

**Winnebago County Board  
Finance Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, August 17, 2023  
Immediately Following Operations & Administrative Committee Meeting

**Present:**

John Butitta, **Chairperson**  
Jaime Salgado, Vice Chairperson  
Jean Crosby  
Joe Hoffman  
Keith McDonald  
John F. Sweeney  
Michael Thompson

**Others Present:**

Joseph Chiarelli, County Board Chairman  
Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office  
Dr. Sandra Martell, Public Health Administrator, WCHD  
Chris Petrus, IT Department  
Melinda Macias, Purchasing Specialist  
Tami Goral, Fiscal Director, Winnebago County Sheriff's Office  
Deanna Severson, Purchasing Specialist  
Paul Arena, County Board Member  
Valerie Hanserd, County Board Member  
Chris Scrol, County Board Member

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of July 20, 2023 Minutes
- D. Public Comment – This is the time we invite the public to address the Finance Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Ordinance to Provide Public Transportation in the Rural Areas of Winnebago County, Illinois
- F. Resolution Awarding Grant Writing Services
- G. Budget Update
- H. FY23 Third Quarter Financial Report
- I. Finance Committee to Make Recommended Budget Changes (if necessary); per Budget Policy Calendar
- J. Other Matters
- K. Adjournment

**Call to Order**

Chairperson Butitta called the meeting to order at 6:30 PM.

**Roll Call**

Chairperson Butitta yes, Ms. Crosby yes, Mr. Hoffman yes, Mr. McDonald yes, Mr. Salgado yes, Mr. Sweeney yes, Mr. Thompson yes.

### **Approval of July 20, 2023 Minutes**

Chairperson Butitta called for a motion to approve the July 20, 2023 Minutes.

Motion: Chairman Butitta. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson Butitta omitted reading the Public Comment Section of the Agenda due to no one present to speak.

### **Ordinance to Provide Public Transportation in the Rural Areas of Winnebago County, Illinois**

Motion: Chairperson Butitta. Second: Ms. Crosby.

The Ordinance to Provide Public Transportation in the Rural Areas of Winnebago County, Illinois is to develop a rural transportation system within Winnebago County.

- Discussion followed.

Motion passed by unanimous voice vote.

### **Resolution Awarding Grant Writing Services**

Motion: Chairperson Butitta. Second: Mr. Thompson.

The Resolution Awarding Grant Writing Services generates from the Legislation & Lobbying Committee. The Evaluation committee recommended The Ferguson Group for final approval to the Finance committee.

Chairperson Butitta called for questions or comments.

- Discussion followed.
- Mr. McDonald asked that the Legislative & Lobbying Committee track the data and after a year of implementation provide a report to Finance and the County Board.

Motion passed by unanimous voice vote.

### **Budget Update/ FY23 Third Quarter Financial Report**

Mr. Schultz discussed Budget updates and the FY23 Third Quarter Financial Report with committee members.

Chairperson Butitta called for questions or comments.

- Discussion followed.

### **Finance Committee to Make Recommended Budget Changes (if necessary); per Budget Policy Calendar**

Chairperson Butitta called for any specific changes or Budget adjustments.

### **Other Matters**

- Closed Session to discuss status of negotiations with Correction Officers.

### **Adjournment**

Chairperson Butitta called for a motion to adjourn.

Motion: Mr. Thompson. Second: Mr. Hoffman.

Motion to adjourn passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant