

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 4, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Chris Dornbush, Chief Operations Officer/Director of
Development Services
Shawn Franks, Facilities
Dan Magers, IT Department
Jean Crosby, County Board Member
Tim Nabors, County Board Member
John Sweeney, County Board Member
Kara Hawley, RR Star

Absent:

Michael Thompson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – December 7, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing the Execution of a Memorandum of Understanding for Information Technology Support Services for the Northern Illinois Training Advisory Board
- F. Resolution Authorizing the Execution of an Intergovernmental Agreement for Information Technology Support Services Between the County of Winnebago, Illinois and the Rockford Housing Authority
- G. Resolution Awarding Fence Repair at Juvenile Detention Center Using CIP PSST 2023 Funds
Cost: \$40,580
- H. Resolution Awarding Tile and Grout Repairs at Juvenile Detention Center Using CIP PSST 2023 Funds
Cost: \$24,900
- I. Discuss Restoring Chairman's Powers/Duties (Request by Jean Crosby)

- J. Discuss County Board Rules of Procedure, Section 2-92, Regarding Seating Positions for County Board Meetings (Request by Jean Crosby)
- K. Discuss County Board Rules of Order, Section 2-72(a), Regarding Proclamations (Request by Jean Crosby)
- L. Future Agenda Items
- M. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes.

Approval of Minutes – December 7, 2023

Motion: Ms. Hanserd. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Authorizing the Execution of a Memorandum of Understanding for Information Technology Support Services for the Northern Illinois Training Advisory Board

Motion: Chairperson McDonald. Second: Ms. Hanserd.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Authorizing the Execution of an Intergovernmental Agreement for Information Technology Support Services Between the County of Winnebago, Illinois and the Rockford Housing Authority

Motion: Chairperson McDonald. Second: Ms. Hanserd.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Fence Repair at Juvenile Detention Center Using CIP PSST 2023 Funds

Cost: \$40,580

Motion: Chairperson McDonald. Second: Ms. Hanserd.

- Discussion followed.
 - Purchasing to create a Bid Survey.

Motion passed by unanimous voice vote.

Resolution Awarding Tile and Grout Repairs at Juvenile Detention Center Using CIP PSST 2023 Funds

Cost: \$24,900

Motion: Chairperson McDonald. Second: Mr. Hoffman.

- Discussion followed.

Motion: Mr. Arena made a motion to amend the Resolution in the third Whereas that the \$24,900 be replaced with \$14,300. Second: Ms. Hanserd.

- Chairperson McDonald called for any discussion.

Motion to amend the Resolution passed by unanimous voice vote.

Motion to approve the Amended Resolution.

Motion: Chairperson McDonald. Second: Ms. Hanserd.

- Chairperson McDonald called for any discussion.

Motion to approve the Amended Resolution passed by unanimous voice vote.

Discuss Juvenile Detention Center Expansion.

- Discussion followed.

Discuss Restoring Chairman's Powers/Duties (Request by Jean Crosby)

- Discussion followed.

Discuss County Board Rules of Procedure, Section 2-92, Regarding Seating Positions for County Board Meetings (Request by Jean Crosby)

- Discussion followed.
 - Amend Seating Positions to be added to the January 18, 2024 Agenda.

Discuss County Board Rules of Order, Section 2-72(a), Regarding Proclamations (Request by Jean Crosby)

- Discussion followed.

Future Agenda Items

- Bidding Process for the Dumpsters.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Mr. Hoffman.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant