Lantern

HOISTWAY ENTRANCES

Interlocks, Included, Door Rollers

HOISTWAY EQUIPMENT

Travel Cable, Pit Switch, Multi-Cable

ADDITIONAL COMPONENTS

Elevator Personnel Key

UNIT PRICE:

\$164,628.00



ELEVATOR (14) – GENERAL OVERVIEW

ELEVATOR TYPE: TRACTION	SPEED: 200 FPM	HOISTWAY WIDTH: EXISTING
SUB-TYPE: GEARED	TRAVEL: 50'-0"	HOISTWAY DEPTH: EXISTING
CLASS: PASSENGER	OVERHEAD: 15'-0.5"	ENTRANCE WIDTH: EXISTING
CAPACITY: 2500	PIT DEPTH: 5'-0"	ENTRANCE HEIGHT: EXISTING
OPERATION: DUPLEX	POWER SUPPLY: 460 VOLT / 3 PHASE	PLATFORM WIDTH: EXISTING
HOSPITAL CAR: NO	DOOR LOCATIONS: FRONT	PLATFORM DEPTH: EXISTING
FRONT LANDINGS: 6	DOOR TYPE: CENTER PART	INSIDE CAB WIDTH: EXISTING
REAR LANDINGS: 0	MACHINE ROOM: OVERHEAD	INSIDE CAB DEPTH: EXISTING
SIDE LANDINGS: 0	PIT ACCESS: BOTTOM LANDING	INSIDE CAB HEIGHT: EXISTING
WALKTHROUGHS: 0	ROPE RATIO: 1:1	SEISMIC ZONE: 0

NOTES: Proposal dimensions are for estimating purposes only and not for construction use. All dimensions to be verified during the engineering process and are subject to change.

ADDENDUMS:

ELEVATOR CAB

Retain Existing Cab

CONTROLLER & LANDING SYSTEM

Landing System, Drive, Controller, Car Top Inspection Station

CAR STATION

Voice Annunciator, Two-Way Audio/Visual Communication for hearing and/or speech impaired, K-Tech Phone, Emergency Light, Certificate Frame, Car Stations by Schumacher - #4 Stainless Steel

CAR DOORS & OPERATOR

Door Operator (MOVFR), FCU47 (2D) Car Door Screen

COUNTERWEIGHT & CABLING

Wedge Sockets, Hoist Cable

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HOISTWAY ENTRANCES

Interlocks, Included, Door Rollers

HOISTWAY EQUIPMENT

Travel Cable, Pit Switch, Multi-Cable

ADDITIONAL COMPONENTS

Elevator Personnel Key

UNIT PRICE:

\$165,028.00

EXCLUSIONS AND CLARIFICATIONS


All equipment provided by Schumacher Elevator company is non-proprietary – providing owners with the highest degree of flexibility in terms of maintenance and repair at the most competitive rates.

SUMMARY				
DESCRIPTION	CAPACITY	TOTAL STOPS	TRAVEL	PRICE
(13) Traction Geared	2500	6	50'-0"	\$164,628.00
(14) Traction Geared	2500	6	50'-0"	\$165,028.00
TOTAL PRICE:				\$329,656.00

The following options are not included in the price above. If optional items are selected, the contract amount will be \$329,656.00 plus the sum of all selected options.

{{ [] }} \$17,460.00 - use gearless machine instead of a geared on both elevators (Elevator 13)

{{ [] }} \$11,260.00 - install new offset panels in our 850 style layout/handrails on side walls only (both elevators included) (Elevator 13)

PROPOSAL ACCEPTANCE			
<p>This proposal document defines pricing, scope of work, and exclusions. Your signature below signifies acceptance of this proposal document. This proposal document is not a contract. A binding contract agreement is required in order to commence work. Contract payment terms are subject to credit review.</p>			
<i>Purchaser:</i>	_____	<i>Supplier:</i>	Schumacher Elevator Company
<i>Signature:</i>	_____	<i>Signature:</i>	
<i>Printed Name:</i>	_____	<i>Printed Name:</i>	Greg Kuker
<i>Title:</i>	_____	<i>Title:</i>	District Sales & Remodel
<i>Date Signed:</i>	_____	<i>Date Signed:</i>	1/27/2022

OBLIGATIONS OF OWNER

The following work is the responsibility of the Owner, and at no cost to Schumacher Elevator Company. All work to be performed per the latest revision of the applicable national code and/or local code.

GENERAL WORK

- a. Provide all cutting of walls, floors or partitions, together with all repairs made necessary by such cutting or changes;
- b. Provide a staging and storage area close to the elevator hoistway;
- c. Provide for removal of all spoils and debris accumulated during excavation from the lowest landing of the premises as required;
- d. Both legal hoistway and machine room must be maintained at a temperature range 55°F - 85°F;
- e. Provide proper support and install inserts provided by Schumacher Elevator Company as shown on G-1 print of the approved drawings;
- f. Provide a legal machine room of adequate size, properly ventilated, lighted and heated per Elevator Code;
- g. Provide routing for hydraulic and electrical lines;
- h. Provide and install heat and smoke detectors as required;
- i. Complete all this work in such time as not to delay work of Schumacher Elevator Company;
- j. The price and installation schedule of Schumacher Elevator Company is based on these jobsite conditions existing at the beginning and during installation of the elevator equipment;
- k. Complete all work prior to state inspection, if reinspection is required, the cost will be shared by the parties involved.
- l. Provide a fire extinguisher in the machine room or in a location convenient to the machine space.
- m. In accordance with code, if sprinklers are installed in hoistway, machine room, control space or machine space, provide means to automatically disconnect the main line power supply of the affected elevator and any other power supplies used to move the elevator upon the application of water is required (**Not applicable in the state of Minnesota**);

HOISTWAY & PIT WORK

- n. Provide a legal hoistway of proper size with adequate pit depth, overhead height and be constructed to withstand forces and loads resulting from the use of the elevator;
- o. Provide code compliant means to extract water from the pit;
- p. Provide a hoisting beam as required at top of hoistway for digging and hoisting;
- q. Provide all necessary sill supports;
- r. Fill in around jack hole in pit, build in around door frames and grout under sills, as required by elevator contractor;
- s. Provide all cutting of walls, floors or partitions, together with all repairs made necessary by such cutting or changes;
- t. Provide all painting including hoistway doors and frames furnished with prime finish;
- u. Provide means to guard and protect the hoistway during the time the elevator is being installed;
- v. Provide sump pump and sump pit in elevator hoistway floor;

ELECTRICAL WORK

- w. Electrical disconnects, one for three phase and several single-phase power supplies, with properly sized wires, as require by the manufacturer;
- x. Provide standby power unit and means for starting it, that will deliver enough regulated power to the elevator disconnect switches to operate one or more elevators at a time at full-rated speed;
- y. Provide electrical power to machine room and connect to controller terminals, with an intervening fused disconnect properly located in machine room, including shunt trip breakers, if required;
- z. Provide a transfer switch for each feeder for switching from normal power to standby power and a contact on each transfer switch closed on normal power supply with two wires from this contact to one elevator controller;
- aa. Provide means for absorbing power regenerated by the elevator system when running with overhauling loads such as full load down;
- bb. Provide any required emergency power of adequate size to include switch gear and preconditioning signals, which may be required;
- cc. Provide without charge, adequate power for excavation and tools during construction, starting, testing, and adjusting of equipment;
- dd. Provide a separate 110-volt AC, 15-amp circuit fused disconnect terminated at controller;
- ee. Provide GFI outlet and guarded light and switch;
- ff. Provide means to guard and protect the hoistway during the time the elevator is being installed;
- gg. ASME A17.1 2019 & IBC 2018 Code - Emergency Operation & Signaling Devices

For states that have adopted the ASME A17.1 2019 code or IBC 2018 the owner shall provide in addition to a dedicated analog phone line [1] an ethernet connection with internet access to the controller cabinet in the machine room. Per code, the ethernet connection is required to have 4-hour back-up power in the event power loss.

[1] Other options may be substituted such as cellular or VOIP. Please consult your local IT or telecom provider. This option still requires back- up power and must be communicated with your Schumacher Elevator Representative

*Fire control panel by others- **per National Fire Alarm Code 6.15.3.2**

The owner agrees to indemnify and hold harmless Schumacher Elevator Company against all claims, damages, losses, expenses, fines, and penalties, including but not limited to attorneys' and/or consultants fees, arising out of or resulting from the failure of the owner to carry out any obligations of the owner outlined in the foregoing agreement.

Phone: (815) 963-0431



113 South Madison Street

Fax: (815) 963-0435

Rockford, Illinois 61104

01/07/2022

Winnebago County Facilities

Reference: Admin building elevator upgrade

Quote # FT-WEC-2022002

Shawn,

Thank you for the opportunity to quote the above referenced project. We propose to furnish all necessary labor, equipment, materials, and supervision to complete the scope of work that is outlined below.

SCOPE OF WORK ELECTRICAL CONTRACTOR:

- Furnish and install new elevator pit lights
- Reconfigure electrical piping in pit to meet new codes
- Furnish and install new lights in mechanical room to meet code requirements
- Furnish and install new GFI's in mechanical room to meet code requirements
- Furnish and install (2) new elevator disconnects
- Provide temp power for elevator installation
- Relocate telephone line within mechanical room
- Reconfigure generator signal within mechanical room to new elevator disconnects
- Install new pipe for smoke detectors required in elevator mechanical room
- Furnish and install new light fixtures within vestibules to meet code requirements
- Provide engineered drawings for project

ASSUMPTIONS / CLARIFICATIONS:

NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, Wilson Electric Co will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if Wilson Electric Co or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed [Contract/Subcontract], we intend to seek additional costs associated with the suspension.

Many Wilson Electric partners have advised that until further notice they reserve the right to amend the delivery date, the price, the scope, or quantity of supply and/or other terms and conditions set out in their offer or quotation to the extent affected by the COVID-19 pandemic. Be advised that Wilson Electric considers any COVID-19 related changes imposed by manufacturers as outside its reasonable control and subject to Force Majeure provisions, thus Wilson may adjust the quoted amount post award.

*Skilled and responsible electrical contractors since 1919*www.wilsonelectricco.com

Phone: (815) 963-0431



113 South Madison Street

Fax: (815) 963-0435

Rockford, Illinois 61104

- NO WORK OUTSIDE OF SCOPE LISTED ABOVE IS INCLUDED IN THIS QUOTE
- Unforeseen existing conditions or changes to original scope of work will be evaluated on a T & M basis
- All work to be performed during normal working hours 7am-3:30pm
- All work will be concurrent and if breaks in workflow are incurred the cost of remobilizing will be on a T&M basis and discussed prior to resuming work
- Taxes are not included
- Permit cost are NOT included
- Utility fees are NOT included
- Quote Valid for 15 days

TOTAL COST LABOR AND MATERIALS

\$ 60,500.00

CUSTOMER APPROVAL: _____

We appreciate the opportunity to quote this project.

Sincerely:

A handwritten signature in black ink, appearing to read "Francesco Tarara", is enclosed in a thin black rectangular box.

Francesco Tarara

Project Manager | Estimator

Wilson Electric Co.

113 S. Madison St. Rockford IL 61004

ftarara@wilsonelectricco.com

M: 815-222-1760 | O: 815-847-6269 | F: 815-963-0436



Skilled and responsible electrical contractors since 1919



www.wilsonelectricco.com



Resolution Executive Summary

Prepared By: Purchasing Department
Committee: Finance Committee
Committee Date: March 17, 2022
Resolution Title: Resolution for Winnebago County Animal Services Building Renovations
County Code: Winnebago County Purchasing Ordinance
Board Meeting Date: March 24, 2022

Budget Information:

Was item budgeted? Yes - ARP Funded	Appropriation Amount: \$1,245,393
If not, explain funding source:	
ORG/OBJ/Project Code: 61300-46320-RP011	Budget Impact: N/A

Background Information:

In July 2021, the Winnebago County board approved the use of American Rescue Plan funds to address building renovation needs at the animal services facility. This project was reviewed and approved as an ARP eligible project by Baker Tilly in October 2021. This project will replace and upgrade the HVAC system, address safety and functionality concerns of the animal intake and treatment area (exam room), modernize and address safety/welfare issues in animal housing, create dedicated spaces for sanitation of animal supplies, add x-ray capabilities and address overall building flow and efficiency. The department has worked with an architecture firm to develop a floor plan that will meet these objectives. The next phase of this project is to work with that firm to develop construction documents and to conduct a public bidding process.

Recommendation: Brett Frazier – Animal Services Department Administrator

Legal Review: N/A

Follow-Up: Construction documents will be created. Animal Services Administrator and Purchasing Department will work along with the architectural firm to proceed with public bidding of the project. The bid award will return to Finance Committee and County Board for their approval.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Jaime Salgado, Committee Chairman
Submitted by: Finance Committee

2022 CR

RESOLUTION FOR WINNEBAGO COUNTY ANIMAL SERVICES BUILDING RENOVATIONS

WHEREAS, the County of Winnebago's Animal Services building is in need of renovations; and

WHEREAS, the Finance Committee of the County Board for the County of Winnebago, Illinois, has reviewed the architect's proposed floor plan (see Resolution Exhibit A) for the building renovation and agrees the project should proceed with bidding; and

WHEREAS, the Finance Committee has determined that the funding for the aforementioned project shall be paid with American Rescue Plan funds and has identified American Rescue Plan funds of \$1,245,393 for this project.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that Winnebago County Animal Services should proceed with the project, including the development of construction documents and other services necessary to complete the bidding phase.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Animal Services Administrator, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
FINANCE COMMITTEE

AGREE

DISAGREE

JAIME SALGADO, CHAIRMAN

JAIME SALGADO, CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

STEVE SCHULTZ, VICE CHAIRMAN

PAUL ARENA

PAULA ARENA

JOHN BUTITTA

JOHN BUTITTA

JEAN CROSBY

JEAN CROSBY

JOE HOFFMAN

JOE HOFFMAN

KEITH McDONALD

KEITH MC DONALD

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____ 2022.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIRMAN OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A



ADDITION & RENOVATIONS AT
WINNEBAGO CO. ANIMAL SERVICES
ROCKFORD, ILLINOIS

RICHARD L. JOHNSON
ASSOCIATES | ARCHITECTS

PROJECT INFORMATION		SHEET IDENTIFICATION	
Option - C	PROPOSED OVERALL FLOOR PLAN	OPTION - C	PROPOSED OVERALL FLOOR PLAN
DATE	February 18, 2021	DATE	February 18, 2021
REV	001	REV	001
PROJECT NUMBER	1023A-001	PROJECT NUMBER	1023A-001



Resolution Executive Summary

Prepared By: Circuit Court – Thomas Jakeway

Committee: Finance

Committee Date: March 17, 2022

Resolution Title: Resolution for Approval of Budget Amendment for Reimbursable Technology Expenditures

County Code: Winnebago County Purchasing Ordinance

Board Meeting Date: March 24, 2022

Budget Information:

Was item budgeted?	No	Appropriation Amount:	\$142,545
If not, explain funding source: Pre-Approved State Reimbursement			
ORG/OBJ/Project Code:		32000-42290	Budget Impact: Neutral

Background Information:

The Administrative Office of the Illinois Courts is administering a Court Technology Modernization Program for court technology needs. The Court and County were jointly awarded approval for specified reimbursable expenses totaling \$142,544.72. Approved goods/resources will support courtroom operations and court staff, including the probation department.

Recommendation: Good/resources were selected in consultation with the Department of Information Technology.

Contract/Agreement: See attached.

Legal Review: Not necessary

Follow-Up: Purchase items and process necessary reimbursement paperwork.

2022 Fiscal Year

Sponsored by:

Jaime Salgado, Finance Committee Chairman

Finance: **March 17, 2022**

Lay Over: **March 24, 2022**

Final Vote: **April 7, 2022**

2022 CO

TO: THE HONORABLE BOARD MEMBERS OF THE COUNTY OF WINNEBAGO, ILLINOIS

The Winnebago County Finance Committee presents the following Ordinance amending the Annual Appropriation Ordinance for the fiscal year ending September 30, 2021 and recommends its adoption.

ORDINANCE

WHEREAS, a total of \$142,545 in grant funds from the Administrative Office of the Illinois Courts has been awarded to the Winnebago County Circuit Court for court technology needs. Specifically, for the purchase of goods/resources to support courtroom operations and court staff, including the probation department.

WHEREAS, the Winnebago County Board adopted the "Annual Budget and Appropriation Ordinance" for the fiscal year ending September 30, 2022 at its September 30 2021 meeting; and,

WHEREAS, 55ILCS 5/6-1003(2014), states, "After the adoption of the county budget, no further appropriations shall be made at any other time during such fiscal year, except as provided in this Act. Appropriations in excess of those authorized by the budget in order to meet an immediate emergency may be made at any meeting of the board by a two-thirds vote of all the members constituting such board, the vote to be taken by ayes and nays and entered on the record of the meeting."

NOW, THEREFORE, BE IT ORDAINED, that the County Board deems that pursuant to the provisions as set forth in 55ILCS 5/6-1003 (2014), certain conditions have occurred in connection with the operations of the County which are deemed to be immediate emergencies; therefore the increases detailed per the attached Request for Budget Amendment are hereby authorized for Amendment #2022- **Reimbursable Technology Expenditures.**

Respectfully submitted,
FINANCE COMMITTEE

AGREE

Jaime Salgado, Chairman

Steve Schultz

John Butitta

Paul Arena

Joe Hoffman

Jean Crosby

Keith McDonald

DISAGREE

Jaime Salgado, Chairman

Steve Schultz

John Butitta

Paul Arena

Joe Hoffman

Jean Crosby

Keith McDonald

The above and foregoing Resolution was adopted by the County Board of the
County of Winnebago, Illinois this ____ day of _____, 2022.

Joseph Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

2022
WINNEBAGO COUNTY
 FINANCE COMMITTEE
 REQUEST FOR BUDGET AMENDMENT

DATE SUBMITTED:		3/7/2022		AMENDMENT NO: 2022-			
DEPARTMENT:		Circuit Court		SUBMITTED BY: Thomas Jakeway			
FUND#:		32000		DEPT. BUDGET NO.			

Department Org Number	Object (Account) Number	Object (Account) Description	Adopted Budget	Amendments Previously Approved	Revised Approved Budget	Increase (Decrease)	Revised Budget after Approved Budget Amendment
32000	42290	Other Dept. Supplies	\$5,000	\$0	\$5,000	\$142,545	\$147,545
32000	32240	Revenue	\$76,000	\$0	\$76,000	\$142,545	\$218,545
TOTAL ADJUSTMENT:						\$0	\$0

Reason budget amendment is required:

The Administrative Office of the Illinois Courts is administering a Court Technology Modernization Program for court technology needs. The Court and County were jointly awarded approval for specified reimbursable expenses totaling \$142,544.72. Approved goods/resources will support courtroom operations and court staff, including the probation department.

N/A

Impact to fiscal year 2022 budget:

N/A

Revenue Source: AOIC State Reimbursement

ILLINOIS COURT TECHNOLOGY MODERNIZATION PROGRAM REQUEST FORM

PURPOSE AND SUBMISSION

The Administrative Office of the Illinois Courts (AOIC), on behalf of the Supreme Court of Illinois, seeks technology requests to modernize local court systems. The Program is offered with limited Fiscal Year 2022 Judicial Branch Funding for technology goods and/or services necessary to continue the Supreme Court's technology initiative.

Request due by:

Friday, February 11, 2022

Submit to:

technologymodernization@illinoiscourts.gov

APPLICANT INFORMATION

Judicial Circuit

17

County

Winnebago

Name of Governmental Organization

County of Winnebago

If Funding is Approved, please identify the Name to appear on the Warrant/Check

Taxpayer Identification Number

36 6006681

County Treasurer's Name

Sue Gorai

Address

404 Elm Street

City/State/Zip Code

Rockford

IL

61101

Telephone Number

815-319-4225

Email Address

sgorai@wincoill.us

FUNDING REQUEST

Please identify the technology goods/services, the purpose, quantity and unit cost. The funding request will be calculated automatically based on the identified quantity and unit cost. Please attach all proposals/quotes for each good/service listed below following this funding request form.

Good(s)/Services	Priority (Low, Medium, High)	Purpose	Quantity	Unit Cost	Funding Request	Approved (AOIC Only)
Thompson Electronics	High	Hearing Assist upgrade in main courthouse	1	54,615.00	54,615.00	54,615.00
ProCom Systems	High	Wiring for Hearing Assist upgrade all courtrooms	1	9,100.00	9,100.00	9,100.00
CDW- laptops	high	Laptops- 20 Probation flex work; 11 for jury room exh.	31	1,120.82	34,745.42	34,745.42
CDW- MS Office	high	Microsoft Office licenses for new laptops prob & Jury	31	303.85	9,419.35	9,419.35
CDW- Laptop cases	high	Laptop cases for probation laptops	19	19.89	377.91	377.91
Best Buy - TVs	high	TV for Jury Room exh. review	11	599.99	6,599.89	6,599.89
Amazon - HDMI cords	high	HDMI cords for Jury Room exh. review - 5ft pack of 3	4	13.29	53.16	53.16
Amazon - TV mounts	high	TV Mounts for Jury Room exh. review	11	119.99	1,319.89	1,319.89
Motorola Solutions- radios	high	Radios for Probation- Sheriff's system- home visits	4	8,236.51	32,946.04	not eligible
Amazon - Screen Beam	medium	Screen Beam- witness exhibit share in courtrooms	20	291.96	5,839.20	5,839.20
Desktop w/additional screen	high	Computers for court staff	5	2,101.25	10,506.25	10,506.25
Printers	medium	Printers for judges and court staff	20	352.13	7,042.60	7,042.60
Second Monitors	high	Second monitors for varied court staff & judges	15	195.07	2,926.05	2,926.05
				TOTAL	\$ 175,490.76	142,544.72

FUNDING OPTIONS

The Approved funding will require the Chief Circuit Judge and the County Treasurer to enter into a Funding Agreement with the AOIC. Payment to the County will be made utilizing one of the following options, please check one:

Option 1.

**REIMBURSEMENT TO THE COUNTY:** The County MUST procure and make all payments for the Approved goods/services.

The County MUST submit the Invoice Voucher, vendor invoice(s) with proof of county payment to seek funding reimbursement from the AOIC.

Option 2.

**PAYMENT TO THE COUNTY:** The Approved request for goods/services will be processed for payment to the County upon receipt of the Invoice Voucher along with the vendor's proposal/quote(s). The County MUST submit vendor invoice(s) with proof of county payment to the AOIC once all invoices are paid.

COUNTY TREASURER'S CERTIFICATION AND CHIEF CIRCUIT JUDGE'S APPROVAL

I, Sue Gorai, County Treasurer, to the best of my knowledge, do hereby certify that the information is correct and acknowledge that the Chief Judge has reviewed and approved this Funding Request for modernizing their local court system.

County Treasurer's Signature

Date

Chief Circuit Judge's Signature

Date

AOIC APPROVALS

Ship Rebuton

3/7/22

Kara McCaffrey

3/7/22

AOIC Technical Approval

Date

AOIC Fiscal Approval

Date

FISCAL YEAR 2023 BUDGET CALENDAR

Budget Task	Date
Chief Financial Officer and Finance Department to review budget process, refine budget requirements, determine budget calendar and prepare preliminary budget guidelines	Feb 1 st to March 10 th
Finance Committee to review Budget Calendar	March 17 th
Finance Committee to approve 2023 Budget Policy & Guidelines	April 7 th
County Board to approve 2023 Budget Policy & Guidelines	April 14 th
Budget preparation materials are distributed to departments	May 2 nd
Initial forecast of levy years 2022 and 2023 with tax levy options to be presented to the Finance Committee	June 16 th
Departments to submit all budget documents to the Chief Financial Officer	June 17 th
Departments to submit Budget & Outcome Goals to the Chief Financial Officer	June 20 th
Chief Financial Officer and Administrator to review all preliminary budgets with Departments	June 22 nd – 30 th
Recommended budgets are provided to Department Heads/Elected Officials	July 6 th
Finance Committee will review department budget presentations (1-2)	July 7 th
Finance Committee will review department budget presentations (2-2) (if necessary)	July 21 st
Budget to be reviewed by Chairman, Administrator and Chief Financial Officer	July 25 th
County Administrator to present recommended budget to the Committee of the Whole	Aug 4 th
Finance Committee to make recommended budget changes (if necessary)	Aug 18 th
Truth in Taxation Hearing (if needed)	Aug 18 th
County Board to place balanced Proposed Budget on public display	Sept 8 th
County Board to adopt the appropriation and tax levy ordinance/budget	Sept 29 th