

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, March 2, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Joseph Chiarelli, County Board Chairman
Patrick Thompson, County Administrator
Dave Rickert, Chief Financial Officer
Ann Johns, Purchasing Director
Dan Magers, IT Department
Lafakeria Vaughn, State's Attorney's Office
Rick Ciganek, Sheriff's Office
Chris Scrol, County Board Member
Tim Nabors, County Board Member
John Sweeney, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of December 15, 2022 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Approving Budget Amendment with Terracon
- F. Resolution Approving the Purchase of Desktop Scanners for the Circuit Clerk's Office
- G. Resolution to Approve the Purchase of a Truck for Facilities with Capital Improvement Plan Funds
- H. Resolution Approving and Authorizing the Execution of a Contract for Purchase and Sale/Addendum of Properties Located in Rockford, IL: 720 Chestnut St., 705 Green St., and Parking Lots (318 S. Rockton Ave., 314 S. Rockton Ave., and 308 S. Rockton Ave.)
- I. Future Agenda Items
- J. Adjournment

Chairperson McDonald called the meeting to order at 5:37 PM.

Roll Call

Chairperson Keith McDonald yes, John Butitta yes, Paul Arena yes, Joe Hoffman yes, Jaime Salgado yes, Valerie Hanserd yes, Michael Thompson yes.

Approval of December 15, 2022 Minutes

Chairperson McDonald called for a motion to approve the December 15, 2022 minutes.

Motion: Mr. Hoffman. Second: Mr. Butitta.

Mr. Butitta stated he was notified by Mr. Chris Scrol that he was present at the December 15, 2022 meeting. Mr. Butitta asked that his name be added for the record.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Approving Budget Amendment with Terracon

Motion: Chairperson McDonald. Second: Mr. Butitta.

The Resolution is a contract amendment supplement to the original agreement.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Approving the Purchase of Desktop Scanners for the Circuit Clerk's Office

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution is a Capital Improvement item approving replacement of desktop scanners in the Circuit Clerk's office.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution to Approve the Purchase of a Truck for Facilities with Capital Improvement Plan Funds

Motion: Chairperson McDonald. Second: Ms. Hanserd.

The Resolution is to purchase a truck for Facilities with Capital Improvement Plan funds, replacing an existing vehicle in the Facilities fleet.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Approving and Authorizing the Execution of a Contract for Purchase and Sale/Addendum of Properties Located in Rockford, IL: 720 Chestnut St., 705 Green St., and Parking Lots (318 S. Rockton Ave., 314 S. Rockton Ave., and 308 S. Rockton Ave.)

Motion: Chairperson McDonald., Second: Mr. Salgado.

The Resolution approves and authorizes a sales contract for purchase and sale/addendum of properties in Rockford, IL: 720 Chestnut St., 705 Green St., and Parking Lots (318 S. Rockton Ave., 314 S. Rockton Ave., and 308 S. Rockton Ave.)

- Discussion followed.

Motion: Mr. Arena made the motion to amend the contract to elect the recommended changes and to strike Line 144., Page 3., Paragraph 12. Seller Warranty, beginning at "except Seller warrants" and continuing through the rest of the paragraph. The paragraph coincides with Page 6.,

Paragraph 23., Optional Standard Clauses, B., As Is, “Buyer accepts the premises in all respects...” that should also be deleted.

Second: The Amended Motion was seconded.

Chairperson McDonald called for any questions on the Amended Motion.

Amended Motion passed by unanimous voice vote.

Chairperson McDonald called for questions and a motion to approve the original Resolution.

- Discussion followed.

Motion to approve the original Resolution passed by unanimous voice vote.

Future Agenda Items

- Discussion Item for Security in the Administration building.

Motion to Adjourn.

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant