

Winnebago County Board
Operations and Administrative Committee Meeting
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, June 20, 2024
5:30 PM

Present:

Valerie Hanserd, Vice Chairperson
Paul Arena
John Butitta
Joe Hoffman
Michael Thompson

Absent:

Keith McDonald, Chairperson
Jaime Salgado

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, County Chief Financial Officer
Hope Edwards, Purchasing Director, (Staff Liaison)
Debbie Crozier, Director, Human Resources
Marlana Dokken, Director, Chairman's Office of
Criminal Justice Initiatives
Shawn Franks, Director, Facilities
John Giliberti, State's Attorney Office
Tom Jakeway, 17th Circuit Court
Jennifer Muraski, Coroner
John Sweeney, County Board Member

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – June 6, 2024
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Awarding Lower-Level Roof Replacement at Juvenile Justice Center Using CIP PSST Funds
Cost: \$107,814
- F. Resolution Awarding Renewal for Onsite Wellness Clinic Services
- G. Resolution Authorizing the Execution of an Industrial Building Lease by and between the County of Winnebago, Illinois and JMD Real Estate Holdings, LLC for the property located at 516 Green Street, Rockford, Illinois
- H. Ordinance Amending Section 2-88 [Appointments to Commissions, Boards, Authorities, or Special Districts] of the Winnebago County Code relating to the Rules of Procedure of the County Board of the County of Winnebago, Illinois
- I. Future Agenda Items
- J. Adjournment

Vice Chairperson Hanserd called the meeting to order at 5:30 PM.

Roll Call

Vice Chairperson Valerie Hanserd yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Michael Thompson yes.

Approval of Minutes – June 6, 2024

Vice Chairperson Hanserd called for a motion to approve the June 6, 2024 minutes.

Motion: Mr. Thompson. Second: Mr. Butitta.

Vice Chairperson Hanserd called for any discussion.

Motion passed by unanimous voice vote.

Public Comment

Vice Chairperson Hanserd omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Awarding Lower-Level Roof Replacement at Juvenile Justice Center Using CIP PSST Funds

Cost: \$107,814

Background details were provided on the process for selecting the winning bid.

Motion: Mr. Arena. Second: Mr. Thompson.

Motion passed by a unanimous voice vote.

Resolution Awarding Renewal for Onsite Wellness Clinic Services

Background information was provided on renewing the Onsite Wellness Clinic Services.

Motion: Mr. Butitta. Second: Mr. Arena.

Motion passed by a unanimous voice vote.

Resolution Authorizing the Execution of an Industrial Building Lease by and between the County of Winnebago, Illinois and JMD Real Estate Holdings, LLC for the property located at 516 Green Street, Rockford, Illinois

The Agreement is still in Draft form. The recommendation is to layover the Resolution.

- Discussion followed.

Vice Chairperson Hanserd called for a motion to layover the Resolution to the next Operations & Administrative Committee meeting.

Motion: Mr. Arena. Second: Mr. Thompson.

Motion passed by a unanimous voice vote.

Ordinance Amending Section 2-88 [Appointments to Commissions, Boards, Authorities, or Special Districts] of the Winnebago County Code relating to the Rules of Procedure of the County Board of the County of Winnebago, Illinois

Committee members were directed to the Ordinance amending Section 2-88.

- Discussion followed.

Motion: Mr. Arena. Second: Mr. Butitta.

Motion passed by a unanimous voice vote.

Future Agenda Items

- None reported.

Motion to Adjourn

Vice Chairperson Hanserd called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Butitta.

Motion passed by a unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Executive Assistant