



# WINNEBAGO COUNTY

— ILLINOIS —

County Administration Building  
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Rockford, Illinois 61101

Purchasing Department  
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January 16, 2026

## ADDENDUM ONE

### UPPER ROOF REPLACEMENT FOR JUVENILE JUSTICE CENTER

#### INVITATION FOR BID #25B-2450

All bid requirements and information have can be found at [www.wincoil.gov/purchasing](http://www.wincoil.gov/purchasing)

1. Based on our walkthrough and core samples, it appears that the roof is architecturally pitched. With this assumption, we would plan to install crickets only as needed to ensure proper drainage to the scuppers. Could you please confirm that the roof is architecturally pitched? **We believe the roof system to be architecturally pitched based on the consistent thickness of insulation across the roof.**
  
2. During our interior walkthrough, we observed metal roof decking. Please confirm whether there is currently no insulation below the roof deck and whether insulation board is required to be installed above the roof deck to meet code requirements. **There is no insulation below the roof deck, we are only replacing wet or damaged insulation we are not bringing the entire roof system up to R30.**
  
3. We noted that the existing coping metals and gutters appear to be in good condition. Would you like these items to be reused? If so, please note that some wear or damage may occur during removal and reinstallation. **The parapet wall caps (coping) shall be replaced as well as any flashing, counter flashing, and termination bars. The gutters and downspouts may remain.**
  
4. Are there any existing accessories or roof penetrations that are obsolete and should be removed? Additionally, are there any new penetrations that you would like to be added as part of this project? **Nothing is being removed and nothing is being added.**

5. Please confirm that there are no known active roof leaks at this time. **There are currently no known roof leaks.**
6. 1. Is all coping being replaced with new? **The parapet wall caps (coping) shall be replaced as well as any flashing, counter flashing, and termination bars. The gutters and downspouts may remain.**
7. 2. Is the gutter and downspouts on the upper roof being replaced with new? **The parapet wall caps (coping) shall be replaced as well as any flashing, counter flashing, and termination bars. The gutters and downspouts may remain.**
8. 3. It's impossible to determine a square foot amount of insulation replacement to be included in our bid until we start the project without a thermal imaging scan. For bidding purposes and so we are all bidding the same, can a square foot unit price be added for wet insulation? **Yes, see new pricing sheet.**
9. 4. We can't determine the amount of wet insulation without removing the built-up roof in the area that appears to be wet. Can another unit price be added for removing built up roofing per square foot? **Yes, see new pricing sheet.**
10. Are intentions to keep existing coping and terminate under existing coping? **The parapet wall caps (coping) shall be replaced as well as any flashing, counter flashing, and termination bars. The gutters and downspouts may remain.**

Note: Roof deck is steel, not concrete.

Note: New concrete splash blocks below the 2 downspouts need to be included.

Note: The sally port and elevator shaft roofs are not included in the scope of work.

Note: Please use attached pricing sheet for bid submissions

Below is a picture of the lay down area. You will get half of the drive. Access must be maintained 24/7 from the street to the sally port overhead door, no exceptions. This is the only space we have for material and dumpster storage.

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## SECTION FIVE: BID PRICING & SCHEDULE

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Price for Materials: \$ \_\_\_\_\_

Price for Labor: \$ \_\_\_\_\_

Price per sq. ft. Insulation (to replace damaged insulation): \_\_\_\_\_

**TOTAL PRICE TO COMPLETE PROJECT: \$ \_\_\_\_\_**

**LEAD DAYS FOR MATERIALS: \_\_\_\_\_**

**NUMBER OF DAYS TO COMPLETE WORK: \_\_\_\_\_**

**Once the project is started the successful bidder will have 14 calendar days to complete**

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All work to be performed during “normal work hours.” Overtime will not be approved for this job.

It is the counties intention to perform this work during the late spring or summer 2026.

**END OF SECTION FIVE: BID PRICING & SCHEDULE**



**END OF ADDENDUM ONE**