

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 5, 2025
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, Vice Chairperson
Paul Arena
John Butitta
Michael Thompson

Absent:

Joe Hoffman

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Vaughn, State's Attorney's Office
Chris Dornbush, Chief Operations Officer
Debbie Crozier, Director, Human Resources
Marlana Dokken, Director, Chairman's Office of Criminal Justice Initiatives
Shawn Franks, Facilities Director
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
Kim Kovanda, State's Attorney's Office
Dan Magers, Chief Information Officer
Julie McCray-Grotto, Juvenile Detention
Tom Lawson, Circuit Clerk

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – May 15, 2025
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first-come basis with sign-up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee, or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgment by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Purchase of Replacement Vehicle for Juvenile Detention Center Using CIP 2025 Funds
Cost: \$43,240
- F. Resolution Awarding LED Can Light Upgrades for Criminal Justice Center Using CIP 2025 Funds
Cost: \$60,533
- G. Resolution Awarding Replacement of Nurse Call System for River Bluff Nursing Home
Cost: \$677,211
- H. Discussion – ATT Consulting & Professional Services Legacy Transformation Project
Cost: \$49,121

- I. Resolution Awarding Renewal for Onsite Wellness Clinic Services
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson McDonald yes, Mr. Arena yes, Mr. Butitta yes, Mr. Thompson yes, Ms. Hanserd yes.

A quorum is present.

Approval of Minutes – May 15, 2025

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

Chairperson McDonald called for a vote to approve the minutes of May 15, 2025.

The motion was passed by a unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda because no one was present to speak.

Resolution Awarding Purchase of Replacement Vehicle for Juvenile Detention Center Using CIP 2025 Funds

Cost: \$43,240

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

- Discussion followed.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding LED Can Light Upgrades for Criminal Justice Center Using CIP 2025 Funds

Cost: \$60,533

Motion: Chairperson McDonald. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Resolution Awarding Replacement of Nurse Call System for River Bluff Nursing Home

Cost: \$677,211

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Discussion – ATT Consulting & Professional Services Legacy Transformation Project**Cost: \$49,121**

A discussion took place regarding the ATT Consulting & Professional Services Legacy Transformation Project.

Resolution Awarding Renewal for Onsite Wellness Clinic Services

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Chairperson McDonald called for any further discussion.

Chairperson McDonald called for a vote to approve the resolution.

The motion to approve the resolution was passed by a unanimous voice vote.

Future Agenda Items

- None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Butitta.

A unanimous voice vote passed the motion to adjourn.

The meeting was adjourned at 5:54 p.m.

Respectfully submitted,

Nancy Bleile
Executive Assistant