

**Winnebago County Board
Operations and Administrative Committee Meeting**
County Administration Building
404 Elm Street, Room 303
Rockford, IL 61101

Thursday, July 20, 2023
5:30 PM

Present:

Keith McDonald, **Chairperson**
Paul Arena
John Butitta
Joe Hoffman
Jaime Salgado
Michael Thompson

Others Present:

Patrick Thompson, County Administrator
Steve Schultz, Chief Financial Officer
Lafakeria Vaughn, State's Attorney's Office
Melinda Macias, Purchasing Specialist
Chris Petrus, IT Department
Jean Crosby, County Board Member
John Sweeney, County Board Member
Carol Hartline, Attorney, Williams McCarthy LLP

Absent:

Valerie Hanserd, **Vice Chairperson**

AGENDA:

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes – Special Meeting June 29, 2023
- D. Public Comment – This is the time we invite the public to address the Operations and Administrative Committee with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the chair, please stand and state your name. Thank you.
- E. Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Administrative Services
- F. Future Agenda Items
- G. Adjournment

Chairperson McDonald called the meeting to order at 5:37 PM.

Roll Call

Chairperson Keith McDonald yes, Paul Arena yes, John Butitta yes, Joe Hoffman yes, Jaime Salgado yes, Michael Thompson yes.

Approval of Minutes – Special Meeting June 29, 2023

Motion: Mr. Arena. Second: Mr. Thompson.

Chairperson McDonald called for any comments, corrections or discussion.
Motion passed by unanimous voice vote.

Public Comment

Chairperson McDonald omitted reading the Public Comment Section of the Agenda due to no one present to speak.

Resolution Authorizing Execution of an Intergovernmental Agreement Between the Forest Preserves of Winnebago County and the County of Winnebago for Administrative Services

Motion: Chairperson McDonald. Second: Mr. Salgado.

The Resolution is an Intergovernmental Agreement between the Forest Preserves of Winnebago County and the County of Winnebago for administrative services effective October 1, 2023 for a one-year agreement.

- Discussion followed.

Motion passed by unanimous voice vote.

Future Agenda Items

- River Bluff Nursing Home Change in Leadership. An Interim Administrator is in place for 30 days. The recruitment process is underway. A closed session to discuss in more detail was added to the Finance Committee meeting, June 20, 2023.
- Update on the Animal Services Administrator Recruitment process. – A search is underway for a new Administrator through the end of July 2023. The Director is acting as the Interim Administrator.
- Resolution for RMTD Winnebago County Rural Transit Service

Motion to Adjourn

Chairperson McDonald called for a motion to adjourn the meeting.

Motion: Mr. Thompson. Second: Mr. Salgado.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile
Administrative Assistant