



WINNEBAGO COUNTY

— ILLINOIS —

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ADDENDUM ONE

PUBLIC SAFETY BUILDING REMODEL DESIGN-BUILD PROJECT REQUEST FOR PROPOSAL #24P-2320

1. In the “Hard copy proposal responses” requirements of SECTION FIVE: PHASE I DELIVERABLES checklist on Page 14, the final check item states: “Use of a binder with tabs to separate the proposal sections.” Please clarify what is meant by “binder”. Is it a three-ring binder or may respondents also use comb style bindings with tabs or spiral coil bindings with tabs? **A three-ring binder or comb style bindings with tabs or spiral coil bindings with tabs are sufficient for the responses of Phase I.**

2. In the third paragraph of SECTION FIVE: PHASE I DELIVERABLES, SECTION 6: Project Design, Staffing and Organization on Page 15, the following is stated: “The Proposer must attest that team members have not been convicted of a felony offense and a background check has been performed.”
 - a. Do these background checks need to be conducted before the Phase I submission on June 7th, or before the Phase II submission on August 15th, or before work begins on the project? **Upon proposal review and selection, the company awarded would be required to submit background check verifications, however this would only be required of the selected proposer.**

 - b. Do these background checks apply to all workers on the project to include home office administrative participants such as accountants and field workers to include trade union workers? **This request is not applicable to off-site positions within a proposer’s company.**

 - c. Or, are the background checks limited to the key personnel proposed for the project who will be attending meetings with the client during preconstruction? **Yes, this applies to key project personnel accessing the construction locations and preconstruction meetings.**

END OF ADDENDUM ONE
