

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, January 18, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Lafakeria Vaughn, Civil Bureau Chief, State's Attorney's Office
Marlana Dokken, Director, Chairman's Office of
Criminal Justice Initiatives
Rick Ciganek, Sheriff's Office
Chris Dornbush, Chief Operations Officer/Director of
Development Services
Jean Crosby, County Board Member
John Sweeney, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – January 4, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Jury Box Construction Using CIP 2023 PSST Funds
Cost: \$47,308
- F. Resolution Awarding Purchase of Detective Squad for Sheriff's Office Using CIP 2024 Funds
Cost: \$53,845.53
- G. Future Agenda Items
- H. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson, yes.

Approval of Minutes – January 4, 2024

Motion: Ms. Hanserd. Second: Mr. Salgado.
Chairperson McDonald called for any discussion.
Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Awarding Jury Box Construction Using CIP 2023 PSST Funds

Cost: \$47,308

Motion: Chairperson McDonald. Second: Mr. Thompson.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Purchase of Detective Squad for Sheriff's Office Using CIP 2024 Funds

Cost: \$53,845.53

Motion: Chairperson McDonald. Second: Mr. Thompson.

- Discussion followed.

Motion passed by unanimous voice vote.

Future Agenda Items

- None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Ms. Hanserd.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant