

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, May 16, 2024
5:30 PM

Present:

Keith McDonald, **Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Michael Thompson

Absent:

Valerie Hanserd, Vice Chairperson
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Hope Edwards, Purchasing Director, (Staff Liaison)
Lafakeria Vaughn, State's Attorney's Office
Rick Ciganek, Chief Deputy, WCSO
Chris Dornbush, COO
Shawn Franks, Director, Facilities
Dan Magers, Chief Information Officer, IT Department
John Sweeney, County Board Member
Nate Camm, Montel Technologies
Ray Montelongo, Montel Technologies
Aaron Roby, Montel Technologies

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – April 18, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Public Hearing for Authorizing Acceptance of Credit Cards by the Winnebago Regional Planning and Economic Development Department and Winnebago County Highway Department
- F. Resolution Authorizing Acceptance of Credit Cards by The Winnebago County Regional Planning and Economic Development Department and The Winnebago County Highway Department For Permitting Fees
- G. Resolution Awarding Payment Processing Services to Autoagent Data Solutions, LLC (MuniciPAY) For The Winnebago County Regional Planning And Economic Development Department And The Winnebago County Highway Department
- H. Resolution Awarding Bid for Joint Painting Services
- I. Resolution Awarding Bid for Joint Carpentry Services
- J. Discussion – Countywide Security Cameras & Integrator System
- K. Discussion – Weekly Raffle Amounts

- L. Future Agenda Items
- M. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Michael Thompson yes.

Approval of Minutes – April 18, 2024

Motion: Mr. Thompson. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Public Hearing for Authorizing Acceptance of Credit Cards by the Winnebago Regional Planning and Economic Development Department and Winnebago County Highway Department

Chairperson McDonald read the Public Hearing Notice. Chairperson McDonald called for any questions or comments from the public. Seeing none, Chairperson McDonald called for any questions or comments from the Operations and Administrative Committee or any other County Board members. Seeing none, the Public Hearing is now closed.

Resolution Authorizing Acceptance of Credit Cards by The Winnebago County Regional Planning and Economic Development Department and The Winnebago County Highway Department For Permitting Fees

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

Resolution Awarding Payment Processing Services to Autoagent Data Solutions, LLC (MuniciPAY) For The Winnebago County Regional Planning And Economic Development Department And The Winnebago County Highway Department

Motion: Chairperson McDonald. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

Resolution Awarding Bid for Joint Painting Services

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

Resolution Awarding Bid for Joint Carpentry Services

Motion: Chairperson McDonald. Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion made by Mr. Arena to Amend the Resolution to remove Kee Solutions Construction.

Second: Mr. Thompson.

- Discussion followed.

The Amended Motion passed by a unanimous voice vote.

Motion made by Chairperson McDonald to approve the Amended Resolution.

Second: Mr. Thompson.

Chairperson McDonald called for any discussion.

Motion to approve the Amended Resolution passed by a unanimous voice vote.

Discussion – Countywide Security Cameras & Integrator System

Mr. Patrick Thompson shared information on the process for the selection of a vendor for the Security Cameras & Integrator System and called for any questions.

Chairperson McDonald called for any discussion.

- Discussion followed.

Discussion – Weekly Raffle Amounts

Mr. Chris Dornbush reviewed information on the Raffle Ordinance of Winnebago County.

Chairperson McDonald called for any questions.

- Discussion followed.

Future Agenda Items

- None reported.

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Butitta. Second: Mr. Thompson.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile

Administrative Assistant