

**Winnebago County Board**  
**Operations and Administrative Committee Meeting**  
County Administration Building  
404 Elm Street, Room 303  
Rockford, IL 61101

Thursday, June 6, 2024  
5:30 PM

**Present:**

Keith McDonald, **Chairperson**  
Paul Arena  
John Butitta  
Joe Hoffman  
Jaime Salgado  
Michael Thompson

**Others Present:**

Patrick Thompson, County Administrator  
Steve Schultz, Chief Financial Officer  
Hope Edwards, Purchasing Director, (Staff Liaison)  
Rick Ciganek, Chief Deputy, WCSO  
Chris Dornbush, Chief Operating Officer  
Shawn Franks, Director, Facilities  
John Giliberti, State's Attorney Office  
Charlotte Hoss, State's Attorney Office  
Debbie Jarvis, Director of Court Services, 17th Judicial Circuit  
Dan Magers, Chief Information Officer, IT Department  
John Sweeney, County Board Member  
Dave Castegnaro, Family Law Attorney  
Benjamin Funcke, Heartland Business Systems (via Zoom)  
Michael Lane, Bar Owner  
Ray Montelongo, Montel Technologies

**Absent:**

Valerie Hanserd, Vice Chairperson

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – May 16, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Purchase of Detective Squad Vehicle for Sheriff's Office using CIP 24 Funds  
Cost: \$49,153
- F. Resolution Awarding Purchase of Crime Scene Vehicle for Sheriff's Office using CIP 24 Funds  
Cost: \$49,298
- G. Ordinance Amending Chapter 6 of the Winnebago County Code to Give the Winnebago County Liquor Control Commission the Authority to Grant Exemptions

to Section 5/6-11 of the Liquor Control Act of 1934 which prohibits the Sale of Alcoholic Liquor Near Churches, Schools and Hospitals

- H. Discussion – Juvenile Detention Center – Space Study Analysis Update
- I. Discussion – Countywide Security Cameras & Integrator System
- J. Future Agenda Items
- K. Adjournment

Chairperson McDonald called the meeting to order at 5:30 PM.

### **Roll Call**

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

### **Approval of Minutes – May 16, 2024**

Motion: Mr. Thompson. Second: Mr. Hoffman.

Chairperson McDonald called for any discussion.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson McDonald read the Public Comment Section of the Agenda.

Public Speaker: Ray Montelongo, Montel Technologies

Mr. Montelongo gave a brief introduction on Montel Technologies.

Chairperson McDonald thanked the speaker.

### **Resolution Awarding Purchase of Detective Squad Vehicle for Sheriff's Office using CIP 24 Funds**

**Cost: \$49,153**

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

### **Resolution Awarding Purchase of Crime Scene Vehicle for Sheriff's Office using CIP 24 Funds**

**Cost: \$49,298**

Motion: Chairperson McDonald. Second: Mr. Butitta.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

### **Ordinance Amending Chapter 6 of the Winnebago County Code to Give the Winnebago County Liquor Control Commission the Authority to Grant Exemptions to Section 5/6-11 of the Liquor Control Act of 1934 which prohibits the Sale of Alcoholic Liquor Near Churches, Schools and Hospitals**

Motion: Chairperson McDonald. Second: Mr. Salgado.

Chairperson McDonald called for any discussion.

- Discussion followed.

Motion passed by a unanimous voice vote.

### **Discussion – Juvenile Detention Center – Space Study Analysis Update**

- Discussion followed.

### **Discussion – Countywide Security Cameras & Integrator System**

Chairperson McDonald noted one of the bidders is present. Questions may be posed to the representative from Heartland Business Systems attending via Zoom, who has no financial gain in the project. Committee members reviewed the packet and reference materials.

Chairperson McDonald called for any discussion.

- Discussion followed.
- Agreement reached to have the top three vendors make presentations at a future committee meeting.

### **Future Agenda Items**

- None reported.

### **Motion to Adjourn**

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Salgado.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Administrative Assistant