

PSAP Minutes 07/18/23

- I. Call to Order by Chairman Chiarelli 2:06 pm
- II. Quorum –
 - a. Joseph Chiarelli – County of Winnebago Chairman
 - b. Greg Jury – City of Loves Park Mayor
 - c. James Richter – Village of Machesney Park Administrator
 - d. Jim Claeysen – Village of Cherry Valley Administrator
 - e. John Peterson – Village of Rockton President
 - f. Carol Gustafson – Village of Roscoe President
 - g. Scott Sanders – Village of Roscoe Administrator
 - h. Kurt Whisenand – Winnebago Co. EOC Coordinator
 - i. Steve Schultz – Winnebago Co. CFO
 - j. Gino Galluzzo - Attorney
 - k. Jennifer Fey – Director Winnebago Co. 911
 - l. Tyler Jones – Winnebago Co. IT 911
 - m. Mike McCammond - Loves Park Police Chief
 - n. Rick Ciganek – WCSO
 - o. Gary Caruana – Winnebago Co. Sheriff
 - p. James Hart – Loves Park Fire Chief
- III. Minutes from April 2023 approved
- IV. Operational activity – Jennifer Fey
 - a. Four new telecommunicators in training, currently doing critical testing
 - b. One more TC coming over from Rockford soon
 - c. Now dispatching for Loves Park Fire
 - d. Call volume is up but hitting state goals every month
 - e. Training committee is revising program, now down to 5 ½ months training time
 - f. All TCs cross trained for fire and police dispatching
 - g. 2024 budget includes hiring four more TCs
- V. Review of Financial Reports – Steve Schultz
 - a. Steve Schultz provided reports and reviewed financial information
 - b. Land line expense down due to removal of unused analog lines
 - c. At three quarters through the year, expenses are within operating parameters
 - d. Expenses running 10 % below budget
 - e. Municipalities request invoices to facilitate payments – per CFO Schultz, invoices should go out within two weeks, additionally, he requests you please email him at SSchultz@admin.wincoil.gov if you do not receive billing via email by Aug. 1
- VI. Technical Committee Report – Tyler Jones
 - a. Motorola installing three new consoles
 - b. MDTs – mobile data terminals – for Loves Park Fire installed
 - c. Looking at Priority Dispatch Software

- d. Loves Park Fire Chief Hart described better communication between Police and Fire now that Winn. Co is dispatching both for Loves Park. Appreciates better service, faster dispatching, safer for first responders

VII. Successor Agreement

- a. Gino will meet with Steve Schultz and Rick Ciganek to analyze data to compare cost reductions and inflation to the 6 % contractual increase, then bring the numbers to Frank Eubank as representative for the municipality's coalition. Call Steve Schultz 815-319-4238 for budgeting questions.
- b. Segregation of Police and Fire expenses needed for municipalities with Fire Districts

VIII. New Business –

- a. Village of Rockton President John Peterson thanks agencies for their help over the last couple of weeks.
- b. Kurt Whisenand announced the Byron Nuclear Plant Exercise at the EOC 7/25
- c. Kurt Whisenand met with Fire Districts re: Search and Rescue Software
- d. Chairman Chiarelli suggests Kurt work with Winnebago Co. Communications Director Danielle Grindle to get all county municipalities to sign up and have access to WinAlerts
- e. Loves Park Mayor Jury announced National Night Out on Aug. 1 held behind the Loves Park City Hall, 100 Heart Blvd., between the hours of 5:00 pm and 8:00 pm
- f. Loves Park Mayor Jury invites all to the Rhythm of the Heart Music Festival on July 29th, held behind the Loves Park City Hall, 100 Heart Blvd., between the hours of 1:00 pm and 10:00 pm
- g. Next meeting Tuesday, October 17th, 2:00 pm, Loves Park City Hall

IX. Adjourn

~submitted by Karen Elyea, Executive Assistant to Winnebago County Board Chairman Joseph Chiarelli