

PSAP Minutes 10/17/23

Loves Park City Hall

- I. Call to Order by Chairman Chiarelli 2:01 pm
- II. Quorum –
 - a. Joseph Chiarelli – County of Winnebago Chairman
 - b. Greg Jury – City of Loves Park Mayor
 - c. Steve Johnson – Village of Machesney Park President
 - d. James Richter – Village of Machesney Park Administrator
 - e. Jim Claeysen – Village of Cherry Valley Administrator
 - f. John Peterson – Village of Rockton President
 - g. Carol Gustafson – Village of Roscoe President
 - h. Sandra Hoppes – City of South Beloit
 - i. Frank Eubank – Village of Winnebago
 - j. Kurt Whisenand – Winnebago Co. EOC Coordinator
 - k. Steve Schultz – Winnebago Co. CFO
 - l. Gino Galluzzo - Attorney
 - m. Jennifer Fey – Director Winnebago Co. 911
 - n. Tyler Jones – Winnebago Co. IT 911
 - o. Mike McCammond - Loves Park Police Chief
 - p. James Hart – Loves Park Fire Chief
 - q. Matt Hollinger
 - r. Trent Brass
- III. Minutes from July 2023 approved
- IV. Operational activity – Jennifer Fey
 - a. Short staffed
 - b. Implementing retention bonuses and increasing pay within current budget
 - c. Three new telecommunicators in training
 - d. Answering times are good
 - e. many new applicants lined up for testing, hoping for 5 or 6 new TCs
 - f. interviewing for Training Coordinator, a new position in the FY24 budget
 - g. Frank Eubank commends the great job that Jen Fey is doing
- V. Review of Financial Reports – Steve Schultz
 - a. Steve Schultz provided reports and reviewed financial information
 - b. IMRF and FICA added for clarity on page one
 - c. Under budget due to staffing shortfall
- VI. Technical Committee Report – Tyler Jones
 - a. three new Motorola consoles have audio issues, awaiting replacements
 - b. discussion regarding interference on radio channels

VII. Successor Agreement

- a. Agreement rolled over with 6% increase –\$30,000 aggregate increase from \$500,000 to \$530,000
- b. Based on projection numbers, 6% deemed appropriate
- c. Gino Galluzzo, Frank Eubank and Steve Schultz formed a committee to gain better understanding and transparency
- d. Looking at staffing with goal to increase

VIII. Old Business

- a. Waiting to add So. Beloit to fire dispatch until more staff, need five per shift to onboard more fire departments
- b. Harlem Roscoe approximately 4000 calls like Loves Park, will need four more TCs plus another console for FY25 if and when Harlem Roscoe comes aboard
- c. Next meeting Tuesday, January 16th, 2:00 pm, Loves Park City Hall

IX. New Business

- a. Kurt Whisenand assuming new role in Courthouse Security
- b. Trent Brass starts 10/30 as new ESDA Coordinator

IX. Adjourn

~submitted by Karen Elyea, Executive Assistant to Winnebago County Board Chairman Joseph Chiarelli