

Winnebago County Board
Finance Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 15, 2023
5:30 PM

Present:

John Butitta, **Chairperson**
Jaime Salgado, **Vice Chairperson**
Jean Crosby
Joe Hoffman
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Ann Johns, Purchasing Director
Tom Lawson, Chief Deputy Circuit Clerk
Charlotte LeClercq, State's Attorney's Office
Chris Petrus, IT Department

Absent:

Keith McDonald
John F. Sweeney

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of May 18, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Public Hearing on Renewal of Two Cable Television Franchise Agreements Between the County of Winnebago, Illinois, Comcast and Charter Communications
- F. Rural Transit Presentation by R1PC
- G. Resolution Authorizing the Renewal of a Cable Television Franchise Agreement with Comcast of Illinois/Indiana/Ohio, LLC
- H. Resolution Authorizing the Renewal of a Cable Television Franchise Agreement with Spectrum Mid-America, LLC (Charter Communications)
- I. Ordinance Amending Recorder's Predictable Fee Schedule to Institute Mandated Increase to Rental Housing Support Program State Surcharge
- J. Ordinance for a Budget Amendment for Violent Crime Reduction in Illinois Communities (VCRIC) Grant Extension
- K. Ordinance for a Budget Amendment for Circuit Clerk PT Staff
- L. Other Matters
- M. Adjournment

Call to Order

Chairperson Butitta called the meeting to order at 5:30 PM.

Roll Call

Chairperson Butitta yes, Ms. Crosby yes, Mr. Hoffman yes, Mr. Salgado, yes, Mr. Thompson yes.

Approval of May 18, 2023 Minutes

Chairperson Butitta called for a motion to approve the May 18, 2023 Minutes.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Public Comment

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Public Hearing on Renewal of Two Cable Television Franchise Agreements Between the County of Winnebago, Illinois, Comcast and Charter Communications

Chairperson Butitta read the notice for the Public Hearing on the Renewal of Two Cable Television Franchise Agreements between the County of Winnebago, Illinois, Comcast and Charter Communications.

Chairperson Butitta called for any comments or questions from the public regarding the public hearing. Hearing none, Chairperson Butitta called for any comments or questions from the Finance Committee members or other County Board Members regarding the public hearing.

The Hearing is now closed.

Rural Transit Presentation by RIPC

Sydney Turner, Director of Regional Planning-Region 1 Planning Council gave a presentation on the Winnebago County Rural Transit Service Study.

- Discussion followed.

Resolution Authorizing the Renewal of a Cable Television Franchise Agreement with Comcast of Illinois/Indiana/Ohio, LLC / Resolution Authorizing the Renewal of a Cable Television Franchise Agreement with Spectrum Mid-America, LLC (Charter Communications)

Motion: Chairperson Butitta. Second: Mr. Thompson.

Mr. Thompson advised both the Resolution Authorizing Renewal of a Cable Television Franchise Agreement with Comcast of Illinois/Indiana/Ohio, LLC and Resolution Authorizing the Renewal of a Cable Television Franchise Agreement with Spectrum Mid-America, LLC (Charter Communication) are renewals of our agreements and called for questions.

Motion passed by unanimous voice vote.

Ordinance Amending Recorder's Predictable Fee Schedule to Institute Mandated Increase to Rental Housing Support Program State Surcharge

Motion: Chairperson Butitta. Second: Mr. Salgado.

Mr. Thompson reported the State Assembly enacted legislation increasing the Rental

Housing Support Program State Surcharge that requires the Ordinance be amended.
Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment for Violent Crime Reduction in Illinois Communities (VCRIC) Grant Extension

Motion: Chairperson Butitta. Second: Mr. Salgado.

Mr. Thompson advised the Ordinance for a Budget Amendment for Violent Crime Reduction in Illinois Communities (VCRIC) is for a grant extension and to add additional funds to meet budget needs.

Motion passed by unanimous voice vote.

Ordinance for a Budget Amendment for Circuit Clerk PT Staff

Motion: Chairperson Butitta. Second: Mr. Thompson.

Mr. Thompson advised the Ordinance is for a Budget Amendment to authorize the Clerk of Circuit Court to fund additional part-time summer staff to inventory and begin the process of scanning stored documents and organize and move permanent storage. Mr. Lawson gave background information on the Ordinance.

- Discussion followed.

Motion passed by unanimous voice vote.

Other Matters

- Postpone ARP Phase IV, pending decision on the Public Safety Building and Phase III Camera Project.
- Mr. Thompson introduced the new Winnebago County Chief Financial Officer, Steve Schultz to the Finance Committee members.

Adjournment

Chairperson Butitta called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant