

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman

Members: Paul Arena, John Butitta,

Valerie Hanserd, Joe Hoffman,

Jaime Salgado, Michael Thompson

DATE: THURSDAY, JUNE 1, 2023

TIME: 5:30 PM

LOCATION: ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Approval of May 4, 2023 Minutes

D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution to Approve Administration Building Security Project

F. Resolution Awarding Bid for WCAS Flat Roof Replacement Project

G. Resolution Awarding Bid for HVAC Replacement at the Juvenile Detention Center Building

H. Resolution to Approve Addition of HVAC Control to Air Handlers and Replacing Thermostats for River Bluff Nursing Home Using CIP 2023 Funds

I. Resolution to Approve HVAC CPU Replacement Project Using CIP 23 General Funds

J. Resolution to Approve Purchase of a Truck for Facilities with CIP 23 General Funds

K. Resolution to Purchase New Car Pool Vehicle

L. Discussion of the ARPA Phase 3 (Security Cameras) Project

M. Future Agenda Items

N. Adjournment

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 4, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
David Rickert, Chief Financial Officer
Ann Johns, Purchasing Director, Staff Liaison
Lafakeria Vaughn, State's Attorney's Office
Shawn Franks, Facilities
Angie Goral, County Board Member
Debbie Jarvis, Adult Probation
Charlotte LeClercq, Asst. Deputy State's Attorney Office
Chief Judge Lowry, 17th Judicial Circuit Court
Todd Marshall, Health Department
Dr. Sandra Martell, Public Health Administrator
Julie McCray-Grotto, Juvenile Detention
Carlos Molina, Highway Department
Chris Petrus, IT Department
Chris Scrol, County Board Member
Deanna Severson, Purchasing
John Sweeney, County Board Member
Dave Tassoni, County Board Member
Jim Webster, County Board Member

Absent:

Joe Hoffman

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of April 6, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds
- F. Resolution to Approve Fire Panel Upgrades Using CIP PSST 2023 Funds

- G. An Ordinance Rescinding “Ordinance 2018 CO 092”and Permit the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method
- H. Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall
- I. Resolution to Provide Winnebago County Administration Building Security/Threat Assessment
- J. Discussion Regarding Long Term Planning and Capital Needs at the Juvenile Detention Center
- K. Future Agenda Items
- L. Adjournment

Chairperson McDonald called the meeting to order at 5:31 PM.

Roll Call

Chairperson Keith McDonald yes, John Butitta yes, Paul Arena yes, Jaime Salgado yes, Valerie Hanserd yes, Michael Thompson yes.

Approval of April 6, 2023 Minutes

Motion: Chairperson McDonald made a motion to approve the April 6, 2023 minutes.

Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution to Approve Purchase Tractor/Mower for River Bluff Nursing Home with CIP 2023 Funds

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution is for the purchase of a tractor/mower for River Bluff Nursing Home.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution to Approve Fire Panel Upgrades Using CIP PSST 2023 Funds

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolutions authorizes entering into a contract to provide upgrades to the fire alarm panels in the Adult Probation building and County Courthouse.

- Discussion followed.

Motion passed by unanimous voice vote.

An Ordinance Rescinding “Ordinance 2018 CO 092”and Permit the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by Any Other Method

Motion: Chairperson McDonald. Second: Mr. Thompson.

- Discussion followed.

Chairperson McDonald made the motion to table the Ordinance until the next Operations Committee meeting.

Second: Ms. Hanserd.

Motion to table the Ordinance passed by unanimous voice vote.

Resolution Awarding Bid for HVAC Replacement at Veterans Memorial Hall

Motion: Chairperson McDonald. Second: Mr. Thompson.

The Resolution is for the authorization of the HVAC replacement at Veterans Memorial Hall.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution to Provide Winnebago County Administration Building Security/Threat Assessment

Motion: Chairperson McDonald. Second: Mr. Butitta.

The Resolution is to provide a security/threat assessment for the Winnebago County Administration building.

- Discussion followed.

Motion passed by unanimous voice vote.

Discussion Regarding Long Term Planning and Capital Needs at the Juvenile Detention Center

Ms. Jarvis distributed a handout to committee members and gave some background details about the Juvenile Detention Center. Ms. Jarvis discussed the list of priorities identified in the handout for the capital infrastructure needs at the Juvenile Detention Center.

- Discussion followed.

Future Agenda Items

Health Department MOU.

Motion to Adjourn.

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Arena.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Administrator Thompson
Committee Name: Operations and Administrative Committee
Committee Date: June 1, 2023
Board Date: June 8, 2023
Resolution Title: Resolution to Approve Administration Building Security Project

Budget Information

Budgeted? No	Amount Budgeted? \$
If not, originally budgeted, explain the funding source?	ARPA Funds Phase 3
If ARPA or CIP funded, original Board approved amount?	\$ No specific amount was funded
Over or Under approved amount? By:	\$ N/A
Total of all items?	Depends on options
If ARPA funded, was it approved by Baker Tilly?	
ORG/OBJ/Project Codes:	61300-46320-RP091
Descriptor:	ARPA – Building Improvement
Budget Impact?	Entrance Equipment \$3,665 - Window glass security \$33,419 – Staffing varies

Background Information: The County owned Administration Building has been dealing with ongoing concerns, regarding security. The staff, in several departments, have had encounters with disgruntled individuals, been intimidated by the homeless among other concerns. Discussions held with Sheriff Caruana and Chief Deputy Ciganek, has resulted in the plan to establish a secure building entrance using a walk-through metal detector staffed with WCSO deputies.

A quote, from Garrett, the manufacturer of equipment used by the WCSO, for a new metal detector, includes government pricing (GSA contract GS-07F-025DA). The metal detector comes with casters, 2 battery units, as well as, 2 hand-held scanners for \$3,665, see Exhibit A for details.

The salaries for two on-site WCSO deputies to monitor the entrance and operate the equipment, ranges from \$116,240 to \$311,252 depending on employment status of the deputies, see Exhibit B-1 for details. For an alternative to deputies, we obtained rates from a local security firm for both armed and unarmed guards' services. Their rates are \$206,000 per year for armed guard and \$168,500 for unarmed guard service. See Exhibit B-2 for details.

Clerk Gummow requests frosted window film and security window film for the first-floor windows. Security window film for the front entrance and the second-floor garage entrance are priced as alternatives. Clerk Gummow obtained multiple film quotes in March. Shawn Franks and Ann Johns met May 24 with the Glass Enhancement rep to review the project. Their superior product includes a 10-year replacement warranty and is installed in Boone, DuPage, and Cook County buildings. Both the security and frosted film, with the option of both entrances, is a total of \$33,419, see Exhibit C for details.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE ADMINISTRATION BUILDING SECURITY PROJECT

WHEREAS, the Winnebago County Administration Building is owned and operated by the County of Winnebago who is responsible for the maintenance and security of the building; and,

WHEREAS, the Administration Building has had multiple security concerns and a building security project was proposed; and,

WHEREAS, the County will use ARPA Phase 3 funds to pay for the security equipment and window film and for the initial staffing requirement; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the quotes and rates for the security project of scanning equipment, security window film and staffing and recommends award.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to issue County Purchase Orders and for the WCSO to staff the Administration Building as proposed.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Sheriff, Facilities Engineer, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Winnebago County - GSA PD6500i

Ann Johns

ajohns@purchasing.wincoil.gov

+18153194386

Reference: 20230418-154036207

Quote created: April 18, 2023

Quote expires: June 17, 2023

Quote created by: Fiona Irvine

Direct Sales Representative

fiona.irvine@garrett.com

+19724946155

Comments from Fiona Irvine

Contract Number: GS-07F-025DA

Minimum Order: \$50.00

Point of Production: Garland, TX 75042

Prompt Payment Terms: 2%-10 days, Net 31 days

Data Universal Number System (DUNS): 004996112

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
PD 6500i WALK THROUGH METAL DETECTOR GRAY Standard 30" Clearance. Precise target location identification on right, left or center of body from head to toe. TSA certified to meet Enhanced Metal Detector requirements for U.S. Airports.	1168414-GSA	1	\$2,657.53	\$2,657.53
Item Number: 1168414-GSA				
CASTER SET Gray - GSA	1169101 - GSA	1	\$145.07	\$145.07

Item & Description	SKU	Quantity	Unit Price	Total
Battery Module for PD 6500i 14 AH Lithium Ion - Use when battery is primary power source	2225420 - GSA	2	\$241.79	\$483.58
SUPERSCANNER V - GSA SuperScanner V- Garrett's Super Scanner, the most recognized hand-held metal detectors in the world, is now available with both audible and vibrating alarm modes. The industry leader for more than 25 years, the Super Scanner is backed by ongoing state-of-the-art Garrett engineering.	1165190 - GSA	2	\$96.70	\$193.40
Pocket Item Container	1601200	2	\$4.95	\$9.90
FLOOR MAT 2'x3' Screening mat indicates the proper foot location/stance for each patron while screening procedures are performed.	1619500	1	\$174.95	\$174.95

Subtotals

One-time subtotal				\$3,664.43
		Total		\$3,664.43

Purchase terms

We typically have a 14-21 days lead time unless stated differently on the quote.

Questions? Contact me



Fiona Irvine
 Direct Sales Representative
 fiona.irvine@garrett.com
 +19724946155

Garrett Metal Detectors
 1881 W. State Street
 Garland, TX 75042
 US

Rates prepared by Tami Goral, WCSO

EXHIBIT B-1

4/14/2023

	Deputy Sheriff		Reserve Deputy
Average Hourly Rate	\$37.0740	Hourly Rate	\$21.7350
Average OT Rage	\$55.6110	FICA / Medicare 7.65%	\$1.66
FICA / Medicare 7.65%	\$4.25	I.M.R.F./SLEP (7.14%)	\$0.00
SLEP (5.01%)	\$2.79		
TOTAL OT RATE W/BENEFITS	\$62.6514	TOTAL HRLY RATE W/BENEFITS	\$23.3977
Number of Days per Year (M-F)	260	Number of Days per Year	260
Number of Hours per Day	9	Number of Hours per Day	9
Approximate Hrs for Committee Meetings per month	12	Approximate Hrs for Committee Meetings per month	12
Total number of Hours per Year	2484	Total number of Hours per Year	2484
Number of Deputies hired back on OT per day	2	Number of Reserves per day	2
TOTAL ANNUAL COST	\$311,251.92	TOTAL ANNUAL COST	\$116,239.91



SECURITY PRO INTEL, INC.
PROSPECTIVE CLIENT PRICE PROPOSAL

EXHIBIT B-2
 7120 Windsor Lake Parkway
 Suite 102 | Loves Park, IL | 61111
 Office: (815) 637-6950 | Fax: (815) 637-6955
 Toll Free: (888) 206-3307
www.securityprointel.com

Proposal Date	May. 25, 2023		
Company Name	Winnebago County		
Client Name	Melinda Macias		
Job Title	Purchasing Specialist - Purchasing Department		
Email	mmacias@purchasing.wincoil.gov		
Address 1	404 Elm Street	Address 2	Room 202
City	Rockford	State	IL
Zip Code	61101	Phone	(815) 319-4389

EVENT ASSIGNMENT INFORMATION			
Event Name	Monitor Metal Detectors - entrance to Winnebago County Administrative		
Start Date	TBD	End Date	Jan. 00, 1900
Start Time	8:00 AM	End Time	5:00 PM
Security Start Time	8:00 AM	Security End Time	5:00 PM
Point of Contact Name	Melinda Macias		
Cell Phone	(815) 319-4389		
Service Location Name	Winnebago County Administrative Building		
Service Location Address 1	404 Elm St.	Service Location Address 2	0
Service Location City	Rockford	Service Location State	IL
Service Location Zip Code	61101		

Please see the following information for security services as requested.

SERVICE TYPE REQUESTED				
Selection(s)	Officer Type	Uniform Type	Services	Services Type
1	Armed	Class A - Company Standard	Officer Services	Monitoring Service
2	Unarmed	Class A - Company Standard	Officer Services	Monitoring Service
3				
Service Description		Monitor the metal detector, utilize (2) security wands - shift is 8A-5P with (1) hour lunch (8 hr shift) for total of 40 hrs/week; possible 1-2 meetings per week in the evening could possibly run til 8P - only (1) officer would remain.		

Date	Start Time	End Time	Officer Type	Hourly Rate	Total Nbr. of Hours	Total Nbr. of Officers	Total Amount
TBD	8:00 AM	5:00 PM	armed	\$49.50	8.00	2	\$ 792.00
TBD	8:00 AM	5:00 PM	unarmed	\$40.50	8.00	2	\$ 648.00
TBD**	5:00 PM	8:00 PM	armed	\$74.25	3.00	1	\$ 222.75
TBD**	5:00 PM	8:00 PM	unarmed	\$60.75	3.00	1	\$ 182.25

** these would be the overtime rate for the evening meetings.

TOTAL WEEKLY SECURITY COST - 40 HOURS ARMED only	\$ 3,960.00
TOTAL WEEKLY SECURITY COST - 40 HOURS UNARMED only	\$ 3,240.00

Thank you for the opportunity to quote your security needs. We look forward to doing business with you.

Allena J. Fortson

Allena J. Fortson, Procurement Assistant

EXHIBIT C Quote



"Providing *Solutions* for Glass with Today's Technology"

4020 McFarland Road, Loves Park, IL 61111
 ap@glassenhancements.com
 815-877-0400

Date	Estimate #
3/20/2023	5943

Proposal Submitted to:
 Winnebago County Admin Building
 404 Elm St.
 Rockford, IL 61102

Description	Total
Project: Security Film (County Clerk's offices) REVISED	
Lumar 13mil Security Film furnished and applied to (124) bottom row and 2nd row of panes on the 1st Floor exterior facing office window panes (including glass door in Lori Gummow's office). Pricing includes wet glaze attachment system.	27,258.00
NRM PS2 Frost Film furnished and applied to (124) bottom row of panes plus (approx. 28.5") of the second row of exterior panes. (Frost film height will equal top of door height - 55.5")	4,720.00
Alternate 1 (Front Entrance)--ADD \$2125 to total Lumar 13mil Security Film furnished and applied to (10) exterior front entrance window and door panes (up to door height). Pricing includes wet glaze attachment system.	
Alternate 2 (2nd Floor Garage Entrance)--ADD \$1,075 to total Lumar 13mil Security Film furnished and applied to (6) exterior 2nd floor garage entrance window and door panes (up to door height). Pricing includes wet glaze attachment system.	
PLEASE NOTE: A 5% DISCOUNT WILL BE GIVEN IF WE FURNISH AND APPLY SCL-PS13 SECURITY FILM TO ALL (140) EXTERIOR FACING AND ALTERNATE ENTRANCE PANES PLUS THE NRM-PS2 FROST FILM TO (124) WINDOW AND DOOR PANES. ***The discounted price for all windows including alternate 1 and alternate 2 is--\$33,419.00. ***This estimate includes governmental prevailing wage labor rates.***	
Total	\$31,978.00

Standard Terms: 50% on order, balance due upon completion
 All window film installations include an edge gap of upto 1/8"(these can be covered w/silicone at an extra charge), any dispute regarding installation shall be resolved using IWFA standards, available for review at http://www.iwfa.com/iwfa/member_services/visual_quality.html



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Animal Services
Committee Name: Operations and Administrative Committee
Committee Date: June 1, 2023
Board Date: June 8, 2023
Resolution Title: Resolution Awarding Bid for WCAS Flat Roof Replacement Project

Budget Information

Budgeted? NO	Amount Budgeted? \$
If not, originally budgeted, explain the funding source?	ARPA Funds
If ARPA or CIP funded, original Board approved amount?	\$
Over or Under approved amount? By:	\$
Total of all items?	Not to exceed \$24,000
If ARPA funded, was it approved by Baker Tilly?	N/A
ORG/OBJ/Project Codes: 61300-46320-RP011	Descriptor: ARPA - Building Improvements

Background Information:

It was determined after the Animal Services Building remodeling project had already been bid and award that the ongoing leaks from the building's flat roof section should be addressed. The flat roof section has reached the end of its life and is in need of restoration or replacement, as repairs are not holding any longer due to the release of the carbon black in the membrane. It has become very brittle and does not drain well, as it is very low pitch and obstructed by various penetrations.

The Purchasing Department went out for Bid #23B-2283 - WCAS Flat Roof Replacement Project last month. There was a total of three bid submissions with HC Anderson Roofing Co., Inc. being the lowest responsive and responsible bidder. See **Resolution Exhibit A - Bid Tab** for pricing details. HC Anderson is a certified minority business that has done work for the County in the past. They are a local, union roofing contractor.

Recommended By:

Brett Frazier, Animal Services Administrator, recommends awarding Bid 23B-2283 WCAS Flat Roof Replacement Project to HC Anderson Roofing Co., Inc.

Follow-Up Steps:

Purchasing Department will issue County Purchase Order to HC Anderson Roofing Co., Inc.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING BID FOR WCAS FLAT ROOF REPLACEMENT PROJECT

WHEREAS, the Winnebago County Animal Services Facilities is owned and operated by the County of Winnebago who is responsible for the maintenance of the building; and,

WHEREAS, the Winnebago County Board passed an American Rescue Plan Act funded remodeling and addition project at the facility; and,

WHEREAS, the County went out for Bid # 23B-2283 for WCAS Flat Roof Replacement Project; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab received for the aforementioned project and recommends awarding the contract as follows:

HC Anderson Roofing Co., Inc.
12388 Old River Road
Rockton, Illinois 61072
(See Bid Tab for Pricing - Resolution Exhibit A)

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute a contract award, on behalf of the County of Winnebago, with HC ANDERSON ROOFING CO., INC., 12388 OLD RIVER ROAD, ROCKTON, ILLINOIS 61072 or other vendor.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Animal Services Administrator, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

23B-2283 WCAS FLAT ROOF REPLACEMENT PROJECT BID OPENING - APRIL 27, 2023 - 11:00 A.M.

BID TAB

VENDORS	HC Anderson Roofing Co., Inc.	McDermaid Roofing and Insulating Co.	Roofing Systems, Inc.
Option #1A Single Ply			
Pricing \$	\$21,400.00	\$25,675.00	\$25,900.00
Manufacturer	Versico 115 TPO Fleeceback	Versico	Firestone
Install Duration	3 days	One (1) Work Week	2 days
Option #1B Single Ply w/Insulation			
Pricing \$	\$27,952.00	35,985.00	\$30,900.00
Manufacturer	Versico 60mil TPO	Versico	Firestone
Install Duration	3 days	One (1) Work Week	2 days
Option #1C Fluid Applied Overlay System			
Pricing \$	N/A	\$32,770.00	N/A
Manufacturer	N/A	Sika Sarnafil	N/A
Install Duration	N/A	One (1) Work Week	N/A
Option #2A Replace Existing EPDM System with New Single Ply System			
Pricing \$	N/A	\$31,510.00	\$26,500.00
Manufacturer	N/A	Versico	Firestone
Install Duration	N/A	One (1) Work Week	2 days
Option #2B Replace Existing EPDM System with New Single Ply System w/Installation			
Pricing \$	N/A	\$40,770.00	\$31,500.00
Manufacturer	N/A	Versico	Firestone
Install Duration	N/A	One (1) Work Week	2 days
Unit Pricing (Required to include for All Options)			
Provide/Install Additional Walk Pads \$ _____ Sq. Ft.	\$16.50	\$10.75	\$15.00



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Facilities
Committee Name: Operations and Administrative Committee
Committee Date: June 1, 2023
Board Date: June 8, 2023
Resolution Title: Resolution Awarding Bid for HVAC Replacement at the Juvenile Detention Center Building

Budget Information

Budgeted? NO	Amount Budgeted? \$
If not, originally budgeted, explain the funding source?	ARPA FUNDS
If ARPA or CIP funded, original Board approved amount?	\$600,000 – was the original request
Over or Under approved amount? OVER	By: \$378,000
Total of all items?	\$978,000
If ARPA funded, was it approved by Baker Tilly?	YES
ORG/OBJ/Project Codes: 61300-43710-RP035	Descriptor: ARPA – Building Repair & Maintenance

Background Information: The Winnebago owned Juvenile Detention Center Building needs to replace their original HVAC system from 1992. The units are well past their lifetime expectancy of twenty years. Per Section 403.6 of the 2018 National Energy Code adopted by the State of Illinois, systems that mix cooled and heated (multi-zone) air are no longer allowed. The system needs to be upgraded to a variable air volume (VAV) system. The work has to be completed in stages, due to the fact that the building must remain occupied during all installation phases.

The Purchasing Department originally went out for Bid #23B-2279 for HVAC Replacement in February with only one submission, due to local HVAC contractors being too busy to attend the Pre-Bid meeting or bid the project.

In April of 2023, Purchasing went out for bid again with Bid 23B-2285 Re-bid for HVAC Replacement, in hopes of obtaining additional competition from prospective bidders. There was a total of 3 submittals. The lowest responsive and responsible Bidder was Ceroni Piping Company, see Bid Tab, Exhibit A for further details. The total of both the Base Bid and Alternate Bid No. 1 (installation to be done while the building remains occupied) is \$978,000 and will take 154 days to complete, this bid includes the addition of 3 new units and duct work for each, which will supply the building with 4 units in total.

Recommended By: Shawn Franks, Facilities Engineer, recommends awarding the Bid for HVAC Replacement to Ceroni Piping Company.

Follow-Up Steps: Purchasing Department will issue an award and a Purchase Order to Ceroni Piping Company using ARPA Funds.

R E S O L U T I O N
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION AWARDING BID FOR HVAC REPLACEMENT AT THE JUVENILE DETENTION CENTER BUILDING

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the County of Winnebago owns the Juvenile Detention Center Building; and,

WHEREAS, the County went out for Bid # 23B-2285 Re-bid for HVAC Replacement at the Juvenile Detention Center Building; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab received for the aforementioned project and recommends awarding the contract as follows:

Ceroni Piping Company
7770 Ceroni Road
Cherry Valley, Illinois 61016
(See Bid Tab for Pricing - Resolution Exhibit A)

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute a contract award, on behalf of the County of Winnebago, with CERONI PIPING COMPANY, 7770 CERONI ROAD, CHERRY VALLEY, ILLINOIS 61016.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Superintendent of Juvenile Detention, Director of Court Services, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

RESOLUTION EXHIBIT A

BID TAB: HVAC Replacement @ JDC for Winnebago County REBID

County Bid: 23B-2285 Bid Due Date: May 11, 2023

BIDDERS	BID GUAR.	ADDM RCPT.	SITE INSPCT	PRE-BID MTG	CERTIFICATIONS	BASE BID	BB # DAYS	ALT. BID NO. 1	ALT 1 # DAYS
								Install RTU-1A, RTU-1B, RTU-1C in lieu of RTU-1	
Ceroni Piping 7770 Ceroni Road Cherry Valley, IL 815-332-7777	X	X	X	X	X	\$830,000	140	\$148,000	14
Complete Mechanical 11047 Raleigh Ct. Machesney Park, IL 815-217-2657	X	X	X	X	X	\$963,216	120	\$998,474	120
Helm Mechanical 2279 Yellow Creek Road Freeport, IL 815-235-0990	X	X	X	X	X	\$1,037,000	210	\$1,251,000	240



Resolution Executive Summary For ARPA or CIP Projects

Prepared By: Purchasing Department for Facilities
Committee Name: Operations and Administrative Committee
Committee Date: May 18, 2023
Board Date: May 25, 2023
Resolution Title: Resolution to Approve Addition of HVAC Control to Air Handlers and Replacing Thermostats for River Bluff Nursing Home Using CIP 2023 Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$160,000
If not, originally budgeted, explain the funding source?	CIP 2023 GENERAL FUND
If ARPA or CIP funded, original Board approved amount?	\$160,000
Over or Under approved amount? UNDER	By: \$60,959
Reason for ARPA or CIP increase?	
If ARPA funded, was it approved by Baker Tilly?	N/A
ORG/OBJ/Project Codes: 82200-46320-C2310	Descriptor: HVAC Control
82200-46320-C2311	Thermostats
Budget Impact? \$ 99,041	

Background Information: River Bluff Nursing Home's HVAC system is in need of air handler controllers and upgrading of the pneumatic room thermostats with electric thermostats. Alpha Controls and Services is the authorized dealer for our current Building Maintenance System. Facilities Engineer, Shawn Franks, recommends repair/upgrade versus full system replacement, per quote from Alpha Controls and Services (see Resolution Exhibit A), which requires a Sole Source Justification Form (see Resolution Exhibit B).

Recommended By: Shawn Franks, Facilities Engineer

SAO Reviewed: N/A

Contract/Agreement Information: N/A

Follow-Up Steps: The Purchasing Department will issue a County Purchase Order to Alpha Controls & Services.

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

**RESOLUTION TO APPROVE ADDITION OF HVAC CONTROL TO AIR HANDLERS AND REPLACING THERMOSTATS
FOR RIVER BLUFF NURSING HOME USING CIP 2023 FUNDS**

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, River Bluff Nursing Home needs to add HVAC control to air handlers and replace multiple pneumatic thermostats with electric; and,

WHEREAS, the Facilities Department received proposal from the County's current Building Maintenance System provider, Alpha Controls and Services; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Proposal received for the aforementioned project and recommends awarding this purchase to:

**ALPHA CONTROLS & SERVICES
4104 CHARLES STREET
ROCKFORD, ILLINOIS 61108**

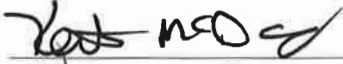
NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a Purchase Order, on behalf of the County of Winnebago, to ALPHA CONTROLS & SERVICES, 4104 CHARLES ST, ROCKFORD, ILLINOIS 61108.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, Facilities Engineer, River Bluff Nursing Home Administrator, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

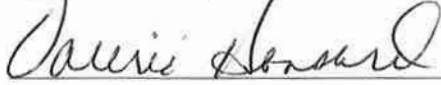
AGREE

DISAGREE



KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR



VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR



PAUL ARENA

PAUL ARENA




JOHN BUTITTA

JOHN BUTITTA



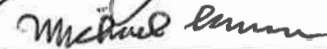
JOE HOFFMAN

JOE HOFFMAN



JAIME SALGADO

JAIME SALGADO



MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this _____ day of _____ 2023.

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

ATTESTED BY:

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

Respectfully submitted,

OPERATIONS & ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

Keith McDonald, Chair

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Valerie Hanserd, Vice Chair

Paul Arena

Paul Arena

John Butitta

John Butitta

Joe Hoffman

Joe Hoffman

Jaime Salgado

Jaime Salgado

Michael Thompson

Michael Thompson

The above and foregoing Resolution was adopted by the County Board of the County of Winnebago, Illinois this ____ day of _____, 2023.

Joseph V. Chiarelli, Chairman of the
County Board of the
County of Winnebago, Illinois

ATTEST:

Lori Gummow, Clerk of the
County Board of the
County of Winnebago, Illinois

PROPOSAL



Proposed By
Phil Voigt
Director, Engineering Solutions
M: 815-520-4424
E: philv@alphaacs.com

Proposal for Temperature Controls
River Bluff Nursing Home AHU-E Controls Replacement

Proposal #: ACS23-4280
Proposal Date: April 18, 2023

Base Bid

This is an extension of the existing Schneider Electric control system by Alpha Controls & Services

General Conditions

- Startup, checkout, Owner training, commissioning, and warranty as specified (1 year standard)
- Provide graphics, trends, and alarms for a browser-based control system that provides remote access to the building system including the following: Text alarms, historical trend data and click and drag scheduling of equipment for weekdays, holidays, and special events
- NOTE: Owner to maintain IT system to support browser-based graphics

AHU-E & Reheats Lower-Level Controls

- Schneider Electric BACnet DDC controller in a pre-wired local control panel
- Furnish and install conduit and cable from local control panel to equipment
- Provide communications cable to local control panel
- Provide 120v power to local control panel
- Single point temperature sensor
- Averaging temperature sensor (Typical of 3)
- Duct mounted relative humidity transmitter (Typical of 2)
- Duct mounted CO2 sensor
- Manual reset low limit thermostat (Typical of 2)
- Relays for addressable smoke detectors (Typical of 2)
- Duct mounted relative humidity switch
- Air flow switch
- Humidifier control signal
- Duct mounted differential pressure transmitter
- Immersion temp sensor (Typical of 6)
- Start/stop relay and current switch (Typical of 7)
- Modulating spring return 24v damper actuator (Typical of 3)
- Modulating globe valve with 24v spring return actuator (Typical of 2)
- Reheat coil unitary control valve (Typical of 10)
- Reheat coil discharge air temperature sensor (Typical of 10)
- Combination room temp & CO2 BACnet MSTP thermostat
- Provide thermostat rough in
- Provide power & communication cable to thermostat
- **Mechanical Work**
 - Install immersion temperature sensor (Typical of 6)
 - Mechanical labor to replace 3-way AHU valve
 - Mechanical labor to replace angle valve

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, IL 62703

Champaign Office:
2110 Clearlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL



- o Reinsulate control valves as required to match existing (Typical of 2)
- o Mechanical labor to replace 3-way unitary valve (Typical of 10)
- o Demo existing pneumatic panel & pneumatic tubing to 8' above finished floor

AHU-E Reheats Upper-Level Controls

- Network controller installed in a field-wired local control panel
- Provide communications cable to local control panel
- Provide 120v power to local control panel
- Combination room temp & CO2 BACnet MSTP thermostat (Typical of 9)
- Provide thermostat rough in (Typical of 9)
- Provide power & communication cable to thermostat (Typical of 9)

Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- VFD's, starters, and power wiring by others except as specified above
- Draining, cleaning, and/or flushing piping systems
- Emergency Power
- Any/all liquidated damages
- BIM Modeling
- Asbestos testing/mitigation not included. Owner to provide ACM testing & mitigation of existing system if required
- Control/replacement of any equipment not specified above not included in pricing
- This proposal is valid for 30 days and assumes completion in 2023

Base Bid: \$99,041
(Sales tax not included.)

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Accepted By

Name Phil Voigt

Title Director, Engineering Solutions

Company Alpha Controls & Services, LLC.

Date 4/18/2023

Name _____

Title _____

Company _____

Date _____

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, I 62703

Champaign Office:
2110 Clearlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL



All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. **Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
2. **Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.
3. **Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1½% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

4. Cancellation by Customer.

(a). Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.

(b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.

5. **Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

6. **Force Majeure.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.

9. **Prices** in this quotation remain in effect for 30 days from date of issue.

Corporate HQ:
4104 Charles Street
Rockford, IL 61108

Springfield Office:
2867 Via Verde
Springfield, IL 62703

Champaign Office:
2110 Clearlake Boulevard Suite #101
Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

Resolution Exhibit B



SOLE SOURCE JUSTIFICATION FORM

(PLEASE COMPLETE AND ATTACH TO MUPHS REQUISITION)

ORG-OBJ-PROJECT#		REQUESTING DEPARTMENT	Maintenance
MANUFACTURER	Alpha	PRODUCT	<input checked="" type="checkbox"/> SERVICE <input type="checkbox"/>

DESCRIBE ITEM OR SERVICE BEING JUSTIFIED AND ITS FUNCTION:

Upgrading Controls that are obsolete and adding Electronic thermostats to RBNH

THIS IS A SOLE SOURCE PURCHASE BECAUSE VENDOR IS:


- Sole provider of a licensed or patented good or service
- Sole provider of items that are compatible with existing equipment, inventory, systems, programs or services
- Sole provider of factory-authorized warranty service
- Sole authorized distributor – manufacturer has established territories (e.g. Caterpillar parts)
- The manufacturer (detail below or use attachment regarding why only this manufacturer's product can be used)
- The software manufacturer (and sole maintenance/update provider)
- Other – used equipment, distance for repair, trial test, over the counter resale (detail below or include an attachment)

REQUESTED SOURCE	Alpha Controls	CONTACT	Phil Voigt
EMAIL or PHONE	philv@alphaacs.com	WEBSITE	

WHAT NECESSARY AND UNIQUE FEATURES DOES THIS PRODUCT OR SERVICE PROVIDE WHICH ARE NOT OFFERED FROM OTHER VENDORS? (Please be specific)

Alpha Controls is the existing Company for our BMS (Building Management System). We currently have these controls in 13 buildings. We would need to gout for bid to replace entire BMS.

WHAT STEPS WERE TAKEN TO VERIFY THESE UNIQUE FEATURES ARE NOT AVAILABLE ELSEWHERE? WERE OTHER BRANDS and/or MANUFACTURERS EXAMINED or CONSIDERED? (Please list below)


 DEPARTMENT APPROVAL 5/5/2023
 DATE


 PURCHASING REVIEWED 5-5-23
 DATE


 COU ADMR OR CFO REVIEWED 5-5-2023
 DATE



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing for Facilities
Committee Name: Operations and Administrative Committee
Committee Date: June 1, 2023
Board Date: June 8, 2023
Resolution Title: Resolution to Approve HVAC CPU Replacement Project Using CIP 23 General Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$180,000
If not, originally budgeted, explain the funding source?	N/A
If ARPA or CIP funded, original Board approved amount?	\$180,000
Over or Under approved amount? UNDER	By: \$116,939
Reason for ARPA or CIP increase?	N/A
If ARPA funded, was it approved by Baker Tilly?	N/A
ORG/OBJ/Project Codes: 82200-46320-C2314 CIP 23 General Funds-Automobile - Admin Bldg. 82200-46320-C2315 CIP 23 General Funds-Automobile - Courthouse 82200-46320-C2316 CIP 23 General Funds-Automobile - JJC	
Budget Impact?	\$63,061

Background Information:

The County Administration Building, Courthouse and Juvenile Justice Center are in need of upgrading the HVAC CPUs. Utilizing the provider of our current countywide Building Automation System will eliminate the possibility of additional costs associated with programming and additional software requirements. Alpha Controls & Services provided quotes for upgrades to their software and the necessary programming for compatibility (see Exhibit A, Exhibit B and Exhibit C). These projects were approved for CIP funding by the Finance Committee on March 23, 2023.

Administration Building \$19,830
 Courthouse \$25,064
 Juvenile Justice Center \$18,167
Total \$63,061

Recommended By: Shawn Franks, Facilities Engineer

Follow-Up Steps: The Purchasing Department will issue a County Purchase Order to Alpha Controls & Services.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE HVAC CPU_s REPLACEMENT PROJECT USING CIP 2023 GENERAL FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the Winnebago County Administration Building, Courthouse, and Juvenile Justice Center are in need of modernized HVAC CPUs to replace existing obsolete network control systems; and,

WHEREAS, the Facilities Engineer obtained quotes from the County's contracted HVAC provider, Alpha Controls & Services; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the quotes received for the aforementioned purchase and recommends awarding this purchase to:

ALPHA CONTROLS & SERVICES
4104 CHARLES STREET
ROCKFORD, ILLINOIS 61108

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a Purchase Order, on behalf of the County of Winnebago, to ALPHA CONTROLS & SERVICES, 4104 CHARLES STREET, ROCKFORD, ILLINOIS 61108

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Finance Director, Facilities Engineer, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

PROPOSAL

RESOLUTION EXHIBIT A



Proposed By
Phil Voigt

Director, Engineering Solutions
M: 815-520-4424
E: philv@alphaacs.com

Proposal for Temperature Controls
Winnebago County Admin EBO Modernization (2nd UNC)

Proposal #: ACS23-4283
Proposal Date: April 18, 2023

Executive Summary

The intent of this project is to upgrade the existing Schneider Electric Niagara Building Management System (BMS) front-end. We are pleased to introduce you to the Schneider Electric EcoStruxure solution known as EcoStruxure Building Operation (EBO). EBO is an open and secure building management platform that integrates multiple systems for centralized, real-time control and management across one-to-many enterprise buildings. The platform natively supports standard open protocols out-of-the-box. The new EBO allows for IT compliance, an improved desktop environment (tiles), enhanced reports and report generation, industry-leading cyber security, elimination of dependence on Java, and overall improved operational efficiencies. A foremost benefit of EBO is its "Backward Compatibility" with your installed BMS infrastructure, allowing us to not only use your installed investment but also enhance its performance for improved operational and energy efficiency.

The EcoStruxure Building Operation is preconfigured in our office to ensure a smooth transition of your facility with minimal disruption to operations and occupants. Every Schneider Electric field controller will be reviewed and updated to current programming standards, while maintaining custom logic and alarms for each controller. The Automation Servers will provide you with a new and improved Browser interface to your BMS free of the hassles of today's Java dependent system.

Scope of Work

- Replace second existing Network Controller with new Schneider Electric Automation Servers (ASP)
 - Automation Server Features
 - Risk Management Framework (RMF), UFC 4-010-06
 - BACnet IP, BACnet/MSTP and BACnet/Ethernet communications support
 - LonWorks IP and LonWorks FTTP10 communications support
 - Cost effectiveness for any size commercial, institutional, industrial building applications
- Review backups of existing Schneider Electric controller database and reprogram with current programming standards
- Provides alarming, logging, scheduling, control, and custom HVAC applications
- Programming and graphics to integrate existing BAS into EcoStruxure Building Operation (EBO).
 - Integrate existing terminal unit controller database into Schneider Electric EcoStruxure Building Operation (Typical of 57)

PROPOSAL

RESOLUTION EXHIBIT A



Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- Emergency Power
- Repairs to existing BMS or additional control points not listed in scope of work.
- This proposal is valid for 30 days and assumes completion in 2023

Price: \$19,830

(Sales tax not included.)

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Accepted By

Name Phil Voigt
Title Director, Engineering Solutions
Company Alpha Controls & Services, LLC.
Date 4/18/2023

Name _____
Title _____
Company _____
Date _____

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

PROPOSAL

RESOLUTION EXHIBIT A



All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

- 1. Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
- 2. Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.
- 3. Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1½% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.

In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.

4. Cancellation by Customer.

(a). Except as provided in sub-paragraph (b) below, Customer's wrongful non-acceptance or repudiation of a contract to purchase Supplier's goods or services shall entitle Supplier to recover the price or, where an action for the price is not permitted by law, damages, as provided by law, including Supplier's lost profits. In this connection all goods purchased and all services furnished by Supplier in complete or partial fulfillment of a special order from Customer shall be deemed identified to the contract between Supplier and Customer.

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5. Warranty. Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier.

As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER.

In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts.

Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.

6. Force Majeure. Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

7. No Consequential Damages. Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduit (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.

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9. Prices in this quotation remain in effect for 30 days from date of issue.

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Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL

RESOLUTION EXHIBIT B



Proposed By
Phil Voigt

Director, Engineering Solutions
M: 815-520-4424
E: philv@alphaacs.com

Proposal for Temperature Controls
Winnebago County Courthouse EBO Modernization (2nd UNC)

Proposal #: ACS23-4282
Proposal Date: April 12, 2023

Executive Summary

The intent of this project is to upgrade the existing Schneider Electric Niagara Building Management System (BMS) front-end. We are pleased to introduce you to the Schneider Electric EcoStruxure solution known as EcoStruxure Building Operation (EBO). EBO is an open and secure building management platform that integrates multiple systems for centralized, real-time control and management across one-to-many enterprise buildings. The platform natively supports standard open protocols out-of-the-box. The new EBO allows for IT compliance, an improved desktop environment (tiles), enhanced reports and report generation, industry-leading cyber security, elimination of dependence on Java, and overall improved operational efficiencies. A foremost benefit of EBO is its "Backward Compatibility" with your installed BMS infrastructure, allowing us to not only use your installed investment but also enhance its performance for improved operational and energy efficiency.

The EcoStruxure Building Operation is preconfigured in our office to ensure a smooth transition of your facility with minimal disruption to operations and occupants. Every Schneider Electric field controller will be reviewed and updated to current programming standards, while maintaining custom logic and alarms for each controller. The Automation Servers will provide you with a new and improved Browser interface to your BMS free of the hassles of today's Java dependent system.

Scope of Work

- Replace second existing Network Controller with new Schneider Electric Automation Servers (ASP)
 - Automation Server Features
 - Risk Management Framework (RMF), UFC 4-010-06
 - BACnet IP, BACnet/MSTP and BACnet/Ethernet communications support
 - LonWorks IP and LonWorks FTTP10 communications support
 - Cost effectiveness for any size commercial, institutional, industrial building applications
- Review backups of existing Schneider Electric controller database and reprogram with current programming standards
- Provides alarming, logging, scheduling, control, and custom HVAC applications
- Programming and graphics to integrate existing BAS into EcoStruxure Building Operation (EBO).
 - Integrate existing terminal unit controller database into Schneider Electric EcoStruxure Building Operation (Typical of 76)

PROPOSAL

RESOLUTION EXHIBIT B



Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- Emergency Power
- Repairs to existing BMS or additional control points not listed in scope of work.
- This proposal is valid for 30 days and assumes completion in 2023

Price: \$25,064

(Sales tax not included.)

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Accepted By

Name Phil Voigt

Name _____

Title Director, Engineering Solutions

Title _____

Company Alpha Controls & Services, LLC.

Company _____

Date 4/12/2023

Date _____

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE EMBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

PROPOSAL

RESOLUTION EXHIBIT B



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As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time:

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6. **Force Majeure.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.

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Champaign, IL 61822

Wisconsin Office:
8845 S. Greenview Drive #2
Middleton, WI 53562

PROPOSAL

RESOLUTION EXHIBIT C



Proposed By
Phil Voigt

Director, Engineering Solutions
M: 815-520-4424
E: philv@alphaacs.com

Proposal for Temperature Controls
Winnebago County JJC EBO Modernization (2nd UNC)

Proposal #: ACS23-4286
Proposal Date: April 18, 2023

Executive Summary

The intent of this project is to upgrade the existing Schneider Electric Niagara Building Management System (BMS) front-end. We are pleased to introduce you to the Schneider Electric EcoStruxure solution known as EcoStruxure Building Operation (EBO). EBO is an open and secure building management platform that integrates multiple systems for centralized, real-time control and management across one-to-many enterprise buildings. The platform natively supports standard open protocols out-of-the-box. The new EBO allows for IT compliance, an improved desktop environment (tiles), enhanced reports and report generation, industry-leading cyber security, elimination of dependence on Java, and overall improved operational efficiencies. A foremost benefit of EBO is its "Backward Compatibility" with your installed BMS infrastructure, allowing us to not only use your installed investment but also enhance its performance for improved operational and energy efficiency.

The EcoStruxure Building Operation is preconfigured in our office to ensure a smooth transition of your facility with minimal disruption to operations and occupants. Every Schneider Electric field controller will be reviewed and updated to current programming standards, while maintaining custom logic and alarms for each controller. The Automation Servers will provide you with a new and improved Browser interface to your BMS free of the hassles of today's Java dependent system.

Scope of Work

- Replace second existing Network Controller with new Schneider Electric Automation Servers (ASP)
 - Automation Server Features
 - Risk Management Framework (RMF), UFC 4-010-06
 - BACnet IP, BACnet/MSTP and BACnet/Ethernet communications support
 - LonWorks IP and LonWorks FTTP10 communications support
 - Cost effectiveness for any size commercial, institutional, industrial building applications
- Review backups of existing Schneider Electric controller database and reprogram with current programming standards
- Provides alarming, logging, scheduling, control, and custom HVAC applications
- Programming and graphics to integrate existing BAS into EcoStruxure Building Operation (EBO).
 - Integrate existing heat pump controller database into Schneider Electric EcoStruxure Building Operation (Typical of 46)

PROPOSAL

RESOLUTION EXHIBIT C



Exclusions

- Fire and/or fire/smoke dampers, life safety products and/or electrical or sheet metal installation labor
- Access doors, patching and/or painting
- Overtime and/or Shift/Premium Time
- Bonding and Permits
- Federal, State and Local Taxes
- Smoke detectors and/or modifications to fire alarm system
- Emergency Power
- Repairs to existing BMS or additional control points not listed in scope of work.
- This proposal is valid for 30 days and assumes completion in 2023

Price: \$18,167

(Sales tax not included.)

The standard terms and conditions of sale are attached and are a part hereof:

Proposed By

Accepted By

Name Phil Voigt

Name _____

Title Director, Engineering Solutions

Title _____

Company Alpha Controls & Services, LLC.

Company _____

Date 4/18/2023

Date _____

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PROPOSAL

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Middleton, WI 53562



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for the Facilities Department
Committee Name: Operations and Administrative Committee
Committee Date: June 1, 2023
Board Date: June 8, 2023
Resolution Title: Resolution to Approve Purchase of a Truck for Facilities with CIP 23 General Funds

Budget Information

Budgeted? NO	Amount Budgeted?
If not, originally budgeted, explain the funding source?	CIP 2023 General Funds
If ARPA or CIP funded, original amount requested?	\$55,000
Actual Amount?	\$59,000
Over or Under approved amount? OVER	By: \$ 4,000
If ARPA funded, was it approved by Baker Tilly?	N/A
ORG/OBJ/Project Codes:	
82200-46410-C2317	\$55,000 Descriptor: CIP 23 General Fund – Automobiles
74500-43731	\$4000 Descriptor: RBNH Facilities - Automobile Repair and Maintenance

Background Information:

The Facilities Department has been in need of replacing maintenance plow truck for plowing at River Bluff Nursing Home. Due to lack of inventory, government funded orders for trucks were not being filled in FY 2021 and FY 2022. Vehicle supply has been extremely limited, including new production orders, with dealerships unable to provide a lead time on production orders. Dealership stock has been very low and not suitable for a municipal maintenance plow truck. The County now has an unforeseen opportunity to purchase a 2023 Ford F-250, built to our maintenance vehicle specifications.

Recommended By: Shawn Franks, Facilities Engineer, recommends the approval of a new 2023 Ford F-250 truck.

Follow-Up Steps: Purchasing Department will issue a County Purchase Order to Rock River Block.

**RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO APPROVE PURCHASE OF A TRUCK FOR FACILITIES WITH CIP 23 GENERAL FUNDS

WHEREAS, the County of Winnebago's Facilities Department is in need of replacing an older truck with high mileage for River Bluff Nursing Home; and,

WHEREAS, the County of Winnebago's Finance Committee approved funding for a truck on March 23, 2023; and,

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois that the County is authorized to execute, on behalf of the County of Winnebago, a County Purchase Order using Capital Improvement Plan 2023 General funds and from River Bluff Nursing Home Facilities Budget to ROCK RIVER BLOCK, 224 NORTH ALPINE ROAD, ROCKFORD, ILLINOIS 61107, in the dollar amount of FIFTY-NINE THOUSAND DOLLARS (\$59,000.00) or other vendor.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Facilities Engineer, Director of Purchasing, Finance Director, County Board Office, and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW

CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



Resolution Executive Summary

Prepared By: Purchasing Department
Committee: Operations and Administrative Committee
Committee Date: June 1, 2023
Resolution Title: RESOLUTION TO PURCHASE NEW CAR POOL VEHICLE
Board Meeting Date: June 8, 2023

Budget Information:

Was item budgeted? No	Appropriation Amount: None
If not, explain funding source: Central Stores Fund	
ORG/OBJ/Project Code: 81300 – 46410 (Car Pool – Automobile) Budget Impact: up to \$50,000	

Background Information:

The Purchasing Department maintains a small fleet of vehicles known as Car Pool for use by County Employees and Elected Officials. Since the Covid travel restrictions have ended, the Car Pool fleet is back in high demand for County business travel. As far as assigned cars, each building inspector, on average, drives up to 2,000 miles per month. Staff may use their own vehicles for work travel and turn in mileage reimbursement, however, most choose not to use their own cars.

In April 2023, the 2008 Ford Taurus Pool Car assigned to Building Inspector Girard, was stolen from the 2nd floor of the parking ramp and was located May 23. The car is in the shop now being repaired. We also recently sold two high mileage (160K) 2014 Chrysler 200s that had been vandalized in the parking garage last year and were in poor working order.

Current list of vehicles in the County’s Fleet (assigned and regular):

Assignment	Year	Model	Mileage
Building Inspector assigned	2008	Taurus STOLEN (April 2023)	153,290
Building Inspector assigned	2012	Chevy Impala	145,800
Building Inspector assigned	2012	Chevy Impala	91,250
Building Inspector assigned	2014	Chevy Impala	99,500
Building Inspector assigned	2014	Chevy Impala	68,146
Chairman assigned	2022	Ford Edge	
Public Defender assigned	2014	Chevy Impala	37,100
Regular Pool Car (SAO assigned)	2018	Ford Escape	16,200
Regular Pool Car	2014	Dodge Caravan	50,000
Regular Pool Car	2018	Ford Escape	28,400
Regular Pool Car	2019	Ford Escape	11,500

Funding Source: There is a sufficient balance in the Central Stores Fund to make this purchase.

Follow-Up: Purchasing Department will issue a PO for the purchase.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2023 CR

RESOLUTION TO PURCHASE NEW CAR POOL VEHICLE

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$25,000.00 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, the County of Winnebago maintains a fleet of Car Pool vehicles for staff and elected officials to use for County business; and,

WHEREAS, the County requires an additional vehicle to be purchased for the fleet due to a recent County car theft; and,

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Director of Purchasing is authorized to execute a County Purchase Order, on behalf of the County of Winnebago, with State contract holder, MORROW BROTHERS FORD INC. RR 2 BOX 120, GREENFIELD, ILLINOIS, 62044 or other vendor.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2023.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS