

RIVER BLUFF BOARD OF DIRECTORS AGENDA

Called by: Frank Perrecone, Chairman

DATE: Tuesday, June 18, 2024

TIME: 3:00 PM

Members: Trent Brass, Jim Knutson,
John Butitta, Jay Ferraro, Teresa
Gobeli, Bernice Marinelli, Bob
Nieman, Tim Delany

LOCATION: Finch Room
River Bluff Health & Rehabilitation
4401 North Main Street
Rockford, IL 61103

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 21, 2024 minutes
- D. Public Comment – This is the time we invite the public to address the River Bluff Board of Directors with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
 1. Census
 2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
 1. Financial Statements (see attachment)
- G. Closed Session to Discuss Personnel Matters (5 ILCS 120/2 (c)(1))
- H. Other Matters
- I. Adjournment

Winnebago County Board
River Bluff Board of Directors Meeting
River Bluff Health & Rehabilitation
4401 North Main Street, Finch Room
Rockford, IL 61103

Tuesday, May 21, 2024
3:00 PM

Present:

Frank Perrecone, **Chairperson**
Trent Brass, **Vice Chairperson**
John Butitta
Tim Delany
Teresa Gobeli
Jim Knutson (3:12 pm arrival)
Bernice Marinelli
Bob Nieman

Others Present:

Steve Schultz, Winnebago County Chief Financial Officer
Mary Ann Wigton, Office Manager, River Bluff Health & Rehabilitation
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation
Maggie Lewis, Human Resources Representative, Human Resources

Absent:

Jay Ferraro

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 1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

Call to Order

Chairperson Perrecone called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

Roll Call

Chairperson Frank Perrecone yes, Trent Brass yes, John Butitta yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Tim Delany yes. Jim Knutson yes, (arrived at 3:12 pm).

Approval of April 16, 2024 Minutes

Chairperson Perrecone called for a motion to approve the minutes of April 16, 2024.

Motion: Mr. Butitta. Second: Mr. Brass.

Chairperson Perrecone called for any discussion, corrections or additions.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Discussion Item – Administrators Report (Laura Schaffer)

1. Census

The census for April was 139 and the current census is 142. Ms. Schaffer reviewed recent admissions. Ms. Schaffer reviewed the IDPH Survey results conducted in March 2024. Ms. Schaffer reviewed other highlights of the Administrators report.

- Discussion followed.

Ms. Wigtion gave an update on personnel needs, the past month's activities, upcoming events and other issues.

2. HMO Status

An update was given on insurance companies.

- Discussion followed.

Chairperson Perrecone called for questions or comments.

Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigtion)

1. Financial Statements (see attachment)

Mr. Schultz reviewed the Financial Report.

- Discussion followed.

Chairperson Perrecone called for questions or comments.

Other Matters

- Community Foundation to be contacted on creating a fundraising program.
- Mr. Butitta to attend the first meeting in June 2024 of the committee for the counties who have nursing homes.
- Schedule presentation on River Bluff Health & Rehabilitation to the County Board in August or October 2024.
- Prepare endowment packet to share with residents and families.
- Next meeting is Tuesday, June 18, 2024, 3:00 pm at River Bluff Health & Rehabilitation.

Adjournment

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant

County of Winnebago, Illinois
Schedule of Revenues, Expenses and Changes in Net Position
Budget and Actual
River Bluff Nursing Home

For the Month Ended April 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(7-Month)</i>	Variance with Budget Over (Under)	% of Budget <i>(Target 58.3%)</i>
Operating Revenues					
Charges for Services, net of bad debt exp	12,447,650	16,264,812	10,773,596		
Intergovernmental charges for services	666,031	-	-		
Other	38,757	14,319	13,822		
Total Operating Revenues	13,152,438	16,279,131	10,787,418	(5,491,713)	66.27%
Operating Expenses					
Personnel	8,476,475	10,453,846	5,983,957	(4,469,889)	57.24%
Supplies and services	10,496,587	7,507,942	5,039,638	(2,468,304)	67.12%
Depreciation	331,690	355,000	-	(355,000)	0.00%
Capital Outlay	-	595,581	-	(595,581)	0.00%
Total Operating Expenses	19,304,752	18,912,369	11,023,595	(7,888,774)	58.29%
Operating income (loss)	(6,152,314)	(2,633,238)	(236,177)	2,397,061	
Non-Operating Revenues(Expenses)					
Property Taxes	1,877,661	2,819,000	1,434,318	(1,384,682)	50.88%
Transfer from Other Funds	1,337,000	-	-	-	NA
Total Non-Operating Rev (Exp)	3,214,661	2,819,000	1,434,318	(1,384,682)	50.88%
Net increase (decrease) in net position	(2,937,653)	185,762	1,198,141	1,012,379	
Total net position, beginning of period	(672,932)		(3,610,585)		
Prior period adjustment	-	-	-		
Total net position, end of period	(3,610,585)		(2,412,444)		
RBNH Expenses Paid by County:					
Employer Share Payroll Taxes	526,681		387,304		
Employer Share IMRF	170,546		94,910		
Worker's Comp & Settlements	NA		NA		
Total other RBNH expenses	697,227	-	482,214	-	-

County of Winnebago, Illinois
 Operating Revenues Detail
 Budget and Actual
 River Bluff Nursing Home

For the Month Ended April 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(7-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 58.3%)</i>
Operating Revenues					
Charges for Services					
Federal Matching Aid	-	379,642	-		
State Quality Improvement	113,678	44,571	95,370		
State CNA Incentive	24,752	-	124,023		
Medicare	372,563	1,332,703	271,089		
Medicare-contractual allowance	686,603	-	475,033		
Medicaid	6,420,308	10,313,629	4,375,668		
Medicaid-contractual allowance	3,543,640	-	2,611,019		
Hospice	1,344,895	1,831,885	1,044,159		
Hospice-contractual allowance	653,873	-	589,018		
Insurance/Priv Pay	1,978,446	2,000,000	988,519		
Insurance-contractual allowance	(40,565)	-	(9,872)		
Ancillary revenue	567,335	599,984	276,889		
Other patient revenue	-	-	692		
Food charges	12,028	10,000	5,745		
TIF revenue	-	2,398	-		
Souvenir and other	-	-	-		
Total Charges for Services	15,677,556	16,514,812	10,847,352	(5,667,460)	65.68%
Less: Bad Debt Expense	(3,229,906)	(250,000)	(73,756)	176,244	29.50%
	12,447,650	16,264,812	10,773,596	(5,491,216)	66.24%
Other					
Uniform fees	14	-	-		
Stimulus/Grant funds	666,017	-	-		
Donations	53	-	1,402		
Interest	312	-	4,383		
Other unclassified revenue	38,392	14,319	8,037		
Total Other	704,788	14,319	13,822	(497)	96.53%
Total Operating Revenues	13,152,438	16,279,131	10,787,418	(5,491,713)	66.27%

County of Winnebago, Illinois
Personnel Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended April 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(7-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 58.3%)</i>
Personnel					
Admin & Business Office (70500)					
Regular Salaries	1,058,250	1,015,522	346,201	(669,321)	
Vacation Payouts	1,978	-	-	-	
Part-time Salaries	40,163	62,118	26,591	(35,527)	
Overtime	29,119	30,000	13,982	(16,018)	
Life Insurance	407	546	271	(275)	
Health Insurance	89,293	106,674	66,879	(39,795)	
Total Admin & Business Office	1,219,210	1,214,860	453,924	(760,936)	37.36%
Activities (71000)					
Regular Salaries	195,202	279,933	134,116	(145,817)	
Vacation Payouts	365	-	-	-	
Part-time Salaries	13,106	-	13,458	13,458	
Overtime	25,485	15,000	18,505	3,505	
Life Insurance	224	318	152	(166)	
Health Insurance	50,350	99,167	21,698	(77,469)	
Total Activities	284,732	394,418	187,929	(206,489)	47.65%
Social Services (71500)					
Regular Salaries	173,809	191,126	94,446	(96,680)	
Vacation Payouts	-	-	-	-	
Overtime	5,237	4,522	4,292	(230)	
Life Insurance	220	228	105	(123)	
Health Insurance	61,512	61,512	34,084	(27,428)	
Total Social Services	240,778	257,388	132,927	(124,461)	51.64%
Dietary (72020/72021/72023)					
Regular Salaries	702,042	992,139	443,479	(548,660)	
Vacation Payouts	604	-	-	-	
Part-time Salaries	53,273	60,000	26,732	(33,268)	
Overtime	60,429	65,918	47,716	(18,202)	
Life Insurance	909	1,049	600	(449)	
Health Insurance	139,480	153,663	88,732	(64,931)	
Total Dietary	956,737	1,272,769	607,259	(665,510)	47.71%

	FY 2023 Actual (Audited)	FY 2024 Revised Annual Budget	FY 2024 Actual (7-Month)	Variance with Budget Over (Under)	% of Budget (Target 58.3%)
Daily Services (72500/72530/72532)					
Regular Salaries	2,389,479	3,776,083	2,135,046	(1,641,037)	
Vacation Payouts	8,440	-	-	-	
Part-time Salaries	192,788	180,005	283,030	103,025	
Overtime	944,678	978,500	840,598	(137,902)	
Life Insurance	2,124	2,460	1,501	(959)	
Health Insurance	583,058	563,125	369,598	(193,527)	
Total Daily Services	4,120,567	5,500,173	3,629,773	(1,870,400)	65.99%
Housekeeping (73000)					
Regular Salaries	297,196	398,049	207,066	(190,983)	
Vacation Payouts	2,743	-	-	-	
Part-time Salaries	2,747	-	10,453	10,453	
Overtime	51,687	45,000	34,902	(10,098)	
Life Insurance	390	455	287	(168)	
Health Insurance	81,074	145,046	31,857	(113,189)	
Total Housekeeping	435,837	588,550	284,565	(303,985)	48.35%
Laundry (73500)					
Regular Salaries	42,955	29,118	27,408	(1,710)	
Overtime	683	-	3,050	3,050	
Life Insurance	37	45	12	(33)	
Health Insurance	3,314	8,735	5,241	(3,494)	
Total Laundry	46,989	37,898	35,711	(5,237)	94.23%
Nursing Admin (74000)					
Regular Salaries	893,472	972,128	524,217	(447,911)	
Vacation Payouts	692	-	-	-	
Part-time Salaries	43,915	-	26,517	26,517	
Overtime	13,877	10,000	665	(9,335)	
Life Insurance	429	500	219	(281)	
Health Insurance	190,826	205,162	100,251	(104,911)	
Total Nursing Admin	1,143,211	1,187,790	651,869	(562,438)	54.88%
Change in Pension Estimate	(25,705)				
Change in OPEB Estimate	54,119				
Total Personnel	8,476,475	10,453,846	5,983,957	(4,499,456)	57.24%

County of Winnebago, Illinois
Supplies & Services Expense Detail
Budget and Actual
River Bluff Nursing Home

For the Month Ended April 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Revised Annual Budget	FY 2024 Actual <i>(7-Month)</i>	Variance with Budget <i>Over (Under)</i>	% of Budget <i>(Target 58.3%)</i>
Supplies & Services					
Food & Beverage (42250)	827,858	933,500	534,677		
Medical & Dental Supplies (42260)	554,489	525,500	277,798		
Other Departmental Supplies (42290)	545,919	598,800	196,989		
COVID-19 Related Supplies (42295)	130	-	-		
Consulting (43120-see detail below)	654,834	658,656	395,815		
IDHS Bed Assessments (43952/43953)	277,862	550,000	266,017		
Other Professional Services (43190 see detail below)	4,952,504	2,027,000	2,165,302		
All Others	2,682,991	2,214,486	1,203,040		
	<u>10,496,587</u>	<u>7,507,942</u>	<u>5,039,638</u>	<u>(2,468,304)</u>	<u>67.12%</u>
 Consulting (43120)					
Administration (70500)	67,513	56,000	25,652		
Activity Consulting (71000)	2,860	3,456	1,813		
Social Svc Consulting (71500)	840	1,800	512		
Dietary Consulting (72000)	35,952	47,000	22,036		
Medical Records Consulting (72500)	4,129	-	-		
Therapy/Rehab (72533:72535)	522,515	530,000	332,202		
Medical Director (72539)	17,400	17,400	11,600		
Pastoral Care (72540)	3,625	3,750	2,000		
Nursing Admin (74000)		50,000	-		
	<u>654,834</u>	<u>709,406</u>	<u>395,815</u>	<u>(313,591)</u>	<u>55.80%</u>
 Other Professional Services (43190)					
Activities (71000)	5,420	7,000	3,800		
Baker Tilly (70500)	37,630	-	-		
Nursing Temps (72500)	4,901,013	2,000,000	2,158,237		
Other	8,441	20,000	3,265		
	<u>4,952,504</u>	<u>2,027,000</u>	<u>2,165,302</u>	<u>138,302</u>	<u>106.82%</u>

County of Winnebago, Illinois
Statement of Net Position
River Bluff Nursing Home

For the Month Ended April 30, 2024 (Unaudited)

	FY 2023 Actual <i>(Audited)</i>	FY 2024 Actual	Variance with Prior Year <i>Over (Under)</i>
Current assets			
Cash and investments	-	-	-
Receivables, net property taxes	2,863,739	2,793,555	(70,184)
Receivables, net patient	1,929,095	2,893,761	964,666
Receivable from other governments	2,770	-	(2,770)
Inventory	133,405	133,405	-
Total current assets	4,929,009	5,820,721	891,712
Noncurrent assets			
Restricted cash and investments	85,510	139,782	54,272
Restricted net pension asset	69,864	69,864	-
Capital assets not being depreciated	645,548	645,548	-
Capital assets being depreciated, net	2,282,803	2,282,803	-
Total noncurrent assets	3,083,725	3,137,997	54,272
Total assets	8,012,734	8,958,718	945,984
Deferred outflows of resources			
Other post-employment benefit items	82,287	82,287	-
Pension items-IMRF	3,650,741	3,650,741	-
Total deferred outflows of resources	3,733,028	3,733,028	-
Total asset and deferred outflows of resources	11,745,762	12,691,746	945,984
Current liabilities			
Accounts payable	2,896,941	2,599,266	(297,675)
Accrued payroll	288,364	288,364	-
Payable to other governments	166,010	51,126	(114,884)
Other deferred revenue	-	-	-
Total current liabilities	3,351,315	2,938,756	(412,559)
Noncurrent liabilities			
Compensated absences	212,410	212,410	-
Advances from other funds	8,015,237	9,599,228	1,583,991
Net pension liability	-	-	-
Other post-employment benefit obligation	645,763	645,763	-
Total noncurrent liabilities	8,873,410	10,457,401	1,583,991
Total liabilities	12,224,725	13,396,157	1,171,432
Deferred inflows of resources			
Property taxes levied for next period	2,820,368	1,396,778	(1,423,590)
Other post-employment benefit items	134,406	134,406	-
Pension items - IMRF	176,849	176,849	-
Total deferred inflows of resources	3,131,623	1,708,033	(1,423,590)
Total liabilities and deferred inflows of resources	15,356,348	15,104,190	(252,158)
Net position			
Net investment in capital assets	2,928,351	2,928,351	-
Restricted for net pension asset	69,864	69,864	-
Restricted for patient funds-expendable	85,510	139,782	54,272
Unrestricted	(6,694,311)	(5,550,441)	1,143,870
Total net position	(3,610,586)	(2,412,444)	1,198,142
Total liabilities, deferred inflows and net position	11,745,762	12,691,746	945,984