

**Winnebago County Board**  
**River Bluff Board of Directors Meeting**  
River Bluff Health & Rehabilitation  
4401 North Main Street, Finch Room  
Rockford, IL 61103

Tuesday, May 21, 2024  
3:00 PM

**Present:**

Frank Perrecone, **Chairperson**  
Trent Brass, **Vice Chairperson**  
John Butitta  
Tim Delany  
Teresa Gobeli  
Jim Knutson (3:12 pm arrival)  
Bernice Marinelli  
Bob Nieman

**Others Present:**

Steve Schultz, Winnebago County Chief Financial Officer  
Mary Ann Wigton, Office Manager, River Bluff Health & Rehabilitation  
Laura Schaffer, Administrator, River Bluff Health & Rehabilitation  
Maggie Lewis, Human Resources Representative, Human Resources

**Absent:**

Jay Ferraro

**AGENDA:**

- A. Call to Order
- B. Roll Call
- C. Approval of April 16, 2024 Minutes
- D. Public Comment– This is the time we invite the public to address the River Bluff Health & Rehabilitation Board with issues and concerns. We ask you to limit your comments to three minutes. Personal attacks or inappropriate language of any sort will not be tolerated. We will allow a maximum of five speakers on a first come basis with sign up at the meeting. Speakers may not address zoning matters which are pending before the ZBA, the Zoning Committee or the County Board. Personnel matters or pending or threatened litigation may not be addressed in open session. An individual may speak a maximum of three times per calendar year on the same topic. This prohibition shall include the repetition of the same topic in a statement on what is purported to be a different topic. After acknowledgement by the Chairman, please stand and state your name. Thank you.
- E. Discussion Item – Administrators Report (Laura Schaffer)
  1. Census
  2. HMO Status
- F. Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigton)
  1. Financial Statements (see attachment)
- G. Other Matters
- H. Adjournment

**Call to Order**

Chairperson Perrecone called the meeting of the River Bluff Board of Directors to order at 3:00 pm.

**Roll Call**

Chairperson Frank Perrecone yes, Trent Brass yes, John Butitta yes, Teresa Gobeli yes, Bernice Marinelli yes, Bob Nieman yes, Tim Delany yes. Jim Knutson yes, (arrived at 3:12 pm).

### **Approval of April 16, 2024 Minutes**

Chairperson Perrecone called for a motion to approve the minutes of April 16, 2024.

Motion: Mr. Butitta. Second: Mr. Brass.

Chairperson Perrecone called for any discussion, corrections or additions.

Motion passed by unanimous voice vote.

### **Public Comment**

Chairperson Perrecone omitted reading the Public Comment Section of the Agenda due to no one present to speak.

### **Discussion Item – Administrators Report (Laura Schaffer)**

#### 1. Census

The census for April was 139 and the current census is 142. Ms. Schaffer reviewed recent admissions. Ms. Schaffer reviewed the IDPH Survey results conducted in March 2024. Ms. Schaffer reviewed other highlights of the Administrators report.

- Discussion followed.

Ms. Wigtion gave an update on personnel needs, the past month's activities, upcoming events and other issues.

#### 2. HMO Status

An update was given on insurance companies.

- Discussion followed.

Chairperson Perrecone called for questions or comments.

### **Discussion Item – Financial Report (Steve Schultz and Mary Ann Wigtion)**

#### 1. Financial Statements (see attachment)

Mr. Schultz reviewed the Financial Report.

- Discussion followed.

Chairperson Perrecone called for questions or comments.

### **Other Matters**

- Community Foundation to be contacted on creating a fundraising program.
- Mr. Butitta to attend the first meeting in June 2024 of the committee for the counties who have nursing homes.
- Schedule presentation on River Bluff Health & Rehabilitation to the County Board in August or October 2024.
- Prepare endowment packet to share with residents and families.
- Next meeting is Tuesday, June 18, 2024, 3:00 pm at River Bluff Health & Rehabilitation.

### **Adjournment**

Chairperson Perrecone called for a motion to adjourn the meeting.

Motion: Mr. Nieman. Second: Mr. Butitta.

Motion passed by unanimous voice vote.

Respectfully submitted,

Nancy Bleile  
Administrative Assistant