

OPERATIONS & ADMINISTRATIVE COMMITTEE AGENDA

Called by: Keith McDonald, Chairman

Members: Paul Arena, John Butitta,

Valerie Hanserd, Joe Hoffman,

Jaime Salgado, Michael Thompson

DATE: THURSDAY, JUNE 20, 2024

TIME: 5:30 PM

LOCATION: ROOM 303

COUNTY ADMINISTRATION BLDG

404 ELM STREET

ROCKFORD, IL 61101

AGENDA:

A. Call to Order

B. Roll Call

C. Approval of Minutes – June 6, 2024

D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.

E. Resolution Awarding Lower-Level Roof Replacement at Juvenile Justice Center
Using CIP PSST Funds
Cost: \$107,814

F. Resolution Awarding Renewal for Onsite Wellness Clinic Services

G. Resolution Authorizing the Execution of an Industrial Building Lease by and between the County of Winnebago, Illinois and JMD Real Estate Holdings, LLC for the property located at 516 Green Street, Rockford, Illinois

H. Ordinance Amending Section 2-88 [Appointments to Commissions, Boards, Authorities, or Special Districts] of the Winnebago County Code relating to the Rules of Procedure of the County Board of the County of Winnebago, Illinois

I. Future Agenda Items

J. Adjournment

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 6, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Purchasing Director, (Staff Liaison)
Rick Ciganek, Chief Deputy, WCSO
Chris Dornbush, Chief Operating Officer
Shawn Franks, Director, Facilities
John Giliberti, State's Attorney Office
Charlotte Hoss, State's Attorney Office
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit
Dan Magers, Chief Information Officer, IT Department
John Sweeney, County Board Member
Dave Castegnaro, Family Law Attorney
Benjamin Funcke, Heartland Business Systems (via Zoom)
Michael Lane, Bar Owner
Ray Montelongo, Montel Technologies

Absent:

Valerie Hanserd, Vice Chairperson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – May 16, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Purchase of Detective Squad Vehicle for Sheriff's Office using CIP 24 Funds
Cost: \$49,153
- F. Resolution Awarding Purchase of Crime Scene Vehicle for Sheriff's Office using CIP 24 Funds
Cost: \$49,298
- G. Ordinance Amending Chapter 6 of the Winnebago County Code to Give the Winnebago County Liquor Control Commission the Authority to Grant Exemptions

to Section 5/6-11 of the Liquor Control Act of 1934 which prohibits the Sale of Alcoholic Liquor Near Churches, Schools and Hospitals

- H. Discussion – Juvenile Detention Center – Space Study Analysis Update
- I. Discussion – Countywide Security Cameras & Integrator System
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

Approval of Minutes – May 16, 2024

Motion: Mr. Thompson. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald read the Public Comment Section of the Agenda.

Public Speaker: Ray Montelongo, Montel Technologies

Mr. Montelongo gave a brief introduction on Montel Technologies.

Chairperson McDonald thanked the speaker.

Resolution Awarding Purchase of Detective Squad Vehicle for Sheriff's Office using CIP 24 Funds

Cost: \$49,153

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

Resolution Awarding Purchase of Crime Scene Vehicle for Sheriff's Office using CIP 24 Funds

Cost: \$49,298

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

Ordinance Amending Chapter 6 of the Winnebago County Code to Give the Winnebago County Liquor Control Commission the Authority to Grant Exemptions to Section 5/6-11 of the Liquor Control Act of 1934 which prohibits the Sale of Alcoholic Liquor Near Churches, Schools and Hospitals

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

Discussion – Juvenile Detention Center – Space Study Analysis Update

- Discussion followed.

Discussion – Countywide Security Cameras & Integrator System

Chairperson McDonald noted one of the bidders is present. Questions may be posed to the representative from Heartland Business Systems attending via Zoom, who has no financial gain in the project. Committee members reviewed the packet and reference materials.

Chairperson McDonald called for any discussion.

- Discussion followed.
- Agreement reached to have the top three vendors make presentations at a future committee meeting.

Future Agenda Items

- None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Salgado.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant



Resolution Executive Summary

For ARPA or CIP Projects

Prepared By: Purchasing Department for Facilities
Committee Name: Operations & Administrative Committee
Committee Date: June 20, 2024
Board Date: June 27, 2024
Resolution Title: Resolution Awarding Lower-Level Roof Replacement at Juvenile Justice Center Using CIP PSST Funds

Budget Information

Budgeted? YES	Amount Budgeted? \$100,000
If not, originally budgeted, explain the funding source?	
If ARPA or CIP funded, original Board approved amount?	\$100,000
Over or Under approved amount? OVER	By: \$7,814
Reason for ARPA or CIP increase? N/A	
If ARPA funded, was it approved by Baker Tilly? N/A	
ORG/OBJ/Project Codes: 82200-46320-C2324 Descriptor: CIP PSST 23	
Budget Impact? \$107,814	

Background Information: The roof at the Juvenile Justice Center is approximately 20+ years old and based on its current condition. The lower-level roof was submitted to be replaced using CIP 23 PSST funds. The upper-level roof is on the list for future replacement.

In May of 2024, the Purchasing Department went out for Re-Bid #24B-2346 to replace a portion of the lower-level roof at the Juvenile Justice Center. This project yielded (6) bids with the lowest bid received from Distinctive Roofing, Inc. (See Resolution Exhibit A).

The Invitation to Bid was emailed to 34 potential bidders and local suppliers. It was also publicly advertised in the RRStar and on the County website. The Pre-Bid Meeting was optional due to the close timing of the re-bid however, between both meetings we had 18 attendees representing 9 companies.

Recommended By: Facilities Department

Follow-Up Steps: Purchasing will prepare the Purchase Order to Distinctive Roofing, Inc. for \$107,814.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald

Submitted by: Operations and Administrative Committee

2024 CR

RESOLUTION AWARDING LOWER-LEVEL ROOF REPLACEMENT AT JUVENILE JUSTICE CENTER USING CIP PSST FUNDS

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, Juvenile Justice Center building is in need of replacing the lower-level roof; and,

WHEREAS, the County went out for Bid #24B-2346 Roof Replacement at Juvenile Justice Center; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the Bid Tab (Resolution Exhibit A) for the aforementioned purchase and recommends awarding to:

DISTINCTIVE ROOFING, INC.
1555 NEW MILFORD SCHOOL ROAD
ROCKFORD, ILLINOIS 61109

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Winnebago, Illinois, that the Director of Purchasing is authorized to issue a County Purchase Order, on behalf of the County of Winnebago, in the amount of \$107,814 to Distinctive Roofing, Inc. 1555 New Milford School Road, Rockford, IL 61109.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Director of Court Services, Juvenile Detention Center Administrator, Director of Purchasing, Finance Director, Facilities Director, County Board Office and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of

Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS



WINNEBAGO COUNTY
ILLINOIS

BID TAB

24B-2346 ROOF REPLACEMENT (LOWER LEVEL) AT JUVENILE JUSTICE CENTER

BID OPENING - JUNE 4, 2024 @ 10:00 AM

VENDOR NAME	Distinctive Roofing, Inc.	Roofing Systems, Inc.	BP Roofing Solutions	Sterling Commercial Roofing Inc.	HC Anderson Roofing	McDermaid Roofing
BASE PRICE TO COMPLETE PROJECT	\$107,814	\$145,500	\$180,800	\$125,500	\$131,477	\$109,750
PRICE PER SQ FT OF INSULATION	\$3.50	\$4	\$3	\$10.50	\$4	\$4.45
LEAD DAYS FOR MATERIALS	30 days	14 days	14 days	30 days	30 days	21 days
NUMBER OF DAYS TO COMPLETE WORK	15 days	21 days	9 days	15 days	15 days	30 days



Resolution Executive Summary

Prepared By: Purchasing Department
Committee Name: Operations and Administrative Committee
Committee Date: June 20, 2024
Board Date: June 27, 2024
Resolution Title: Resolution Awarding Renewal for Onsite Wellness Clinic Services

Budget Information

Budgeted? NO	Amount Budgeted? N/A
If not, originally budgeted, explain the funding source?	
ORG/OBJ/Project Codes: 48500 - 43175 Descriptor: Group Health Insurance Fund	

Background:

In February of 2019, the Purchasing Department went out for RFP #19P-2172 for Onsite Wellness Clinic Services at 526 West State Street. The five (5) year contract was awarded to SwedishAmerican Hospital. The clinic provides Acute Care and Wellness Services for employees/spouses and dependents covered under the Winnebago County group insurance plan. The Clinic also provides the County's Occupational Medicine and Pre-Employment Testing. The clinic has proven to be very beneficial to County employees and their families and has been utilized on a regular basis (See Resolution Exhibit B – previous year statistics). The current contract is set to expire on June 30th, 2024.

The County of Winnebago has been very pleased with the services that SwedishAmerican has provided over the past several years and would now like to exercise a renewal option to extend the contract for one (1) additional year at the end of which, the County will reevaluate the Wellness Center needs to go out for proposal for a new contract.

Prior to the renewal, the County was paying \$350,432.38. Per the new agreement (See Resolution Exhibit A – First Amendment), there will be an added part-time nurse cost, as well as a 3% increase, resulting in the annual fee in the amount of \$407,295.35.

Contract Period:

The new agreement (First Amendment) will be for one year for the timeframe of July 1, 2024 through June 30, 2025.

Follow-Up: Purchasing Department will route for signatures the SwedishAmerican Health System renewal agreement with the County of Winnebago.

RESOLUTION
of the
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

Sponsored by: Keith McDonald, Committee Chairman
Submitted by: Operations and Administrative Committee

2024 CR

RESOLUTION AWARDING RENEWAL FOR ONSITE WELLNESS CLINIC SERVICES

WHEREAS, the Code of Ordinances for the County of Winnebago, Illinois, provides as in Section 2-357 (b) (1), Conditions for use. All procurements whose value equals or exceeds the competitive bidding threshold of \$30,000 shall be awarded by competitive sealed bidding in accordance with this section except as otherwise provided in 2-357(c) (Request for Proposals), 2-357(d) (Professional Services), 2-357(e) (Sole-Source), 2-357(f) (Emergency Procurements), 2-357 (g) (Cooperative Joint Purchasing) or as provided by State statute; and,

WHEREAS, competitive Request for Proposals responses were received by the Purchasing Department on February 12, 2019 for a five (5) year contract for the following;

ONSITE WELLNESS CLINIC SERVICES RFP # 19P-2172

WHEREAS, SwedishAmerican Hospital was awarded the five (5) year contract for Onsite Wellness Clinic Services and the County would now like to exercise a renewal option to extend the contract for one (1) additional year; and,

WHEREAS, the Operations and Administrative Committee of the County Board for the County of Winnebago, Illinois has reviewed the new agreement for the contract extension for the aforementioned project and recommends awarding the extension; and,

NOW, THEREFORE, BE IT RESOLVED, that the County Board of the County of Winnebago, Illinois that the County Board Chairman is authorized to execute a one (1) year contract extension agreement for services with SWEDISHAMERICAN HEALTH SYSTEM, 1313 EAST STATE STREET, ROCKFORD, ILLINOIS 61104, in substantially the same form as that attached hereto as Resolution Exhibit A- First Amendment.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effective immediately upon its adoption and the Clerk of the County Board is hereby authorized to prepare and deliver certified copies of this Resolution to the Human Resources Director, Director of Purchasing, Board Office, Finance Director and County Auditor.

Respectfully Submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

DISAGREE

KEITH McDONALD, CHAIR

KEITH McDONALD, CHAIR

VALERIE HANSERD, VICE CHAIR

VALERIE HANSERD, VICE CHAIR

PAUL ARENA

PAUL ARENA

JOHN BUTITTA

JOHN BUTITTA

JOE HOFFMAN

JOE HOFFMAN

JAIME SALGADO

JAIME SALGADO

MICHAEL THOMPSON

MICHAEL THOMPSON

The above and foregoing Resolution was adopted by the County Board of the County of
Winnebago, Illinois this ____ day of _____ 2024.

ATTESTED BY:

JOSEPH CHIARELLI
CHAIR OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

LORI GUMMOW
CLERK OF THE COUNTY BOARD
OF THE COUNTY OF WINNEBAGO, ILLINOIS

FIRST AMENDMENT
to
EMPLOYEE HEALTH AND WELLNESS SERVICES AGREEMENT
between
SWEDISHAMERICAN HOSPITAL
and
WINNEBAGO COUNTY

This **First Amendment** to the **Employee Health and Wellness Services Agreement** (“First Amendment”) between SWEDISHAMERICAN HOSPITAL, an Illinois not for profit corporation (“SwedishAmerican”) and WINNEBAGO COUNTY, an Illinois body politic, is effective as of July 1, 2024 (“Effective Date”). SwedishAmerican and Winnebago County may be referred to herein individually as a “Party” or collectively as the “Parties.”

RECITALS

WHEREAS, SwedishAmerican and Winnebago County entered into the Employee Health and Wellness Services Agreement (“Agreement”) effective July 1, 2021, for a term of three (3) years, with up to three (3) additional one (1)- year renewals; and

WHEREAS, the Parties desire to renew the Agreement for a term of one (1) year and to amend the Agreement to update the annual fee in Exhibit C (“Fees”).

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. **Term Renewal**. In accordance with Section 9(a) of the Agreement, the Parties agree to extend the Agreement for an additional one (1)-year Term, for the period of July 1, 2024, through June 30, 2025.
2. **Exhibit C**. The Parties agree to delete paragraph 1(a) of Exhibit C and replace it with the following paragraph:

“(a) An annual fee in the amount of **\$407,295.35**, billed by SwedishAmerican in equal monthly installments; subject to increase at the end of each Term Year. The estimated increase will be three percent (3%) per year.”
3. **Full Force and Effect**. Except as expressly modified by this First Amendment, all other terms and conditions of the Agreement remain in full force and effect.
4. **Counterparts**. This First Amendment may be executed in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same First Amendment.

SIGNATURES APPEAR ON FOLLOWING PAGE

IN WITNESS WHEREOF, the parties have executed this First Amendment to be effective as of the Effective Date.

**WINNEBAGO COUNTY,
an Illinois body politic**

**SWEDISHAMERICAN HOSPITAL,
an Illinois not for profit corporation**

By: _____

By: _____

Travis Andersen
Chief Executive Officer

Its: _____

Date: _____

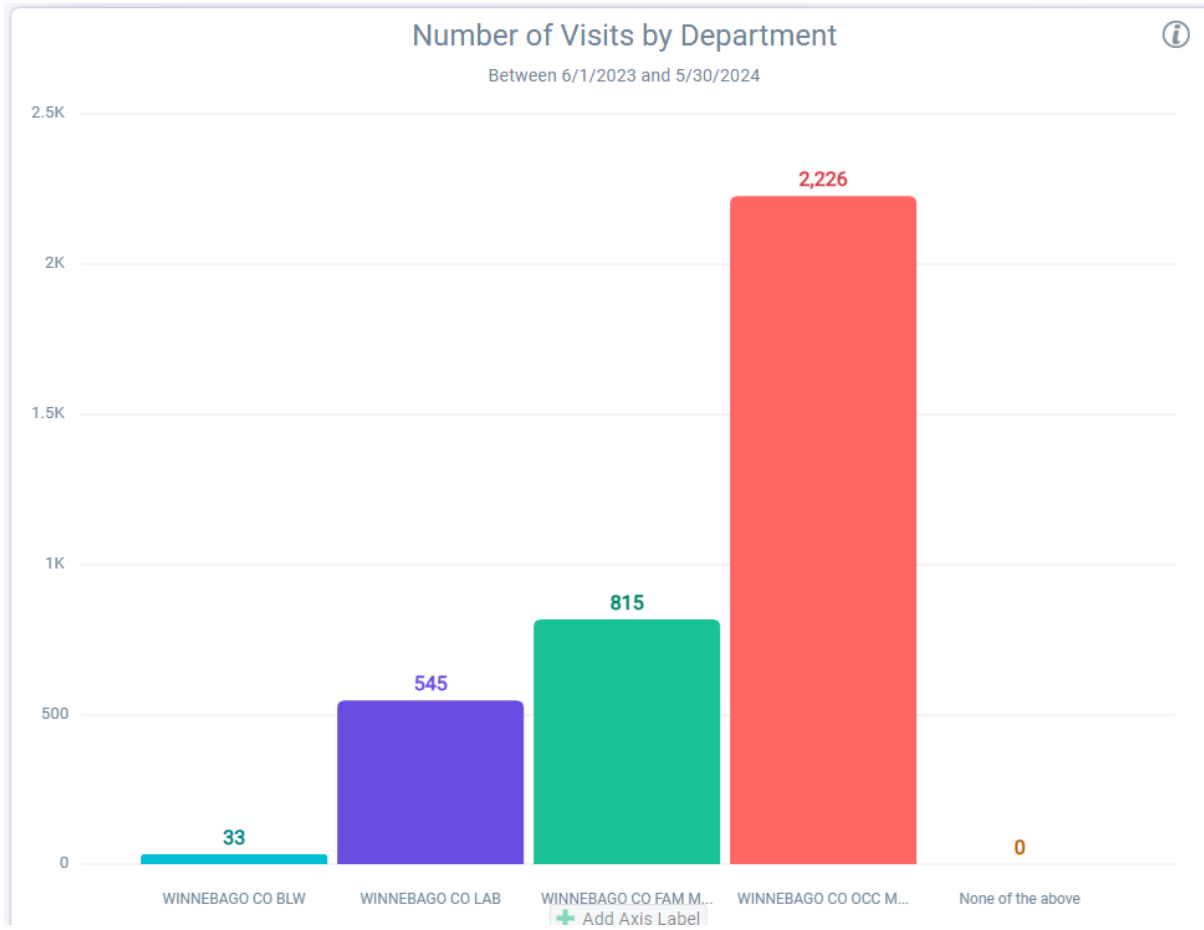
Date: _____

Attest:

By: _____

Its: _____

Date: _____



- WINNEBAGO CO BLW
- WINNEBAGO CO LAB
- WINNEBAGO CO FAM MED
- WINNEBAGO CO OCC MED



Ordinance Executive Summary

Prepared By: Lafakeria Vaughn
Committee: Operations and Administrative Committee
Committee Date: June 20, 2024
Ordinance Title: Ordinance Amending Section 2-88 [Appointments to Commissions, Boards, Authorities, or Special Districts] of the Winnebago County Code relating to the Rules of Procedure of the County Board of the County of Winnebago, Illinois
County Code: N/A
Board Meeting Date: June 27, 2024

Budget Information:

Was item budgeted? N/A	Appropriation Amount: N/A
If not, explain funding source:	
ORG/OBJ/Project Code: N/A	Budget Impact: N/A

Background Information: Pursuant to Section 2-88 of the Winnebago County Board's Rules of Procedures, all appointments are required to lay over for a period of not less than 30 days. The Winnebago County Board desires to amend Section 2-88(b) to allow appointments to lay over to the next scheduled board meeting after they are introduced.

Recommendation: Approval of Ordinance.

Contract/Agreement: N/A

Legal Review: Reviewed by States Attorney's Office.

Follow-Up: N/A

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CO ____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

ORDINANCE AMENDING SECTION 2-88 [APPOINTMENTS TO COMMISSIONS,
BOARDS, AUTHORITIES, OR SPECIAL DISTRICTS] OF THE
WINNEBAGO COUNTY CODE RELATING TO THE RULES OF PROCEDURE OF
THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

WHEREAS, pursuant to Section 2-82 of the Winnebago County Code of Ordinances, amendments to the rules of order and rules of procedure may be amended at any regular meeting of the county board by the affirmative vote of three-fifths of the members present; and

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their Rules of Procedure, as currently contained in Division 4 of Chapter 2, Article II, Section 2-88 of the Winnebago County Code of Ordinances; and

WHEREAS, Section 2-88 (b) provides that “The board chairman shall submit to the members a listing of the recommended appointees on the agenda of a regular board meeting for the advice and consent of the board. All appointments shall be laid over for a period of not less than 30 days”; and

WHEREAS, the Winnebago County Board deems it necessary and appropriate to amend Section 2-88(b) to allow appointments to lay over to the next scheduled board meeting after they are introduced.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 2, Article II, Division 4, Section 2-88 of the Winnebago County Code of Ordinances is hereby amended to read as follows:

Sec. 2-88. - Appointments to commissions, boards, authorities, or special districts.

(a) The board chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.

(b) The board chairman shall submit to the members a listing of the recommended appointees on the agenda of a regular board meeting for the advice and consent of the board. ~~All appointments shall be laid over for a period of not less than 30 days.~~ All appointments shall lay over until the second board meeting after they are first introduced.

(c) The chairman shall present a list of all county board appointees serving on commissions, boards, authorities, or special districts to board members within 30 days after the beginning of each board term. This list shall indicate the month and year of appointment, term of office, and compensation.

(d) Appointments to fill vacancies on commissions, boards, authorities, or special districts shall be filled in the same manner as provided above and shall be for the balance of the unexpired term.

(Res. No. 96-CR-253, 12-2-96; Ord. No. 2017-CO-035, 3-9-17; Ord. No. 2018-036, 12-4-18; Ord. No. 2020-CO-085, Exh. A, 12-7-20; Ord. No. 2022-CO-098, Exh. A, 12-8-22)

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Board Chairman and the Chairs of the Republican and Democratic caucuses and shall direct that the Department of Information Technology take appropriate action to revise the Code of Ordinances on the County Website so as to be consistent with the terms of this Ordinance.

Respectfully submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Paul Arena

John Butitta

Joe Hoffman

Jaime Salgado

Michael Thompson

DISAGREE

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Paul Arena

John Butitta

Joe Hoffman

Jaime Salgado

Michael Thompson

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2024.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

ATTESTED BY:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois

**ORDINANCE
OF THE
COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS**

2024 CO ____

SUBMITTED BY: OPERATIONS AND ADMINISTRATIVE COMMITTEE

SPONSORED BY: KEITH MCDONALD

ORDINANCE AMENDING SECTION 2-88 [APPOINTMENTS TO COMMISSIONS,
BOARDS, AUTHORITIES, OR SPECIAL DISTRICTS] OF THE
WINNEBAGO COUNTY CODE RELATING TO THE RULES OF PROCEDURE OF
THE COUNTY BOARD OF THE COUNTY OF WINNEBAGO, ILLINOIS

WHEREAS, pursuant to Section 2-82 of the Winnebago County Code of Ordinances, amendments to the rules of order and rules of procedure may be amended at any regular meeting of the county board by the affirmative vote of three-fifths of the members present; and

WHEREAS, the County Board of the County of Winnebago, Illinois, desires to amend their Rules of Procedure, as currently contained in Division 4 of Chapter 2, Article II, Section 2-88 of the Winnebago County Code of Ordinances; and

WHEREAS, Section 2-88 (b) provides that “The board chairman shall submit to the members a listing of the recommended appointees on the agenda of a regular board meeting for the advice and consent of the board. All appointments shall be laid over for a period of not less than 30 days”; and

WHEREAS, the Winnebago County Board deems it necessary and appropriate to amend Section 2-88(b) to allow appointments to lay over to the next scheduled board meeting after they are introduced.

NOW, THEREFORE, BE IT ORDAINED, by the County Board of the County of Winnebago, Illinois, that Chapter 2, Article II, Division 4, Section 2-88 of the Winnebago County Code of Ordinances is hereby amended to read as follows:

Sec. 2-88. - Appointments to commissions, boards, authorities, or special districts.

(a) The board chairman shall make all appointments to commissions, boards, authorities, or special districts with the advice and consent of the county board, or as otherwise provided by law.

(b) The board chairman shall submit to the members a listing of the recommended appointees on the agenda of a regular board meeting for the advice and consent of the board. All appointments shall lay over until the second board meeting after they are first introduced.

(c) The chairman shall present a list of all county board appointees serving on commissions, boards, authorities, or special districts to board members within 30 days after the beginning of each board term. This list shall indicate the month and year of appointment, term of office, and compensation.

(d) Appointments to fill vacancies on commissions, boards, authorities, or special districts shall be filled in the same manner as provided above and shall be for the balance of the unexpired term.

(Res. No. 96-CR-253, 12-2-96; Ord. No. 2017-CO-035, 3-9-17; Ord. No. 2018-036, 12-4-18; Ord. No. 2020-CO-085, Exh. A, 12-7-20; Ord. No. 2022-CO-098, Exh. A, 12-8-22)

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, that this Ordinance shall be effective immediately upon passage.

BE IT FURTHER ORDAINED, that the Clerk of the County Board shall provide a certified copy of this Ordinance upon its adoption to the County Board Chairman and the Chairs of the Republican and Democratic caucuses and shall direct that the Department of Information Technology take appropriate action to revise the Code of Ordinances on the County Website so as to be consistent with the terms of this Ordinance.

Respectfully submitted,
OPERATIONS AND ADMINISTRATIVE COMMITTEE

AGREE

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Paul Arena

John Butitta

Joe Hoffman

Jaime Salgado

Michael Thompson

DISAGREE

Keith McDonald, Chair

Valerie Hanserd, Vice Chair

Paul Arena

John Butitta

Joe Hoffman

Jaime Salgado

Michael Thompson

The above and foregoing Ordinance was adopted by the County Board of the County of Winnebago, Illinois, this _____ day of _____, 2024.

Joseph V. Chiarelli
Chairman of the County Board
of the County of Winnebago, Illinois

ATTESTED BY:

Lori Gummow
Clerk of the County Board
of the County of Winnebago, Illinois