

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, November 17, 2022
5:30 PM

Present:

Keith McDonald, **Chairperson**
John Butitta
Jean Crosby
Paul Arena
Joe Hoffman
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Ann Johns, Purchasing
Tom Lawson, Chief Deputy Circuit Clerk
Lafakeria Vaughn, State's Attorney's Office
Debbie Crozier, HR Department
Paul Carpenter, States Attorney Office
Steve Schultz, County Board Member
Marlana Dokken, Director, Chairman's Office of Criminal Justice Initiatives

Absent:

Dorothy Redd

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – None
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage
- F. Resolution Authorizing the Execution of a Renewal Agreement with Voya Financial for Stop Loss Specific Coverage on the Self-Insured Co-Pay/POS and High Deductible Medical Plans
- G. An Ordinance Amending “Ordinance 2018 CO 92”, Prohibiting the Use of Ground Water as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any Other Method
- H. An Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court
- I. Resolution Approving Emergency Agreement with First Onsite

- J. Discussion about “116 North Winnebago Parking Lot Expired Lease”
- K. Future Agenda Items
- L. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chair Keith McDonald yes, John Butitta yes, Paul Arena yes, Joe Hoffman yes, Jaime Salgado yes, Jean Crosby arrived at 6:19 PM

Approval of Minutes

None

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Authorizing the Execution of a Renewal Agreement with Arthur J. Gallagher for the Property and Casualty Coverage

Motion: Chairperson McDonald. Second: Mr. Hoffman

Mr. Thompson presented the Resolution to committee members to renew property and liability coverage with Arthur J. Gallagher Company.

- A discussion followed.

Motion passed with unanimous voice vote.

Resolution Authorizing the Execution of a Renewal Agreement with Voya Financial for Stop Loss Specific Coverage on the Self-Insured Co-Pay/POS and High Deductible Medical Plans

Motion: Chairperson McDonald. Second: Mr. Salgado

Mr. Thompson reviewed the resolution with committee members regarding stop loss insurance coverage for the health insurance plan.

- A discussion followed.

Motion passed with unanimous voice vote.

An Ordinance Amending “Ordinance 2018 CO 92”, Prohibiting the Use of Ground Water as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any Other Method

Motion: Chairperson McDonald. Second: Mr. Salgado.

Ms. Vaughn directed committee members to the Ordinance and reviewed details with committee members. A representative of the Acme Solvent Group and others attending the meeting spoke to committee members.

- A discussion followed.

The committee’s recommendation is to layover the Ordinance.

Chairperson McDonald made the motion to table the Ordinance. Second: Mr. Arena

Motion passed with unanimous voice vote to table the Ordinance.

An Ordinance Establishing Civil Fees and Criminal and Traffic Assessments to be Charged by the Clerk of the Circuit Court

Motion: Chairperson McDonald. Second: Mr. Arena.

- Mr. Thompson advised the Ordinance will amend the fee structure for the Circuit Court. Mr. Lawson discussed the Ordinance with committee members.
- A discussion followed.

Chairperson McDonald moved to amend the 2nd to last paragraph on the last page of the Ordinance. “Be it further ordained,” the date to read “December 1, 2022.”

Second: Mr. Arena.

Motion passed with unanimous voice vote.

Ordinance passed unanimously by voice vote.

Resolution Approving Emergency Agreement with First Onsite

Motion: Chairperson McDonald. Second: Ms. Crosby.

Mr. Thompson advised the Resolution formalizes the emergency contract with First Onsite. Legal Counsel and Administration reviewed the contract and Chairman Chiarelli executed the contract on the recommendation from the Facilities Director. First Onsite began work immediately on the fire damage to the Courthouse.

- A discussion followed.

Motion passed with unanimous voice vote.

Discussion about “116 North Winnebago Parking Lot Expired Lease”

Mr. Thompson discussed the 116 North Winnebago St parking lot lease. The lot is not utilized. If the committee directs, Mr. Thompson will prepare a Resolution to break the lease with a 6 month notice to terminate the lease. The committee asked for a recommendation based on usage.

Future Agenda Items

- The next meeting of the Operations and Administrative committee is scheduled December 1, 2022. The new board members are sworn in December 5, 2022 and the first board meeting with new members is December 8, 2022. The decision was made to hold the next committee meeting Thursday, December 15, 2022 after the new board members are sworn in and committees formed.

Motion to Adjourn. Moved: Mr. Arena, Seconded: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant