

**Winnebago County Board**  
**Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, April 18, 2024  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Valerie Hanserd, **Vice Chairperson**  
Paul Arena  
John Butitta  
Jaime Salgado  
Michael Thompson

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Hope Edwards, Purchasing Director, (Staff Liaison)  
Lafakeria Vaughn, State's Attorney's Office  
Chris Dornbush, COO/Director of Development Services  
Shawn Franks, Facilities Director  
Jennifer Stacy, Administrator, Animal Services  
Dan Magers, Chief Information Officer, IT Department  
John Sweeney, County Board Member  
Charlotte Hoss, SAO

**Absent:**

Joe Hoffman

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – April 4, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution to Approve Telecommunication Service Contract
- F. Resolution Awarding Purchase to Replace Domestic Hot Water Source at Juvenile Detention Center Using CIP PSST Funds  
Cost: \$85,654
- G. Ordinance Amending Section 14-68 (Dogs Running At Large) of The Animal Control Ordinance of Winnebago County, Illinois
- H. Future Agenda Items
- I. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

**Roll Call**

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Valerie Hanserd yes, Jaime Salgado yes, Michael Thompson yes.

### **Approval of Minutes – April 4, 2024**

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson McDonald read the Public Comment Section of the Agenda.

Public Speakers: John Small, Brian Small, Sergio Reyes, Dennis Bragelman, Leonard Humpal  
The public comment speakers expressed concern for the removal of their dumpster on Toms Road, a private road maintained by the residents living on the road. The speakers asked for an exemption.

- Discussion followed.

Chairperson McDonald thanked the speakers for their input.

### **Resolution to Approve Telecommunication Service Contract**

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

Motion passed by a majority voice vote. Ms. Hanserd was not present for the vote.

### **Resolution Awarding Purchase to Replace Domestic Hot Water Source at Juvenile Detention Center Using CIP PSST Funds**

**Cost: \$85,654**

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a majority voice vote. Ms. Hanserd was not present for the vote.

### **Ordinance Amending Section 14-68 (Dogs Running At Large) of The Animal Control Ordinance of Winnebago County, Illinois**

Motion: Chairperson McDonald. Second: Mr. Arena.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion to Amend: Mr. Butitta made a motion to amend the Ordinance under **Sec. 14-68. Dogs running at large.** - to add after “No person who is the owner of a dog shall cause or permit his dog to run at large in the unincorporated areas of”: *“Winnebago County onto other private property without property owners’ permission will be in violation.”*

Second: Chairperson McDonald.

- Discussion followed.

The motion to amend was withdrawn by Mr. Butitta. The second was withdrawn by Chairperson McDonald.

- Discussion followed.

Motion passed by unanimous voice vote.

### **Future Agenda Items**

- Raffle Discussion.
- Roof Replacement.
- PSB Project Intent to Solicit to be publicized April 22, 2024.
- Boone County contributing to maintenance of detention building.

**Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Butitta. Second: Ms. Hanserd.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Administrative Assistant