

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, February 15, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Valerie Hanserd, **Vice Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado

Others Present:

Joseph Chiarelli, County Board Chairman
Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Director, Purchasing (Staff Liaison)
Chris Dornbush, COO/Director of Development Services
Trent Brass, River Bluff Board of Directors
Jean Crosby, County Board Member
Shawn Franks, Facilities
Theresa Grennan, Treasurer's Office
Carol Hartline, Attorney, Williams McCarthy LLP – via Zoom
Charlotte Hoss, SAO
Debbie Jarvis, Adult Probation
Julie McCray-Grotto, Juvenile Detention
Chris Petrus, IT Department
John Sweeney, County Board Member
Jim Webster, County Board Member
Sydney Stoffregen, WIFR 23 News

Absent:

Michael Thompson

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – January 18, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Chiller Rebuild at Criminal Justice Center Using CIP 2023 PSST Funds
Cost: \$88,150
- F. Resolution Awarding Replace UPS/Batteries at Criminal Justice Center Using CIP 2021 Funds
Cost: \$134,510
- G. Migrant Discussion
- H. Discuss Public Safety Building Renovation

- I. Discuss Juvenile Detention Center Space Needs Analysis
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Joe Hoffman yes, Jaime Salgado yes.

Approval of Minutes – January 18, 2024

Motion: Mr. Butitta. Second: Ms. Hanserd.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald read the Public Comment Section of the Agenda.

Jennifer Blaisdell representing the Rockford League of Women Voters and Denver Bitner, President/CEO Lutheran Social Services of Illinois and representing Northwest Neighbors addressed the Operations & Administrative Committee concerning the Migrant Resolution.

Resolution Awarding Chiller Rebuild at Criminal Justice Center Using CIP 2023 PSST Funds

Cost: \$88,150

Motion: Chairperson McDonald. Second: Mr. Hoffman.

- Discussion followed.

Motion passed by unanimous voice vote.

Resolution Awarding Replace UPS/Batteries at Criminal Justice Center Using CIP 2021 Funds

Cost: \$134,510

Motion: Chairperson McDonald. Second: Ms. Hanserd.

- Discussion followed.

Motion passed by unanimous voice vote.

Migrant Discussion

- Discussion followed.

Discuss Public Safety Building Renovation

- Discussion followed.

Discuss Juvenile Detention Center Space Needs Analysis

Debbie Jarvis gave a presentation on the Juvenile Detention Center's needs.

- Discussion followed.

Future Agenda Items

- None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Ms. Hanserd. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant